

# BUDGET

## 2019/2020



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# Cannock Chase District Council

## BUDGET 2019/2020

### Introduction

This booklet contains details of the Council's approved revenue and capital spending plans for the General Fund in 2019/2020.

The Council's Budget and Council Tax for 2019/2020 were set at the full meeting of the Council on 7 February and 6 March 2019.

The following paragraphs give a brief overview of the Council's spending plans for 2019/2020 and how the spending is financed.

### Revenue and Capital

In accordance with standard accounting practice, income and expenditure is separated between revenue and capital.

The Revenue Accounts reflect the day to day running costs of the Council such as salaries and wages, costs of running buildings and vehicles, equipment and office expenses etc.

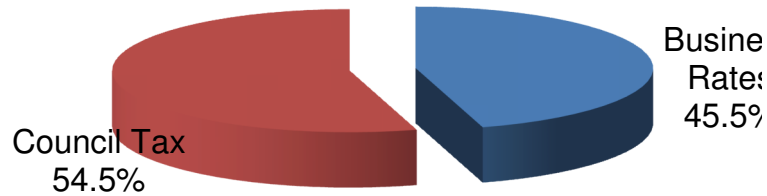
The Capital Accounts relate to major investment on the long term assets of the Council.

### General Fund Revenue Budget

The following table summarises the Council's General Fund Revenue Budget for 2019/2020.

| 2018/19<br>BUDGET<br>£'000 | PORTFOLIO                                     | 2019/20<br>BUDGET<br>£'000 |
|----------------------------|---|----------------------------|
| 1,907                      | Corporate Improvement                         | 1,971                      |
| 353                        | Crime & Partnerships                          | 374                        |
| 3,088                      | Culture & Sport                               | 3,213                      |
| 1,189                      | Economic Development & Regulatory<br>Services | 1,281                      |
| 2,340                      | Environment                                   | 2,720                      |
| 794                        | Health & Wellbeing                            | 877                        |
| 385                        | Housing General Fund                          | 396                        |
| 1,297                      | Leader of the Council                         | 1,269                      |
| 57                         | Town Centre Regeneration                      | 133                        |
| <b>11,140</b>              | <b>CONTROLLABLE BUDGET</b>                    | <b>12,234</b>              |
| 122                        | Financing/Technical Adjustments               | 737                        |
| 118                        | Transfer to / (from) Working balances         | 102                        |
| (1,099)                    | Government Grants                             | (1,581)                    |
| <b>10,551</b>              | <b>NET REVENUE BUDGET</b>                     | <b>11,492</b>              |
|                            | <b>Financed by:-</b>                          |                            |
| 384                        | Revenue Support Grant                         | 0                          |
| 4,120                      | Business Rates                                | 5,224                      |
| 6,047                      | Council Tax                                   | 6,268                      |
| <b>10,551</b>              |   | <b>11,492</b>              |

## Where the money comes from



The detailed General Fund Revenue Budget is set out by portfolio on pages CP01 to TC07.

### Council Tax

The bill for a Band D property is calculated by dividing the Council Tax Requirement by the number of Equivalent Band D Properties (Council Tax Base)

The respective amounts for this Council amount to £6,268,357 (Council Tax Requirement) and 28,874.46 Band D properties

Council Tax for a band D property for 2019/2020 will be £217.09 which is a 1.95% increase from the previous financial year.

The Council is responsible for the billing and collection of the Council Tax for its own services as well as Staffordshire County Council, Staffordshire Commissioner (Fire and Rescue) and (Police and Crime) and Parish Councils within the Borough.

| 2018/2019<br>BAND D | AUTHORITY                                     | 2019/20<br>BAND D | INCREASE       | %           |
|---------------------|---|-------------------|----------------|-------------|
| £212.94             | Cannock Chase District Council                | £217.09           | 4.15           | 1.95        |
| £1,210.52           | Staffordshire County Council                  | £1,246.23         | 35.71          | 2.95        |
| £73.53              | Staffordshire Commissioner (Fire and Rescue)  | £75.73            | 2.20           | 2.99        |
| £192.56             | Staffordshire Commissioner (Police and Crime) | £216.56           | 24.00          | 12.46       |
| <b>£1,689.55</b>    | <b>TOTAL</b>                                  | <b>£1,755.61</b>  | <b>£ 66.06</b> | <b>3.91</b> |

In addition to the above, parish charges are added, where appropriate.

## National Non-Domestic Rates (NNDR)

Businesses are required to pay property tax based on their rateable values at a national rate levy, which has been fixed by the government for 2019/2020 at 50.4 pence in the pound. (The Small Business Rates levy for 2019/2020 is 49.1 pence in the pound.)

Non Domestic Rates or Business Rates now forms part of the funding of local authorities whereby the income is shared between the Government/County Council /Fire Authority and the District Council. Cannock Chase Council have been set a predetermined overall level of Business Rates income and retains 40% of that figure. Ordinarily any growth above that level is then subject to a 50% levy that is paid to the Staffordshire and Stoke on Trent Business Rates Pool however for this year they have been successful in applying to become a pilot authority and therefore the scheme enables 75% rather than 50% of Business Rates Growth to be retained by the pool. The memorandum of understanding for the pilot is that Districts / Boroughs will receive 40% of this additional income subject to each authority in the pilot receiving £0.2 million. After taking into account the requirements of the Fire Authority and Police Commissioner it is estimated we will benefit by approximately £0.5 million.

In 2019/2020 the Council is anticipated to receive the following Business Rates Income

| <b>Business Rates Income</b>       | <b>2019-20<br/>£'000</b> |
|------------------------------------|--------------------------|
| Core funding                       | 2,995                    |
| Growth                             | 1,173                    |
| CCDC share of S&SOT BRP            | 1,056                    |
| <b>Gross Business Rates Income</b> | <b>5,224</b>             |

## Capital Expenditure

In 2019/2020 the Council will be spending approximately £3.1M on capital investment.

Areas of investment include additional cemetery provision, replacement of vehicles and the purchase of replacement wheeled bins, as well as continued spend on disabled facilities grants.

The detailed Capital Programme is set on page CAP1.

## Fees and Charges 2019/2020

The Council's Fees and Charges are available electronically via the Council's website.

## Further Information

For further information please contact the following:

### High Level Budgets and Strategy

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### Capital Programme

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### Managing Director

#### Head of Finance (Deputy Managing Director)

#### Head of Economic Prosperity

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### Head of Governance & Corporate Services

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# Corporate Improvement Portfolio

## Summary

|   |               | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|---------------|-----------------------|-----------------------|-----------------------|
|   |               | £                     | £                     | £                     |
| Legal Services                          | CP 02 - CP 03 | 83,590                | 85,350                | 87,600                |
| Technology                              | CP 04 - CP 05 | 597,430               | 606,390               | 615,220               |
| Governance                              | CP 06 - CP 07 | 106,670               | 106,270               | 109,450               |
| Human Resources                         | CP 08 - CP 09 | 100,250               | 102,670               | 106,970               |
| Customer Services                       | CP 10 - CP 11 | 231,800               | 237,540               | 243,300               |
| Corporate Services                      | CP 12 - CP 13 | 171,400               | 163,730               | 167,530               |
| Communications                          | CP 14 - CP 15 | 257,030               | 265,250               | 273,570               |
| Policy & Performance                    | CP 16 - CP 17 | 114,540               | 119,740               | 125,010               |
| Land Charges                            | CP 18 - CP 19 | -                     | -                     | -                     |
| Audit                                   | CP 20 - CP 21 | 129,740               | 135,350               | 142,180               |
| Risk                                    | CP 22 - CP 23 | 101,890               | 92,770                | 81,880                |
| Resilience                              | CP 24 - CP 25 | 31,200                | 31,680                | 32,310                |
| Customer Serv Mgmt (incl Social Alarms) | CP 26 - CP 27 | 46,150                | 47,460                | 50,500                |
| <b>Controllable Expenditure</b>         |               | <b>1,971,690</b>      | <b>1,994,200</b>      | <b>2,035,520</b>      |
| Legal Services                          | CP 02 - CP 03 | (83,590)              | (85,350)              | (87,600)              |
| Technology                              | CP 04 - CP 05 | (597,430)             | (606,390)             | (615,220)             |
| Governance                              | CP 06 - CP 07 | (106,670)             | (106,270)             | (109,450)             |
| Human Resources                         | CP 08 - CP 09 | (100,250)             | (102,670)             | (106,970)             |
| Customer Services                       | CP 10 - CP 11 | (231,800)             | (237,540)             | (243,300)             |
| Corporate Services                      | CP 12 - CP 13 | (171,400)             | (163,730)             | (167,530)             |
| Communications                          | CP 14 - CP 15 | (257,030)             | (265,250)             | (273,570)             |
| Policy & Performance                    | CP 16 - CP 17 | 213,750               | 219,610               | 225,620               |
| Land Charges                            | CP 18 - CP 19 | 38,240                | 39,090                | 40,000                |
| Audit                                   | CP 20 - CP 21 | (129,740)             | (135,350)             | (142,180)             |
| Risk                                    | CP 22 - CP 23 | (101,890)             | (92,770)              | (81,880)              |
| Resilience                              | CP 24 - CP 25 | (31,200)              | (31,680)              | (32,310)              |
| Customer Serv Mgmt (incl Social Alarms) | CP 26 - CP 27 | 23,290                | 23,670                | 24,060                |
| <b>Non-Controllable Expenditure</b>     |               | <b>(1,535,720)</b>    | <b>(1,544,630)</b>    | <b>(1,570,330)</b>    |
|   |               | <b>435,970</b>        | <b>449,570</b>        | <b>465,190</b>        |

# Corporate Improvement Portfolio

## Legal Services

Judith Aupers

### Description

Legal is a shared service led by Stafford Borough Council and the costs attributable are shown under the third Party Payment line.

### Employees

Not applicable

### Cost Centres

0006 Legal Client

# Corporate Improvement Portfolio

## Legal Services

Judith Aupers

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Third Party Payments</b>               | <b>245,770</b>        | <b>254,080</b>        | <b>263,080</b>        |
| <b>Total Controllable Expenditure</b>     | <b>245,770</b>        | <b>254,080</b>        | <b>263,080</b>        |
| <b>Total Controllable Income</b>          | <b>(162,180)</b>      | <b>(168,730)</b>      | <b>(175,480)</b>      |
| <b>Net Controllable Expenditure</b>       | <b>83,590</b>         | <b>85,350</b>         | <b>87,600</b>         |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 520                   | 480                   | 480                   |
| <b>Support Services</b>                   |                       |                       |                       |
| Property Management                       | 21,600                | 22,210                | 22,730                |
| Strategic Management                      | 530                   | 540                   | 560                   |
| Support Services                          | 3,830                 | 3,950                 | 4,060                 |
| <b>Total Non-Controllable Expenditure</b> | <b>26,480</b>         | <b>27,180</b>         | <b>27,830</b>         |
| <b>Total Non-Controllable Income</b>      | <b>(110,070)</b>      | <b>(112,530)</b>      | <b>(115,430)</b>      |
| <b>Net Non-Controllable Expenditure</b>   | <b>(83,590)</b>       | <b>(85,350)</b>       | <b>(87,600)</b>       |
| <b>Legal Services Net Expenditure</b>     | <b>-</b>              | <b>-</b>              | <b>-</b>              |

# Corporate Improvement Portfolio

## Technology

Judith Aupers

### Description

This budget provides for the Technology service (and includes reprographics) which is led by Stafford Borough Council and the costs attributable are shown under the Third Party Payment line.

The other budget lines relate to the infrastructure elements of the technology budget which have remained as direct payments from Cannock Chase District Council to external providers.

### Employees

Not Applicable

### Cost Centres

0009 ICT Communications

0032 Technology Client

# Corporate Improvement Portfolio

## Technology

Judith Aupers

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Supplies &amp; Services</b>              |                       |                       |                       |
| Communications & Computing                  | 25,450                | 25,710                | 25,970                |
| Professional Fees                           | 21,800                | 22,230                | 22,540                |
| <b>Third Party Payments</b>                 | <b>725,620</b>        | <b>740,950</b>        | <b>756,520</b>        |
| <b>Total Controllable Expenditure</b>       | <b>772,870</b>        | <b>788,890</b>        | <b>805,030</b>        |
| <b>Total Controllable Income</b>            | <b>(175,440)</b>      | <b>(182,500)</b>      | <b>(189,810)</b>      |
| <b>Net Controllable Expenditure</b>         | <b>597,430</b>        | <b>606,390</b>        | <b>615,220</b>        |
| <b>Supplies &amp; Services</b>              |                       |                       |                       |
| Communications & Computing                  | 10,380                | 10,710                | 11,070                |
| Insurances                                  | 750                   | 590                   | 430                   |
| <b>Support Services</b>                     |                       |                       |                       |
| Property Management                         | 66,090                | 67,810                | 69,290                |
| Support Services                            | 40,140                | 41,530                | 43,090                |
| <b>Depreciation &amp; Impairment Losses</b> | <b>18,900</b>         | <b>19,280</b>         | <b>19,660</b>         |
| <b>Total Non-Controllable Expenditure</b>   | <b>136,260</b>        | <b>139,920</b>        | <b>143,540</b>        |
| <b>Total Non-Controllable Income</b>        | <b>(733,690)</b>      | <b>(746,310)</b>      | <b>(758,760)</b>      |
| <b>Net Non-Controllable Expenditure</b>     | <b>(597,430)</b>      | <b>(606,390)</b>      | <b>(615,220)</b>      |
| <b>Technology Net Expenditure</b>           | <b>-</b>              | <b>-</b>              | <b>-</b>              |

# Corporate Improvement Portfolio

## Governance

Judith Aupers

### Description

This budget provides for the management of the governance function. It also includes the delivery of the shared procurement service which is part of a collaborative arrangement with Staffordshire County Council and Stafford Borough Council.

Key governance responsibilities include:

- Democratic, Electoral Services and Resilience
- Audit, Insurance Risk and Health and Safety
- Policy & Communications
- Support Services and Land Charges
- Caretakers & Cleaners
- Customer Services

### Employees

FTE Description

1.0 Head of Governance & Corporate Services

### Cost Centres

0107 Corporate Procurement

0120 Head of Governance & Corporate Services

# Corporate Improvement Portfolio

## Governance

Judith Aupers

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                  | <b>104,890</b>        | <b>104,590</b>        | <b>107,850</b>        |
| <b>Transport Related Expenditure</b>      | <b>1,050</b>          | <b>1,060</b>          | <b>1,070</b>          |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 130                   | 130                   | 130                   |
| Equipment, Furniture & Materials          | 400                   | 400                   | 400                   |
| Printing, Stationery & General Expenses   | 190                   | 190                   | 190                   |
| Professional Fees                         | 30,300                | 30,600                | 30,910                |
| <b>Total Controllable Expenditure</b>     | <b>136,960</b>        | <b>136,970</b>        | <b>140,550</b>        |
| <b>Total Controllable Income</b>          | <b>(30,290)</b>       | <b>(30,700)</b>       | <b>(31,100)</b>       |
| <b>Net Controllable Expenditure</b>       | <b>106,670</b>        | <b>106,270</b>        | <b>109,450</b>        |
| <b>Employee Expenses</b>                  | <b>110</b>            | <b>90</b>             | <b>60</b>             |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 2,320                 | 2,360                 | 2,400                 |
| <b>Support Services</b>                   |                       |                       |                       |
| Property Management                       | 8,860                 | 9,110                 | 9,330                 |
| Strategic Management                      | 1,410                 | 1,440                 | 1,480                 |
| Support Services                          | 18,130                | 18,670                | 19,220                |
| <b>Total Non-Controllable Expenditure</b> | <b>30,830</b>         | <b>31,670</b>         | <b>32,490</b>         |
| <b>Total Non-Controllable Income</b>      | <b>(137,500)</b>      | <b>(137,940)</b>      | <b>(141,940)</b>      |
| <b>Net Non-Controllable Expenditure</b>   | <b>(106,670)</b>      | <b>(106,270)</b>      | <b>(109,450)</b>      |
| <b>Governance Net Expenditure</b>         | <b>-</b>              | <b>-</b>              | <b>-</b>              |

# Corporate Improvement Portfolio

## Human Resources

Judith Aupers

### Description

Human Resources is a shared service which is led by Stafford Borough Council and the costs attributable are shown under the Third Party Line. Its functions comprise of personnel, payroll and training.

### Employees

Not Applicable

### Cost Centres

0026 Personnel Client



# Corporate Improvement Portfolio

## Human Resources

Judith Aupers

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Third Party Payments</b>               | <b>237,890</b>        | <b>245,870</b>        | <b>255,890</b>        |
| <b>Total Controllable Expenditure</b>     | <b>237,890</b>        | <b>245,870</b>        | <b>255,890</b>        |
| <b>Total Controllable Income</b>          | <b>(137,640)</b>      | <b>(143,200)</b>      | <b>(148,920)</b>      |
| <b>Net Controllable Expenditure</b>       | <b>100,250</b>        | <b>102,670</b>        | <b>106,970</b>        |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 360                   | 320                   | 320                   |
| <b>Support Services</b>                   |                       |                       |                       |
| Property Management                       | 27,320                | 28,080                | 28,740                |
| Support Services                          | 25,480                | 26,350                | 27,370                |
| <b>Total Non-Controllable Expenditure</b> | <b>53,160</b>         | <b>54,750</b>         | <b>56,430</b>         |
| <b>Total Non-Controllable Income</b>      | <b>(153,410)</b>      | <b>(157,420)</b>      | <b>(163,400)</b>      |
| <b>Net Non-Controllable Expenditure</b>   | <b>(100,250)</b>      | <b>(102,670)</b>      | <b>(106,970)</b>      |
| <b>Human Resources Net Expenditure</b>    | <b>-</b>              | <b>-</b>              | <b>-</b>              |

# Corporate Improvement Portfolio

## Customer Services

Judith Aupers

### Description

This budget provides for Customer Services of the Council which encompasses Reception, Customer Contact Centre, CRM and the whole of the Customer Services Framework.

### Employees

FTE Description

8.6 Customer Services

### Cost Centres

0064 Customer Services

# Corporate Improvement Portfolio

## Customer Services

Judith Aupers

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                  | <b>236,250</b>        | <b>244,770</b>        | <b>253,350</b>        |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Catering                                  | 100                   | 100                   | 100                   |
| Clothes, Uniforms & Laundry               | 510                   | 520                   | 530                   |
| Communications & Computing                | 2,610                 | 2,640                 | 2,670                 |
| Equipment, Furniture & Materials          | 79,510                | 80,230                | 81,040                |
| Printing, Stationery & General Expenses   | 1,230                 | 1,250                 | 1,260                 |
| <b>Total Controllable Expenditure</b>     | <b>320,210</b>        | <b>329,510</b>        | <b>338,950</b>        |
| <b>Total Controllable Income</b>          | <b>(88,410)</b>       | <b>(91,970)</b>       | <b>(95,650)</b>       |
| <b>Net Controllable Expenditure</b>       | <b>231,800</b>        | <b>237,540</b>        | <b>243,300</b>        |
| <b>Employee Expenses</b>                  | <b>860</b>            | <b>680</b>            | <b>490</b>            |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 25,790                | 26,230                | 26,650                |
| <b>Support Services</b>                   |                       |                       |                       |
| Property Management                       | 18,620                | 19,130                | 19,570                |
| Strategic Management                      | 350                   | 360                   | 370                   |
| Support Services                          | 7,140                 | 7,310                 | 7,510                 |
| <b>Total Non-Controllable Expenditure</b> | <b>52,760</b>         | <b>53,710</b>         | <b>54,590</b>         |
| <b>Total Non-Controllable Income</b>      | <b>(284,560)</b>      | <b>(291,250)</b>      | <b>(297,890)</b>      |
| <b>Net Non-Controllable Expenditure</b>   | <b>(231,800)</b>      | <b>(237,540)</b>      | <b>(243,300)</b>      |
| <b>Customer Services Net Expenditure</b>  | <b>-</b>              | <b>-</b>              | <b>-</b>              |

# Corporate Improvement Portfolio

## Corporate Services

Judith Aupers

### Description

The Corporate Support Team provide wide ranging administrative support to all Council departments - including mail and regulatory services such as street naming and numbering and processes payments received by the Council (e.g. cash, cheques, Postal Orders and BACS payments), daily banking reconciliation, booking Council rooms and civic facilities and corporate archiving.

### Employees

FTE Description

4.1 Corporate Support

### Cost Centres

0087 Corporate Support

0112 Post & Postages Holding A/c

# Corporate Improvement Portfolio

## Corporate Services

Judith Aupers

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                  | <b>122,060</b>        | <b>124,820</b>        | <b>129,100</b>        |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 67,650                | 58,230                | 58,810                |
| Equipment, Furniture & Materials          | 4,010                 | 4,040                 | 4,080                 |
| Printing, Stationery & General Expenses   | 8,380                 | 8,460                 | 8,540                 |
| Professional Fees                         | 7,360                 | 7,360                 | 7,430                 |
| <b>Total Controllable Expenditure</b>     | <b>209,460</b>        | <b>202,910</b>        | <b>207,960</b>        |
| <b>Total Controllable Income</b>          | <b>(38,060)</b>       | <b>(39,180)</b>       | <b>(40,430)</b>       |
| <b>Net Controllable Expenditure</b>       | <b>171,400</b>        | <b>163,730</b>        | <b>167,530</b>        |
| <b>Employee Expenses</b>                  | <b>480</b>            | <b>380</b>            | <b>270</b>            |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 10,250                | 10,310                | 10,470                |
| <b>Support Services</b>                   |                       |                       |                       |
| Property Management                       | 18,090                | 18,590                | 19,020                |
| Strategic Management                      | 36,500                | 37,220                | 38,280                |
| Support Services                          | 5,760                 | 5,900                 | 6,040                 |
| <b>Total Non-Controllable Expenditure</b> | <b>71,080</b>         | <b>72,400</b>         | <b>74,080</b>         |
| <b>Total Non-Controllable Income</b>      | <b>(242,480)</b>      | <b>(236,130)</b>      | <b>(241,610)</b>      |
| <b>Net Non-Controllable Expenditure</b>   | <b>(171,400)</b>      | <b>(163,730)</b>      | <b>(167,530)</b>      |
| <b>Corporate Services Net Expenditure</b> | <b>-</b>              | <b>-</b>              | <b>-</b>              |

# Corporate Improvement Portfolio

## Communications

Judith Aupers

### Description

The Communications team provides information about the Council and its services both internally, to members of staff and externally, to residents in the District.

They achieve this through a wide range of tools and channels, services include; media and public relations, internal communications, graphic design, marketing, website and information management, which covers data protection and freedom of information requests.

### Employees

FTE Description

2.6 Information Governance

2.9 PR & Marketing

### Cost Centres

0012 Information Governance

0130 Internet System

0903 PR & Marketing

# Corporate Improvement Portfolio Communications

Judith Aupers

|   | Original<br>2019-2020   | Original<br>2020-2021   | Original<br>2021-2022   |
|---|-------------------------|-------------------------|-------------------------|
|   | £                       | £                       | £                       |
| <b>Employee Expenses</b>                  | <b>240,130</b>          | <b>248,150</b>          | <b>256,310</b>          |
| <b>Transport Related Expenditure</b>      | <b>3,110</b>            | <b>3,130</b>            | <b>3,140</b>            |
| <b>Supplies &amp; Services</b>            |                         |                         |                         |
| Advertising/Promotions/Marketing          | 4,600                   | 4,650                   | 4,700                   |
| Communications & Computing                | 600                     | 610                     | 620                     |
| Equipment, Furniture & Materials          | 7,360                   | 7,440                   | 7,520                   |
| Expenses                                  | 590                     | 600                     | 610                     |
| Grants & Subscriptions                    | 530                     | 540                     | 550                     |
| Printing, Stationery & General Expenses   | 2,160                   | 2,180                   | 2,200                   |
| Professional Fees                         | 18,340                  | 18,470                  | 18,600                  |
| Sub-Contractors                           | 3,330                   | 3,360                   | 3,360                   |
| <b>Total Controllable Expenditure</b>     | <b><u>280,750</u></b>   | <b><u>289,130</u></b>   | <b><u>297,610</u></b>   |
| <b>Total Controllable Income</b>          | <b><u>(23,720)</u></b>  | <b><u>(23,880)</u></b>  | <b><u>(24,040)</u></b>  |
| <b>Net Controllable Expenditure</b>       | <b><u>257,030</u></b>   | <b><u>265,250</u></b>   | <b><u>273,570</u></b>   |
| <b>Employee Expenses</b>                  | <b>480</b>              | <b>380</b>              | <b>270</b>              |
| <b>Supplies &amp; Services</b>            |                         |                         |                         |
| Communications & Computing                | 16,670                  | 16,950                  | 17,230                  |
| <b>Support Services</b>                   |                         |                         |                         |
| Departmental                              | 13,950                  | 14,320                  | 14,700                  |
| Property Management                       | 11,390                  | 11,700                  | 11,970                  |
| Strategic Management                      | 170                     | 170                     | 170                     |
| Support Services                          | 73,690                  | 76,150                  | 78,650                  |
| <b>Total Non-Controllable Expenditure</b> | <b><u>116,350</u></b>   | <b><u>119,670</u></b>   | <b><u>122,990</u></b>   |
| <b>Total Non-Controllable Income</b>      | <b><u>(373,380)</u></b> | <b><u>(384,920)</u></b> | <b><u>(396,560)</u></b> |
| <b>Net Non-Controllable Expenditure</b>   | <b><u>(257,030)</u></b> | <b><u>(265,250)</u></b> | <b><u>(273,570)</u></b> |
| <b>Communications Net Expenditure</b>     | <b><u>-</u></b>         | <b><u>-</u></b>         | <b><u>-</u></b>         |

# Corporate Improvement Portfolio

## Policy & Performance

Judith Aupers

### Description

The Policy budget includes the Strategic Development of policy across the District in line with national and local priorities.

The Performance management function ensures that the targets and priorities contained in the Corporate Plan and other strategic policies are monitored and achieved.

Corporate Consultation budget is concerned with involving the Community with the work of the Council, gathering their opinions and involving them with the running and development of the District.

A research and information function supports policy work through activities including ward profiles and an analysis of district needs, using ONS data and statistics to inform policies and service initiatives, and the Census.

### Employees

FTE Description

2.2 Performance Management

### Cost Centres

0004 Performance Management

0118 Corporate Consultation



# Corporate Improvement Portfolio

## Policy & Performance

Judith Aupers

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                        | <b>103,100</b>        | <b>108,190</b>        | <b>113,360</b>        |
| <b>Transport Related Expenditure</b>            | <b>310</b>            | <b>320</b>            | <b>320</b>            |
| <b>Supplies &amp; Services</b>                  |                       |                       |                       |
| Communications & Computing                      | 600                   | 600                   | 610                   |
| Equipment, Furniture & Materials                | 1,970                 | 1,990                 | 2,010                 |
| Expenses  | 4,020                 | 4,060                 | 4,090                 |
| Printing, Stationery & General Expenses         | 3,300                 | 3,330                 | 3,360                 |
| Professional Fees                               | 1,240                 | 1,250                 | 1,260                 |
| <b>Total Controllable Expenditure</b>           | <b>114,540</b>        | <b>119,740</b>        | <b>125,010</b>        |
| <b>Net Controllable Expenditure</b>             | <b>114,540</b>        | <b>119,740</b>        | <b>125,010</b>        |
| <b>Employee Expenses</b>                        | <b>450</b>            | <b>360</b>            | <b>260</b>            |
| <b>Supplies &amp; Services</b>                  |                       |                       |                       |
| Communications & Computing                      | 2,920                 | 2,960                 | 3,000                 |
| <b>Support Services</b>                         |                       |                       |                       |
| Departmental                                    | 83,550                | 86,020                | 88,480                |
| Property Management                             | 9,010                 | 9,260                 | 9,480                 |
| Strategic Management                            | 79,710                | 82,220                | 84,740                |
| Support Services                                | 186,060               | 192,760               | 199,730               |
| <b>Total Non-Controllable Expenditure</b>       | <b>361,700</b>        | <b>373,580</b>        | <b>385,690</b>        |
| <b>Total Non-Controllable Income</b>            | <b>(147,950)</b>      | <b>(153,970)</b>      | <b>(160,070)</b>      |
| <b>Net Non-Controllable Expenditure</b>         | <b>213,750</b>        | <b>219,610</b>        | <b>225,620</b>        |
| <b>Policy &amp; Performance Net Expenditure</b> | <b>328,290</b>        | <b>339,350</b>        | <b>350,630</b>        |

# Corporate Improvement Portfolio

## Land Charges

Judith Aupers

### Description

This budget provides for the operation of the land charges service and includes all income and expenditure arising.

### Employees

FTE Description

1.0 Land Charges

### Cost Centres

0932 Land Charges - Local Searches

# Corporate Improvement Portfolio

## Land Charges

Judith Aupers

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                  | <b>29,870</b>         | <b>30,860</b>         | <b>31,870</b>         |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Advertising/Promotions/Marketing          | 610                   | 620                   | 630                   |
| Equipment, Furniture & Materials          | 8,110                 | 8,190                 | 8,280                 |
| Other Fees                                | 28,670                | 28,960                | 29,250                |
| Printing, Stationery & General Expenses   | 2,720                 | 2,190                 | 2,210                 |
| Professional Fees                         | 1,110                 | 1,120                 | 1,130                 |
| <b>Total Controllable Expenditure</b>     | <b>71,090</b>         | <b>71,940</b>         | <b>73,370</b>         |
| <b>Total Controllable Income</b>          | <b>(71,090)</b>       | <b>(71,940)</b>       | <b>(73,370)</b>       |
| <b>Net Controllable Expenditure</b>       | <b>-</b>              | <b>-</b>              | <b>-</b>              |
| <b>Employee Expenses</b>                  | <b>110</b>            | <b>90</b>             | <b>60</b>             |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 7,680                 | 7,700                 | 7,820                 |
| <b>Support Services</b>                   |                       |                       |                       |
| Central Expenses                          | 3,680                 | 3,780                 | 3,820                 |
| Departmental                              | 16,010                | 16,520                | 17,030                |
| Property Management                       | 2,380                 | 2,440                 | 2,490                 |
| Strategic Management                      | 3,540                 | 3,610                 | 3,710                 |
| Support Services                          | 4,840                 | 4,950                 | 5,070                 |
| <b>Total Non-Controllable Expenditure</b> | <b>38,240</b>         | <b>39,090</b>         | <b>40,000</b>         |
| <b>Net Non-Controllable Expenditure</b>   | <b>38,240</b>         | <b>39,090</b>         | <b>40,000</b>         |
| <b>Land Charges Net Expenditure</b>       | <b>38,240</b>         | <b>39,090</b>         | <b>40,000</b>         |

# Corporate Improvement Portfolio

## Audit

Judith Aupers

### Description

This budget encompasses the cost to the authority of the Internal Audit function.

The objective of the Internal Audit function is to give assurance to the Council on the adequacy of its governance arrangements. Internal Audit conducts an independent appraisal of all the Council's activities, financial and otherwise. It provides a service to the whole of the Council and all levels of management. The Internal Audit function operates in accordance with the Public Sector Internal Audit Standards. The function is managed by Cannock Chase District Council as lead authority under a shared service arrangement with Stafford Borough Council. The expenditure includes the total operational costs of the service, with Stafford Borough Council's contribution shown under income.

### Employees

FTE Description

4.3 Internal Audit

### Cost Centres

0020 Audit

# Corporate Improvement Portfolio

## Audit

Judith Aupers

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                  | <b>203,330</b>        | <b>211,890</b>        | <b>221,380</b>        |
| <b>Transport Related Expenditure</b>      | <b>1,340</b>          | <b>1,360</b>          | <b>1,370</b>          |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Equipment, Furniture & Materials          | 1,940                 | 1,960                 | 1,980                 |
| Expenses                                  | 40                    | 40                    | 40                    |
| Grants & Subscriptions                    | 3,070                 | 3,100                 | 3,130                 |
| Printing, Stationery & General Expenses   | 2,050                 | 2,070                 | 2,100                 |
| Professional Fees                         | 29,630                | 29,930                | 30,230                |
| <b>Total Controllable Expenditure</b>     | <b>241,400</b>        | <b>250,350</b>        | <b>260,230</b>        |
| <b>Total Controllable Income</b>          | <b>(111,660)</b>      | <b>(115,000)</b>      | <b>(118,050)</b>      |
| <b>Net Controllable Expenditure</b>       | <b>129,740</b>        | <b>135,350</b>        | <b>142,180</b>        |
| <b>Employee Expenses</b>                  | <b>660</b>            | <b>520</b>            | <b>370</b>            |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 18,350                | 18,670                | 18,980                |
| <b>Support Services</b>                   |                       |                       |                       |
| Property Management                       | 9,010                 | 9,260                 | 9,480                 |
| Support Services                          | 20,260                | 20,810                | 21,400                |
| <b>Total Non-Controllable Expenditure</b> | <b>48,280</b>         | <b>49,260</b>         | <b>50,230</b>         |
| <b>Total Non-Controllable Income</b>      | <b>(178,020)</b>      | <b>(184,610)</b>      | <b>(192,410)</b>      |
| <b>Net Non-Controllable Expenditure</b>   | <b>(129,740)</b>      | <b>(135,350)</b>      | <b>(142,180)</b>      |
| <b>Audit Net Expenditure</b>              | <b>-</b>              | <b>-</b>              | <b>-</b>              |

# Corporate Improvement Portfolio

## Risk

Judith Aupers

### Description

This budget encompasses the cost to the authority of the risk function.

The function is managed by Cannock Chase District Council (CCDC) as lead authority under a shared service arrangement between CCDC and Stafford Borough Council. The expenditure includes the total operational costs of the service, with Stafford Borough Council's contribution between shown under income.

The principal functions covered are:

- Insurance Underwriting
- Insurance Claims Handling
- Risk Management
- Corporate Health and Safety (CCDC only)

### Employees

FTE Description

1.5 Risk and Resilience

0.6 Corporate Health & Safety

1.0 Internal Audit & Risk Management

### Cost Centres

0016 Risk and Resilience

0065 Corporate Health & Safety

0138 Internal Audit & Risk Management

9501 Insurance Premiums

# Corporate Improvement Portfolio

## Risk

Judith Aupers

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                  | <b>146,810</b>        | <b>153,580</b>        | <b>160,180</b>        |
| <b>Transport Related Expenditure</b>      | <b>4,140</b>          | <b>4,170</b>          | <b>4,210</b>          |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Advertising/Promotions/Marketing          | 3,100                 | 3,200                 | 2,150                 |
| Clothes, Uniforms & Laundry               | 120                   | 120                   | 120                   |
| Communications & Computing                | 3,080                 | 3,110                 | 3,140                 |
| Contributions to Provisions               | 50,000                | 50,000                | 50,000                |
| Equipment, Furniture & Materials          | 2,410                 | 2,420                 | 2,440                 |
| Insurances                                | 532,890               | 535,280               | 540,640               |
| Printing, Stationery & General Expenses   | 1,500                 | 1,520                 | 1,540                 |
| Professional Fees                         | 38,570                | 38,960                | 39,350                |
| Training Expenses                         | 600                   | 600                   | 600                   |
| <b>Total Controllable Expenditure</b>     | <b>783,220</b>        | <b>792,960</b>        | <b>804,370</b>        |
| <b>Total Controllable Income</b>          | <b>(681,330)</b>      | <b>(700,190)</b>      | <b>(722,490)</b>      |
| <b>Net Controllable Expenditure</b>       | <b>101,890</b>        | <b>92,770</b>         | <b>81,880</b>         |
| <b>Employee Expenses</b>                  | <b>280</b>            | <b>220</b>            | <b>160</b>            |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 920                   | 810                   | 810                   |
| <b>Support Services</b>                   |                       |                       |                       |
| Property Management                       | 7,880                 | 8,110                 | 8,300                 |
| Support Services                          | 65,870                | 68,720                | 71,670                |
| <b>Total Non-Controllable Expenditure</b> | <b>74,950</b>         | <b>77,860</b>         | <b>80,940</b>         |
| <b>Total Non-Controllable Income</b>      | <b>(176,840)</b>      | <b>(170,630)</b>      | <b>(162,820)</b>      |
| <b>Net Non-Controllable Expenditure</b>   | <b>(101,890)</b>      | <b>(92,770)</b>       | <b>(81,880)</b>       |
| <b>Risk Net Expenditure</b>               | <b>-</b>              | <b>-</b>              | <b>-</b>              |

# Corporate Improvement Portfolio

## Resilience

Judith Aupers

### Description

This budget encompasses the cost to the authority of the resilience (Civil contingencies) function.

The function is managed by Cannock Chase District Council (CCDC) as lead authority under a shared service arrangement between CCDC and Stafford Borough Council. The expenditure includes the total operational costs of the service, with Stafford Borough Council's contribution between shown under income.

The principal functions covered are:

- Emergency planning
- Business Continuity Management

### Employees

FTE Description

1.0 Civil Contingencies

### Cost Centres

0057 Civil Contingencies



# Corporate Improvement Portfolio

## Resilience

Judith Aupers

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                  | <b>46,610</b>         | <b>47,970</b>         | <b>49,390</b>         |
| <b>Premises Related Expenditure</b>       |                       |                       |                       |
| Repairs & Maintenance - Buildings         | 140                   | 140                   | 140                   |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 3,410                 | 3,440                 | 3,470                 |
| Equipment, Furniture & Materials          | 2,480                 | 2,500                 | 2,520                 |
| Hospitality                               | 100                   | 100                   | 100                   |
| Miscellaneous Expenses                    | 4,400                 | 4,440                 | 4,480                 |
| Printing, Stationery & General Expenses   | 650                   | 660                   | 670                   |
| Professional Fees                         | 24,120                | 24,410                | 24,650                |
| <b>Total Controllable Expenditure</b>     | <b>81,910</b>         | <b>83,660</b>         | <b>85,420</b>         |
| <b>Total Controllable Income</b>          | <b>(50,710)</b>       | <b>(51,980)</b>       | <b>(53,110)</b>       |
| <b>Net Controllable Expenditure</b>       | <b>31,200</b>         | <b>31,680</b>         | <b>32,310</b>         |
| <b>Employee Expenses</b>                  | <b>110</b>            | <b>90</b>             | <b>60</b>             |
| <b>Support Services</b>                   |                       |                       |                       |
| Property Management                       | 3,370                 | 3,400                 | 3,410                 |
| Support Services                          | 47,530                | 48,950                | 50,430                |
| <b>Total Non-Controllable Expenditure</b> | <b>51,010</b>         | <b>52,440</b>         | <b>53,900</b>         |
| <b>Total Non-Controllable Income</b>      | <b>(82,210)</b>       | <b>(84,120)</b>       | <b>(86,210)</b>       |
| <b>Net Non-Controllable Expenditure</b>   | <b>(31,200)</b>       | <b>(31,680)</b>       | <b>(32,310)</b>       |
| <b>Resilience Net Expenditure</b>         | <b>-</b>              | <b>-</b>              | <b>-</b>              |

**Corporate Improvement Portfolio**  
**Customer Serv Mgmt (incl Social Alarms)**  
Judith Aupers

**Description**

Payment for Social Alarms service by 3rd party provider.

Also includes payment for an out of hours telephone call service and budget also includes the management of Customer Services, Support Services, Land Charges and Caretakers and Cleaners.

**Employees**

FTE Description

1.0 Central Control Administration

**Cost Centres**

0960 Social Alarms

0973 Central Control Administration

**Corporate Improvement Portfolio**  
**Customer Serv Mgmt (incl Social Alarms)**

Judith Aupers

|  | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|--|-----------------------|-----------------------|-----------------------|
|  | £                     | £                     | £                     |
| <b>Employee Expenses</b>                                       | 88,110                | 93,110                | 98,160                |
| <b>Transport Related Expenditure</b>                           | 1,050                 | 1,060                 | 1,070                 |
| <b>Supplies &amp; Services</b>                                 |                       |                       |                       |
| Communications & Computing                                     | 210                   | 210                   | 210                   |
| Equipment, Furniture & Materials                               | 3,370                 | 3,400                 | 3,440                 |
| Professional Fees  | 470                   | 480                   | 490                   |
| <b>Third Party Payments</b>                                    | 49,950                | 50,950                | 51,970                |
| <b>Total Controllable Expenditure</b>                          | <u>143,160</u>        | <u>149,210</u>        | <u>155,340</u>        |
| <b>Total Controllable Income</b>                               | <u>(97,010)</u>       | <u>(101,750)</u>      | <u>(104,840)</u>      |
| <b>Net Controllable Expenditure</b>                            | <u>46,150</u>         | <u>47,460</u>         | <u>50,500</u>         |
| <b>Employee Expenses</b>                                       | 140                   | 110                   | 80                    |
| <b>Supplies &amp; Services</b>                                 |                       |                       |                       |
| Communications & Computing                                     | 22,690                | 23,090                | 23,490                |
| <b>Support Services</b>  |                       |                       |                       |
| Support Services   | 460                   | 470                   | 490                   |
| <b>Total Non-Controllable Expenditure</b>                      | <u>23,290</u>         | <u>23,670</u>         | <u>24,060</u>         |
| <b>Net Non-Controllable Expenditure</b>                        | <u>23,290</u>         | <u>23,670</u>         | <u>24,060</u>         |
| <b>Customer Serv Mgmt (incl Social Alarms) Net Expenditure</b> | <u><u>69,440</u></u>  | <u><u>71,130</u></u>  | <u><u>74,560</u></u>  |

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# Crime & Partnerships Portfolio

## Summary

|                                     |               | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|-------------------------------------|---------------|-----------------------|-----------------------|-----------------------|
|                                     |               | £                     | £                     | £                     |
| Partnerships                        | CR 02 - CR 03 | 205,330               | 214,270               | 222,160               |
| CCTV                                | CR 04 - CR 05 | 168,470               | 172,900               | 177,410               |
| <b>Controllable Expenditure</b>     |               | <b>373,800</b>        | <b>387,170</b>        | <b>399,570</b>        |
| Partnerships                        | CR 02 - CR 03 | 80,580                | 82,980                | 85,250                |
| CCTV                                | CR 04 - CR 05 | 55,720                | 56,590                | 57,530                |
| <b>Non-Controllable Expenditure</b> |               | <b>136,300</b>        | <b>139,570</b>        | <b>142,780</b>        |
|                                     |               | <b>510,100</b>        | <b>526,740</b>        | <b>542,350</b>        |

# Crime & Partnerships Portfolio

## Partnerships

Nirmal Samrai

### Description

The Partnerships Team has developed a Community Safety Plan to address the safety needs and priorities of the District. The services below are used to implement the Plan the main aims of which are as follows:

"Lead the delivery of the Community Safety Outcomes" firstly by increasing assurances within the community, secondly by improving the living environment and thirdly by reducing offending.

"Work with Partners" to improve health and increase economic opportunity across the District.

The Health and Wellbeing and Economic Development and Planning portfolio delivery plans include the Councils planned contributions to the LSP's Health and Wellbeing and Economic Opportunity priorities.

### Employees

FTE Description

3.0 Partnership Development Unit

1.0 LSP Manager

### Cost Centres

0124 Partnership Development Unit

0126 LSP Manager

1350 Partnerships

1356 Domestic Violence - Co-Located Team

# Crime & Partnerships Portfolio

## Partnerships

Nirmal Samrai

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                  | <b>177,020</b>        | <b>185,700</b>        | <b>193,110</b>        |
| <b>Premises Related Expenditure</b>       |                       |                       |                       |
| Energy Costs                              | 3,040                 | 3,100                 | 3,160                 |
| Rates                                     | 860                   | 930                   | 950                   |
| Rents                                     | 13,000                | 13,000                | 13,260                |
| Water Services                            | 880                   | 900                   | 920                   |
| <b>Transport Related Expenditure</b>      | <b>2,370</b>          | <b>2,390</b>          | <b>2,420</b>          |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 3,590                 | 3,620                 | 3,660                 |
| Equipment, Furniture & Materials          | 4,030                 | 4,080                 | 4,120                 |
| Hospitality                               | 540                   | 550                   | 560                   |
| <b>Total Controllable Expenditure</b>     | <b>205,330</b>        | <b>214,270</b>        | <b>222,160</b>        |
| <b>Net Controllable Expenditure</b>       | <b>205,330</b>        | <b>214,270</b>        | <b>222,160</b>        |
| <b>Employee Expenses</b>                  | <b>450</b>            | <b>360</b>            | <b>250</b>            |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 7,050                 | 7,160                 | 7,280                 |
| <b>Support Services</b>                   |                       |                       |                       |
| Central Expenses                          | 6,130                 | 6,300                 | 6,370                 |
| Property Management                       | 17,720                | 18,210                | 18,630                |
| Support Services                          | 119,640               | 123,590               | 127,620               |
| <b>Total Non-Controllable Expenditure</b> | <b>150,990</b>        | <b>155,620</b>        | <b>160,150</b>        |
| <b>Total Non-Controllable Income</b>      | <b>(70,410)</b>       | <b>(72,640)</b>       | <b>(74,900)</b>       |
| <b>Net Non-Controllable Expenditure</b>   | <b>80,580</b>         | <b>82,980</b>         | <b>85,250</b>         |
| <b>Partnerships Net Expenditure</b>       | <b>285,910</b>        | <b>297,250</b>        | <b>307,410</b>        |

# Crime & Partnerships Portfolio

## CCTV

Nirmal Samrai

### Description

Provision of CCTV Monitoring and Maintenance of Equipment

### Employees

FTE Description

5.2 CCTV

### Cost Centres

0937 CCTV



# Crime & Partnerships Portfolio

## CCTV

Nirmal Samrai

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                  | <b>131,210</b>        | <b>135,880</b>        | <b>140,650</b>        |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 24,520                | 24,770                | 25,020                |
| Equipment, Furniture & Materials          | 12,310                | 12,430                | 12,550                |
| Miscellaneous Expenses                    | 49,310                | 49,800                | 50,300                |
| Printing, Stationery & General Expenses   | 260                   | 260                   | 260                   |
| <b>Total Controllable Expenditure</b>     | <b>217,610</b>        | <b>223,140</b>        | <b>228,780</b>        |
| <b>Total Controllable Income</b>          | <b>(49,140)</b>       | <b>(50,240)</b>       | <b>(51,370)</b>       |
| <b>Net Controllable Expenditure</b>       | <b>168,470</b>        | <b>172,900</b>        | <b>177,410</b>        |
| <b>Employee Expenses</b>                  | <b>740</b>            | <b>620</b>            | <b>480</b>            |
| <b>Premises Related Expenditure</b>       |                       |                       |                       |
| Premises Insurance                        | 90                    | 70                    | 50                    |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 27,930                | 28,310                | 28,790                |
| <b>Support Services</b>                   |                       |                       |                       |
| Central Expenses                          | 4,500                 | 4,630                 | 4,680                 |
| Property Management                       | 1,010                 | 1,030                 | 1,080                 |
| Support Services                          | 21,450                | 21,930                | 22,450                |
| <b>Total Non-Controllable Expenditure</b> | <b>55,720</b>         | <b>56,590</b>         | <b>57,530</b>         |
| <b>Net Non-Controllable Expenditure</b>   | <b>55,720</b>         | <b>56,590</b>         | <b>57,530</b>         |
| <b>CCTV Net Expenditure</b>               | <b>224,190</b>        | <b>229,490</b>        | <b>234,940</b>        |

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# Culture and Sport Portfolio

## Summary

|                                     |               | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|-------------------------------------|---------------|-----------------------|-----------------------|-----------------------|
|                                     |               | £                     | £                     | £                     |
| Parks & Open Spaces                 | LR 02 - LR 03 | 1,099,700             | 1,118,230             | 1,134,230             |
| Stadium                             | LR 04 - LR 05 | 110,190               | 111,020               | 111,760               |
| Cemeteries                          | LR 06 - LR 07 | 6,430                 | 8,290                 | 10,290                |
| Contract Monitoring                 | LR 08 - LR 09 | 170,260               | 175,220               | 180,230               |
| Leisure Management Contract         | LR 10 - LR 11 | 1,740,130             | 1,779,290             | 1,764,230             |
| Leisure, Planning & Marketing       | LR 12 - LR 13 | 88,490                | 91,810                | 95,150                |
| Allotments                          | LR 14 - LR 15 | (2,080)               | (2,040)               | (2,000)               |
| <b>Controllable Expenditure</b>     |               | <b>3,213,120</b>      | <b>3,281,820</b>      | <b>3,293,890</b>      |
| Parks & Open Spaces                 | LR 02 - LR 03 | 411,590               | 421,480               | 367,660               |
| Cemeteries                          | LR 06 - LR 07 | 191,280               | 196,860               | 201,540               |
| Contract Monitoring                 | LR 08 - LR 09 | (170,260)             | (175,220)             | (180,230)             |
| Leisure Management Contract         | LR 10 - LR 11 | 1,484,250             | 1,513,580             | 1,543,160             |
| Leisure, Planning & Marketing       | LR 12 - LR 13 | (86,300)              | (89,600)              | (92,920)              |
| Allotments                          | LR 14 - LR 15 | 2,440                 | 2,520                 | 2,590                 |
| <b>Non-Controllable Expenditure</b> |               | <b>1,833,000</b>      | <b>1,869,620</b>      | <b>1,841,800</b>      |
|                                     |               | <b>5,046,120</b>      | <b>5,151,440</b>      | <b>5,135,690</b>      |

# Culture and Sport Portfolio

## Parks & Open Spaces

Mike Edmonds

### Description

Provision and Management of Parks and Open Spaces within the District

### Employees

FTE Description

2.8 Public Open Spaces Admin  
1.0 Public and Open Spaces Manager  
2.0 HLF Stage 2 Hednesford  
2.0 Tree Maintenance  
9.0 In House Park Team

### Cost Centres

0391 Public Opens Spaces Admin  
0420 Public and Open Spaces Manager  
0628 Parks and Open Spaces  
0732 Cannock Parks  
0733 Hednesford Parks  
0734 Rugeley Parks  
0740 Shoal Hill Common  
0751 Norton Canes Community Centre  
0763 HLF Stage 2 - Hednesford Park  
0771 Tree Maintenance  
0777 In House Parks Team

# Culture and Sport Portfolio

## Parks & Open Spaces

Mike Edmonds

|  | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|--|-----------------------|-----------------------|-----------------------|
|  | £                     | £                     | £                     |
| <b>Employee Expenses</b>                       | <b>462,970</b>        | <b>475,880</b>        | <b>465,870</b>        |
| <b>Premises Related Expenditure</b>            |                       |                       |                       |
| Cleaning & Domestic Supplies                   | 1,470                 | 1,490                 | 1,510                 |
| Energy Costs                                   | 13,850                | 14,120                | 14,400                |
| Rates  | 4,050                 | 4,060                 | 4,150                 |
| Rents  | 2,770                 | 2,820                 | 2,870                 |
| Repairs & Maintenance - Buildings              | 17,840                | 18,060                | 18,280                |
| Repairs & Maintenance - Grounds                | 364,940               | 378,410               | 391,670               |
| Water Services                                 | 1,920                 | 1,960                 | 2,000                 |
| <b>Transport Related Expenditure</b>           | <b>17,860</b>         | <b>18,170</b>         | <b>18,540</b>         |
| <b>Supplies &amp; Services</b>                 |                       |                       |                       |
| Advertising/Promotions/Marketing               | 7,800                 | 9,050                 | 7,800                 |
| Clothes, Uniforms & Laundry                    | 8,080                 | 8,200                 | 8,320                 |
| Communications & Computing                     | 3,960                 | 3,990                 | 4,020                 |
| Contributions to Provisions                    | 36,270                | 38,500                | 28,940                |
| Equipment, Furniture & Materials               | 38,400                | 38,940                | 39,510                |
| Floral Work                                    | 30,640                | 15,800                | 15,960                |
| Grants & Subscriptions                         | 2,130                 | 2,150                 | 2,170                 |
| Hospitality                                    | 960                   | 970                   | 980                   |
| Licenses                                       | 210                   | 210                   | 210                   |
| Miscellaneous Expenses                         | 1,800                 | -                     | -                     |
| Other Fees                                     | 7,020                 | 7,090                 | 7,160                 |
| Printing, Stationery & General Expenses        | 1,470                 | 1,480                 | 1,490                 |
| Professional Fees                              | 1,120                 | 1,140                 | 1,160                 |
| Refuse Disposal/Collection                     | 13,730                | 13,880                | 14,030                |
| Sub-Contractors                                | 5,610                 | 5,710                 | 5,810                 |
| <b>Third Party Payments</b>                    | <b>176,210</b>        | <b>181,180</b>        | <b>186,240</b>        |
| <b>Total Controllable Expenditure</b>          | <b>1,252,780</b>      | <b>1,273,480</b>      | <b>1,273,850</b>      |
| <b>Total Controllable Income</b>               | <b>(153,080)</b>      | <b>(155,250)</b>      | <b>(139,620)</b>      |
| <b>Net Controllable Expenditure</b>            | <b>1,099,700</b>      | <b>1,118,230</b>      | <b>1,134,230</b>      |
| <b>Employee Expenses</b>                       | <b>890</b>            | <b>700</b>            | <b>500</b>            |
| <b>Premises Related Expenditure</b>            |                       |                       |                       |
| Premises Insurance                             | 450                   | 360                   | 190                   |
| <b>Supplies &amp; Services</b>                 |                       |                       |                       |
| Communications & Computing                     | 10,310                | 10,390                | 10,550                |
| <b>Support Services</b>                        |                       |                       |                       |
| Central Expenses                               | 22,120                | 22,740                | 22,990                |
| Departmental                                   | 398,000               | 409,810               | 418,850               |
| Property Management                            | 23,930                | 24,580                | 25,300                |
| Strategic Management                           | 880                   | 900                   | 930                   |
| Support Services                               | 15,110                | 15,520                | 15,900                |
| <b>Depreciation &amp; Impairment Losses</b>    | <b>146,350</b>        | <b>149,290</b>        | <b>91,620</b>         |
| <b>Total Non-Controllable Expenditure</b>      | <b>618,040</b>        | <b>634,290</b>        | <b>586,830</b>        |
| <b>Total Non-Controllable Income</b>           | <b>(206,450)</b>      | <b>(212,810)</b>      | <b>(219,170)</b>      |
| <b>Net Non-Controllable Expenditure</b>        | <b>411,590</b>        | <b>421,480</b>        | <b>367,660</b>        |
| <b>Parks &amp; Open Spaces Net Expenditure</b> | <b>1,511,290</b>      | <b>1,539,710</b>      | <b>1,501,890</b>      |

# Culture and Sport Portfolio

## Stadium

Mike Edmonds

### Description

This budget is to maintain the former Stadium site.

### Employees

| FTE | Description |
|-----|-------------|
|-----|-------------|

|     |         |
|-----|---------|
| 1.0 | Stadium |
|-----|---------|

### Cost Centres

|      |         |
|------|---------|
| 0762 | Stadium |
|------|---------|

# Culture and Sport Portfolio

## Stadium

### Mike Edmonds

|                                       | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---------------------------------------|-----------------------|-----------------------|-----------------------|
|                                       | £                     | £                     | £                     |
| <b>Employee Expenses</b>              | <b>40,990</b>         | <b>41,810</b>         | <b>42,540</b>         |
| <b>Premises Related Expenditure</b>   |                       |                       |                       |
| Energy Costs                          | 480                   | 490                   | 500                   |
| Repairs & Maintenance - Grounds       | 30,000                | 30,000                | 30,000                |
| <b>Supplies &amp; Services</b>        |                       |                       |                       |
| Other Fees                            | 38,720                | 38,720                | 38,720                |
| <b>Total Controllable Expenditure</b> | <b>110,190</b>        | <b>111,020</b>        | <b>111,760</b>        |
| <b>Net Controllable Expenditure</b>   | <b>110,190</b>        | <b>111,020</b>        | <b>111,760</b>        |
| <b>Stadium Net Expenditure</b>        | <b>110,190</b>        | <b>111,020</b>        | <b>111,760</b>        |

# Culture and Sport Portfolio

## Cemeteries

Mike Edmonds

### Description

Provision, Maintenance and Management of Cemeteries and Closed Church Yards and also covers the provision of Bereavement Services

### Employees

FTE Description

4.0 Cemeteries

### Cost Centres

0406 Cemeteries

0407 Closed Cemeteries



# Culture and Sport Portfolio

## Cemeteries

Mike Edmonds

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                    | <b>104,910</b>        | <b>108,880</b>        | <b>112,900</b>        |
| <b>Premises Related Expenditure</b>         |                       |                       |                       |
| Cleaning & Domestic Supplies                | 730                   | 740                   | 750                   |
| Energy Costs                                | 3,710                 | 3,780                 | 3,860                 |
| Rates                                       | 11,860                | 12,100                | 12,340                |
| Repairs & Maintenance - Buildings           | 19,900                | 20,100                | 20,310                |
| Repairs & Maintenance - Grounds             | 11,860                | 12,360                | 12,840                |
| Water Services                              | 4,070                 | 4,150                 | 4,230                 |
| <b>Transport Related Expenditure</b>        | <b>5,340</b>          | <b>5,460</b>          | <b>5,580</b>          |
| <b>Supplies &amp; Services</b>              |                       |                       |                       |
| Clothes, Uniforms & Laundry                 | 640                   | 650                   | 660                   |
| Communications & Computing                  | 920                   | 930                   | 940                   |
| Equipment, Furniture & Materials            | 7,600                 | 7,680                 | 7,760                 |
| Printing, Stationery & General Expenses     | 500                   | 510                   | 520                   |
| Refuse Disposal/Collection                  | 9,230                 | 9,320                 | 9,470                 |
| Training Expenses                           | 100                   | 100                   | 100                   |
| <b>Total Controllable Expenditure</b>       | <b>181,370</b>        | <b>186,760</b>        | <b>192,260</b>        |
| <b>Total Controllable Income</b>            | <b>(174,940)</b>      | <b>(178,470)</b>      | <b>(181,970)</b>      |
| <b>Net Controllable Expenditure</b>         | <b>6,430</b>          | <b>8,290</b>          | <b>10,290</b>         |
| <b>Employee Expenses</b>                    | <b>550</b>            | <b>460</b>            | <b>360</b>            |
| <b>Premises Related Expenditure</b>         |                       |                       |                       |
| Premises Insurance                          | 140                   | 110                   | 80                    |
| <b>Support Services</b>                     |                       |                       |                       |
| Central Expenses                            | 7,770                 | 7,990                 | 8,080                 |
| Departmental                                | 164,390               | 169,370               | 173,600               |
| Property Management                         | 1,370                 | 1,430                 | 1,470                 |
| Support Services                            | 12,350                | 12,700                | 13,060                |
| <b>Depreciation &amp; Impairment Losses</b> | <b>4,710</b>          | <b>4,800</b>          | <b>4,890</b>          |
| <b>Total Non-Controllable Expenditure</b>   | <b>191,280</b>        | <b>196,860</b>        | <b>201,540</b>        |
| <b>Net Non-Controllable Expenditure</b>     | <b>191,280</b>        | <b>196,860</b>        | <b>201,540</b>        |
| <b>Cemeteries Net Expenditure</b>           | <b>197,710</b>        | <b>205,150</b>        | <b>211,830</b>        |

# Culture and Sport Portfolio

## Contract Monitoring

Mike Edmonds

### Description

Provision of Contract Management of Parks and Open Spaces

### Employees

FTE Description

4.2 Contract Monitoring

### Cost Centres

0418 Contract Monitoring

# Culture and Sport Portfolio

## Contract Monitoring

Mike Edmonds

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                    | <b>236,830</b>        | <b>243,260</b>        | <b>249,830</b>        |
| <b>Premises Related Expenditure</b>         |                       |                       |                       |
| Repairs & Maintenance - Grounds             | 10,800                | 10,910                | 11,020                |
| <b>Transport Related Expenditure</b>        | <b>9,720</b>          | <b>9,920</b>          | <b>10,090</b>         |
| <b>Supplies &amp; Services</b>              |                       |                       |                       |
| Advertising/Promotions/Marketing            | 120                   | 120                   | 120                   |
| Clothes, Uniforms & Laundry                 | 190                   | 190                   | 190                   |
| Communications & Computing                  | 90                    | 90                    | 90                    |
| Equipment, Furniture & Materials            | 2,800                 | 2,820                 | 2,840                 |
| Printing, Stationery & General Expenses     | 20                    | 20                    | 20                    |
| <b>Total Controllable Expenditure</b>       | <b>260,570</b>        | <b>267,330</b>        | <b>274,200</b>        |
| <b>Total Controllable Income</b>            | <b>(90,310)</b>       | <b>(92,110)</b>       | <b>(93,970)</b>       |
| <b>Net Controllable Expenditure</b>         | <b>170,260</b>        | <b>175,220</b>        | <b>180,230</b>        |
| <b>Employee Expenses</b>                    | <b>450</b>            | <b>360</b>            | <b>260</b>            |
| <b>Supplies &amp; Services</b>              |                       |                       |                       |
| Communications & Computing                  | 5,200                 | 5,290                 | 5,370                 |
| <b>Support Services</b>                     |                       |                       |                       |
| Departmental                                | 98,970                | 101,730               | 104,560               |
| Property Management                         | 4,990                 | 5,120                 | 5,240                 |
| Support Services                            | 1,790                 | 1,830                 | 1,900                 |
| <b>Depreciation &amp; Impairment Losses</b> | <b>3,560</b>          | <b>3,630</b>          | <b>-</b>              |
| <b>Total Non-Controllable Expenditure</b>   | <b>114,960</b>        | <b>117,960</b>        | <b>117,330</b>        |
| <b>Total Non-Controllable Income</b>        | <b>(285,220)</b>      | <b>(293,180)</b>      | <b>(297,560)</b>      |
| <b>Net Non-Controllable Expenditure</b>     | <b>(170,260)</b>      | <b>(175,220)</b>      | <b>(180,230)</b>      |
| <b>Contract Monitoring Net Expenditure</b>  | <b>-</b>              | <b>-</b>              | <b>-</b>              |

# Culture and Sport Portfolio

## Leisure Management Contract

Mike Edmonds

### Description

These budgets pay for the contractual payments associated with the contract to run leisure services.

### Employees

Not Applicable

### Cost Centres

0601 Sports Development  
0636 Prince of Wales Theatre  
0731 Leisure Planning & Marketing  
0736 Arts and Creative Industries  
0738 Cannock Golf Course  
0739 Museum of Cannock Chase  
0741 Chase Leisure Centre  
0747 Rugeley Leisure Centre

**Culture and Sport Portfolio**  
**Leisure Management Contract**

**Mike Edmonds**

|  | Original<br>2019-2020<br>£ | Original<br>2020-2021<br>£ | Original<br>2021-2022<br>£ |
|--|----------------------------|----------------------------|----------------------------|
| <b>Premises Related Expenditure</b>                |                            |                            |                            |
| Energy Costs                                       | 2,030                      | 2,070                      | 2,110                      |
| Repairs & Maintenance - Grounds                    | 171,490                    | 174,930                    | 178,430                    |
| Water Services                                     | 1,970                      | 2,010                      | 2,050                      |
| <b>Supplies &amp; Services</b>                     |                            |                            |                            |
| Professional Fees                                  | 1,740,010                  | 1,779,140                  | 1,764,060                  |
| <b>Total Controllable Expenditure</b>              | <b>1,915,500</b>           | <b>1,958,150</b>           | <b>1,946,650</b>           |
| <b>Total Controllable Income</b>                   | <b>(175,370)</b>           | <b>(178,860)</b>           | <b>(182,420)</b>           |
| <b>Net Controllable Expenditure</b>                | <b>1,740,130</b>           | <b>1,779,290</b>           | <b>1,764,230</b>           |
| <b>Premises Related Expenditure</b>                |                            |                            |                            |
| Premises Insurance                                 | 6,790                      | 5,910                      | 4,970                      |
| <b>Support Services</b>                            |                            |                            |                            |
| Central Expenses                                   | 15,540                     | 15,980                     | 16,160                     |
| Departmental                                       | 36,460                     | 37,720                     | 38,980                     |
| <b>Depreciation &amp; Impairment Losses</b>        | <b>1,425,460</b>           | <b>1,453,970</b>           | <b>1,483,050</b>           |
| <b>Total Non-Controllable Expenditure</b>          | <b>1,484,250</b>           | <b>1,513,580</b>           | <b>1,543,160</b>           |
| <b>Net Non-Controllable Expenditure</b>            | <b>1,484,250</b>           | <b>1,513,580</b>           | <b>1,543,160</b>           |
| <b>Leisure Management Contract Net Expenditure</b> | <b>3,224,380</b>           | <b>3,292,870</b>           | <b>3,307,390</b>           |

# Culture and Sport Portfolio

## Leisure, Planning & Marketing

Mike Edmonds

### Description

The Head of Environment and Healthy Lifestyles oversees the delivery of the Leisure and Culture Contract on behalf of the Council, manage other leisure capital schemes and projects and is the designated lead for safeguarding children.

The key areas of responsibility also include the following:

- Grounds Maintenance
- Street Cleansing
- Waste

### Employees

FTE Description

1.0 Head of Commissioning

### Cost Centres

0604 Children's Fund

0701 Head of Commissioning

**Culture and Sport Portfolio**  
**Leisure, Planning & Marketing**

Mike Edmonds

|  | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|--|-----------------------|-----------------------|-----------------------|
|  | £                     | £                     | £                     |
| <b>Employee Expenses</b>                                 | <b>98,350</b>         | <b>101,540</b>        | <b>104,780</b>        |
| <b>Transport Related Expenditure</b>                     | <b>1,120</b>          | <b>1,130</b>          | <b>1,140</b>          |
| <b>Supplies &amp; Services</b>                           |                       |                       |                       |
| Communications & Computing                               | 140                   | 140                   | 140                   |
| Equipment, Furniture & Materials                         | 810                   | 820                   | 830                   |
| Miscellaneous Expenses                                   | 20                    | 20                    | 20                    |
| Printing, Stationery & General Expenses                  | 530                   | 540                   | 550                   |
| Professional Fees  | 6,230                 | 6,330                 | 6,400                 |
| <b>Total Controllable Expenditure</b>                    | <b>107,200</b>        | <b>110,520</b>        | <b>113,860</b>        |
| <b>Total Controllable Income</b>                         | <b>(18,710)</b>       | <b>(18,710)</b>       | <b>(18,710)</b>       |
| <b>Net Controllable Expenditure</b>                      | <b>88,490</b>         | <b>91,810</b>         | <b>95,150</b>         |
| <b>Employee Expenses</b>                                 | <b>110</b>            | <b>90</b>             | <b>60</b>             |
| <b>Supplies &amp; Services</b>                           |                       |                       |                       |
| Communications & Computing                               | 2,370                 | 2,410                 | 2,450                 |
| <b>Support Services</b>                                  |                       |                       |                       |
| Property Management                                      | 4,390                 | 4,510                 | 4,610                 |
| Strategic Management                                     | 53,110                | 54,780                | 56,460                |
| Support Services   | 1,070                 | 1,100                 | 1,130                 |
| <b>Total Non-Controllable Expenditure</b>                | <b>61,050</b>         | <b>62,890</b>         | <b>64,710</b>         |
| <b>Total Non-Controllable Income</b>                     | <b>(147,350)</b>      | <b>(152,490)</b>      | <b>(157,630)</b>      |
| <b>Net Non-Controllable Expenditure</b>                  | <b>(86,300)</b>       | <b>(89,600)</b>       | <b>(92,920)</b>       |
| <b>Leisure, Planning &amp; Marketing Net Expenditure</b> | <b>2,190</b>          | <b>2,210</b>          | <b>2,230</b>          |

# Culture and Sport Portfolio

## Allotments

Mike Edmonds

### Description

Provision of Allotments within the District

### Employees

Not Applicable

### Cost Centres

0634 Allotments



# Culture and Sport Portfolio

## Allotments

### Mike Edmonds

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Premises Related Expenditure</b>       |                       |                       |                       |
| Rents                                     | 630                   | 640                   | 650                   |
| Repairs & Maintenance - Buildings         | 670                   | 680                   | 690                   |
| Repairs & Maintenance - Grounds           | 180                   | 180                   | 180                   |
| Water Services                            | 1,080                 | 1,100                 | 1,120                 |
| <b>Total Controllable Expenditure</b>     | <b>2,560</b>          | <b>2,600</b>          | <b>2,640</b>          |
| <b>Total Controllable Income</b>          | <b>(4,640)</b>        | <b>(4,640)</b>        | <b>(4,640)</b>        |
| <b>Net Controllable Expenditure</b>       | <b>(2,080)</b>        | <b>(2,040)</b>        | <b>(2,000)</b>        |
| <b>Support Services</b>                   |                       |                       |                       |
| Departmental                              | 1,360                 | 1,400                 | 1,440                 |
| Property Management                       | 340                   | 360                   | 370                   |
| Support Services                          | 740                   | 760                   | 780                   |
| <b>Total Non-Controllable Expenditure</b> | <b>2,440</b>          | <b>2,520</b>          | <b>2,590</b>          |
| <b>Net Non-Controllable Expenditure</b>   | <b>2,440</b>          | <b>2,520</b>          | <b>2,590</b>          |
| <b>Allotments Net Expenditure</b>         | <b>360</b>            | <b>480</b>            | <b>590</b>            |

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# Economic Development and Planning Portfolio

## Summary

|                                     |               | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|-------------------------------------|---------------|-----------------------|-----------------------|-----------------------|
|                                     |               | £                     | £                     | £                     |
| Economic Development                | EC 02 - EC 03 | 188,790               | 195,560               | 202,520               |
| Management & Support                | EC 04 - EC 05 | 396,640               | 409,320               | 472,230               |
| Development Control                 | EC 06 - EC 07 | (20,010)              | (12,460)              | (1,290)               |
| Building Control                    | EC 08 - EC 09 | 118,840               | 124,990               | 131,310               |
| Industrial Sites                    | EC 10 - EC 11 | (113,410)             | (113,300)             | (113,190)             |
| Public Buildings                    | EC 12 - EC 13 | 461,400               | 474,540               | 483,120               |
| Civic Ballroom                      | EC 14 - EC 15 | (13,090)              | (13,080)              | (13,350)              |
| Caretakers and Cleaners             | EC 16 - EC 17 | 261,870               | 272,240               | 284,270               |
| <b>Controllable Expenditure</b>     |               | <b>1,281,030</b>      | <b>1,337,810</b>      | <b>1,445,620</b>      |
| Economic Development                | EC 02 - EC 03 | 90,010                | 92,160                | 94,190                |
| Management & Support                | EC 04 - EC 05 | (396,640)             | (409,320)             | (422,230)             |
| Development Control                 | EC 06 - EC 07 | 307,780               | 316,110               | 324,620               |
| Building Control                    | EC 08 - EC 09 | 78,680                | 80,070                | 81,200                |
| Industrial Sites                    | EC 10 - EC 11 | 50,190                | 51,370                | 52,610                |
| Public Buildings                    | EC 12 - EC 13 | (293,000)             | (302,110)             | (306,650)             |
| Civic Ballroom                      | EC 14 - EC 15 | 85,690                | 88,060                | 90,100                |
| Caretakers and Cleaners             | EC 16 - EC 17 | (261,870)             | (272,240)             | (284,270)             |
| <b>Non-Controllable Expenditure</b> |               | <b>(339,160)</b>      | <b>(355,900)</b>      | <b>(370,430)</b>      |
|                                     |               | <b>941,870</b>        | <b>981,910</b>        | <b>1,075,190</b>      |

# Economic Development and Planning Portfolio

## Economic Development

Dean Piper

### Description

The Council's Economic Development service aims to encourage and promote business investment and employment creation within the District.

The budget head enables the Economic Development Service to co-ordinate and implement a range of initiatives which are intended to secure investment in the District, create jobs, enable businesses to expand, strengthen the District's town centres and exploit the locational advantages of the District.

Much of this agenda is now delivered through the Council's participation in the work of the Local Enterprise Partnerships which should support future investment in the District.

Tourism is involved with raising the profile of the District and promoting investment and employment in the District through encouraging both the local community and visitors to spend more leisure resources within the area.

### Employees

FTE Description

5.0 Economic Development

### Cost Centres

0646 Tourism

0919 Economic Development

0972 Economic Development - Projects

# Economic Development and Planning Portfolio

## Economic Development

Dean Piper

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                    | <b>195,910</b>        | <b>178,360</b>        | <b>179,730</b>        |
| <b>Transport Related Expenditure</b>        | <b>2,660</b>          | <b>2,710</b>          | <b>2,740</b>          |
| <b>Supplies &amp; Services</b>              |                       |                       |                       |
| Advertising/Promotions/Marketing            | 2,030                 | 2,050                 | 2,070                 |
| Communications & Computing                  | 50                    | 50                    | 50                    |
| Equipment, Furniture & Materials            | 870                   | 880                   | 890                   |
| Expenses                                    | 210                   | 210                   | 210                   |
| Grants & Subscriptions                      | 2,920                 | 2,950                 | 2,980                 |
| Hospitality                                 | 370                   | 370                   | 370                   |
| Other Fees                                  | 3,900                 | 3,940                 | 3,980                 |
| Printing, Stationery & General Expenses     | 3,650                 | 3,690                 | 3,730                 |
| Professional Fees                           | 403,550               | 3,570                 | 3,610                 |
| Training Expenses                           | 2,160                 | 2,160                 | 2,160                 |
| <b>Total Controllable Expenditure</b>       | <b>618,280</b>        | <b>200,940</b>        | <b>202,520</b>        |
| <b>Total Controllable Income</b>            | <b>(429,490)</b>      | <b>(5,380)</b>        | <b>-</b>              |
| <b>Net Controllable Expenditure</b>         | <b>188,790</b>        | <b>195,560</b>        | <b>202,520</b>        |
| <b>Employee Expenses</b>                    | <b>400</b>            | <b>310</b>            | <b>230</b>            |
| <b>Supplies &amp; Services</b>              |                       |                       |                       |
| Communications & Computing                  | 640                   | 630                   | 630                   |
| <b>Support Services</b>                     |                       |                       |                       |
| Central Expenses                            | 8,990                 | 9,240                 | 9,350                 |
| Departmental                                | 204,010               | 210,520               | 217,100               |
| Property Management                         | 10,190                | 10,470                | 10,710                |
| Strategic Management                        | 1,940                 | 1,980                 | 2,030                 |
| Support Services                            | 8,900                 | 9,120                 | 9,370                 |
| <b>Total Non-Controllable Expenditure</b>   | <b>235,070</b>        | <b>242,270</b>        | <b>249,420</b>        |
| <b>Total Non-Controllable Income</b>        | <b>(145,060)</b>      | <b>(150,110)</b>      | <b>(155,230)</b>      |
| <b>Net Non-Controllable Expenditure</b>     | <b>90,010</b>         | <b>92,160</b>         | <b>94,190</b>         |
| <b>Economic Development Net Expenditure</b> | <b>278,800</b>        | <b>287,720</b>        | <b>296,710</b>        |

# Economic Development and Planning Portfolio

## Management & Support

Dean Piper

### Description

The Planning Policy Team is heavily involved in the production of the Cannock Chase Local Plan which will help shape the physical, economic, social and environmental characteristics of the District for the period 2006 to 2028.

The Head of Prosperity provides managerial support to the Planning, Building Control and Economic Development.

Funding is currently used to support the preparation costs of the Local Plan, a proportion of New Homes Bonus funding will also be used in the future.

Additionally, the service and its management are involved in the delivery of the "Community Infrastructure Levy" in the District.

### Employees

FTE Description

6.2 Process Team

0.6 DLC Manager

1.0 Head of Economic Development

### Cost Centres

0900 Process Team (LPP)

0901 Planning Delivery

0902 DLC Manager

0974 Head of Economic Development

# Economic Development and Planning Portfolio

## Management & Support

Dean Piper

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                        | <b>410,120</b>        | <b>424,760</b>        | <b>438,500</b>        |
| <b>Transport Related Expenditure</b>            | <b>10,490</b>         | <b>10,590</b>         | <b>10,690</b>         |
| <b>Supplies &amp; Services</b>                  |                       |                       |                       |
| Clothes, Uniforms & Laundry                     | 200                   | 200                   | 200                   |
| Communications & Computing                      | 420                   | 420                   | 420                   |
| Equipment, Furniture & Materials                | 5,570                 | 5,630                 | 5,690                 |
| Hospitality                                     | 1,030                 | 1,050                 | 1,070                 |
| Other Fees                                      | 8,910                 | 9,000                 | 9,090                 |
| Printing, Stationery & General Expenses         | 3,180                 | 3,210                 | 3,240                 |
| Professional Fees                               | 147,890               | 42,920                | 122,950               |
| Training Expenses                               | 1,820                 | 1,820                 | 1,820                 |
| <b>Total Controllable Expenditure</b>           | <b>589,630</b>        | <b>499,600</b>        | <b>593,670</b>        |
| <b>Total Controllable Income</b>                | <b>(192,990)</b>      | <b>(90,280)</b>       | <b>(121,440)</b>      |
| <b>Net Controllable Expenditure</b>             | <b>396,640</b>        | <b>409,320</b>        | <b>472,230</b>        |
| <b>Employee Expenses</b>                        | <b>710</b>            | <b>560</b>            | <b>400</b>            |
| <b>Supplies &amp; Services</b>                  |                       |                       |                       |
| Communications & Computing                      | 200                   | 200                   | 200                   |
| <b>Support Services</b>                         |                       |                       |                       |
| Departmental                                    | 178,820               | 184,640               | 190,500               |
| Property Management                             | 18,620                | 19,130                | 19,580                |
| Support Services                                | 5,100                 | 5,230                 | 5,390                 |
| <b>Total Non-Controllable Expenditure</b>       | <b>203,450</b>        | <b>209,760</b>        | <b>216,070</b>        |
| <b>Total Non-Controllable Income</b>            | <b>(600,090)</b>      | <b>(619,080)</b>      | <b>(638,300)</b>      |
| <b>Net Non-Controllable Expenditure</b>         | <b>(396,640)</b>      | <b>(409,320)</b>      | <b>(422,230)</b>      |
| <b>Management &amp; Support Net Expenditure</b> | <b>-</b>              | <b>-</b>              | <b>50,000</b>         |

# Economic Development and Planning Portfolio

## Development Control

Dean Piper

### Description

This service and its management is responsible for providing advice on planning proposals, and the processing of planning applications and other related matters.

It is also responsible for the investigation of complaints regarding breaches of planning control and where necessary the taking of enforcement action on planning matters.

Additionally, the service and its management are involved in the development and monitoring of the "Community Infrastructure Levy" in the District.

### Employees

FTE Description

7.9 Development Control

### Cost Centres

0909 Development Control



# Economic Development and Planning Portfolio

## Development Control

Dean Piper

|  | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|--|-----------------------|-----------------------|-----------------------|
|  | £                     | £                     | £                     |
| <b>Employee Expenses</b>                   | <b>254,790</b>        | <b>266,450</b>        | <b>277,750</b>        |
| <b>Transport Related Expenditure</b>       | <b>5,830</b>          | <b>5,890</b>          | <b>5,950</b>          |
| <b>Supplies &amp; Services</b>             |                       |                       |                       |
| Advertising/Promotions/Marketing           | 4,240                 | 4,280                 | 4,320                 |
| Communications & Computing                 | 590                   | 600                   | 610                   |
| Contributions to Provisions                | 55,000                | 55,000                | 55,000                |
| Equipment, Furniture & Materials           | 14,870                | 15,020                | 15,170                |
| Printing, Stationery & General Expenses    | 5,620                 | 5,680                 | 5,740                 |
| Professional Fees                          | 8,150                 | 8,230                 | 8,310                 |
| <b>Total Controllable Expenditure</b>      | <b>349,090</b>        | <b>361,150</b>        | <b>372,850</b>        |
| <b>Total Controllable Income</b>           | <b>(369,100)</b>      | <b>(373,610)</b>      | <b>(374,140)</b>      |
| <b>Net Controllable Expenditure</b>        | <b>(20,010)</b>       | <b>(12,460)</b>       | <b>(1,290)</b>        |
| <b>Employee Expenses</b>                   | <b>1,040</b>          | <b>860</b>            | <b>670</b>            |
| <b>Supplies &amp; Services</b>             |                       |                       |                       |
| Communications & Computing                 | 40,920                | 41,160                | 41,880                |
| <b>Support Services</b>                    |                       |                       |                       |
| Central Expenses                           | 21,300                | 21,880                | 22,160                |
| Departmental                               | 185,370               | 191,240               | 197,190               |
| Property Management                        | 24,800                | 25,530                | 26,130                |
| Strategic Management                       | 5,880                 | 6,030                 | 6,230                 |
| Support Services                           | 28,470                | 29,410                | 30,360                |
| <b>Total Non-Controllable Expenditure</b>  | <b>307,780</b>        | <b>316,110</b>        | <b>324,620</b>        |
| <b>Net Non-Controllable Expenditure</b>    | <b>307,780</b>        | <b>316,110</b>        | <b>324,620</b>        |
| <b>Development Control Net Expenditure</b> | <b>287,770</b>        | <b>303,650</b>        | <b>323,330</b>        |

# Economic Development and Planning Portfolio

## Building Control

Dean Piper

### Description

This Building Control service is now managed by Cannock Chase District Council (CCDC), as lead authority under a shared service arrangement between CCDC and Stafford Borough Council.

The Building Control Unit is responsible for the enforcement of Building Regulations through a process of plan checking and site inspection. The unit is also responsible for addressing dangerous structures and control of demolition work.

### Employees

FTE Description

12.7 Building Control

### Cost Centres

0907 Building Control

# Economic Development and Planning Portfolio

## Building Control

Dean Piper

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                  | <b>542,810</b>        | <b>562,130</b>        | <b>581,910</b>        |
| <b>Transport Related Expenditure</b>      | <b>27,040</b>         | <b>27,360</b>         | <b>27,640</b>         |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Clothes, Uniforms & Laundry               | 710                   | 720                   | 730                   |
| Communications & Computing                | 12,030                | 12,150                | 12,270                |
| Equipment, Furniture & Materials          | 5,650                 | 5,710                 | 5,770                 |
| Expenses                                  | 2,500                 | 2,530                 | 2,560                 |
| Grants & Subscriptions                    | 6,090                 | 6,150                 | 6,210                 |
| Printing, Stationery & General Expenses   | 4,660                 | 4,700                 | 4,750                 |
| Professional Fees                         | 33,260                | 33,540                | 33,880                |
| Training Expenses                         | 1,310                 | 1,310                 | 1,310                 |
| <b>Total Controllable Expenditure</b>     | <b>636,060</b>        | <b>656,300</b>        | <b>677,030</b>        |
| <b>Total Controllable Income</b>          | <b>(517,220)</b>      | <b>(531,310)</b>      | <b>(545,720)</b>      |
| <b>Net Controllable Expenditure</b>       | <b>118,840</b>        | <b>124,990</b>        | <b>131,310</b>        |
| <b>Employee Expenses</b>                  | <b>1,710</b>          | <b>1,410</b>          | <b>1,110</b>          |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 32,410                | 32,980                | 33,540                |
| <b>Support Services</b>                   |                       |                       |                       |
| Central Expenses                          | 21,710                | 22,320                | 22,580                |
| Strategic Management                      | 3,880                 | 3,950                 | 4,060                 |
| Support Services                          | 18,970                | 19,410                | 19,910                |
| <b>Total Non-Controllable Expenditure</b> | <b>78,680</b>         | <b>80,070</b>         | <b>81,200</b>         |
| <b>Net Non-Controllable Expenditure</b>   | <b>78,680</b>         | <b>80,070</b>         | <b>81,200</b>         |
| <b>Building Control Net Expenditure</b>   | <b>197,520</b>        | <b>205,060</b>        | <b>212,510</b>        |

# Economic Development and Planning Portfolio

## Industrial Sites

Dean Piper

### Description

This budget provides for the management and costs of administering the various Industrial Units in the ownership of the Council.

### Employees

Not Applicable

### Cost Centres

0947 Industrial Sites

# Economic Development and Planning Portfolio

## Industrial Sites

### Dean Piper

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Premises Related Expenditure</b>         |                       |                       |                       |
| Repairs & Maintenance - Buildings           | 5,650                 | 5,710                 | 5,770                 |
| Repairs & Maintenance - Grounds             | 1,330                 | 1,380                 | 1,430                 |
| <b>Capital Financing Costs</b>              |                       |                       |                       |
| Capital Accounting                          | 1,610                 | 1,610                 | 1,610                 |
| <b>Total Controllable Expenditure</b>       | <b>8,590</b>          | <b>8,700</b>          | <b>8,810</b>          |
| <b>Total Controllable Income</b>            | <b>(122,000)</b>      | <b>(122,000)</b>      | <b>(122,000)</b>      |
| <b>Net Controllable Expenditure</b>         | <b>(113,410)</b>      | <b>(113,300)</b>      | <b>(113,190)</b>      |
| <b>Support Services</b>                     |                       |                       |                       |
| Central Expenses                            | 2,450                 | 2,520                 | 2,550                 |
| Property Management                         | 6,490                 | 6,710                 | 6,910                 |
| Support Services                            | 31,170                | 31,860                | 32,660                |
| <b>Depreciation &amp; Impairment Losses</b> | <b>10,080</b>         | <b>10,280</b>         | <b>10,490</b>         |
| <b>Total Non-Controllable Expenditure</b>   | <b>50,190</b>         | <b>51,370</b>         | <b>52,610</b>         |
| <b>Net Non-Controllable Expenditure</b>     | <b>50,190</b>         | <b>51,370</b>         | <b>52,610</b>         |
| <b>Industrial Sites Net Expenditure</b>     | <b>(63,220)</b>       | <b>(61,930)</b>       | <b>(60,580)</b>       |

# Economic Development and Planning Portfolio

## Public Buildings

Nirmal Samrai

### Description

This budget includes all expenditure in relation to the operational costs for construction, repairs and maintenance within the portfolio of public buildings.

It is there to ensure that the building fabric, electrical and mechanical structure is maintained effectively and efficiently ensuring all appropriate statutory compliance is achieved relating to asbestos, legionella etc.

### Employees

FTE Description

4.8 Public Buildings Team

### Cost Centres

0000 Civic Centre  
0066 Public Buildings Team  
0113 Landlord Repairs Account  
0402 Hawks Green Offices  
0961 29-31 Park Road  
0963 Miscellaneous - Property Costs  
0964 91 - 93 High Green  
0965 Anson Street - Public Offices Holding A/c  
0966 Aquarius - Hednesford Community Centre  
0967 Rugeley Community Centre  
0969 Aquarius - Support

# Economic Development and Planning Portfolio

## Public Buildings

Dean Piper

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                    | <b>221,820</b>        | <b>230,170</b>        | <b>237,340</b>        |
| <b>Premises Related Expenditure</b>         |                       |                       |                       |
| Cleaning & Domestic Supplies                | 1,000                 | 1,000                 | 1,010                 |
| Energy Costs                                | 102,500               | 104,550               | 106,640               |
| Premises Insurance                          | 3,080                 | 3,110                 | 3,140                 |
| Rates                                       | 201,210               | 205,240               | 209,350               |
| Repairs & Maintenance - Buildings           | 60,440                | 61,050                | 61,650                |
| Repairs & Maintenance - Grounds             | 7,930                 | 8,230                 | 8,410                 |
| Water Services                              | 16,710                | 17,040                | 17,380                |
| Cleaning & Domestic Supplies                | 1,000                 | 1,000                 | 1,010                 |
| Energy Costs                                | 102,500               | 104,550               | 106,640               |
| Premises Insurance                          | 3,080                 | 3,110                 | 3,140                 |
| Rates                                       | 201,210               | 205,240               | 209,350               |
| Repairs & Maintenance - Buildings           | 60,440                | 61,050                | 61,650                |
| Repairs & Maintenance - Grounds             | 7,930                 | 8,230                 | 8,410                 |
| Water Services                              | 16,710                | 17,040                | 17,380                |
| <b>Transport Related Expenditure</b>        | <b>3,370</b>          | <b>3,400</b>          | <b>3,430</b>          |
| <b>Supplies &amp; Services</b>              |                       |                       |                       |
| Communications & Computing                  | 200                   | 200                   | 200                   |
| Equipment, Furniture & Materials            | 27,640                | 27,910                | 28,030                |
| Grants & Subscriptions                      | 1,540                 | 1,560                 | 1,580                 |
| Licenses                                    | 1,410                 | 1,420                 | 1,430                 |
| Printing, Stationery & General Expenses     | 1,290                 | 1,300                 | 1,310                 |
| Refuse Disposal/Collection                  | 11,310                | 11,420                | 11,530                |
| Security Services                           | 4,100                 | 4,140                 | 4,180                 |
| Training Expenses                           | 580                   | 580                   | 580                   |
| <b>Total Controllable Expenditure</b>       | <b>790,510</b>        | <b>807,940</b>        | <b>824,070</b>        |
| <b>Total Controllable Income</b>            | <b>(329,110)</b>      | <b>(333,400)</b>      | <b>(340,950)</b>      |
| <b>Net Controllable Expenditure</b>         | <b>461,400</b>        | <b>474,540</b>        | <b>483,120</b>        |
| <b>Employee Expenses</b>                    | <b>1,730</b>          | <b>1,370</b>          | <b>990</b>            |
| <b>Premises Related Expenditure</b>         |                       |                       |                       |
| Premises Insurance                          | 2,800                 | 2,210                 | 1,600                 |
| <b>Supplies &amp; Services</b>              |                       |                       |                       |
| Communications & Computing                  | 11,840                | 12,020                | 12,210                |
| <b>Support Services</b>                     |                       |                       |                       |
| Central Expenses                            | 2,460                 | 2,520                 | 2,530                 |
| Departmental                                | 306,770               | 318,410               | 331,700               |
| Property Management                         | 192,780               | 199,240               | 205,320               |
| Strategic Management                        | 14,460                | 14,740                | 15,160                |
| Support Services                            | 53,870                | 55,160                | 56,440                |
| Central Expenses                            | 2,460                 | 2,520                 | 2,530                 |
| Departmental                                | 306,770               | 318,410               | 331,700               |
| Property Management                         | 192,780               | 199,240               | 205,320               |
| Strategic Management                        | 14,460                | 14,740                | 15,160                |
| Support Services                            | 53,870                | 55,160                | 56,440                |
| <b>Depreciation &amp; Impairment Losses</b> | <b>226,240</b>        | <b>230,770</b>        | <b>235,390</b>        |
| <b>Total Non-Controllable Expenditure</b>   | <b>844,030</b>        | <b>868,400</b>        | <b>894,090</b>        |
| <b>Total Non-Controllable Income</b>        | <b>(1,137,030)</b>    | <b>(1,170,510)</b>    | <b>(1,200,740)</b>    |
| <b>Net Non-Controllable Expenditure</b>     | <b>(293,000)</b>      | <b>(302,110)</b>      | <b>(306,650)</b>      |
| <b>Public Buildings Net Expenditure</b>     | <b>168,400</b>        | <b>172,430</b>        | <b>176,470</b>        |

# Economic Development and Planning Portfolio

## Civic Ballroom

Dean Piper

### Description

The use of the Civic Ballroom is under consideration as part of the overall review of the use of accommodation at the Civic Centre to house non-Council staff or services.

### Employees

Not Applicable

### Cost Centres

0737 Civic Ballroom



# Economic Development and Planning Portfolio

## Civic Ballroom

Dean Piper

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Premises Related Expenditure</b>       |                       |                       |                       |
| Repairs & Maintenance - Buildings         | 610                   | 620                   | 630                   |
| <b>Total Controllable Expenditure</b>     | <b>610</b>            | <b>620</b>            | <b>630</b>            |
| <b>Total Controllable Income</b>          | <b>(13,700)</b>       | <b>(13,700)</b>       | <b>(13,980)</b>       |
| <b>Net Controllable Expenditure</b>       | <b>(13,090)</b>       | <b>(13,080)</b>       | <b>(13,350)</b>       |
| <b>Support Services</b>                   |                       |                       |                       |
| Central Expenses                          | 1,230                 | 1,260                 | 1,270                 |
| Property Management                       | 84,460                | 86,800                | 88,830                |
| <b>Total Non-Controllable Expenditure</b> | <b>85,690</b>         | <b>88,060</b>         | <b>90,100</b>         |
| <b>Net Non-Controllable Expenditure</b>   | <b>85,690</b>         | <b>88,060</b>         | <b>90,100</b>         |
| <b>Civic Ballroom Net Expenditure</b>     | <b>72,600</b>         | <b>74,980</b>         | <b>76,750</b>         |

# Economic Development and Planning Portfolio

## Caretakers and Cleaners

Judith Aupers

### Description

This budget provides for the Caretaking and Cleaners function across all of the Councils sites, including the purchase of all Cleaning consumables used throughout the Council.

### Employees

| FTE | Description             |
|-----|-------------------------|
| 9.9 | Caretakers and Cleaners |

### Cost Centres

|      |                         |
|------|-------------------------|
| 0981 | Caretakers and Cleaners |
|------|-------------------------|

# Economic Development and Planning Portfolio

## Caretakers and Cleaners

Judith Aupers

|  | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|--|-----------------------|-----------------------|-----------------------|
|  | £                     | £                     | £                     |
| <b>Employee Expenses</b>                       | <b>242,960</b>        | <b>253,330</b>        | <b>265,150</b>        |
| <b>Premises Related Expenditure</b>            |                       |                       |                       |
| Cleaning & Domestic Supplies                   | 12,760                | 12,760                | 12,890                |
| <b>Transport Related Expenditure</b>           | <b>2,160</b>          | <b>2,160</b>          | <b>2,210</b>          |
| <b>Supplies &amp; Services</b>                 |                       |                       |                       |
| Clothes, Uniforms & Laundry                    | 370                   | 370                   | 370                   |
| Communications & Computing                     | 300                   | 300                   | 300                   |
| Equipment, Furniture & Materials               | 2,880                 | 2,880                 | 2,910                 |
| Printing, Stationery & General Expenses        | 440                   | 440                   | 440                   |
| <b>Total Controllable Expenditure</b>          | <b>261,870</b>        | <b>272,240</b>        | <b>284,270</b>        |
| <b>Net Controllable Expenditure</b>            | <b>261,870</b>        | <b>272,240</b>        | <b>284,270</b>        |
| <b>Supplies &amp; Services</b>                 |                       |                       |                       |
| Communications & Computing                     | 8,960                 | 9,110                 | 9,270                 |
| <b>Support Services</b>                        |                       |                       |                       |
| Property Management                            | 4,760                 | 4,890                 | 5,000                 |
| Support Services                               | 610                   | 630                   | 650                   |
| <b>Total Non-Controllable Expenditure</b>      | <b>14,330</b>         | <b>14,630</b>         | <b>14,920</b>         |
| <b>Total Non-Controllable Income</b>           | <b>(276,200)</b>      | <b>(286,870)</b>      | <b>(299,190)</b>      |
| <b>Net Non-Controllable Expenditure</b>        | <b>(261,870)</b>      | <b>(272,240)</b>      | <b>(284,270)</b>      |
| <b>Caretakers and Cleaners Net Expenditure</b> | <b>-</b>              | <b>-</b>              | <b>-</b>              |

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# Environment Portfolio

## Summary

|                                     |               | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|-------------------------------------|---------------|-----------------------|-----------------------|-----------------------|
|                                     |               | £                     | £                     | £                     |
| Waste & Recycling                   | EN 02 - EN 03 | 1,754,980             | 1,880,360             | 2,007,320             |
| Regulatory Services                 | EN 04 - EN 05 | 497,850               | 514,210               | 532,010               |
| Cleansing Services                  | EN 06 - EN 07 | 419,150               | 430,760               | 442,590               |
| Drainage Services                   | EN 08 - EN 09 | 8,440                 | 8,520                 | 8,610                 |
| Street Cleansing                    | EN 10 - EN 11 | -                     | -                     | -                     |
| Countryside Management              | EN 12 - EN 13 | 181,610               | 187,780               | 193,990               |
| Grounds Maintenance                 | EN 14 - EN 15 | -                     | -                     | -                     |
| Conservation Areas                  | EN 16 - EN 17 | 157,080               | 162,280               | 167,530               |
| Public Clocks                       | EN 18 - EN 19 | 4,950                 | 5,080                 | 5,200                 |
| Off Street Parking                  | EN 20 - EN 21 | (452,840)             | (445,220)             | (434,260)             |
| Hawks Green Depot                   | EN 22 - EN 23 | (21,230)              | (24,740)              | (28,330)              |
| Bus Shelters                        | EN 24 - EN 25 | (6,950)               | (7,320)               | (7,500)               |
| Private Sector Housing              | EN 26 - EN 27 | 208,830               | 216,100               | 223,020               |
| Vehicles                            | EN 28 - EN 29 | (31,580)              | (28,140)              | (27,520)              |
| <b>Controllable Expenditure</b>     |               | <b>2,720,290</b>      | <b>2,899,670</b>      | <b>3,082,660</b>      |
| Waste & Recycling                   | EN 02 - EN 03 | 70,160                | 70,690                | 68,710                |
| Regulatory Services                 | EN 04 - EN 05 | 93,660                | 95,950                | 98,230                |
| Cleansing Services                  | EN 06 - EN 07 | 61,030                | 62,660                | 64,220                |
| Drainage Services                   | EN 08 - EN 09 | 11,570                | 11,880                | 12,180                |
| Street Cleansing                    | EN 10 - EN 11 | 40,900                | 40,830                | 40,820                |
| Countryside Management              | EN 12 - EN 13 | 126,390               | 129,850               | 133,300               |
| Grounds Maintenance                 | EN 14 - EN 15 | 122,560               | 124,420               | 126,430               |
| Conservation Areas                  | EN 16 - EN 17 | (157,080)             | (162,280)             | (167,530)             |
| Public Clocks                       | EN 18 - EN 19 | 11,550                | 11,800                | 12,060                |
| Off Street Parking                  | EN 20 - EN 21 | 102,490               | 105,410               | 108,200               |
| Hawks Green Depot                   | EN 22 - EN 23 | 21,230                | 24,740                | 28,330                |
| Bus Shelters                        | EN 24 - EN 25 | 30,700                | 31,370                | 32,040                |
| Private Sector Housing              | EN 26 - EN 27 | 95,580                | 98,240                | 100,890               |
| Vehicles                            | EN 28 - EN 29 | 72,260                | 70,930                | 69,540                |
| <b>Non-Controllable Expenditure</b> |               | <b>703,000</b>        | <b>716,490</b>        | <b>727,420</b>        |
|                                     |               | <b>3,423,290</b>      | <b>3,616,160</b>      | <b>3,810,080</b>      |

# Environment Portfolio

## Waste & Recycling

Mike Edmonds

### Description

Provision of Waste management to the District

### Employees

FTE Description

4.9 Waste Management

### Cost Centres

0305 Waste Management

0331 Garden Waste and Waste Recycling

0334 Refuse Collection - General

0426 District Roads

# Environment Portfolio

## Waste & Recycling

Mike Edmonds

|  | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|--|-----------------------|-----------------------|-----------------------|
|  | £                     | £                     | £                     |
| <b>Employee Expenses</b>                     | <b>239,010</b>        | <b>251,610</b>        | <b>264,430</b>        |
| <b>Premises Related Expenditure</b>          |                       |                       |                       |
| Repairs & Maintenance - Buildings            | 10                    | 10                    | 10                    |
| Repairs & Maintenance - Other                | 2,830                 | 2,860                 | 2,890                 |
| <b>Transport Related Expenditure</b>         | <b>5,690</b>          | <b>5,810</b>          | <b>5,900</b>          |
| <b>Supplies &amp; Services</b>               |                       |                       |                       |
| Advertising/Promotions/Marketing             | 19,380                | 19,470                | 19,670                |
| Clothes, Uniforms & Laundry                  | 230                   | 230                   | 230                   |
| Communications & Computing                   | 10,220                | 10,230                | 10,330                |
| Equipment, Furniture & Materials             | 10,100                | 10,200                | 10,300                |
| Printing, Stationery & General Expenses      | 1,060                 | 1,070                 | 1,080                 |
| Professional Fees                            | 6,070                 | 6,100                 | 6,160                 |
| Refuse Disposal/Collection                   | 35,350                | 35,700                | 36,060                |
| <b>Third Party Payments</b>                  | <b>2,467,470</b>      | <b>2,547,710</b>      | <b>2,630,140</b>      |
| <b>Total Controllable Expenditure</b>        | <b>2,797,420</b>      | <b>2,891,000</b>      | <b>2,987,200</b>      |
| <b>Total Controllable Income</b>             | <b>(1,042,440)</b>    | <b>(1,010,640)</b>    | <b>(979,880)</b>      |
| <b>Net Controllable Expenditure</b>          | <b>1,754,980</b>      | <b>1,880,360</b>      | <b>2,007,320</b>      |
| <b>Employee Expenses</b>                     | <b>430</b>            | <b>340</b>            | <b>250</b>            |
| <b>Supplies &amp; Services</b>               |                       |                       |                       |
| Communications & Computing                   | 14,800                | 14,970                | 15,210                |
| <b>Support Services</b>                      |                       |                       |                       |
| Central Expenses                             | 158,570               | 163,040               | 164,900               |
| Departmental                                 | 78,880                | 80,790                | 82,750                |
| Property Management                          | 18,390                | 17,980                | 17,550                |
| Strategic Management                         | 11,630                | 11,860                | 12,200                |
| Support Services                             | 35,060                | 36,130                | 37,360                |
| <b>Depreciation &amp; Impairment Losses</b>  | <b>31,560</b>         | <b>32,190</b>         | <b>32,830</b>         |
| <b>Total Non-Controllable Expenditure</b>    | <b>349,320</b>        | <b>357,300</b>        | <b>363,050</b>        |
| <b>Total Non-Controllable Income</b>         | <b>(279,160)</b>      | <b>(286,610)</b>      | <b>(294,340)</b>      |
| <b>Net Non-Controllable Expenditure</b>      | <b>70,160</b>         | <b>70,690</b>         | <b>68,710</b>         |
| <b>Waste &amp; Recycling Net Expenditure</b> | <b>1,825,140</b>      | <b>1,951,050</b>      | <b>2,076,030</b>      |

# Environment Portfolio

## Regulatory Services

Mike Edmonds

### Description

The dog warden service provides for the collection, kennelling and, if appropriate, destruction of stray dogs, investigation and enforcement of dog fouling and organisation of dog related education initiatives.

Environmental Protection Service is responsible for the investigation and enforcement action in relation to statutory nuisance, the regulation of certain permitted industrial processes, the management of local air quality, littering and the investigation and remediation of contaminated land.

The provision of advice in relation to pollution related issues including pest and dog control issues.

The Environmental Protection Manager is responsible for the staff, budget, resources and equipment within the Environmental Protection, Dog Warden and Pest Control Services. They are also responsible for Private Sector Housing including Disabled Facilities Grants dividing my time between both services equally.

### Employees

FTE Description

7.5 Environmental Protection

1.0 Environmental Protection Manager

### Cost Centres

0307 Dog Warden Service

0309 Environmental Protection/Pollution Control

0312 Pest Control

0400 Head of Environmental Health

0408 Environmental Protection Manager



# Environment Portfolio

## Regulatory Services

Mike Edmonds

|  | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|--|-----------------------|-----------------------|-----------------------|
|  | £                     | £                     | £                     |
| <b>Employee Expenses</b>                   | <b>418,740</b>        | <b>434,900</b>        | <b>451,720</b>        |
| <b>Premises Related Expenditure</b>        |                       |                       |                       |
| Energy Costs                               | 1,000                 | 1,020                 | 1,040                 |
| <b>Transport Related Expenditure</b>       | <b>16,600</b>         | <b>16,770</b>         | <b>16,940</b>         |
| <b>Supplies &amp; Services</b>             |                       |                       |                       |
| Advertising/Promotions/Marketing           | 890                   | 900                   | 910                   |
| Bank Charges                               | 10                    | 10                    | 10                    |
| Clothes, Uniforms & Laundry                | 110                   | 110                   | 110                   |
| Communications & Computing                 | 2,250                 | 2,270                 | 2,290                 |
| Equipment, Furniture & Materials           | 6,650                 | 6,730                 | 6,810                 |
| Legal Costs                                | 60                    | 60                    | 60                    |
| Printing, Stationery & General Expenses    | 2,950                 | 2,980                 | 3,010                 |
| Professional Fees                          | 31,000                | 31,320                | 31,630                |
| <b>Third Party Payments</b>                | <b>43,100</b>         | <b>43,100</b>         | <b>43,970</b>         |
| <b>Total Controllable Expenditure</b>      | <b>523,360</b>        | <b>540,170</b>        | <b>558,500</b>        |
| <b>Total Controllable Income</b>           | <b>(25,510)</b>       | <b>(25,960)</b>       | <b>(26,490)</b>       |
| <b>Net Controllable Expenditure</b>        | <b>497,850</b>        | <b>514,210</b>        | <b>532,010</b>        |
| <b>Employee Expenses</b>                   | <b>1,150</b>          | <b>950</b>            | <b>730</b>            |
| <b>Supplies &amp; Services</b>             |                       |                       |                       |
| Communications & Computing                 | 20,110                | 20,280                | 20,610                |
| <b>Support Services</b>                    |                       |                       |                       |
| Central Expenses                           | 12,270                | 12,610                | 12,760                |
| Departmental                               | 93,650                | 96,770                | 99,910                |
| Property Management                        | 15,490                | 15,910                | 16,280                |
| Strategic Management                       | 26,570                | 27,400                | 28,240                |
| Support Services                           | 36,970                | 38,050                | 39,210                |
| <b>Total Non-Controllable Expenditure</b>  | <b>206,210</b>        | <b>211,970</b>        | <b>217,740</b>        |
| <b>Total Non-Controllable Income</b>       | <b>(112,550)</b>      | <b>(116,020)</b>      | <b>(119,510)</b>      |
| <b>Net Non-Controllable Expenditure</b>    | <b>93,660</b>         | <b>95,950</b>         | <b>98,230</b>         |
| <b>Regulatory Services Net Expenditure</b> | <b>591,510</b>        | <b>610,160</b>        | <b>630,240</b>        |

# Environment Portfolio

## Cleansing Services

Mike Edmonds

### Description

The Authority has a duty to ensure that relevant land and highways are, so far as is practicable, kept clear of litter and refuse.

### Employees

Not Applicable

### Cost Centres

0321 Street Cleansing

# Environment Portfolio

## Cleansing Services

Mike Edmonds

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Premises Related Expenditure</b>       |                       |                       |                       |
| Repairs & Maintenance - Buildings         | 5,750                 | 5,810                 | 5,870                 |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Equipment, Furniture & Materials          | 5,070                 | 5,120                 | 5,170                 |
| Miscellaneous Expenses                    | 360                   | 360                   | 360                   |
| <b>Third Party Payments</b>               | <b>407,970</b>        | <b>419,470</b>        | <b>431,190</b>        |
| <b>Total Controllable Expenditure</b>     | <b>419,150</b>        | <b>430,760</b>        | <b>442,590</b>        |
| <b>Net Controllable Expenditure</b>       | <b>419,150</b>        | <b>430,760</b>        | <b>442,590</b>        |
| <b>Support Services</b>                   |                       |                       |                       |
| Central Expenses                          | 7,360                 | 7,570                 | 7,660                 |
| Departmental                              | 50,230                | 51,570                | 52,960                |
| Support Services                          | 3,440                 | 3,520                 | 3,600                 |
| <b>Total Non-Controllable Expenditure</b> | <b>61,030</b>         | <b>62,660</b>         | <b>64,220</b>         |
| <b>Net Non-Controllable Expenditure</b>   | <b>61,030</b>         | <b>62,660</b>         | <b>64,220</b>         |
| <b>Cleansing Services Net Expenditure</b> | <b>480,180</b>        | <b>493,420</b>        | <b>506,810</b>        |

# Environment Portfolio

## Drainage Services

Mike Edmonds

### Description

Provision of Land Drainage to the District as the Land Drainage Authority Regulations.

### Employees

FTE Description

Not Applicable

### Cost Centres

0328 Land Drainage (Flood Defence and Watercourses)

# Environment Portfolio

## Drainage Services

Mike Edmonds

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Premises Related Expenditure</b>       |                       |                       |                       |
| Repairs & Maintenance - Buildings         | 8,440                 | 8,520                 | 8,610                 |
| <b>Total Controllable Expenditure</b>     | <b>8,440</b>          | <b>8,520</b>          | <b>8,610</b>          |
| <b>Net Controllable Expenditure</b>       | <b>8,440</b>          | <b>8,520</b>          | <b>8,610</b>          |
| <b>Support Services</b>                   |                       |                       |                       |
| Central Expenses                          | 410                   | 420                   | 420                   |
| Departmental                              | 11,160                | 11,460                | 11,760                |
| <b>Total Non-Controllable Expenditure</b> | <b>11,570</b>         | <b>11,880</b>         | <b>12,180</b>         |
| <b>Net Non-Controllable Expenditure</b>   | <b>11,570</b>         | <b>11,880</b>         | <b>12,180</b>         |
| <b>Drainage Services Net Expenditure</b>  | <b>20,010</b>         | <b>20,400</b>         | <b>20,790</b>         |

# Environment Portfolio

## Street Cleansing

Mike Edmonds

### Description

Trading account provision of Streetcleansing.

### Employees

FTE Description

17.5 Streetcleansing

### Cost Centres

0425 Streetcleansing (TA)

## Environment Portfolio

### Street Cleansing

Mike Edmonds

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                    | <b>458,950</b>        | <b>475,320</b>        | <b>492,000</b>        |
| <b>Premises Related Expenditure</b>         |                       |                       |                       |
| Water Services                              | 3,250                 | 3,320                 | 3,390                 |
| <b>Transport Related Expenditure</b>        | <b>155,060</b>        | <b>156,340</b>        | <b>157,650</b>        |
| <b>Supplies &amp; Services</b>              |                       |                       |                       |
| Clothes, Uniforms & Laundry                 | 2,560                 | 2,590                 | 2,620                 |
| Communications & Computing                  | 1,430                 | 1,440                 | 1,450                 |
| Equipment, Furniture & Materials            | 21,830                | 22,050                | 22,270                |
| Other Fees                                  | 10,000                | 10,000                | 10,000                |
| <b>Total Controllable Expenditure</b>       | <b>653,080</b>        | <b>671,060</b>        | <b>689,380</b>        |
| <b>Total Controllable Income</b>            | <b>(653,080)</b>      | <b>(671,060)</b>      | <b>(689,380)</b>      |
| <b>Net Controllable Expenditure</b>         | <b>-</b>              | <b>-</b>              | <b>-</b>              |
| <b>Employee Expenses</b>                    | <b>2,520</b>          | <b>2,090</b>          | <b>1,630</b>          |
| <b>Support Services</b>                     |                       |                       |                       |
| Departmental                                | 5,180                 | 5,300                 | 5,400                 |
| Property Management                         | 11,030                | 10,780                | 10,540                |
| Support Services                            | 7,440                 | 7,640                 | 7,930                 |
| <b>Depreciation &amp; Impairment Losses</b> | <b>14,730</b>         | <b>15,020</b>         | <b>15,320</b>         |
| <b>Total Non-Controllable Expenditure</b>   | <b>40,900</b>         | <b>40,830</b>         | <b>40,820</b>         |
| <b>Net Non-Controllable Expenditure</b>     | <b>40,900</b>         | <b>40,830</b>         | <b>40,820</b>         |
| <b>Street Cleansing Net Expenditure</b>     | <b>40,900</b>         | <b>40,830</b>         | <b>40,820</b>         |

**Environment Portfolio**  
**Countryside Management**  
**Mike Edmonds**

**Description**

Provision of Countryside Management and Landscapes Services

**Employees**

FTE Description

5.1 Countryside Management Services

**Cost Centres**

0419 Countryside Management - Services



# Environment Portfolio

## Countryside Management

Mike Edmonds

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                      | <b>170,370</b>        | <b>177,720</b>        | <b>160,270</b>        |
| <b>Premises Related Expenditure</b>           |                       |                       |                       |
| Cleaning & Domestic Supplies                  | 100                   | 100                   | 100                   |
| Energy Costs                                  | 2,000                 | 2,040                 | 2,080                 |
| Premises Insurance                            | 230                   | 230                   | 230                   |
| Rates   | 3,510                 | 3,580                 | 3,650                 |
| Repairs & Maintenance - Buildings             | 1,840                 | 1,860                 | 1,880                 |
| Water Services                                | 400                   | 410                   | 420                   |
| <b>Transport Related Expenditure</b>          | <b>12,250</b>         | <b>12,510</b>         | <b>12,770</b>         |
| <b>Supplies &amp; Services</b>                |                       |                       |                       |
| Clothes, Uniforms & Laundry                   | 230                   | 230                   | 230                   |
| Communications & Computing                    | 760                   | 770                   | 780                   |
| Contributions to Provisions                   | 25,280                | 12,640                | -                     |
| Equipment, Furniture & Materials              | 1,610                 | 1,630                 | 1,650                 |
| Miscellaneous Expenses                        | 23,880                | 24,120                | 24,360                |
| Printing, Stationery & General Expenses       | 1,720                 | 1,740                 | 1,760                 |
| Refuse Disposal/Collection                    | 1,150                 | 1,160                 | 1,170                 |
| <b>Total Controllable Expenditure</b>         | <b>245,330</b>        | <b>240,740</b>        | <b>211,350</b>        |
| <b>Total Controllable Income</b>              | <b>(63,720)</b>       | <b>(52,960)</b>       | <b>(17,360)</b>       |
| <b>Net Controllable Expenditure</b>           | <b>181,610</b>        | <b>187,780</b>        | <b>193,990</b>        |
| <b>Employee Expenses</b>                      | <b>700</b>            | <b>580</b>            | <b>450</b>            |
| <b>Premises Related Expenditure</b>           |                       |                       |                       |
| Premises Insurance                            | 70                    | 60                    | 40                    |
| <b>Supplies &amp; Services</b>                |                       |                       |                       |
| Communications & Computing                    | 24,970                | 25,410                | 25,840                |
| <b>Support Services</b>                       |                       |                       |                       |
| Central Expenses                              | 5,720                 | 5,880                 | 5,950                 |
| Departmental                                  | 71,940                | 74,250                | 76,580                |
| Property Management                           | 340                   | 360                   | 370                   |
| Strategic Management                          | 170                   | 170                   | 170                   |
| Support Services                              | 15,320                | 15,840                | 16,450                |
| <b>Depreciation &amp; Impairment Losses</b>   | <b>7,160</b>          | <b>7,300</b>          | <b>7,450</b>          |
| <b>Total Non-Controllable Expenditure</b>     | <b>126,390</b>        | <b>129,850</b>        | <b>133,300</b>        |
| <b>Net Non-Controllable Expenditure</b>       | <b>126,390</b>        | <b>129,850</b>        | <b>133,300</b>        |
| <b>Countryside Management Net Expenditure</b> | <b>308,000</b>        | <b>317,630</b>        | <b>327,290</b>        |

# Environment Portfolio

## Grounds Maintenance

Mike Edmonds

### Description

Trading account provision of Grounds Maintenance.

### Employees

FTE Description

28.2 Grounds Maintenance

### Cost Centres

0424 CSD Grounds Maintenance (TA)

# Environment Portfolio

## Grounds Maintenance

Mike Edmonds

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                    | <b>649,910</b>        | <b>673,830</b>        | <b>697,680</b>        |
| <b>Premises Related Expenditure</b>         |                       |                       |                       |
| Energy Costs                                | 2,390                 | 2,440                 | 2,490                 |
| Rates                                       | 6,110                 | 6,220                 | 6,340                 |
| Repairs & Maintenance - Buildings           | 7,020                 | 7,090                 | 7,160                 |
| Water Services                              | 3,490                 | 3,560                 | 3,630                 |
| <b>Transport Related Expenditure</b>        | <b>61,230</b>         | <b>62,420</b>         | <b>63,620</b>         |
| <b>Supplies &amp; Services</b>              |                       |                       |                       |
| Clothes, Uniforms & Laundry                 | 10,400                | 10,500                | 10,610                |
| Communications & Computing                  | 1,250                 | 1,260                 | 1,270                 |
| Equipment, Furniture & Materials            | 51,410                | 51,930                | 52,450                |
| Miscellaneous Expenses                      | 7,800                 | 7,880                 | 7,960                 |
| Printing, Stationery & General Expenses     | 500                   | 510                   | 520                   |
| Refuse Disposal/Collection                  | 6,300                 | 6,360                 | 6,420                 |
| Sub-Contractors                             | 73,960                | 74,700                | 75,450                |
| <b>Total Controllable Expenditure</b>       | <b>881,770</b>        | <b>908,700</b>        | <b>935,600</b>        |
| <b>Total Controllable Income</b>            | <b>(881,770)</b>      | <b>(908,700)</b>      | <b>(935,600)</b>      |
| <b>Net Controllable Expenditure</b>         | <b>-</b>              | <b>-</b>              | <b>-</b>              |
| <b>Employee Expenses</b>                    | <b>3,720</b>          | <b>3,080</b>          | <b>2,410</b>          |
| <b>Support Services</b>                     |                       |                       |                       |
| Departmental                                | 13,870                | 14,350                | 14,830                |
| Property Management                         | 3,680                 | 3,600                 | 3,520                 |
| Support Services                            | 11,110                | 11,410                | 11,850                |
| <b>Depreciation &amp; Impairment Losses</b> | <b>90,180</b>         | <b>91,980</b>         | <b>93,820</b>         |
| <b>Total Non-Controllable Expenditure</b>   | <b>122,560</b>        | <b>124,420</b>        | <b>126,430</b>        |
| <b>Net Non-Controllable Expenditure</b>     | <b>122,560</b>        | <b>124,420</b>        | <b>126,430</b>        |
| <b>Grounds Maintenance Net Expenditure</b>  | <b>122,560</b>        | <b>124,420</b>        | <b>126,430</b>        |

# Environment Portfolio

## Conservation Areas

Mike Edmonds

### Description

Provision of Conservation Areas within the District

### Employees

FTE Description

3.0 Conservation & Tree Preservation

### Cost Centres

0916 Conservation Areas & Tree Pres Orders

# Environment Portfolio

## Conservation Areas

Mike Edmonds

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                  | <b>149,940</b>        | <b>155,070</b>        | <b>160,250</b>        |
| <b>Transport Related Expenditure</b>      | <b>4,990</b>          | <b>5,040</b>          | <b>5,090</b>          |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Clothes, Uniforms & Laundry               | 230                   | 230                   | 230                   |
| Communications & Computing                | 300                   | 300                   | 300                   |
| Equipment, Furniture & Materials          | 1,620                 | 1,640                 | 1,660                 |
| <b>Total Controllable Expenditure</b>     | <b>157,080</b>        | <b>162,280</b>        | <b>167,530</b>        |
| <b>Net Controllable Expenditure</b>       | <b>157,080</b>        | <b>162,280</b>        | <b>167,530</b>        |
| <b>Employee Expenses</b>                  | <b>340</b>            | <b>270</b>            | <b>190</b>            |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 4,770                 | 4,850                 | 4,930                 |
| <b>Support Services</b>                   |                       |                       |                       |
| Departmental                              | 21,060                | 21,720                | 22,370                |
| Property Management                       | 5,330                 | 5,480                 | 5,610                 |
| Support Services                          | 8,890                 | 9,090                 | 9,330                 |
| <b>Total Non-Controllable Expenditure</b> | <b>40,390</b>         | <b>41,410</b>         | <b>42,430</b>         |
| <b>Total Non-Controllable Income</b>      | <b>(197,470)</b>      | <b>(203,690)</b>      | <b>(209,960)</b>      |
| <b>Net Non-Controllable Expenditure</b>   | <b>(157,080)</b>      | <b>(162,280)</b>      | <b>(167,530)</b>      |
| <b>Conservation Areas Net Expenditure</b> | <b>-</b>              | <b>-</b>              | <b>-</b>              |

# Environment Portfolio

## Public Clocks

Mike Edmonds

### Description

Maintenance of Public Clocks

### Employees

FTE Description

Not Applicable

### Cost Centres

0917 Public Clocks

# Environment Portfolio

## Public Clocks

Mike Edmonds

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Premises Related Expenditure</b>       |                       |                       |                       |
| Energy Costs                              | 500                   | 510                   | 520                   |
| Repairs & Maintenance - Buildings         | 2,030                 | 2,050                 | 2,070                 |
| Repairs & Maintenance - Grounds           | 2,420                 | 2,520                 | 2,610                 |
| <b>Total Controllable Expenditure</b>     | <b>4,950</b>          | <b>5,080</b>          | <b>5,200</b>          |
| <b>Net Controllable Expenditure</b>       | <b>4,950</b>          | <b>5,080</b>          | <b>5,200</b>          |
| <b>Support Services</b>                   |                       |                       |                       |
| Central Expenses                          | 410                   | 420                   | 420                   |
| Support Services                          | 11,140                | 11,380                | 11,640                |
| <b>Total Non-Controllable Expenditure</b> | <b>11,550</b>         | <b>11,800</b>         | <b>12,060</b>         |
| <b>Net Non-Controllable Expenditure</b>   | <b>11,550</b>         | <b>11,800</b>         | <b>12,060</b>         |
| <b>Public Clocks Net Expenditure</b>      | <b>16,500</b>         | <b>16,880</b>         | <b>17,260</b>         |

# Environment Portfolio

## Off Street Parking

Mike Edmonds

### Description

Provision of Enforcement of Pay and Display Car Parks, Equipment provision for all Pay and Display Car Parks and Maintenance and Energy costs of all Council owned Car Parks

### Employees

Not Applicable

### Cost Centres

0933 Off Street Parking Services



# Environment Portfolio

## Off Street Parking

Mike Edmonds

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Premises Related Expenditure</b>         |                       |                       |                       |
| Energy Costs                                | 27,240                | 27,640                | 28,190                |
| Rates                                       | 227,240               | 231,100               | 235,720               |
| Rents                                       | 3,760                 | 3,840                 | 3,920                 |
| Repairs & Maintenance - Buildings           | 177,420               | 32,640                | 32,960                |
| Repairs & Maintenance - Grounds             | 28,070                | 28,590                | 29,120                |
| Water Services                              | 6,560                 | 6,650                 | 6,770                 |
| <b>Transport Related Expenditure</b>        | <b>10</b>             | <b>10</b>             | <b>10</b>             |
| <b>Supplies &amp; Services</b>              |                       |                       |                       |
| Communications & Computing                  | 1,010                 | 1,020                 | 1,030                 |
| Equipment, Furniture & Materials            | 9,300                 | 9,390                 | 9,480                 |
| Other Fees                                  | 7,660                 | 7,660                 | 7,660                 |
| Printing, Stationery & General Expenses     | 1,370                 | 1,380                 | 1,390                 |
| Professional Fees                           | 118,290               | 120,310               | 124,540               |
| <b>Third Party Payments</b>                 | <b>28,780</b>         | <b>29,310</b>         | <b>29,850</b>         |
| <b>Total Controllable Expenditure</b>       | <b>636,710</b>        | <b>499,540</b>        | <b>510,640</b>        |
| <b>Total Controllable Income</b>            | <b>(1,089,550)</b>    | <b>(944,760)</b>      | <b>(944,900)</b>      |
| <b>Net Controllable Expenditure</b>         | <b>(452,840)</b>      | <b>(445,220)</b>      | <b>(434,260)</b>      |
| <b>Support Services</b>                     |                       |                       |                       |
| Central Expenses                            | 22,940                | 23,590                | 23,860                |
| Departmental                                | 29,770                | 30,580                | 31,430                |
| Property Management                         | 690                   | 710                   | 730                   |
| Support Services                            | 39,240                | 40,480                | 41,930                |
| <b>Depreciation &amp; Impairment Losses</b> | <b>9,850</b>          | <b>10,050</b>         | <b>10,250</b>         |
| <b>Total Non-Controllable Expenditure</b>   | <b>102,490</b>        | <b>105,410</b>        | <b>108,200</b>        |
| <b>Net Non-Controllable Expenditure</b>     | <b>102,490</b>        | <b>105,410</b>        | <b>108,200</b>        |
| <b>Off Street Parking Net Expenditure</b>   | <b>(350,350)</b>      | <b>(339,810)</b>      | <b>(326,060)</b>      |

# Environment Portfolio

## Hawks Green Depot

Mike Edmonds

### Description

Covers Tenancy of the Depot i.e. Security, Energy costs and Health and Safety

### Employees

FTE Description

Not Applicable

### Cost Centres

0401 Hawks Green Depot

# Environment Portfolio

## Hawks Green Depot

Mike Edmonds

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                    | <b>6,170</b>          | <b>6,290</b>          | <b>6,420</b>          |
| <b>Premises Related Expenditure</b>         |                       |                       |                       |
| Cleaning & Domestic Supplies                | 160                   | 160                   | 160                   |
| Energy Costs                                | 23,910                | 24,390                | 24,880                |
| Premises Insurance                          | 700                   | 710                   | 720                   |
| Rates                                       | 46,050                | 46,920                | 47,860                |
| Repairs & Maintenance - Buildings           | 10,800                | 10,910                | 11,020                |
| Water Services                              | 12,090                | 12,330                | 12,580                |
| <b>Supplies &amp; Services</b>              |                       |                       |                       |
| Communications & Computing                  | 5,250                 | 5,300                 | 5,350                 |
| Equipment, Furniture & Materials            | 630                   | 640                   | 650                   |
| Professional Fees                           | 2,100                 | 2,140                 | 2,170                 |
| Refuse Disposal/Collection                  | 1,010                 | 1,020                 | 1,030                 |
| Security Services                           | 7,090                 | 7,160                 | 7,230                 |
| <b>Total Controllable Expenditure</b>       | <b>115,960</b>        | <b>117,970</b>        | <b>120,070</b>        |
| <b>Total Controllable Income</b>            | <b>(137,190)</b>      | <b>(142,710)</b>      | <b>(148,400)</b>      |
| <b>Net Controllable Expenditure</b>         | <b>(21,230)</b>       | <b>(24,740)</b>       | <b>(28,330)</b>       |
| <b>Premises Related Expenditure</b>         |                       |                       |                       |
| Premises Insurance                          | 390                   | 310                   | 220                   |
| <b>Support Services</b>                     |                       |                       |                       |
| Departmental                                | 13,950                | 14,320                | 14,700                |
| Property Management                         | 51,180                | 52,610                | 54,100                |
| Support Services                            | 2,980                 | 3,050                 | 3,120                 |
| <b>Depreciation &amp; Impairment Losses</b> | <b>15,400</b>         | <b>15,710</b>         | <b>16,020</b>         |
| <b>Total Non-Controllable Expenditure</b>   | <b>83,900</b>         | <b>86,000</b>         | <b>88,160</b>         |
| <b>Total Non-Controllable Income</b>        | <b>(62,670)</b>       | <b>(61,260)</b>       | <b>(59,830)</b>       |
| <b>Net Non-Controllable Expenditure</b>     | <b>21,230</b>         | <b>24,740</b>         | <b>28,330</b>         |
| <b>Hawks Green Depot Net Expenditure</b>    | <b>-</b>              | <b>-</b>              | <b>-</b>              |

# Environment Portfolio

## Bus Shelters

Mike Edmonds

### Description

Repairs to Bus Shelters

### Employees

Not Applicable

### Cost Centres

0939 Bus Shelters

# Environment Portfolio

## Bus Shelters

Mike Edmonds

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Premises Related Expenditure</b>         |                       |                       |                       |
| Energy Costs                                | 3,540                 | 3,610                 | 3,680                 |
| Rates                                       | 26,070                | 26,570                | 27,100                |
| Repairs & Maintenance - Buildings           | 2,730                 | 2,760                 | 2,790                 |
| <b>Total Controllable Expenditure</b>       | <b>32,340</b>         | <b>32,940</b>         | <b>33,570</b>         |
| <b>Total Controllable Income</b>            | <b>(39,290)</b>       | <b>(40,260)</b>       | <b>(41,070)</b>       |
| <b>Net Controllable Expenditure</b>         | <b>(6,950)</b>        | <b>(7,320)</b>        | <b>(7,500)</b>        |
| <b>Premises Related Expenditure</b>         |                       |                       |                       |
| Premises Insurance                          | 20                    | 10                    | 10                    |
| <b>Support Services</b>                     |                       |                       |                       |
| Central Expenses                            | 1,230                 | 1,260                 | 1,270                 |
| Departmental                                | 8,370                 | 8,590                 | 8,820                 |
| Support Services                            | 1,800                 | 1,840                 | 1,880                 |
| <b>Depreciation &amp; Impairment Losses</b> | <b>19,280</b>         | <b>19,670</b>         | <b>20,060</b>         |
| <b>Total Non-Controllable Expenditure</b>   | <b>30,700</b>         | <b>31,370</b>         | <b>32,040</b>         |
| <b>Net Non-Controllable Expenditure</b>     | <b>30,700</b>         | <b>31,370</b>         | <b>32,040</b>         |
| <b>Bus Shelters Net Expenditure</b>         | <b>23,750</b>         | <b>24,050</b>         | <b>24,540</b>         |

# Environment Portfolio

## Private Sector Housing

Mike Edmonds

### Description

This budget enables work to be undertaken across the District to ensure standards are met and maintained in Private Sector Housing and provision of disabled adaptations.

Environmental Enforcement budget enables quick and effective action to remedy urgent and / or long term problems associated with private sector housing across the District.

### Employees

FTE Description

4.2 Private Sector Housing  
1.0 DFG Delivery

### Cost Centres

0303 Private Sector Housing  
0393 Environmental Enforcement  
0432 DFG Delivery

# Environment Portfolio

## Private Sector Housing

Mike Edmonds

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                      | <b>230,700</b>        | <b>238,180</b>        | <b>245,750</b>        |
| <b>Transport Related Expenditure</b>          | <b>11,210</b>         | <b>11,360</b>         | <b>11,480</b>         |
| <b>Supplies &amp; Services</b>                |                       |                       |                       |
| Audit Fees                                    | 1,260                 | 1,270                 | 1,280                 |
| Clothes, Uniforms & Laundry                   | 500                   | 510                   | 520                   |
| Communications & Computing                    | 320                   | 320                   | 320                   |
| Equipment, Furniture & Materials              | 1,670                 | 1,690                 | 1,710                 |
| Hospitality                                   | 160                   | 160                   | 160                   |
| Printing, Stationery & General Expenses       | 220                   | 220                   | 220                   |
| Professional Fees                             | 6,320                 | 6,490                 | 6,560                 |
| <b>Total Controllable Expenditure</b>         | <b>252,360</b>        | <b>260,200</b>        | <b>268,000</b>        |
| <b>Total Controllable Income</b>              | <b>(43,530)</b>       | <b>(44,100)</b>       | <b>(44,980)</b>       |
| <b>Net Controllable Expenditure</b>           | <b>208,830</b>        | <b>216,100</b>        | <b>223,020</b>        |
| <b>Employee Expenses</b>                      | <b>630</b>            | <b>520</b>            | <b>410</b>            |
| <b>Supplies &amp; Services</b>                |                       |                       |                       |
| Communications & Computing                    | 10,180                | 10,290                | 10,450                |
| <b>Support Services</b>                       |                       |                       |                       |
| Central Expenses                              | 4,500                 | 4,630                 | 4,680                 |
| Departmental                                  | 64,180                | 66,300                | 68,440                |
| Property Management                           | 11,690                | 12,010                | 12,290                |
| Support Services                              | 4,400                 | 4,490                 | 4,620                 |
| <b>Total Non-Controllable Expenditure</b>     | <b>95,580</b>         | <b>98,240</b>         | <b>100,890</b>        |
| <b>Net Non-Controllable Expenditure</b>       | <b>95,580</b>         | <b>98,240</b>         | <b>100,890</b>        |
| <b>Private Sector Housing Net Expenditure</b> | <b>304,410</b>        | <b>314,340</b>        | <b>323,910</b>        |

# Environment Portfolio

## Vehicles

Mike Edmonds

### Description

Management of Vehicle Workshop and Provision of Fleet Management

### Employees

FTE Description

2.8 Vehicle Workshop

### Cost Centres

0403 Vehicle Workshop  
0404 Fleet Management



# Environment Portfolio

## Vehicles

Mike Edmonds

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                  | <b>128,210</b>        | <b>132,470</b>        | <b>136,950</b>        |
| <b>Premises Related Expenditure</b>       |                       |                       |                       |
| Cleaning & Domestic Supplies              | 10                    | 10                    | 10                    |
| Repairs & Maintenance - Buildings         | 1,050                 | 1,060                 | 1,070                 |
| <b>Transport Related Expenditure</b>      | <b>38,920</b>         | <b>39,030</b>         | <b>39,470</b>         |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Audit Fees                                | 630                   | 640                   | 650                   |
| Equipment, Furniture & Materials          | 10,000                | 10,100                | 10,200                |
| Miscellaneous Expenses                    | 20                    | 20                    | 20                    |
| Printing, Stationery & General Expenses   | 330                   | 330                   | 330                   |
| <b>Total Controllable Expenditure</b>     | <b>179,170</b>        | <b>183,660</b>        | <b>188,700</b>        |
| <b>Total Controllable Income</b>          | <b>(210,750)</b>      | <b>(211,800)</b>      | <b>(216,220)</b>      |
| <b>Net Controllable Expenditure</b>       | <b>(31,580)</b>       | <b>(28,140)</b>       | <b>(27,520)</b>       |
| <b>Employee Expenses</b>                  | <b>340</b>            | <b>270</b>            | <b>190</b>            |
| <b>Transport Related Expenditure</b>      | <b>11,650</b>         | <b>10,050</b>         | <b>8,500</b>          |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 60                    | 60                    | 60                    |
| <b>Support Services</b>                   |                       |                       |                       |
| Central Expenses                          | 8,180                 | 8,410                 | 8,510                 |
| Departmental                              | 22,320                | 22,920                | 23,550                |
| Property Management                       | 26,580                | 26,020                | 25,450                |
| Support Services                          | 3,130                 | 3,200                 | 3,280                 |
| <b>Total Non-Controllable Expenditure</b> | <b>72,260</b>         | <b>70,930</b>         | <b>69,540</b>         |
| <b>Net Non-Controllable Expenditure</b>   | <b>72,260</b>         | <b>70,930</b>         | <b>69,540</b>         |
| <b>Vehicles Net Expenditure</b>           | <b>40,680</b>         | <b>42,790</b>         | <b>42,020</b>         |

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# Health and Wellbeing Portfolio

## Summary

|                                     |               | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|-------------------------------------|---------------|-----------------------|-----------------------|-----------------------|
|                                     |               | £                     | £                     | £                     |
| Benefits Payments                   | HW 02 - HW 03 | (81,320)              | (81,320)              | (81,320)              |
| Food Safety                         | HW 04 - HW 05 | 368,580               | 380,130               | 391,870               |
| Management & Administration         | HW 06 - HW 07 | 53,960                | 56,330                | 58,720                |
| Mortuary                            | HW 08 - HW 09 | (11,600)              | (9,760)               | (7,870)               |
| Taxation                            | HW 10 - HW 11 | 613,690               | 660,560               | 702,040               |
| Licensing                           | HW 12 - HW 13 | (66,600)              | (64,330)              | (63,630)              |
| <b>Controllable Expenditure</b>     |               | <b>876,710</b>        | <b>941,610</b>        | <b>999,810</b>        |
| Food Safety                         | HW 04 - HW 05 | 54,030                | 55,070                | 55,980                |
| Management & Administration         | HW 06 - HW 07 | (53,960)              | (56,330)              | (58,720)              |
| Mortuary                            | HW 08 - HW 09 | 11,480                | 11,650                | 11,820                |
| Taxation                            | HW 10 - HW 11 | 531,910               | 534,590               | 544,670               |
| Licensing                           | HW 12 - HW 13 | 89,270                | 91,850                | 94,410                |
| <b>Non-Controllable Expenditure</b> |               | <b>632,730</b>        | <b>636,830</b>        | <b>648,160</b>        |
|                                     |               | <b>1,509,440</b>      | <b>1,578,440</b>      | <b>1,647,970</b>      |

# Health and Wellbeing Portfolio

## Benefits Payments

Bob Kean

### Description

These services form part of the Revenues and Benefits shared service led by Cannock Chase Council.

This includes the Benefits function which administers the

- Assessment of Housing Benefit and Council Tax Reductions
- Recovery of Benefit Overpayments
- Benefit Customer Services, dealing with all Benefit enquiries

- Welfare Benefits and Fairer Charging delivered on behalf of Staffordshire County Council

- Compliance Service, identifying and investigating irregularities in the Revenues and Benefits Service

Housing Benefit Payments are currently reimbursed to the Council by the Department for Work and Pensions.

War pensioners benefits and discretionary rate relief costs are met in part by the Council. The Welfare Reform

Act 2012 aims to reform the benefit system - "Universal Credit" is a major feature of the Welfare Reform Act.

Universal Credit is an integrated working-age credit that will provide a basic allowance with additional elements for children, disability, housing and caring. It will support people both in and out of work, replacing Working Tax

Credit, Child Tax Credit, Housing Benefit, Income Support, income based Jobseekers Allowance and income

related Employment and Support Allowance. The Government is planning a phased approach to the introduction

of Universal Credit over a period of years. UC is currently paid to new claimants who are single and have no

special needs or circumstances. The Full Universal Credit services was introduced to new claimants in Cannock

and Stafford in November 2018. DWP have not yet confirmed when the process of the managed migration of

existing claimants will take place, but it is not expected during the 2019-20 financial year.

### Employees

Not applicable

### Cost Centres

0041 Housing Benefit Payments

0131 Rent Rebates

# Health and Wellbeing Portfolio

## Benefits Payments

Bob Kean

|  | Original<br>2019-2020<br>£ | Original<br>2020-2021<br>£ | Original<br>2021-2022<br>£ |
|--|----------------------------|----------------------------|----------------------------|
| <b>Transfer Payments</b>                 |                            |                            |                            |
| Housing Benefits                         | 21,870,230                 | 22,403,180                 | 20,566,120                 |
| <b>Total Controllable Expenditure</b>    | <u>21,870,230</u>          | <u>22,403,180</u>          | <u>20,566,120</u>          |
| <b>Total Controllable Income</b>         | <u>(21,951,550)</u>        | <u>(22,484,500)</u>        | <u>(20,647,440)</u>        |
| <b>Net Controllable Expenditure</b>      | <u>(81,320)</u>            | <u>(81,320)</u>            | <u>(81,320)</u>            |
| <b>Benefits Payments Net Expenditure</b> | <u><u>(81,320)</u></u>     | <u><u>(81,320)</u></u>     | <u><u>(81,320)</u></u>     |

# Health and Wellbeing Portfolio

## Food Safety

Dean Piper

### Description

This section undertakes inspections, investigations and project work associated with food hygiene and health and safety.

In addition, officers undertake business support, advice and visits.

Officers deal with welfare funerals, public health, nuisances, food premises and enforcement of smoke free legislation.

### Employees

FTE Description

5.3 Food & Safety

1.0 Food, Safety & Licensing Manager

### Cost Centres

0302 Food and Safety

0421 Food Safety & Licensing Manager

# Health and Wellbeing Portfolio

## Food Safety

Dean Piper

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                  | <b>325,880</b>        | <b>336,990</b>        | <b>348,290</b>        |
| <b>Transport Related Expenditure</b>      | <b>9,940</b>          | <b>10,040</b>         | <b>10,140</b>         |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Bank Charges                              | 10                    | 10                    | 10                    |
| Clothes, Uniforms & Laundry               | 550                   | 560                   | 570                   |
| Communications & Computing                | 860                   | 870                   | 880                   |
| Equipment, Furniture & Materials          | 22,400                | 22,630                | 22,860                |
| Grants & Subscriptions                    | 120                   | 120                   | 120                   |
| Printing, Stationery & General Expenses   | 3,860                 | 3,900                 | 3,940                 |
| Professional Fees                         | 4,960                 | 5,010                 | 5,060                 |
| <b>Total Controllable Expenditure</b>     | <b>368,580</b>        | <b>380,130</b>        | <b>391,870</b>        |
| <b>Net Controllable Expenditure</b>       | <b>368,580</b>        | <b>380,130</b>        | <b>391,870</b>        |
| <b>Employee Expenses</b>                  | <b>830</b>            | <b>690</b>            | <b>530</b>            |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 26,580                | 26,940                | 27,370                |
| <b>Support Services</b>                   |                       |                       |                       |
| Central Expenses                          | 6,950                 | 7,150                 | 7,230                 |
| Departmental                              | 67,320                | 69,570                | 71,820                |
| Property Management                       | 17,200                | 17,670                | 18,080                |
| Strategic Management                      | 26,600                | 27,440                | 28,280                |
| Support Services                          | 9,610                 | 9,850                 | 10,100                |
| <b>Total Non-Controllable Expenditure</b> | <b>155,090</b>        | <b>159,310</b>        | <b>163,410</b>        |
| <b>Total Non-Controllable Income</b>      | <b>(101,060)</b>      | <b>(104,240)</b>      | <b>(107,430)</b>      |
| <b>Net Non-Controllable Expenditure</b>   | <b>54,030</b>         | <b>55,070</b>         | <b>55,980</b>         |
| <b>Food Safety Net Expenditure</b>        | <b>422,610</b>        | <b>435,200</b>        | <b>447,850</b>        |

# Health and Wellbeing Portfolio Management & Administration

Dean Piper

## Description

This section provides administrative support for all of the Environmental Health Service, with the exception of the licensing unit.

The section also includes the systems administrator for the Environmental Health Software system.

## Employees

FTE Description

2.2 Management & Admin

## Cost Centres

0304 Management and Administration



# Health and Wellbeing Portfolio Management & Administration

Dean Piper

|  | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|--|-----------------------|-----------------------|-----------------------|
|  | £                     | £                     | £                     |
| <b>Employee Expenses</b>                               | 52,980                | 55,340                | 57,720                |
| <b>Transport Related Expenditure</b>                   | 130                   | 130                   | 130                   |
| <b>Supplies &amp; Services</b>                         |                       |                       |                       |
| Clothes, Uniforms & Laundry                            | 150                   | 150                   | 150                   |
| Grants & Subscriptions                                 | 700                   | 710                   | 720                   |
| <b>Total Controllable Expenditure</b>                  | <u>53,960</u>         | <u>56,330</u>         | <u>58,720</u>         |
| <b>Net Controllable Expenditure</b>                    | <u>53,960</u>         | <u>56,330</u>         | <u>58,720</u>         |
| <b>Employee Expenses</b>                               | 240                   | 190                   | 140                   |
| <b>Supplies &amp; Services</b>                         |                       |                       |                       |
| Communications & Computing                             | 2,380                 | 2,420                 | 2,460                 |
| <b>Support Services</b>                                |                       |                       |                       |
| Property Management                                    | 9,610                 | 9,870                 | 10,100                |
| Support Services                                       | 930                   | 950                   | 990                   |
| <b>Total Non-Controllable Expenditure</b>              | <u>13,160</u>         | <u>13,430</u>         | <u>13,690</u>         |
| <b>Total Non-Controllable Income</b>                   | <u>(67,120)</u>       | <u>(69,760)</u>       | <u>(72,410)</u>       |
| <b>Net Non-Controllable Expenditure</b>                | <u>(53,960)</u>       | <u>(56,330)</u>       | <u>(58,720)</u>       |
| <b>Management &amp; Administration Net Expenditure</b> | <u>-</u>              | <u>-</u>              | <u>-</u>              |

# Health and Wellbeing Portfolio

## Mortuary

Dean Piper

### Description

The Public Mortuary and Coroners Court facilities are provided to the Coroner.

The service consists of a Mortuary Technician and the management and maintenance of buildings, equipment, refuse collection etc.

The cost of this service is funded by Staffordshire County Council.

### Employees

| FTE | Description |
|-----|-------------|
|-----|-------------|

|     |          |
|-----|----------|
| 1.0 | Mortuary |
|-----|----------|

### Cost Centres

|      |          |
|------|----------|
| 0405 | Mortuary |
|------|----------|

# Health and Wellbeing Portfolio

## Mortuary

Dean Piper

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                    | <b>42,400</b>         | <b>43,710</b>         | <b>45,080</b>         |
| <b>Premises Related Expenditure</b>         |                       |                       |                       |
| Cleaning & Domestic Supplies                | 360                   | 360                   | 360                   |
| Energy Costs                                | 4,810                 | 4,910                 | 5,010                 |
| Rates                                       | 7,500                 | 7,650                 | 7,800                 |
| Repairs & Maintenance - Buildings           | 4,280                 | 4,320                 | 4,360                 |
| Repairs & Maintenance - Grounds             | 880                   | 920                   | 940                   |
| Water Services                              | 1,420                 | 1,450                 | 1,480                 |
| <b>Supplies &amp; Services</b>              |                       |                       |                       |
| Clothes, Uniforms & Laundry                 | 540                   | 550                   | 560                   |
| Communications & Computing                  | 1,260                 | 1,270                 | 1,280                 |
| Contributions to Provisions                 | 2,600                 | 2,600                 | 2,600                 |
| Equipment, Furniture & Materials            | 3,290                 | 3,320                 | 3,350                 |
| Hospitality                                 | 160                   | 160                   | 160                   |
| Professional Fees                           | 10,370                | 10,470                | 10,580                |
| Refuse Disposal/Collection                  | 2,010                 | 2,030                 | 2,050                 |
| <b>Total Controllable Expenditure</b>       | <b>81,880</b>         | <b>83,720</b>         | <b>85,610</b>         |
| <b>Total Controllable Income</b>            | <b>(93,480)</b>       | <b>(93,480)</b>       | <b>(93,480)</b>       |
| <b>Net Controllable Expenditure</b>         | <b>(11,600)</b>       | <b>(9,760)</b>        | <b>(7,870)</b>        |
| <b>Employee Expenses</b>                    | <b>110</b>            | <b>90</b>             | <b>60</b>             |
| <b>Premises Related Expenditure</b>         |                       |                       |                       |
| Premises Insurance                          | 130                   | 100                   | 70                    |
| <b>Depreciation &amp; Impairment Losses</b> | <b>11,240</b>         | <b>11,460</b>         | <b>11,690</b>         |
| <b>Total Non-Controllable Expenditure</b>   | <b>11,480</b>         | <b>11,650</b>         | <b>11,820</b>         |
| <b>Net Non-Controllable Expenditure</b>     | <b>11,480</b>         | <b>11,650</b>         | <b>11,820</b>         |
| <b>Mortuary Net Expenditure</b>             | <b>(120)</b>          | <b>1,890</b>          | <b>3,950</b>          |

# Health and Wellbeing Portfolio

## Taxation

Bob Kean

### Description

These services form part of the Revenues and Benefits shared service led by Cannock Chase Council.

The Local Taxation & Benefits Manager has overall responsibility for the principal functions and day to day operations of the shared service.

Key responsibilities include:

- Billing
- Monitoring of the tax and property base to identify chargeable property and thereby maximise income
- Discounts, reliefs, exemptions and reductions
- Reminders and other payment warning methods
- Negotiation of repayment plans for arrears
- Recovery and enforcement actions
- Advice and guidance to customers on all of the above

### Employees

FTE Description

36.5 Housing Benefits

24.1 Council Tax Administration

6.1 Revenues Misc. Admin

1.0 Local Taxation & Benefits Manager

3.9 Local Taxation - Grant Fund

### Cost Centres

0037 Housing Benefits

0134 Council Tax Administration

0136 Revenues Misc. Admin

0137 Local Taxation and Benefits Manager

0139 Local Taxation (Grant Fund)

# Health and Wellbeing Portfolio

## Taxation

Bob Kean

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                  | <b>2,366,970</b>      | <b>2,348,540</b>      | <b>2,435,800</b>      |
| <b>Transport Related Expenditure</b>      | <b>22,720</b>         | <b>22,950</b>         | <b>23,180</b>         |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Advertising/Promotions/Marketing          | 6,780                 | 6,850                 | 6,920                 |
| Audit Fees                                | 23,970                | 24,210                | 24,450                |
| Bank Charges                              | 1,670                 | 1,690                 | 1,710                 |
| Communications & Computing                | 63,950                | 64,450                | 64,950                |
| Equipment, Furniture & Materials          | 107,840               | 108,920               | 110,000               |
| Expenses                                  | 2,630                 | 2,660                 | 2,690                 |
| Grants & Subscriptions                    | 12,680                | 12,810                | 12,940                |
| Hospitality                               | 30                    | 30                    | 30                    |
| Legal Costs                               | 14,680                | 14,830                | 14,980                |
| Other Fees                                | -                     | -                     | (35,470)              |
| Printing, Stationery & General Expenses   | 54,970                | 55,520                | 56,080                |
| Professional Fees                         | 78,950                | 79,740                | 80,540                |
| Sub-Contractors                           | 123,610               | 124,850               | 127,350               |
| <b>Total Controllable Expenditure</b>     | <b>2,881,450</b>      | <b>2,868,050</b>      | <b>2,926,150</b>      |
| <b>Total Controllable Income</b>          | <b>(2,267,760)</b>    | <b>(2,207,490)</b>    | <b>(2,224,110)</b>    |
| <b>Net Controllable Expenditure</b>       | <b>613,690</b>        | <b>660,560</b>        | <b>702,040</b>        |
| <b>Employee Expenses</b>                  | <b>10,930</b>         | <b>9,370</b>          | <b>7,720</b>          |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 252,240               | 249,330               | 253,160               |
| <b>Support Services</b>                   |                       |                       |                       |
| Central Expenses                          | 9,820                 | 10,100                | 10,220                |
| Departmental                              | 381,610               | 394,230               | 407,150               |
| Property Management                       | 77,090                | 79,240                | 81,100                |
| Strategic Management                      | 55,210                | 56,280                | 57,880                |
| Support Services                          | 102,320               | 105,170               | 108,690               |
| <b>Total Non-Controllable Expenditure</b> | <b>889,220</b>        | <b>903,720</b>        | <b>925,920</b>        |
| <b>Total Non-Controllable Income</b>      | <b>(357,310)</b>      | <b>(369,130)</b>      | <b>(381,250)</b>      |
| <b>Net Non-Controllable Expenditure</b>   | <b>531,910</b>        | <b>534,590</b>        | <b>544,670</b>        |
| <b>Taxation Net Expenditure</b>           | <b>1,145,600</b>      | <b>1,195,150</b>      | <b>1,246,710</b>      |

# Health and Wellbeing Portfolio

## Licensing

Dean Piper

### Description

The Licensing unit carries out all administrative, compliance and enforcement in relation to the licensing and registration functions of the Council.

This includes taxis and minicabs, alcohol and regulated entertainment, street trading, scrap metal gambling, sex establishments, pet shops and other animal licensing.

The unit also register tattooists, body piercing and hairdressers

### Employees

FTE Description

4.3 Licensing

### Cost Centres

0313 Licensing

# Health and Wellbeing Portfolio

## Licensing

Dean Piper

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                  | <b>159,420</b>        | <b>164,940</b>        | <b>170,520</b>        |
| <b>Transport Related Expenditure</b>      | <b>4,580</b>          | <b>4,630</b>          | <b>4,680</b>          |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Advertising/Promotions/Marketing          | 820                   | 830                   | 840                   |
| Bank Charges                              | 630                   | 640                   | 650                   |
| Communications & Computing                | 560                   | 570                   | 580                   |
| Equipment, Furniture & Materials          | 5,190                 | 5,240                 | 5,290                 |
| Grants & Subscriptions                    | 780                   | 790                   | 800                   |
| Miscellaneous Expenses                    | 15,380                | 15,380                | 15,530                |
| Printing, Stationery & General Expenses   | 1,950                 | 1,970                 | 1,990                 |
| Professional Fees                         | 11,190                | 11,330                | 11,440                |
| <b>Total Controllable Expenditure</b>     | <b>200,500</b>        | <b>206,320</b>        | <b>212,320</b>        |
| <b>Total Controllable Income</b>          | <b>(267,100)</b>      | <b>(270,650)</b>      | <b>(275,950)</b>      |
| <b>Net Controllable Expenditure</b>       | <b>(66,600)</b>       | <b>(64,330)</b>       | <b>(63,630)</b>       |
| <b>Employee Expenses</b>                  | <b>600</b>            | <b>500</b>            | <b>390</b>            |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 5,010                 | 5,090                 | 5,170                 |
| <b>Support Services</b>                   |                       |                       |                       |
| Central Expenses                          | 4,910                 | 5,050                 | 5,110                 |
| Departmental                              | 55,580                | 57,380                | 59,180                |
| Property Management                       | 7,300                 | 7,500                 | 7,680                 |
| Strategic Management                      | 710                   | 720                   | 740                   |
| Support Services                          | 15,160                | 15,610                | 16,140                |
| <b>Total Non-Controllable Expenditure</b> | <b>89,270</b>         | <b>91,850</b>         | <b>94,410</b>         |
| <b>Net Non-Controllable Expenditure</b>   | <b>89,270</b>         | <b>91,850</b>         | <b>94,410</b>         |
| <b>Licensing Net Expenditure</b>          | <b>22,670</b>         | <b>27,520</b>         | <b>30,780</b>         |

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# Housing General Fund Portfolio

## Summary

|                                     |               | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|-------------------------------------|---------------|-----------------------|-----------------------|-----------------------|
|                                     |               | £                     | £                     | £                     |
| Circular 8/95                       | HG 02 - HG 03 | 35,520                | 35,520                | 35,520                |
| Housing Services                    | HG 04 - HG 05 | 360,350               | 371,280               | 381,220               |
| <b>Controllable Expenditure</b>     |               | <b>395,870</b>        | <b>406,800</b>        | <b>416,740</b>        |
| Circular 8/95                       | HG 02 - HG 03 | 820                   | 840                   | 850                   |
| Housing Services                    | HG 04 - HG 05 | 30,240                | 31,520                | 32,820                |
| <b>Non-Controllable Expenditure</b> |               | <b>31,060</b>         | <b>32,360</b>         | <b>33,670</b>         |
|                                     |               | <b>426,930</b>        | <b>439,160</b>        | <b>450,410</b>        |

# Housing General Fund Portfolio

## Circular 8/95

Nirmal Samrai

### Description

This budget is for the contribution to the Housing Revenue Account for the enabling role and community development and also a contribution for the alarms service.

### Employees

Not Applicable

### Cost Centres

1201 Housing GF - Circ' 8/95 Contribution To HRA

# Housing General Fund Portfolio

## Circular 8/95

Nirmal Samrai

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Other Transfer Payments                   | 35,520                | 35,520                | 35,520                |
| <b>Total Controllable Expenditure</b>     | <b>35,520</b>         | <b>35,520</b>         | <b>35,520</b>         |
| <b>Net Controllable Expenditure</b>       | <b>35,520</b>         | <b>35,520</b>         | <b>35,520</b>         |
| <b>Support Services</b>                   |                       |                       |                       |
| Central Expenses                          | 820                   | 840                   | 850                   |
| <b>Total Non-Controllable Expenditure</b> | <b>820</b>            | <b>840</b>            | <b>850</b>            |
| <b>Net Non-Controllable Expenditure</b>   | <b>820</b>            | <b>840</b>            | <b>850</b>            |
| <b>Circular 8/95 Net Expenditure</b>      | <b>36,340</b>         | <b>36,360</b>         | <b>36,370</b>         |

# Housing General Fund Portfolio

## Housing Services

Nirmal Samrai

### Description

The Homelessness and Housing Advice Service considers applications from homeless households and implements actions to prevent and reduce levels of homelessness in the District.

Housing Strategy develops and monitors the Council's housing strategy and facilitates the Council's affordable housing function.

The Head of Housing manages the Council's Housing functions both General Fund and Housing revenue Account.

### Employees

FTE Description

8.2 Homelessness & Housing Advice

1.0 Housing Strategy

1.0 Head of Housing services

### Cost Centres

1313 Homelessness and Housing Advice

1315 Housing Strategy

2101 Head of Housing Services

# Housing General Fund Portfolio

## Housing Services

Nirmal Samrai

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                  | <b>438,810</b>        | <b>424,810</b>        | <b>433,920</b>        |
| <b>Premises Related Expenditure</b>       |                       |                       |                       |
| Rates                                     | 1,150                 | 1,170                 | 1,190                 |
| <b>Transport Related Expenditure</b>      | <b>2,540</b>          | <b>2,560</b>          | <b>2,580</b>          |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Audit Fees                                | 4,250                 | 4,290                 | 4,330                 |
| Communications & Computing                | 1,690                 | 1,710                 | 1,730                 |
| Contributions to Provisions               | 174,360               | -                     | -                     |
| Equipment, Furniture & Materials          | 1,840                 | 1,860                 | 1,880                 |
| Grants & Subscriptions                    | 21,520                | 21,740                | 21,960                |
| Miscellaneous Expenses                    | 53,520                | 53,910                | 54,300                |
| Printing, Stationery & General Expenses   | 1,930                 | 1,940                 | 1,950                 |
| Professional Fees                         | 7,440                 | 7,510                 | 7,590                 |
| <b>Third Party Payments</b>               | <b>14,500</b>         | <b>14,500</b>         | <b>14,790</b>         |
| <b>Total Controllable Expenditure</b>     | <b>723,550</b>        | <b>536,000</b>        | <b>546,220</b>        |
| <b>Total Controllable Income</b>          | <b>(363,200)</b>      | <b>(164,720)</b>      | <b>(165,000)</b>      |
| <b>Net Controllable Expenditure</b>       | <b>360,350</b>        | <b>371,280</b>        | <b>381,220</b>        |
| <b>Employee Expenses</b>                  | <b>990</b>            | <b>810</b>            | <b>620</b>            |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 1,960                 | 1,880                 | 1,880                 |
| <b>Support Services</b>                   |                       |                       |                       |
| Central Expenses                          | 9,400                 | 9,670                 | 9,780                 |
| Departmental                              | 70,180                | 72,000                | 73,810                |
| Property Management                       | 15,190                | 15,610                | 15,980                |
| Strategic Management                      | 53,110                | 54,780                | 56,460                |
| Support Services                          | 21,140                | 21,890                | 22,730                |
| <b>Total Non-Controllable Expenditure</b> | <b>171,970</b>        | <b>176,640</b>        | <b>181,260</b>        |
| <b>Total Non-Controllable Income</b>      | <b>(141,730)</b>      | <b>(145,120)</b>      | <b>(148,440)</b>      |
| <b>Net Non-Controllable Expenditure</b>   | <b>30,240</b>         | <b>31,520</b>         | <b>32,820</b>         |
| <b>Housing Services Net Expenditure</b>   | <b>390,590</b>        | <b>402,800</b>        | <b>414,040</b>        |

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# Leader of the Council Portfolio

## Summary

|                                     |               | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|-------------------------------------|---------------|-----------------------|-----------------------|-----------------------|
|                                     |               | £                     | £                     | £                     |
| Democratic Services                 | LE 02 - LE 03 | 568,760               | 582,660               | 596,780               |
| Elections                           | LE 04 - LE 05 | 270,520               | 275,250               | 171,750               |
| Executive Management & Support      | LE 08 - LE 09 | 297,750               | 316,430               | 325,380               |
| e-Government                        | LE 10 - LE 11 | 20,310                | 20,510                | 20,720                |
| Grants & Contributions              | LE 12 - LE 13 | 166,240               | 157,610               | 152,510               |
| Finance                             | LE 14 - LE 15 | 268,130               | 275,110               | 281,540               |
| Corporate Management                | LE 16 - LE 17 | 64,790                | 64,120                | 63,580                |
| Non Distributed Costs               | LE 18 - LE 19 | 278,290               | 284,980               | 290,680               |
| Excluded Items                      | LE 20 - LE 21 | (666,090)             | (694,770)             | (724,380)             |
| <b>Controllable Expenditure</b>     |               | <b>1,268,700</b>      | <b>1,281,900</b>      | <b>1,178,560</b>      |
| Democratic Services                 | LE 02 - LE 03 | 473,750               | 486,570               | 499,230               |
| Elections                           | LE 04 - LE 05 | 51,170                | 51,780                | 53,000                |
| Asset Management                    | LE 06 - LE 07 | -                     | -                     | -                     |
| Executive Management & Support      | LE 08 - LE 09 | (257,630)             | (275,790)             | (284,190)             |
| e-Government                        | LE 10 - LE 11 | (20,310)              | (20,510)              | (20,720)              |
| Grants & Contributions              | LE 12 - LE 13 | 2,860                 | 2,940                 | 2,970                 |
| Finance                             | LE 14 - LE 15 | (268,130)             | (275,110)             | (281,540)             |
| Corporate Management                | LE 16 - LE 17 | 64,440                | 65,850                | 67,350                |
| Non Distributed Costs               | LE 18 - LE 19 | 60,370                | 61,690                | 63,100                |
| Excluded Items                      | LE 20 - LE 21 | 300,000               | 312,090               | 324,570               |
| <b>Non-Controllable Expenditure</b> |               | <b>406,520</b>        | <b>409,510</b>        | <b>423,770</b>        |
|                                     |               | <b>1,675,220</b>      | <b>1,691,410</b>      | <b>1,602,330</b>      |

# Leader of the Council Portfolio

## Democratic Services

Judith Aupers

### Description

This budget provides for the democratic services costs of the authority.

This covers the committee administration function and also payments of expenses to the elected Members of the Council under a scheme of payments and allowances approved annually by the Council.

### Employees

FTE Description

3.2 Committee Administration

### Cost Centres

0005 Committee Administration

0133 Members



# Leader of the Council Portfolio

## Democratic Services

Judith Aupers

|  | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|--|-----------------------|-----------------------|-----------------------|
|  | £                     | £                     | £                     |
| <b>Employee Expenses</b>                   | <b>177,760</b>        | <b>184,150</b>        | <b>190,610</b>        |
| <b>Transport Related Expenditure</b>       | <b>3,810</b>          | <b>3,850</b>          | <b>3,890</b>          |
| <b>Supplies &amp; Services</b>             |                       |                       |                       |
| Advertising/Promotions/Marketing           | 1,020                 | 1,030                 | 1,040                 |
| Communications & Computing                 | 2,140                 | 2,160                 | 2,180                 |
| Equipment, Furniture & Materials           | 18,770                | 18,960                | 19,150                |
| Expenses                                   | 361,410               | 368,630               | 376,000               |
| Hospitality                                | 20                    | 20                    | 20                    |
| Miscellaneous Expenses                     | 210                   | 210                   | 210                   |
| Printing, Stationery & General Expenses    | 2,510                 | 2,530                 | 2,550                 |
| Professional Fees                          | 1,110                 | 1,120                 | 1,130                 |
| <b>Total Controllable Expenditure</b>      | <b>568,760</b>        | <b>582,660</b>        | <b>596,780</b>        |
| <b>Net Controllable Expenditure</b>        | <b>568,760</b>        | <b>582,660</b>        | <b>596,780</b>        |
| <b>Employee Expenses</b>                   | <b>360</b>            | <b>290</b>            | <b>210</b>            |
| <b>Supplies &amp; Services</b>             |                       |                       |                       |
| Communications & Computing                 | 107,470               | 109,360               | 111,240               |
| <b>Support Services</b>                    |                       |                       |                       |
| Departmental                               | 76,790                | 79,210                | 81,650                |
| Property Management                        | 114,520               | 117,710               | 120,490               |
| Strategic Management                       | 110,070               | 113,480               | 116,950               |
| Support Services                           | 269,430               | 277,870               | 286,570               |
| <b>Total Non-Controllable Expenditure</b>  | <b>678,640</b>        | <b>697,920</b>        | <b>717,110</b>        |
| <b>Total Non-Controllable Income</b>       | <b>(204,890)</b>      | <b>(211,350)</b>      | <b>(217,880)</b>      |
| <b>Net Non-Controllable Expenditure</b>    | <b>473,750</b>        | <b>486,570</b>        | <b>499,230</b>        |
| <b>Democratic Services Net Expenditure</b> | <b>1,042,510</b>      | <b>1,069,230</b>      | <b>1,096,010</b>      |

# Leader of the Council Portfolio

## Elections

Judith Aupers

### Description

This budget relates to electoral services.

This includes the elections unit, electoral registration and cost of holding the elections.

The council is reimbursed for all the cost of running elections except the district council elections which are a cost to the authority.

### Employees

FTE Description

2.6 Elections Unit

0.6 Electoral Registration

### Cost Centres

0011 Elections Unit

0051 Electoral Registration

0078 Elections – District

0163 By-Elections

# Leader of the Council Portfolio

## Elections

Judith Aupers

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                  | <b>165,910</b>        | <b>169,680</b>        | <b>118,770</b>        |
| <b>Premises Related Expenditure</b>       |                       |                       |                       |
| Energy Costs                              | 360                   | 370                   | -                     |
| Rents                                     | 4,230                 | 4,320                 | -                     |
| <b>Transport Related Expenditure</b>      | <b>250</b>            | <b>250</b>            | <b>150</b>            |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Advertising/Promotions/Marketing          | 540                   | 540                   | 320                   |
| Communications & Computing                | 55,930                | 56,490                | 30,740                |
| Equipment, Furniture & Materials          | 9,550                 | 9,660                 | 1,060                 |
| Expenses                                  | 3,230                 | 3,260                 | 1,440                 |
| Other Fees                                | 12,630                | 12,630                | 12,630                |
| Printing, Stationery & General Expenses   | 18,540                | 18,720                | 7,320                 |
| Professional Fees                         | 500                   | 500                   | 510                   |
| <b>Total Controllable Expenditure</b>     | <b>271,670</b>        | <b>276,420</b>        | <b>172,940</b>        |
| <b>Total Controllable Income</b>          | <b>(1,150)</b>        | <b>(1,170)</b>        | <b>(1,190)</b>        |
| <b>Net Controllable Expenditure</b>       | <b>270,520</b>        | <b>275,250</b>        | <b>171,750</b>        |
| <b>Employee Expenses</b>                  | <b>380</b>            | <b>290</b>            | <b>220</b>            |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 5,200                 | 4,540                 | 4,570                 |
| <b>Support Services</b>                   |                       |                       |                       |
| Central Expenses                          | 3,960                 | 4,070                 | 4,110                 |
| Departmental                              | 1,380                 | 1,430                 | 1,480                 |
| Property Management                       | 13,710                | 14,080                | 14,410                |
| Strategic Management                      | 710                   | 720                   | 740                   |
| Support Services                          | 214,120               | 219,960               | 225,500               |
| <b>Total Non-Controllable Expenditure</b> | <b>239,460</b>        | <b>245,090</b>        | <b>251,030</b>        |
| <b>Total Non-Controllable Income</b>      | <b>(188,290)</b>      | <b>(193,310)</b>      | <b>(198,030)</b>      |
| <b>Net Non-Controllable Expenditure</b>   | <b>51,170</b>         | <b>51,780</b>         | <b>53,000</b>         |
| <b>Elections Net Expenditure</b>          | <b>321,690</b>        | <b>327,030</b>        | <b>224,750</b>        |

# Leader of the Council Portfolio

## Asset Management

Dean Piper

### Description

This budget recharges time spent on professional valuations on property and also includes the annual asset valuation for accounting purposes.

### Employees

Not Applicable

### Cost Centres

0047 Asset Management

# Leader of the Council Portfolio

## Asset Management

Dean Piper

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Support Services</b>                   |                       |                       |                       |
| Departmental                              | 3,200                 | 3,310                 | 3,420                 |
| Property Management                       | 56,450                | 58,340                | 60,140                |
| Strategic Management                      | 7,940                 | 8,100                 | 8,330                 |
| <b>Total Non-Controllable Expenditure</b> | <b>67,590</b>         | <b>69,750</b>         | <b>71,890</b>         |
| <b>Total Non-Controllable Income</b>      | <b>(67,590)</b>       | <b>(69,750)</b>       | <b>(71,890)</b>       |
| <b>Net Non-Controllable Expenditure</b>   | <b>-</b>              | <b>-</b>              | <b>-</b>              |
| <b>Asset Management Net Expenditure</b>   | <b>-</b>              | <b>-</b>              | <b>-</b>              |

**Leader of the Council Portfolio**  
**Executive Management & Support**  
Tony McGovern

**Description**

The Executive Management and Support budgets reflects the salary and sundry costs associated with the Managing Director and Support team together with the Civic budgets

**Employees**

FTE Description

3.3 Executive Management & Support

**Cost Centres**

0100 Remembrance Activities  
0101 Chairman - Hospitality  
0102 Vice-Chairman - Hospitality  
0103 Leader - Hospitality  
0105 Official Car  
0122 Corporate Initiatives  
0123 Managing Director  
0129 Subscriptions to LA Association

**Leader of the Council Portfolio  
Executive Management & Support**

Tony McGovern

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                                  | <b>231,400</b>        | <b>239,410</b>        | <b>247,570</b>        |
| <b>Transport Related Expenditure</b>                      | <b>2,540</b>          | <b>2,590</b>          | <b>2,620</b>          |
| <b>Supplies &amp; Services</b>                            |                       |                       |                       |
| Civic Expenses  | 880                   | 890                   | 900                   |
| Communications & Computing                                | 930                   | 940                   | 950                   |
| Equipment, Furniture & Materials                          | 1,290                 | 1,300                 | 1,310                 |
| Expenses  | 4,020                 | 4,070                 | 4,120                 |
| Grants & Subscriptions                                    | 39,180                | 49,540                | 50,030                |
| Hospitality   | 6,240                 | 6,300                 | 6,370                 |
| Miscellaneous Expenses                                    | 420                   | 420                   | 420                   |
| Printing, Stationery & General Expenses                   | 3,370                 | 3,410                 | 3,450                 |
| Professional Fees   | 7,480                 | 7,560                 | 7,640                 |
| <b>Total Controllable Expenditure</b>                     | <b>297,750</b>        | <b>316,430</b>        | <b>325,380</b>        |
| <b>Net Controllable Expenditure</b>                       | <b>297,750</b>        | <b>316,430</b>        | <b>325,380</b>        |
| <b>Employee Expenses</b>                                  | <b>380</b>            | <b>300</b>            | <b>210</b>            |
| <b>Supplies &amp; Services</b>                            |                       |                       |                       |
| Communications & Computing                                | 7,750                 | 7,840                 | 7,950                 |
| <b>Support Services</b>                                   |                       |                       |                       |
| Departmental  | 55,020                | 56,800                | 58,600                |
| Property Management                                       | 28,820                | 29,620                | 30,320                |
| Support Services  | 44,830                | 45,820                | 46,850                |
| <b>Total Non-Controllable Expenditure</b>                 | <b>136,800</b>        | <b>140,380</b>        | <b>143,930</b>        |
| <b>Total Non-Controllable Income</b>                      | <b>(394,430)</b>      | <b>(416,170)</b>      | <b>(428,120)</b>      |
| <b>Net Non-Controllable Expenditure</b>                   | <b>(257,630)</b>      | <b>(275,790)</b>      | <b>(284,190)</b>      |
| <b>Executive Management &amp; Support Net Expenditure</b> | <b>40,120</b>         | <b>40,640</b>         | <b>41,190</b>         |

# Leader of the Council Portfolio

## e-Government

Judith Aupers

### Description

E Government is the use of information and communications technologies to improve the activities of the Council.

### Employees

Not Applicable

### Cost Centres

0114 e Government



# Leader of the Council Portfolio

## e-Government

Judith Aupers

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Other Fees                                | 20,310                | 20,510                | 20,720                |
| <b>Total Controllable Expenditure</b>     | <b>20,310</b>         | <b>20,510</b>         | <b>20,720</b>         |
| <b>Net Controllable Expenditure</b>       | <b>20,310</b>         | <b>20,510</b>         | <b>20,720</b>         |
| <b>Support Services</b>                   |                       |                       |                       |
| Support Services                          | 6,420                 | 6,550                 | 6,690                 |
| <b>Total Non-Controllable Expenditure</b> | <b>6,420</b>          | <b>6,550</b>          | <b>6,690</b>          |
| <b>Total Non-Controllable Income</b>      | <b>(26,730)</b>       | <b>(27,060)</b>       | <b>(27,410)</b>       |
| <b>Net Non-Controllable Expenditure</b>   | <b>(20,310)</b>       | <b>(20,510)</b>       | <b>(20,720)</b>       |
| <b>e-Government Net Expenditure</b>       | <b>-</b>              | <b>-</b>              | <b>-</b>              |

# Leader of the Council Portfolio

## Grants & Contributions

Bob Kean

### Description

This area aims to provide the support needed by local voluntary and community sector organisations to enable them to flourish and continue to meet the needs of the community.

Examples of bodies supported include the Citizens Advice Bureau, Chase Council for Voluntary Services, St Giles Hospice, Chase Advice Centre, Cannock Chase Sports and Cannock Chase Arts Council etc.

### Employees

Not Applicable

### Cost Centres

1320 Grants & Contributions

# Leader of the Council Portfolio

## Grants & Contributions

Bob Kean

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Supplies &amp; Services</b>                    |                       |                       |                       |
| Advertising/Promotions/Marketing                  | 80                    | 80                    | 80                    |
| Contributions to Provisions                       | 20,000                | 8,270                 | -                     |
| Grants & Subscriptions                            | 146,160               | 149,260               | 152,430               |
| <b>Total Controllable Expenditure</b>             | <b>166,240</b>        | <b>157,610</b>        | <b>152,510</b>        |
| <b>Net Controllable Expenditure</b>               | <b>166,240</b>        | <b>157,610</b>        | <b>152,510</b>        |
| <b>Support Services</b>                           |                       |                       |                       |
| Central Expenses                                  | 2,860                 | 2,940                 | 2,970                 |
| <b>Total Non-Controllable Expenditure</b>         | <b>2,860</b>          | <b>2,940</b>          | <b>2,970</b>          |
| <b>Net Non-Controllable Expenditure</b>           | <b>2,860</b>          | <b>2,940</b>          | <b>2,970</b>          |
| <b>Grants &amp; Contributions Net Expenditure</b> | <b>169,100</b>        | <b>160,550</b>        | <b>155,480</b>        |

# Leader of the Council Portfolio

## Finance

Bob Kean

### Description

The Finance function is managed by Cannock Chase District Council (CCDC) as lead authority under a shared service arrangement between CCDC and Stafford Borough Council.

The principal functions comprise corporate accountancy, financial planning, treasury management and financial systems.

Key responsibilities include:

- The preparation of long, medium and operational budgets resulting in the setting of the Council tax for each year
- The preparation of Annual Accounts
- Government and other returns
- The payment of invoices to creditors
- The billing, collection and recovery of sundry debtors income due to the Council.

The service is also responsible for the day to day management of cash balances, its investment and management of its borrowing requirement.

### Employees

FTE Description

20.2 Corporate  
1.0 Head Of Finance

### Cost Centres

0014 Financial Services  
0022 Head of Finance

# Leader of the Council Portfolio

## Finance

Bob Kean

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                  | <b>930,570</b>        | <b>964,320</b>        | <b>997,660</b>        |
| <b>Transport Related Expenditure</b>      | <b>3,520</b>          | <b>3,560</b>          | <b>3,600</b>          |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Advertising/Promotions/Marketing          | 210                   | 210                   | 210                   |
| Communications & Computing                | 52,800                | 53,340                | 53,880                |
| Equipment, Furniture & Materials          | 8,720                 | 8,810                 | 8,900                 |
| Expenses                                  | 2,450                 | 2,470                 | 2,490                 |
| Grants & Subscriptions                    | 11,860                | 11,980                | 12,100                |
| Hospitality                               | 370                   | 370                   | 370                   |
| Miscellaneous Expenses                    | 990                   | 1,000                 | 1,010                 |
| Printing, Stationery & General Expenses   | 18,280                | 18,470                | 18,660                |
| Professional Fees                         | 29,110                | 29,400                | 29,690                |
| <b>Total Controllable Expenditure</b>     | <b>1,058,880</b>      | <b>1,093,930</b>      | <b>1,128,570</b>      |
| <b>Total Controllable Income</b>          | <b>(790,750)</b>      | <b>(818,820)</b>      | <b>(847,030)</b>      |
| <b>Net Controllable Expenditure</b>       | <b>268,130</b>        | <b>275,110</b>        | <b>281,540</b>        |
| <b>Employee Expenses</b>                  | <b>2,620</b>          | <b>2,070</b>          | <b>1,490</b>          |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 58,600                | 58,390                | 59,290                |
| <b>Support Services</b>                   |                       |                       |                       |
| Property Management                       | 48,910                | 50,290                | 51,510                |
| Strategic Management                      | 19,390                | 19,770                | 20,340                |
| Support Services                          | 81,180                | 83,260                | 86,080                |
| <b>Total Non-Controllable Expenditure</b> | <b>210,700</b>        | <b>213,780</b>        | <b>218,710</b>        |
| <b>Total Non-Controllable Income</b>      | <b>(478,830)</b>      | <b>(488,890)</b>      | <b>(500,250)</b>      |
| <b>Net Non-Controllable Expenditure</b>   | <b>(268,130)</b>      | <b>(275,110)</b>      | <b>(281,540)</b>      |
| <b>Finance Net Expenditure</b>            | <b>-</b>              | <b>-</b>              | <b>-</b>              |

# Leader of the Council Portfolio

## Corporate Management

Bob Kean

### Description

The Corporate Management budget primarily comprises of costs in respect of statutory internal audit and corporate bank charges.

### Employees

Not Applicable

### Cost Centres

0044 Corporate Management

# Leader of the Council Portfolio

## Corporate Management

Bob Kean

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Supplies &amp; Services</b>              |                       |                       |                       |
| Audit Fees                                  | 44,630                | 45,080                | 45,530                |
| Bank Charges                                | 37,820                | 38,130                | 38,510                |
| Equipment, Furniture & Materials            | 1,140                 | 1,150                 | 1,160                 |
| Professional Fees                           | 18,930                | 19,010                | 19,200                |
| <b>Total Controllable Expenditure</b>       | <b>102,520</b>        | <b>103,370</b>        | <b>104,400</b>        |
| <b>Total Controllable Income</b>            | <b>(37,730)</b>       | <b>(39,250)</b>       | <b>(40,820)</b>       |
| <b>Net Controllable Expenditure</b>         | <b>64,790</b>         | <b>64,120</b>         | <b>63,580</b>         |
| <b>Support Services</b>                     |                       |                       |                       |
| Support Services                            | 64,440                | 65,850                | 67,350                |
| <b>Total Non-Controllable Expenditure</b>   | <b>64,440</b>         | <b>65,850</b>         | <b>67,350</b>         |
| <b>Net Non-Controllable Expenditure</b>     | <b>64,440</b>         | <b>65,850</b>         | <b>67,350</b>         |
| <b>Corporate Management Net Expenditure</b> | <b>129,230</b>        | <b>129,970</b>        | <b>130,930</b>        |

# Leader of the Council Portfolio

## Non Distributed Costs

Bob Kean

### Description

This budget provides for the costs which cannot be attributed to a particular service, specifically past service costs for retired employees.

### Employees

Not Applicable

### Cost Centres

0049 Non Distributed Costs



## Leader of the Council Portfolio

### Non Distributed Costs

Bob Kean

|                                       | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---------------------------------------|-----------------------|-----------------------|-----------------------|
|                                       | £                     | £                     | £                     |
| Employee Expenses                     | 318,290               | 324,980               | 331,480               |
| Total Controllable Expenditure        | <u>318,290</u>        | <u>324,980</u>        | <u>331,480</u>        |
| Total Controllable Income             | <u>(40,000)</u>       | <u>(40,000)</u>       | <u>(40,800)</u>       |
| Net Controllable Expenditure          | <u>278,290</u>        | <u>284,980</u>        | <u>290,680</u>        |
| Support Services                      |                       |                       |                       |
| Support Services                      | 60,370                | 61,690                | 63,100                |
| Total Non-Controllable Expenditure    | <u>60,370</u>         | <u>61,690</u>         | <u>63,100</u>         |
| Net Non-Controllable Expenditure      | <u>60,370</u>         | <u>61,690</u>         | <u>63,100</u>         |
| Non Distributed Costs Net Expenditure | <u><u>338,660</u></u> | <u><u>346,670</u></u> | <u><u>353,780</u></u> |

# Leader of the Council Portfolio

## Excluded Items

Bob Kean

### Description

This budget covers miscellaneous costs which are not attributable to a particular service.

### Employees

Not Applicable

### Cost Centres

0110 DC Recharge to Housing  
0111 Income - To CDC (Used for HRA Income)  
0151 Budget Balances

# Leader of the Council Portfolio

## Excluded Items

Bob Kean

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                  | 45,500                | 45,500                | 45,500                |
| <b>Total Controllable Expenditure</b>     | <u>45,500</u>         | <u>45,500</u>         | <u>45,500</u>         |
| <b>Total Controllable Income</b>          | <u>(711,590)</u>      | <u>(740,270)</u>      | <u>(769,880)</u>      |
| <b>Net Controllable Expenditure</b>       | <u>(666,090)</u>      | <u>(694,770)</u>      | <u>(724,380)</u>      |
| <b>Supplies &amp; Services</b>            |                       |                       |                       |
| Communications & Computing                | 100                   | 100                   | 100                   |
| <b>Support Services</b>                   |                       |                       |                       |
| Central Expenses                          | 708,910               | 732,530               | 749,830               |
| Property Management                       | 3,270                 | 3,360                 | 3,440                 |
| Support Services                          | 8,420                 | 8,650                 | 8,780                 |
| <b>Total Non-Controllable Expenditure</b> | <u>720,700</u>        | <u>744,640</u>        | <u>762,150</u>        |
| <b>Total Non-Controllable Income</b>      | <u>(420,700)</u>      | <u>(432,550)</u>      | <u>(437,580)</u>      |
| <b>Net Non-Controllable Expenditure</b>   | <u>300,000</u>        | <u>312,090</u>        | <u>324,570</u>        |
| <b>Excluded Items Net Expenditure</b>     | <u>(366,090)</u>      | <u>(382,680)</u>      | <u>(399,810)</u>      |

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# Town Centre Regeneration Portfolio

## Summary

|                                     |               | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|-------------------------------------|---------------|-----------------------|-----------------------|-----------------------|
|                                     |               | £                     | £                     | £                     |
| Markets                             | TC 02 - TC 03 | 55,720                | 45,350                | 54,640                |
| Town Centre Management              | TC 04 - TC 05 | 81,420                | 86,230                | 87,800                |
| Miscellaneous Properties            | TC 06 - TC 07 | (3,960)               | (6,860)               | (7,000)               |
| <b>Controllable Expenditure</b>     |               | <b>133,180</b>        | <b>124,720</b>        | <b>135,440</b>        |
| Markets                             | TC 02 - TC 03 | 112,790               | 115,300               | 117,600               |
| Town Centre Management              | TC 04 - TC 05 | 107,090               | 110,060               | 112,860               |
| Miscellaneous Properties            | TC 06 - TC 07 | 12,130                | 12,530                | 12,900                |
| <b>Non-Controllable Expenditure</b> |               | <b>232,010</b>        | <b>237,890</b>        | <b>243,360</b>        |
|                                     |               | <b>365,190</b>        | <b>362,610</b>        | <b>378,800</b>        |

# Town Centre Regeneration Portfolio

## Markets

### Dean Piper

## Description

The Council operates markets in both Cannock and Rugeley.

An indoor market will also be operational four days a week, Tuesday, Thursday, Friday and Saturday in Cannock and Rugeley.

The Market Shops are open all week and a licensed privately operated market is open 3 days a week in the centre of Rugeley.

A licensed privately run street market is also operated on Friday in Cannock.

## Employees

FTE Description

5.4 Property Services - Markets

## Cost Centres

0409 Property Services - Markets  
0410 Market Hall Cannock  
0411 P.O.W. Market  
0412 Rugeley Outside Market  
0413 Rugeley Market Hall  
0414 Rugeley Market Shops  
0415 Cannock Markets Shops

# Town Centre Regeneration Portfolio

## Markets

### Dean Piper

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Employee Expenses</b>                    | <b>136,150</b>        | <b>142,180</b>        | <b>148,630</b>        |
| <b>Premises Related Expenditure</b>         |                       |                       |                       |
| Cleaning & Domestic Supplies                | 1,080                 | 1,090                 | 1,100                 |
| Energy Costs                                | 64,630                | 62,090                | 63,340                |
| Premises Insurance                          | 1,280                 | 1,300                 | 1,320                 |
| Rates                                       | 58,790                | 59,960                | 61,170                |
| Repairs & Maintenance - Buildings           | 53,730                | 20,420                | 20,620                |
| Water Services                              | 6,180                 | 6,310                 | 6,440                 |
| <b>Transport Related Expenditure</b>        | <b>2,920</b>          | <b>2,950</b>          | <b>2,980</b>          |
| <b>Supplies &amp; Services</b>              |                       |                       |                       |
| Advertising/Promotions/Marketing            | 4,020                 | 4,060                 | 4,100                 |
| Clothes, Uniforms & Laundry                 | 200                   | 200                   | 200                   |
| Communications & Computing                  | 1,640                 | 1,650                 | 1,660                 |
| Equipment, Furniture & Materials            | 5,580                 | 5,640                 | 5,700                 |
| Printing, Stationery & General Expenses     | 730                   | 740                   | 750                   |
| Refuse Disposal/Collection                  | 33,400                | 33,730                | 34,070                |
| Security Services                           | 40,520                | 22,750                | 22,980                |
| <b>Total Controllable Expenditure</b>       | <b>410,850</b>        | <b>365,070</b>        | <b>375,060</b>        |
| <b>Total Controllable Income</b>            | <b>(355,130)</b>      | <b>(319,720)</b>      | <b>(320,420)</b>      |
| <b>Net Controllable Expenditure</b>         | <b>55,720</b>         | <b>45,350</b>         | <b>54,640</b>         |
| <b>Employee Expenses</b>                    | <b>610</b>            | <b>480</b>            | <b>350</b>            |
| <b>Premises Related Expenditure</b>         |                       |                       |                       |
| Premises Insurance                          | 850                   | 700                   | 540                   |
| <b>Supplies &amp; Services</b>              |                       |                       |                       |
| Communications & Computing                  | 4,570                 | 4,650                 | 4,730                 |
| <b>Support Services</b>                     |                       |                       |                       |
| Central Expenses                            | 13,500                | 13,880                | 14,040                |
| Departmental                                | 183,280               | 190,380               | 197,940               |
| Property Management                         | 21,210                | 21,940                | 22,600                |
| Strategic Management                        | 3,880                 | 3,950                 | 4,060                 |
| Support Services                            | 14,980                | 15,500                | 16,040                |
| <b>Depreciation &amp; Impairment Losses</b> | <b>55,040</b>         | <b>56,140</b>         | <b>57,260</b>         |
| <b>Total Non-Controllable Expenditure</b>   | <b>297,920</b>        | <b>307,620</b>        | <b>317,560</b>        |
| <b>Total Non-Controllable Income</b>        | <b>(185,130)</b>      | <b>(192,320)</b>      | <b>(199,960)</b>      |
| <b>Net Non-Controllable Expenditure</b>     | <b>112,790</b>        | <b>115,300</b>        | <b>117,600</b>        |
| <b>Markets Net Expenditure</b>              | <b>168,510</b>        | <b>160,650</b>        | <b>172,240</b>        |

# Town Centre Regeneration Portfolio

## Town Centre Management

Dean Piper

### Description

This budget includes the management and maintenance of the Council's properties in the Town Centres of Cannock, Rugeley and Hednesford.

It also includes an income share of 26% of the rentals of some of the Shops in Market Hall Street, Cannock.

### Employees

Not Applicable

### Cost Centres

0920 Town Centre Management



# Town Centre Regeneration Portfolio

## Town Centre Management

Dean Piper

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Premises Related Expenditure</b>           |                       |                       |                       |
| Cleaning & Domestic Supplies                  | 3,670                 | 3,740                 | 3,820                 |
| Energy Costs                                  | 3,770                 | 3,850                 | 3,930                 |
| Premises Insurance                            | 830                   | 840                   | 850                   |
| Rents   | 234,530               | 239,220               | 244,000               |
| Repairs & Maintenance - Buildings             | 16,770                | 16,940                | 17,110                |
| <b>Supplies &amp; Services</b>                |                       |                       |                       |
| Licenses                                      | 210                   | 210                   | 210                   |
| <b>Total Controllable Expenditure</b>         | <b>259,780</b>        | <b>264,800</b>        | <b>269,920</b>        |
| <b>Total Controllable Income</b>              | <b>(178,360)</b>      | <b>(178,570)</b>      | <b>(182,120)</b>      |
| <b>Net Controllable Expenditure</b>           | <b>81,420</b>         | <b>86,230</b>         | <b>87,800</b>         |
| <b>Premises Related Expenditure</b>           |                       |                       |                       |
| Premises Insurance                            | 40                    | 30                    | 20                    |
| <b>Support Services</b>                       |                       |                       |                       |
| Central Expenses                              | 13,530                | 13,910                | 14,070                |
| Departmental                                  | 35,320                | 36,500                | 37,700                |
| Property Management                           | 11,150                | 11,560                | 11,940                |
| Support Services                              | 37,050                | 37,860                | 38,730                |
| <b>Depreciation &amp; Impairment Losses</b>   | <b>10,000</b>         | <b>10,200</b>         | <b>10,400</b>         |
| <b>Total Non-Controllable Expenditure</b>     | <b>107,090</b>        | <b>110,060</b>        | <b>112,860</b>        |
| <b>Net Non-Controllable Expenditure</b>       | <b>107,090</b>        | <b>110,060</b>        | <b>112,860</b>        |
| <b>Town Centre Management Net Expenditure</b> | <b>188,510</b>        | <b>196,290</b>        | <b>200,660</b>        |

# Town Centre Regeneration Portfolio

## Miscellaneous Properties

Dean Piper

### Description

These are numerous former Leisure properties that are no longer part of Leisure's portfolio, this budget is for their maintenance and running costs.

Where possible some of these properties are let out by Property Services.

### Employees

Not Applicable

### Cost Centres

0735 Bandstand

0962 Miscellaneous Amenity Premises

0968 Rugeley Squash and Fitness Centre

# Town Centre Regeneration Portfolio

## Miscellaneous Properties

### Dean Piper

|   | Original<br>2019-2020 | Original<br>2020-2021 | Original<br>2021-2022 |
|---|-----------------------|-----------------------|-----------------------|
|   | £                     | £                     | £                     |
| <b>Premises Related Expenditure</b>             |                       |                       |                       |
| Energy Costs                                    | 1,400                 | 1,430                 | 1,460                 |
| Rates   | 2,750                 | 2,800                 | 2,860                 |
| Repairs & Maintenance - Buildings               | 2,360                 | 2,390                 | 2,420                 |
| Repairs & Maintenance - Grounds                 | 80                    | 80                    | 90                    |
| Water Services                                  | 60                    | 60                    | 60                    |
| <b>Supplies &amp; Services</b>                  |                       |                       |                       |
| Communications & Computing                      | 20                    | 20                    | 20                    |
| Security Services                               | 500                   | 510                   | 520                   |
| <b>Total Controllable Expenditure</b>           | <b>7,170</b>          | <b>7,290</b>          | <b>7,430</b>          |
| <b>Total Controllable Income</b>                | <b>(11,130)</b>       | <b>(14,150)</b>       | <b>(14,430)</b>       |
| <b>Net Controllable Expenditure</b>             | <b>(3,960)</b>        | <b>(6,860)</b>        | <b>(7,000)</b>        |
| <b>Premises Related Expenditure</b>             |                       |                       |                       |
| Premises Insurance                              | 20                    | 10                    | 10                    |
| <b>Support Services</b>                         |                       |                       |                       |
| Central Expenses                                | 410                   | 420                   | 420                   |
| Property Management                             | 11,290                | 11,680                | 12,040                |
| Support Services                                | 410                   | 420                   | 430                   |
| <b>Total Non-Controllable Expenditure</b>       | <b>12,130</b>         | <b>12,530</b>         | <b>12,900</b>         |
| <b>Net Non-Controllable Expenditure</b>         | <b>12,130</b>         | <b>12,530</b>         | <b>12,900</b>         |
| <b>Miscellaneous Properties Net Expenditure</b> | <b>8,170</b>          | <b>5,670</b>          | <b>5,900</b>          |

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**GENERAL FUND AND SECTION 106 CAPITAL BUDGETS 2018/19 to 2021/22**

|   | 2018/19<br>£000 | 2019/20<br>£000 | 2020/21<br>£000 | 2021/22<br>£000 |
|---|-----------------|-----------------|-----------------|-----------------|
| <b>HOUSING</b>                                  |                 |                 |                 |                 |
| Private Sector Housing                          | -               | 27              | -               | -               |
| Disabled Facilities Grants                      | 958             | 815             | 792             | 792             |
| <b>Total Housing General Fund</b>               | <b>958</b>      | <b>842</b>      | <b>792</b>      | <b>792</b>      |
| <b>ENVIRONMENT</b>                              |                 |                 |                 |                 |
| Home Security Grants                            | 10              | 28              | 18              | -               |
| Wheelie Bin Replacement                         | 51              | 129             | 90              | 90              |
| Replacement Vehicles - Cleansing                | 40              | 75              | -               | -               |
| Replacement Vehicles - Grounds                  | 104             | 265             | -               | -               |
| Replacement Vehicles - Countryside              | -               | 79              | -               | -               |
| <b>Total Environment</b>                        | <b>205</b>      | <b>576</b>      | <b>108</b>      | <b>90</b>       |
| <b>CRIME &amp; PARTNERSHIPS</b>                 |                 |                 |                 |                 |
| CCTV  | -               | 55              | -               | -               |
| <b>Total Crime &amp; Partnerships</b>           | <b>-</b>        | <b>55</b>       | <b>-</b>        | <b>-</b>        |
| <b>CULTURE AND SPORT</b>                        |                 |                 |                 |                 |
| Additional Cemetery Provision                   | -               | 984             | -               | -               |
| Stile Cop Cemetery                              | -               | 3               | -               | -               |
| Stile Cop Cemetery Modular Build                | 60              | -               | -               | -               |
| Hednesford Park Improvements                    | 9               | -               | -               | -               |
| Hednesford Signal Box                           | 3               | 22              | -               | -               |
| Stadium Development                             | 307             | 149             | -               | -               |
| Ravenhill Park                                  | 143             | 3               | -               | -               |
| Additional Car Park 5's Pavilion                | 100             | -               | -               | -               |
| Wolesey Road Improvements                       | -               | 20              | -               | -               |
| Cannock Park Replacement Equipment              | 14              | -               | -               | -               |
| <b>Total Culture and Sport</b>                  | <b>636</b>      | <b>1,181</b>    | <b>-</b>        | <b>-</b>        |
| <b>ECONOMIC REGENERATION AND PLANNING</b>       |                 |                 |                 |                 |
| Economic Development & Physical Assets          | -               | 191             | -               | -               |
| Engineering Training Facility                   | 500             | -               | -               | -               |
| Lets Grow Grants                                | -               | 48              | -               | -               |
| Broadwalk Laburnum Avenue                       | 19              | -               | -               | -               |
| <b>Total Economic Regeneration and Planning</b> | <b>519</b>      | <b>239</b>      | <b>-</b>        | <b>-</b>        |
| <b>TOWN CENTRE REGENERATION</b>                 |                 |                 |                 |                 |
| Cannock Town Centre (Market Shops)              | 441             | -               | -               | -               |
| Anson Street                                    | 85              | -               | -               | -               |
| Rugeley Pedestrian/Cycle Linkage (s106)         | -               | 219             | -               | -               |
| <b>Total Town Centre Regeneration</b>           | <b>526</b>      | <b>219</b>      | <b>-</b>        | <b>-</b>        |
| <b>CORPORATE IMPROVEMENT</b>                    |                 |                 |                 |                 |
| Civic Centre Car Park                           | 443             | -               | -               | -               |
| Vehicle Workshop                                | 66              | -               | -               | -               |
| <b>Total Corporate Improvement</b>              | <b>509</b>      | <b>-</b>        | <b>-</b>        | <b>-</b>        |
| <b>TOTAL CAPITAL PROGRAMME</b>                  | <b>3,353</b>    | <b>3,112</b>    | <b>900</b>      | <b>882</b>      |

## Corporate Improvement Portfolio

### Variation Statement 2019/2020 to 2021/2022

|                                | 2019/20<br>Indicative<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2019/2020<br>Budget<br>£000's | 2020/21<br>Indicative<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2020/2021<br>Budget<br>£000's | Inflation<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2021/2022<br>Budget<br>£000's |
|--------------------------------|---------------------------------|---|-------------------------------|---------------------------------|---|-------------------------------|---------------------|---|-------------------------------|
| <b>Employee Costs</b>          | 1,509                           | - 188   | 1,321                         | 1,549                           | - 181   | 1,368                         | 26                  | 27  | 1,421                         |
| <b>Premises Related Costs</b>  | 2                               | - 2   | -                             | 2                               | - 2   | -                             | -                   | -   | -                             |
| <b>Transport Related Costs</b> | 13                              | - 2   | 11                            | 14                              | - 3   | 11                            | -                   | -   | 11                            |
| <b>Supplies and Services</b>   | 1,103                           | - 55  | 1,048                         | 1,110                           | - 66  | 1,044                         | 10                  | - 1   | 1,053                         |
| <b>Third Party Payments</b>    | 1,209                           | 50  | 1,259                         | 1,232                           | 60  | 1,292                         | 25                  | 11  | 1,328                         |
| <b>Total Expenditure</b>       | <b>3,836</b>                    | <b>- 197</b>  | <b>3,639</b>                  | <b>3,907</b>                    | <b>- 192</b>  | <b>3,715</b>                  | <b>61</b>           | <b>37</b>   | <b>3,813</b>                  |
| <b>Income</b>                  | <b>- 1,897</b>                  | <b>230</b>  | <b>- 1,667</b>                | <b>- 1,940</b>                  | <b>219</b>  | <b>- 1,721</b>                | <b>- 57</b>         | <b>1</b>  | <b>- 1,777</b>                |
| <b>Net Expenditure</b>         | <b>1,939</b>                    | <b>33</b>   | <b>1,972</b>                  | <b>1,967</b>                    | <b>27</b>   | <b>1,994</b>                  | <b>4</b>            | <b>38</b>   | <b>2,036</b>                  |

## Corporate Improvement Portfolio

### Proposed Real Terms / Efficiency Variations

|   | <u>2019/20 Change</u> |                  |
|---|-----------------------|------------------|
|   | £'000                 | £'000            |
| <b><u>Real Term Variations</u></b>                                |                       |                  |
| Reduced Insurance Premiums  |                       | -16              |
| Information Governance (shared service)                           |                       |                  |
| Employees   | 15                    |                  |
| Supplies  | 5                     |                  |
| Income  | -20                   | 0                |
| Social alarms service (transfer to Redditch)                      |                       |                  |
| Employees   | -159                  |                  |
| Supplies  | -63                   |                  |
| Third Party   | 50                    |                  |
| Income  | 250                   | 78               |
| Staffing variations (reductions following social alarms transfer) |                       | -47              |
| Modern slavery  |                       | 5                |
| CRM - additional licence costs                                    |                       | 8                |
| Additional postages cost  |                       | 10               |
| minor variations  |                       | -5               |
|   |                       | <b><u>33</u></b> |

|   | <u>2020/21 Change</u> |                  |
|---|-----------------------|------------------|
|   | £'000                 | £'000            |
| <b><u>Real Term Variations</u></b>                                |                       |                  |
| Pay award   |                       | 14               |
| Reduced Insurance Premiums  |                       | -16              |
| Information Governance (shared service)                           |                       |                  |
| Employees   | 15                    |                  |
| Supplies  | 5                     |                  |
| Income  | -20                   | 0                |
| Social alarms service (transfer to Redditch)                      |                       |                  |
| Employees   | -163                  |                  |
| Supplies  | -64                   |                  |
| Third Party   | 60                    |                  |
| Income  | 250                   | 83               |
| Staffing variations (reductions following social alarms transfer) |                       | -47              |
| Modern slavery  |                       | 2                |
| CRM - additional licence costs                                    |                       | 8                |
| Increased HRA recharge  |                       | -11              |
| minor variations  |                       | -6               |
|   |                       | <b><u>27</u></b> |

|                                    | <u>2020/21 to 2021/22 Change</u> |                  |
|------------------------------------|----------------------------------|------------------|
|                                    | £'000                            | £'000            |
| <b><u>Real Term Variations</u></b> |                                  |                  |
| Increase in Superannuation         |                                  | 26               |
| Shared service payments to SBC     |                                  | 10               |
| minor variations                   |                                  | 2                |
|                                    |                                  | <b><u>38</u></b> |

## Crime & Partnerships Portfolio

### Variation Statement 2019/2020 to 2021/2022

|                                | 2019/20<br>Indicative<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2019/2020<br>Budget<br>£000's | 2020/21<br>Indicative<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2020/2021<br>Budget<br>£000's | Inflation<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2021/2022<br>Budget<br>£000's |
|--------------------------------|---------------------------------|---|-------------------------------|---------------------------------|---|-------------------------------|---------------------|---|-------------------------------|
| <b>Employee Costs</b>          | 304                             | 4   | 308                           | 312                             | 10  | 322                           | 6                   | 6   | 334                           |
| <b>Premises Related Costs</b>  | 19                              | - 1   | 18                            | 19                              | - 1   | 18                            | -                   | -   | 18                            |
| <b>Transport Related Costs</b> | 2                               | -   | 2                             | 2                               | -   | 2                             | -                   | -   | 2                             |
| <b>Supplies and Services</b>   | 95                              | -   | 95                            | 96                              | - 1   | 95                            | 1                   | 1   | 97                            |
| <b>Total Expenditure</b>       | 420                             | 3   | 423                           | 429                             | 8   | 437                           | 7                   | 7   | 451                           |
| <b>Income</b>                  | - 49                            | -   | - 49                          | - 50                            | -   | - 50                          | - 1                 | -   | - 51                          |
| <b>Net Expenditure</b>         | 371                             | 3   | 374                           | 379                             | 8   | 387                           | 6                   | 7   | 400                           |



## Crime & Partnerships Portfolio

### Proposed Real Terms / Efficiency Variations

|                                    | <u>2019/20 Change</u>            | £'000 | £'000    |
|------------------------------------|----------------------------------|-------|----------|
| <b><u>Real Term Variations</u></b> |                                  |       |          |
| Staffing variations                |                                  |       | 6        |
| minor variations                   |                                  |       | -3       |
|                                    |                                  |       | <u>3</u> |
|                                    |                                  |       |          |
|                                    | <u>2020/21 Change</u>            | £'000 | £'000    |
| <b><u>Real Term Variations</u></b> |                                  |       |          |
| Staffing variations                |                                  |       | 7        |
| minor variations                   |                                  |       | 1        |
|                                    |                                  |       | <u>8</u> |
|                                    |                                  |       |          |
|                                    | <u>2020/21 to 2021/22 Change</u> | £'000 | £'000    |
| <b><u>Real Term Variations</u></b> |                                  |       |          |
| Increase in Superannuation         |                                  |       | 5        |
| minor variations                   |                                  |       | 2        |
|                                    |                                  |       | <u>7</u> |

## Culture & Sport Portfolio

### Variation Statement 2019/2020 to 2021/2022

|                                | 2019/20<br>Indicative<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2019/2020<br>Budget<br>£000's | 2020/21<br>Indicative<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2020/2021<br>Budget<br>£000's | Inflation<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2021/2022<br>Budget<br>£000's |
|--------------------------------|---------------------------------|---|-------------------------------|---------------------------------|---|-------------------------------|---------------------|---|-------------------------------|
| <b>Employee Costs</b>          | 689                             | 255   | 944                           | 706                             | 265   | 971                           | 17                  | - 12  | 976                           |
| <b>Premises Related Costs</b>  | 951                             | - 273   | 678                           | 973                             | - 276   | 697                           | 12                  | 7   | 716                           |
| <b>Transport Related Costs</b> | 20                              | 14  | 34                            | 20                              | 15  | 35                            | -                   | -   | 35                            |
| <b>Supplies and Services</b>   | 1,898                           | 100   | 1,998                         | 1,939                           | 87  | 2,026                         | 37                  | - 61  | 2,002                         |
| <b>Third Party Payments</b>    | 150                             | 26  | 176                           | 154                             | 27  | 181                           | -                   | 5   | 186                           |
| <b>Total Expenditure</b>       | 3,708                           | 122   | 3,830                         | 3,792                           | 118   | 3,910                         | 66                  | - 61  | 3,915                         |
| <b>Income</b>                  | - 577                           | - 40  | - 617                         | - 587                           | - 41  | - 628                         | - 9                 | 16  | - 621                         |
| <b>Net Expenditure</b>         | 3,131                           | 82  | 3,213                         | 3,205                           | 77  | 3,282                         | 57                  | - 45  | 3,294                         |

## Culture & Sport Portfolio

### Proposed Real Terms / Efficiency Variations

|   | <u>2019/20 Change</u> |           |
|---|-----------------------|-----------|
|   | £'000                 | £'000     |
| <b><u>Real Term Variations</u></b>                        |                       |           |
| Parks in house team                                       |                       |           |
| Employees   | 210                   |           |
| Premises  | -283                  |           |
| Transport   | 14                    |           |
| Supplies  | 59                    | 0         |
| Leisure management contract inflation                     |                       | 26        |
| Floral decorations  |                       | 15        |
| Increased recharges due to sweeper revenue cost           |                       |           |
| Streetcleansing   | 25                    | 25        |
| Contract monitoring (project support funded frm reserves) |                       |           |
| Employees   | 46                    |           |
| Income  | -46                   | 0         |
| Additional cemeteries rates and utilities                 |                       | 3         |
| Reduced cemeteries income                                 |                       | 7         |
| minor variations  |                       | 6         |
|   |                       | <b>82</b> |

|   | <u>2020/21 Change</u> |           |
|---|-----------------------|-----------|
|   | £'000                 | £'000     |
| <b><u>Real Term Variations</u></b>                        |                       |           |
| Pay award   |                       | 5         |
| Parks in house team                                       |                       |           |
| Employees   | 215                   |           |
| Premises  | -289                  |           |
| Transport   | 15                    |           |
| Supplies  | 59                    | 0         |
| Contract monitoring (project support funded frm reserves) |                       |           |
| Employees   | 46                    |           |
| Income  | -46                   | 0         |
| Leisure management contract inflation                     |                       | 26        |
| Increased recharges due to sweeper revenue cost           |                       |           |
| Streetcleansing   | 25                    | 25        |
| Increased grounds recharge                                |                       | 11        |
| Reduced cemeteries income                                 |                       | 5         |
| minor variations  |                       | 5         |
|   |                       | <b>77</b> |

**2020/21 to 2021/22 Change**

|   | <b>£'000</b> | <b>£'000</b>      |
|---|--------------|-------------------|
| <b><u>Real Term Variations</u></b>          |              |                   |
| Increase in Superannuation                  |              | 10                |
| Increased recharges following pay award     |              |                   |
| Streetcleansing                             | 5            |                   |
| Grounds                                     | <u>6</u>     | 11                |
| Reduced Leisure Management contract payment |              | -50               |
| Heritage Lottery Fund (HLF)                 |              |                   |
| Employees                                   | -22          |                   |
| Supplies                                    | -11          |                   |
| Income                                      | <u>16</u>    | -17               |
| minor variations                            |              | 1                 |
|   |              | <u><u>-45</u></u> |

## Economic Development Portfolio

### Variation Statement 2019/2020 to 2021/2022

|                                | 2019/20<br>Indicative<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2019/2020<br>Budget<br>£000's | 2020/21<br>Indicative<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2020/2021<br>Budget<br>£000's | Inflation<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2021/2022<br>Budget<br>£000's |
|--------------------------------|---------------------------------|---|-------------------------------|---------------------------------|---|-------------------------------|---------------------|---|-------------------------------|
| <b>Employee Costs</b>          | 1,728                           | 140   | 1,868                         | 1,776                           | 139   | 1,915                         | 35                  | 30  | 1,980                         |
| <b>Premises Related Costs</b>  | 558                             | - 20  | 538                           | 567                             | - 21  | 546                           | 9                   | -   | 555                           |
| <b>Transport Related Costs</b> | 52                              | - 1   | 51                            | 53                              | - 1   | 52                            | 1                   | -   | 53                            |
| <b>Supplies and Services</b>   | 229                             | 566   | 795                           | 190                             | 102   | 292                           | 2                   | 80  | 374                           |
| <b>Third Party Payments</b>    | 16                              | - 16  | -                             | 16                              | - 16  | -                             | -                   | -   | -                             |
| <b>Capital Financing</b>       | 2                               | -   | 2                             | 2                               | -   | 2                             | -                   | -   | 2                             |
| <b>Total Expenditure</b>       | <u>2,585</u>                    | <u>669</u>  | <u>3,254</u>                  | <u>2,604</u>                    | <u>203</u>  | <u>2,807</u>                  | <u>47</u>           | <u>110</u>  | <u>2,964</u>                  |
| <b>Income</b>                  | - 1,372                         | - 601   | - 1,973                       | - 1,349                         | - 120   | - 1,469                       | - 22                | - 27  | - 1,518                       |
| <b>Net Expenditure</b>         | <u>1,213</u>                    | <u>68</u>   | <u>1,281</u>                  | <u>1,255</u>                    | <u>83</u>   | <u>1,338</u>                  | <u>25</u>           | <u>83</u>   | <u>1,446</u>                  |

## Economic Development Portfolio

### Proposed Real Terms / Efficiency Variations

|   | <u>2019/20 Change</u> | £'000       | £'000            |
|---|-----------------------|-------------|------------------|
| <b><u>Real Term Variations</u></b>                      |                       |             |                  |
| Town Centre partnership post funded from S106           |                       |             |                  |
| Employees   |                       | 29          |                  |
| Income  |                       | <u>-29</u>  | 0                |
| Development Control additional post funded from grant   |                       |             |                  |
| Employees   |                       | 21          |                  |
| Income  |                       | <u>-21</u>  | 0                |
| Assumed sale of Anson street                            |                       |             |                  |
| Premises  |                       | -25         |                  |
| Supplies  |                       | -5          |                  |
| Income  |                       | <u>33</u>   | 3                |
| Property services restructure                           |                       |             | 47               |
| Increased income from Industrial sites                  |                       |             | -5               |
| Community Infrastructure Levy post funded from receipts |                       |             |                  |
| Employees   |                       | 35          |                  |
| Contribution from Reserves                              |                       | <u>-35</u>  | 0                |
| Economic Development officer full time                  |                       |             | 17               |
| Station feasibility study                               |                       |             |                  |
| Supplies  |                       | 400         |                  |
| Income  |                       | <u>-400</u> | 0                |
| Local Plan Review rephasing                             |                       |             |                  |
| Expenditure   |                       | 100         |                  |
| Contribution from Reserves                              |                       | <u>-100</u> | 0                |
| Ringfenced 20% increase in planning fees                |                       |             |                  |
| Expenditure   |                       | 55          |                  |
| Contribution from Reserves                              |                       | <u>-55</u>  | 0                |
| minor variations  |                       |             | 6                |
|   |                       |             | <u><b>68</b></u> |

### 2020/21 Change

|   | £'000      | £'000            |
|---|------------|------------------|
| <b><u>Real Term Variations</u></b>                      |            |                  |
| Pay award   |            | 17               |
| Town Centre partnership post funded from S106           |            |                  |
| Employees   | 5          |                  |
| Income  | <u>-5</u>  | 0                |
| Development Control additional post funded from grant   |            |                  |
| Employees   | 25         |                  |
| Income  | <u>-25</u> | 0                |
| Assumed sale of Anson street                            |            |                  |
| Premises  | -25        |                  |
| Supplies  | -5         |                  |
| Income  | <u>33</u>  | 3                |
| Property services restructure                           |            | 47               |
| Increased income from Industrial sites                  |            | -5               |
| Community Infrastructure Levy post funded from receipts |            |                  |
| Employees   | 37         |                  |
| Contribution from Reserves                              | <u>-37</u> | 0                |
| Economic Development officer full time                  |            | 17               |
| Local Plan Review rephasing                             |            |                  |
| Expenditure   | 35         |                  |
| Contribution from Reserves                              | <u>-35</u> | 0                |
| Ringfenced 20% increase in planning fees                |            |                  |
| Expenditure   | 55         |                  |
| Contribution from Reserves                              | <u>-55</u> | 0                |
| minor variations  |            | 4                |
|   |            | <u><b>83</b></u> |

### 2020/21 to 2021/22 Change

|  | £'000      | £'000            |
|--|------------|------------------|
| <b><u>Real Term Variations</u></b>                 |            |                  |
| Staffing variations (including increments)         |            | 8                |
| Town Centre partnership post funded from S106      |            |                  |
| Employees  | -5         |                  |
| Income   | <u>5</u>   | 0                |
| Local Plan Review rephasing and additional funding |            |                  |
| Expenditure  | 80         |                  |
| Contribution from Reserves                         | <u>-30</u> | 50               |
| Increase in Superannuation                         |            | 28               |
| minor variations                                   |            | -3               |
|  |            | <u><b>83</b></u> |

## Environment Portfolio

### Variation Statement 2019/2020 to 2021/2022

|                                | 2019/20<br>Indicative<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2019/2020<br>Budget<br>£000's | 2020/21<br>Indicative<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2020/2021<br>Budget<br>£000's | Inflation<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2021/2022<br>Budget<br>£000's |
|--------------------------------|---------------------------------|---|-------------------------------|---------------------------------|---|-------------------------------|---------------------|---|-------------------------------|
| <b>Employee Costs</b>          | 2,429                           | 23  | 2,452                         | 2,499                           | 47  | 2,546                         | 47                  | 23  | 2,616                         |
| <b>Premises Related Costs</b>  | 454                             | 192   | 646                           | 464                             | 45  | 509                           | 9                   | -   | 518                           |
| <b>Transport Related Costs</b> | 215                             | 91  | 306                           | 219                             | 90  | 309                           | 5                   | -1  | 313                           |
| <b>Supplies and Services</b>   | 526                             | 30  | 556                           | 532                             | 17  | 549                           | 5                   | -9  | 545                           |
| <b>Third Party Payments</b>    | 2,718                           | 229   | 2,947                         | 2,783                           | 257   | 3,040                         | 54                  | 41  | 3,135                         |
| <b>Total Expenditure</b>       | 6,342                           | 565   | 6,907                         | 6,497                           | 456   | 6,953                         | 120                 | 54  | 7,127                         |
| <b>Income</b>                  | -3,940                          | -247  | -4,187                        | -4,002                          | -51   | -4,053                        | -65                 | 74  | -4,044                        |
| <b>Net Expenditure</b>         | 2,402                           | 318   | 2,720                         | 2,495                           | 405   | 2,900                         | 55                  | 128   | 3,083                         |



## Environment Portfolio

### Proposed Real Terms / Efficiency Variations

|   | <u>2019/20 Change</u> | £'000       | £'000             |
|---|-----------------------|-------------|-------------------|
| <b><u>Real Term Variations</u></b>                  |                       |             |                   |
| Countryside management post funded from reserves    |                       |             |                   |
| Employees   |                       | 25          |                   |
| Income  |                       | <u>-25</u>  | 0                 |
| Waste   |                       |             |                   |
| Recycling campaign                                  |                       | -10         |                   |
| Abavus licence cost                                 |                       | 9           |                   |
| Contract costs additional properties                |                       | 87          |                   |
| Green gate fees                                     |                       | -8          |                   |
| Kerbside gate fees                                  |                       | 74          |                   |
| Income from recycled materials                      |                       | 10          |                   |
| Recycling credits                                   |                       | <u>74</u>   | 236               |
| Streetcleansing sweeper hire transferred to revenue |                       |             |                   |
| Transport   |                       | 91          |                   |
| Third Party   |                       | 65          |                   |
| Income  |                       | <u>-93</u>  | 63                |
| Car Park resurfacing transferred from capital       |                       |             |                   |
| Premises  |                       | 145         |                   |
| Income  |                       | <u>-145</u> | 0                 |
| Hospital Car Park (budget reallocation)             |                       |             |                   |
| Premises  |                       | 54          |                   |
| Supplies  |                       | 21          |                   |
| Third Party   |                       | 10          |                   |
| Income  |                       | <u>-85</u>  | 0                 |
| Reduced income budgets                              |                       |             |                   |
| Countryside management stewardship income           |                       | 10          |                   |
| Car park rent income                                |                       | 4           |                   |
| Bus Shelters  |                       | <u>9</u>    | 23                |
| minor variations                                    |                       |             | <u>-4</u>         |
|   |                       |             | <b><u>318</u></b> |

**2020/21 Change**

|  | £'000      | £'000             |
|--|------------|-------------------|
| <b><u>Real Term Variations</u></b>                         |            |                   |
| Pay award  |            | 23                |
| Countryside management post funded from reserves           |            |                   |
| Employees  | 27         |                   |
| Income   | <u>-27</u> | 0                 |
| Waste  |            |                   |
| Recycling campaign   | -10        |                   |
| Abavus licence cost  | 9          |                   |
| Contract costs additional properties                       | 105        |                   |
| Green gate fees  | -7         |                   |
| Kerbside gate fees   | 78         |                   |
| Income from recycled materials                             | 10         |                   |
| Recycling credits  | <u>126</u> | 311               |
| Streetcleansing sweeper hire transferred to revenue        |            |                   |
| Transport  | 91         |                   |
| Third Party  | 67         |                   |
| Income   | <u>-97</u> | 61                |
| Reduced income budgets                                     |            |                   |
| Countryside management stewardship income                  | 10         |                   |
| Car park rent income                                       | 4          |                   |
| Bus Shelters   | <u>9</u>   | 23                |
| Review of Street Cleansing recharge following pay award    |            |                   |
| Third Party  | 4          |                   |
| Income   | <u>-6</u>  | -2                |
| Hospital Car Park (budget reallocation)                    |            |                   |
| Premises   | 54         |                   |
| Supplies   | 21         |                   |
| Third Party  | 10         |                   |
| Income   | <u>-85</u> | 0                 |
| Part of Stewardship grant falling out                      |            |                   |
| Supplies   | -13        |                   |
| Income   | <u>13</u>  | 0                 |
| Reduced utility costs                                      |            | -5                |
| Increased Grounds Maintenance recharge following pay award |            | -4                |
| minor variations   |            | -2                |
|  |            | <b><u>405</u></b> |

**2020/21 to 2021/22 Change**

|  | <b>£'000</b> | <b>£'000</b>      |
|--|--------------|-------------------|
| <b><u>Real Term Variations</u></b>                           |              |                   |
| Increase in Superannuation                                   |              | 46                |
| Countryside management post funded from reserves falling out |              |                   |
| Employees  | -23          |                   |
| Income   | <u>23</u>    | 0                 |
| Waste  |              |                   |
| Contract costs additional properties                         | 32           |                   |
| Recycling credits  | <u>50</u>    | 82                |
| Stewardship grant finishing                                  |              |                   |
| Supplies   | -13          |                   |
| Income   | <u>13</u>    | 0                 |
| Street cleansing recharge                                    |              |                   |
| Supplies   | 4            |                   |
| Income   | <u>-7</u>    | -3                |
| Increased Grounds maintenance recharge                       |              | -6                |
| minor variations   |              | 9                 |
|  |              | <b><u>128</u></b> |

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## Health & Wellbeing Portfolio

### Variation Statement 2019/2020 to 2021/2022

|                                | 2019/20<br>Indicative<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2019/2020<br>Budget<br>£000's | 2020/21<br>Indicative<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2020/2021<br>Budget<br>£000's | Inflation<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2021/2022<br>Budget<br>£000's |
|--------------------------------|---------------------------------|---|-------------------------------|---------------------------------|---|-------------------------------|---------------------|---|-------------------------------|
| <b>Employee Costs</b>          | 3,107                           | - 159   | 2,948                         | 3,188                           | - 238   | 2,950                         | 57                  | 51  | 3,058                         |
| <b>Premises Related Costs</b>  | 19                              | -   | 19                            | 20                              | - 1   | 19                            | -                   | 1   | 20                            |
| <b>Transport Related Costs</b> | 41                              | - 4   | 37                            | 41                              | - 3   | 38                            | -                   | -   | 38                            |
| <b>Supplies and Services</b>   | 596                             | - 14  | 582                           | 602                             | - 14  | 588                           | 7                   | - 36  | 559                           |
| <b>Transfer Payments</b>       | 24,300                          | - 2,430   | 21,870                        | 24,892                          | - 2,489   | 22,403                        | -                   | - 1,837   | 20,566                        |
| <b>Total Expenditure</b>       | 28,063                          | - 2,607   | 25,456                        | 28,743                          | - 2,745   | 25,998                        | 64                  | - 1,821   | 24,241                        |
| <b>Income</b>                  | - 27,198                        | 2,619   | - 24,579                      | - 27,829                        | 2,773   | - 25,056                      | - 39                | 1,854   | - 23,241                      |
| <b>Net Expenditure</b>         | 865                             | 12  | 877                           | 914                             | 28  | 942                           | 25                  | 33  | 1,000                         |

## Health & Wellbeing Portfolio

### Proposed Real Terms / Efficiency Variations

|   | <u>2019/20 Change</u> |           |
|---|-----------------------|-----------|
|   | £'000                 | £'000     |
| <b><u>Real Term Variations</u></b>                                |                       |           |
| Local Taxation grant funding                                      |                       |           |
| Employees   | 102                   |           |
| Income  | -102                  | 0         |
| Welfare benefits service transferred back to SCC                  |                       |           |
| Employees   | -262                  |           |
| Transport   | -3                    |           |
| Supplies  | -28                   |           |
| Income  | 293                   | 0         |
| Local Taxation telephone licence costs (part funded by SBC)       |                       |           |
| Supplies  | 14                    |           |
| Income  | -6                    | 8         |
| Change in benefit payments (estimated impact of Universal Credit) |                       |           |
| Expenditure   | - 2,430               |           |
| Income  | 2,430                 | 0         |
| Reduced licensing income  |                       | 4         |
|   |                       | <u>12</u> |

|   | <u>2020/21 Change</u> |           |
|---|-----------------------|-----------|
|   | £'000                 | £'000     |
| <b><u>Real Term Variations</u></b>                                |                       |           |
| Pay award   |                       | 30        |
| Welfare benefits service transferred back to SCC                  |                       |           |
| Employees   | -265                  |           |
| Transport   | -3                    |           |
| Supplies  | -28                   |           |
| Income  | 296                   | 0         |
| Change in benefit payments (estimated impact of Universal Credit) |                       |           |
| Expenditure   | - 2,489               |           |
| Income  | 2,489                 | 0         |
| Local Taxation telephone licence costs (part funded by SBC)       |                       |           |
| Supplies  | 14                    |           |
| Income  | -6                    | 8         |
| Reduced licensing income  |                       | 4         |
| Increased shared services contributions for Taxation              |                       | -9        |
| minor variations  |                       | -5        |
|   |                       | <u>28</u> |

**2020/21 to 2021/22 Change**

|   | <b>£'000</b> | <b>£'000</b>     |
|---|--------------|------------------|
| <b><u>Real Term Variations</u></b>                                |              |                  |
| Increase in Superannuation  |              | 46               |
| Increments  |              | 5                |
| Change in benefit payments (estimated impact of Universal Credit) |              |                  |
| Expenditure   | - 1,837      |                  |
| Income  | <u>1,837</u> | 0                |
| Taxation (impact of reduced grants)                               |              |                  |
| Expenditure   | - 36         |                  |
| Income  | <u>18</u>    | -18              |
|   |              | <u><b>33</b></u> |

## Housing General Fund Portfolio

### Variation Statement 2019/2020 to 2021/2022

|                                | 2019/20<br>Indicative<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2019/2020<br>Budget<br>£000's | 2020/21<br>Indicative<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2020/2021<br>Budget<br>£000's | Inflation<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2021/2022<br>Budget<br>£000's |
|--------------------------------|---------------------------------|---|-------------------------------|---------------------------------|---|-------------------------------|---------------------|---|-------------------------------|
| <b>Employee Costs</b>          | 373                             | 66  | 439                           | 383                             | 42  | 425                           | 8                   | 1   | 434                           |
| <b>Premises Related Costs</b>  | 2                               | - 1   | 1                             | 2                               | - 1   | 1                             | -                   | -   | 1                             |
| <b>Transport Related Costs</b> | 2                               | 1   | 3                             | 3                               | -   | 3                             | -                   | -   | 3                             |
| <b>Supplies and Services</b>   | 128                             | 174   | 302                           | 129                             | -   | 129                           | 1                   | - 1   | 129                           |
| <b>Third Party</b>             | 14                              | -   | 14                            | 14                              | -   | 14                            | -                   | 1   | 15                            |
| <b>Total Expenditure</b>       | 519                             | 240   | 759                           | 531                             | 41  | 572                           | 9                   | 1   | 582                           |
| <b>Income</b>                  | - 122                           | - 241   | - 363                         | - 125                           | - 40  | - 165                         | - 4                 | 4   | - 165                         |
| <b>Net Expenditure</b>         | 397                             | - 1   | 396                           | 406                             | 1   | 407                           | 5                   | 5   | 417                           |



## Housing General Fund Portfolio

### Proposed Real Terms / Efficiency Variations

|   | <u>2019/20 Change</u> |                  |
|---|-----------------------|------------------|
|   | £'000                 | £'000            |
| <b><u>Real Term Variations</u></b>              |                       |                  |
| Homelessness additional post funded by reserves |                       |                  |
| Employees                                       | 66                    |                  |
| Income  | <u>-66</u>            | 0                |
| Homelessness additional grant funding           |                       |                  |
| Supplies  | 174                   |                  |
| Income  | <u>-174</u>           | 0                |
| minor variations                                |                       | -1               |
|   |                       | <u><u>-1</u></u> |

|   | <u>2020/21 Change</u> |                 |
|---|-----------------------|-----------------|
|   | £'000                 | £'000           |
| <b><u>Real Term Variations</u></b>              |                       |                 |
| Pay award                                       |                       | 3               |
| Homelessness additional post funded by reserves |                       |                 |
| Employees                                       | 39                    |                 |
| Income  | <u>-39</u>            | 0               |
| minor variations                                |                       | -2              |
|   |                       | <u><u>1</u></u> |

|                                    | <u>2020/21 to 2021/22 Change</u> |                 |
|------------------------------------|----------------------------------|-----------------|
|                                    | £'000                            | £'000           |
| <b><u>Real Term Variations</u></b> |                                  |                 |
| Increase in Superannuation         |                                  | 6               |
| minor variations                   |                                  | -1              |
|                                    |                                  | <u><u>5</u></u> |

## Leader of the Council Portfolio

### Variation Statement 2019/2020 to 2021/2022

|                                | 2019/20<br>Indicative<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2019/2020<br>Budget<br>£000's | 2020/21<br>Indicative<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2020/2021<br>Budget<br>£000's | Inflation<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2021/2022<br>Budget<br>£000's |
|--------------------------------|---------------------------------|---|-------------------------------|---------------------------------|---|-------------------------------|---------------------|---|-------------------------------|
| <b>Employee Costs</b>          | 1,840                           | 29  | 1,869                         | 1,887                           | 41  | 1,928                         | 35                  | -31   | 1,932                         |
| <b>Premises Related Costs</b>  | 5                               | -   | 5                             | 5                               | -   | 5                             | -                   | -5  | -                             |
| <b>Transport Related Costs</b> | 10                              | -   | 10                            | 10                              | -   | 10                            | -                   | -   | 10                            |
| <b>Supplies and Services</b>   | 1,028                           | -62   | 966                           | 1,035                           | -57   | 978                           | 15                  | -56   | 937                           |
| <b>Total Expenditure</b>       | 2,883                           | -33   | 2,850                         | 2,937                           | -16   | 2,921                         | 50                  | -92   | 2,879                         |
| <b>Income</b>                  | -1,581                          | -   | -1,581                        | -1,625                          | -14   | -1,639                        | -53                 | -8  | -1,700                        |
| <b>Net Expenditure</b>         | 1,302                           | -33   | 1,269                         | 1,312                           | -30   | 1,282                         | -3                  | -100  | 1,179                         |

## Leader of the Council Portfolio

### Proposed Real Terms / Efficiency Variations

|  | <u>2019/20 Change</u> |                   |
|--|-----------------------|-------------------|
|  | £'000                 | £'000             |
| <b><u>Real Term Variations</u></b>           |                       |                   |
| Reduced pension act increase payments        |                       | -16               |
| Excluded Items - CPI etc allocation          |                       |                   |
| Employees                                    | 50                    |                   |
| Supplies                                     | -85                   | -35               |
| Corporate management                         |                       |                   |
| Asset Valuation                              | 11                    |                   |
| Bank Charges                                 | 6                     | 17                |
| Combined authorities additional cost         |                       | 3                 |
| Grants reduced payment Support Staffordshire |                       | -10               |
| Members allowances                           |                       | 9                 |
| minor variations                             |                       | -1                |
|  |                       | <b><u>-33</u></b> |

|  | <u>2020/21 Change</u> |                   |
|--|-----------------------|-------------------|
|  | £'000                 | £'000             |
| <b><u>Real Term Variations</u></b>                                 |                       |                   |
| Pay Award  |                       | 13                |
| Reduced pension act increase payments                              |                       | -16               |
| Excluded Items - CPI etc allocation                                |                       |                   |
| Employees  | 50                    |                   |
| Supplies   | -85                   | -35               |
| Corporate management   |                       |                   |
| Asset Valuation  | 11                    |                   |
| Bank Charges   | 6                     | 17                |
| Members allowances   |                       | 9                 |
| Grants reduced CAB contribution following transfer to Civic centre |                       | -10               |
| Combined authorities additional cost                               |                       | 13                |
| Grants reduced payment Support Staffordshire                       |                       | -10               |
| Increased shared service contributions                             |                       | -4                |
| minor variations   |                       | -7                |
|  |                       | <b><u>-30</u></b> |

|  | <u>2020/21 to 2021/22 Change</u> |                    |
|--|----------------------------------|--------------------|
|  | £'000                            | £'000              |
| <b><u>Real Term Variations</u></b>                                 |                                  |                    |
| Increase in Superannuation   |                                  | 25                 |
| Increments   |                                  | 2                  |
| District Elections   |                                  |                    |
| Employees  | -56                              |                    |
| Premises   | -5                               |                    |
| Supplies   | -48                              | -109               |
| Grants reduced CAB contribution following transfer to Civic centre |                                  | -10                |
| Increased shared services contributions                            |                                  | -7                 |
| minor variations   |                                  | -1                 |
|  |                                  | <b><u>-100</u></b> |

## Town Centre Regeneration Portfolio

### Variation Statement 2019/2020 to 2021/2022

|                                | 2019/20<br>Indicative<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2019/2020<br>Budget<br>£000's | 2020/21<br>Indicative<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2020/2021<br>Budget<br>£000's | Inflation<br>£000's | Real<br>Terms /<br>Efficiency<br>Variations<br>£000's | 2021/2022<br>Budget<br>£000's |
|--------------------------------|---------------------------------|---|-------------------------------|---------------------------------|---|-------------------------------|---------------------|---|-------------------------------|
| <b>Employee Costs</b>          | 140                             | - 4   | 136                           | 143                             | - 1   | 142                           | 3                   | 4   | 149                           |
| <b>Premises Related Costs</b>  | 402                             | 50  | 452                           | 410                             | 13  | 423                           | 8                   | - 1   | 430                           |
| <b>Transport Related Costs</b> | 3                               | -   | 3                             | 3                               | -   | 3                             | -                   | -   | 3                             |
| <b>Supplies and Services</b>   | 69                              | 18  | 87                            | 70                              | - 1   | 69                            | 1                   | -   | 70                            |
| <b>Total Expenditure</b>       | 614                             | 64  | 678                           | 626                             | 11  | 637                           | 12                  | 3   | 652                           |
| <b>Income</b>                  | - 544                           | - 1   | - 545                         | - 508                           | - 4   | - 512                         | - 5                 | -   | - 517                         |
| <b>Net Expenditure</b>         | 70                              | 63  | 133                           | 118                             | 7   | 125                           | 7                   | 3   | 135                           |

## Town Centre Regeneration Portfolio

### Proposed Real Terms / Efficiency Variations

|  | <u>2019/20 Change</u> | £'000 | £'000     |
|--|-----------------------|-------|-----------|
| <b><u>Real Term Variations</u></b>                           |                       |       |           |
| Additional rates and utility costs                           |                       |       | 16        |
| Reduced markets income                                       |                       |       |           |
| Cannock Market Hall  |                       | 16    |           |
| Cannock Market Shops   |                       | 4     |           |
| Rugeley Market Hall  |                       | 10    | 30        |
| Multi Storey car park additional costs                       |                       |       |           |
| Premises   |                       | 33    |           |
| Supplies (security)  |                       | 18    | 51        |
| Additional rental income from Cannock market shops new units |                       |       | -42       |
| Town Centre Management reduced rent income                   |                       |       | 8         |
|  |                       |       | <u>63</u> |

|  | <u>2020/21 Change</u> | £'000 | £'000    |
|--|-----------------------|-------|----------|
| <b><u>Real Term Variations</u></b>                           |                       |       |          |
| Additional rates and utility costs                           |                       |       | 12       |
| Reduced markets income                                       |                       |       |          |
| Cannock Market Hall  |                       | 16    |          |
| Cannock Market Shops   |                       | 4     |          |
| Rugeley Market Hall  |                       | 10    | 30       |
| Additional rental income from Cannock market shops new units |                       |       | -42      |
| Town Centre Management reduced rent income                   |                       |       | 8        |
| minor variations   |                       |       | -1       |
|  |                       |       | <u>7</u> |

|                                    | <u>2020/21 to 2021/22 Change</u> | £'000 | £'000    |
|------------------------------------|----------------------------------|-------|----------|
| <b><u>Real Term Variations</u></b> |                                  |       |          |
| Increase in Superannuation         |                                  |       | 2        |
| minor variations                   |                                  |       | 1        |
|                                    |                                  |       | <u>3</u> |

**OTHER GENERAL FUND EARMARKED RESERVES**

|                              | <b>31/03/2019</b> | <b>31/03/2020</b> | <b>31/03/2021</b> | <b>31/03/2022</b> |
|------------------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Revenue</b>               | £'000             | £'000             | £'000             | £'000             |
| Building Maintenance Reserve | - 28              | - 8               | -                 | -                 |
| Bond                         | 226               | 248               | 270               | 280               |
| Budget Support               | 866               | 1,154             | 1,785             | 1,975             |
| Contingency                  | 373               | 373               | 373               | 373               |
| Corporate                    | 358               | 233               | 227               | 221               |
| Partner                      | 89                | 92                | 94                | 97                |
| Ring fenced                  | 72                | 72                | 57                | 53                |
| Service Grant                | 69                | 69                | 69                | 69                |
| Rollovers                    | 98                | 98                | 98                | 98                |
| Shared Services              | 416               | 416               | 416               | 416               |
| Pension Reserve              | -                 | -                 | -                 | -                 |
| Other                        | 1,459             | 1,478             | 1,470             | 1,471             |
| Donations                    | 6                 | 6                 | 6                 | 6                 |
| Grants                       | 498               | 590               | 521               | 457               |
| Section 106                  | 2,209             | 2,117             | 2,050             | 2,033             |
| <b>Sub Total</b>             | <b>6,711</b>      | <b>6,938</b>      | <b>7,436</b>      | <b>7,549</b>      |
|                              |                   |                   |                   |                   |
| <b>Capital</b>               |                   |                   |                   |                   |
| Capital                      | 752               | 752               | 752               | 752               |
| RCCO                         | 999               | 183               | 92                | 1                 |
| <b>Sub Total</b>             | <b>1,751</b>      | <b>935</b>        | <b>844</b>        | <b>753</b>        |
|                              |                   |                   |                   |                   |
| <b>Grand Total</b>           | <b>8,462</b>      | <b>7,873</b>      | <b>8,280</b>      | <b>8,302</b>      |

**OTHER GENERAL FUND EARMARKED RESERVES**

|   | 31/03/2019   | 31/03/2020   | 31/03/2021   | 31/03/2022   |
|---|--------------|--------------|--------------|--------------|
|   | £'000        | £'000        | £'000        | £'000        |
| <b>Development Control Equalisation</b>   |              |              |              |              |
| Reserve to mitigate impact of volatility in Planning Fees                         | 101          | 101          | 101          | 101          |
| <b>Environmental Improvements</b>   |              |              |              |              |
| Reserve to assist improvements to the environmental infrastructure                | 94           | 94           | 94           | 94           |
| <b>Economic Development LEP</b>   |              |              |              |              |
| Balance of monies relating to support provided to GB&S LEP                        | 23           | 23           | 23           | 23           |
| <b>Project Development Reserve (LEP)</b>  |              |              |              |              |
| Rolling fund to develop business cases re LEP investment bids                     | 100          | 100          | 100          | 100          |
| <b>Apprenticeship Reserve</b>   |              |              |              |              |
| Reserve to contribute to the employment costs of Council Apprenticeship Programme | 61           | 61           | 61           | 61           |
| <b>Civic Duties and Hospitality</b>   |              |              |              |              |
| Reserve to meet additional one off costs relating to Civic Duties                 | 12           | 12           | 12           | 12           |
| <b>Benefits Equalisation</b>  |              |              |              |              |
| Reserve to mitigate impact of volatility in Housing Benefit Grant/ Admin Subsidy  | 185          | 185          | 185          | 185          |
| <b>Planning Income 20% Income</b>   |              |              |              |              |
| Ring fenced reserve for planning purposes   | 59           | 93           | 122          | 151          |
| <b>Other</b>  | 824          | 809          | 772          | 744          |
| <b>Total</b>  | <b>1,459</b> | <b>1,478</b> | <b>1,470</b> | <b>1,471</b> |

**Business Rates Retention - Retained Income**

|  | 2019/20          |               | 2020/21          | 2021/22       |
|--|------------------|---------------|------------------|---------------|
|  | 50% Scheme<br>£m | Pilot<br>£m   | 75% Scheme<br>£m | £m            |
| <b><u>A. Business Rates Collection Fund</u></b>                        |                  |               |                  |               |
| <b>Gross Rates</b>   | <b>41.972</b>    | <b>41.972</b> | <b>44.178</b>    | <b>47.012</b> |
| Less <u>Reliefs etc.</u>   |                  |               |                  |               |
| Mandatory Relief   | (5.395)          | (5.395)       | (5.503)          | (5.613)       |
| Discretionary relief   | (0.140)          | (0.140)       | (0.143)          | (0.145)       |
| Exemptions   | (1.696)          | (1.696)       | (0.859)          | (1.222)       |
| Cost Of Collection   | (0.135)          | (0.135)       | (0.138)          | (0.140)       |
| Losses on collection   | (1.124)          | (1.124)       | (1.174)          | (0.996)       |
| <b>Business Rates Collectable</b>                                      | <b>33.482</b>    | <b>33.482</b> | <b>36.361</b>    | <b>38.896</b> |
| Less <u>amount due to</u>  |                  |               |                  |               |
| Government   | (16.741)         | (8.370)       | (9.090)          | (9.724)       |
| County   | (3.013)          | (11.384)      | (12.363)         | (13.225)      |
| Fire   | (0.335)          | (0.335)       | (0.364)          | (0.388)       |
| <b>Net Business attributable to SBC</b>                                | <b>13.393</b>    | <b>13.393</b> | <b>14.544</b>    | <b>15.559</b> |
| <b><u>B. General Fund determination of retained Business Rates</u></b> |                  |               |                  |               |
| Net Business Rates attributable to SBC                                 | 13.393           | 13.393        | 14.544           | 15.559        |
| Less Tariff  | (9.309)          | (9.309)       | (9.495)          | (9.685)       |
| Reset  | -                | -             | (0.705)          | (0.705)       |
| Core Funding   | (2.995)          | (2.995)       | (3.054)          | (3.116)       |
| <b>Growth</b>  | <b>1.089</b>     | <b>1.089</b>  | <b>1.290</b>     | <b>2.053</b>  |
| Plus New Burdens funding subject to Levy                               | 0.046            | 0.046         | 0.047            | 0.047         |
| Small Business Rates Relief  | 1.211            | 1.211         | 1.235            | 1.260         |
| <b>Amount subject to Pool Levy</b>                                     | <b>2.346</b>     | <b>2.346</b>  | <b>2.572</b>     | <b>3.360</b>  |
| Pool Levy  | (1.173)          | (1.173)       | (0.643)          | (0.840)       |
| <b>Business Rates Growth</b>   | <b>1.173</b>     | <b>1.173</b>  | <b>1.929</b>     | <b>2.520</b>  |
| <b>Business Rates Pool Distribution</b>                                | <b>0.469</b>     | <b>0.469</b>  | <b>0.463</b>     | <b>0.605</b>  |
| <b>Retained Business Rates</b>   |                  |               |                  |               |
| Core Funding   | 2.995            | 2.995         | 3.054            | 3.116         |
| Growth   | 1.173            | 1.173         | 1.466            | 1.915         |
| Business Rates Pool Distribution                                       | 0.469            | 0.469         | 0.257            | 0.336         |
| Windfall   | -                | 0.587         | -                | -             |
|  | <b>4.637</b>     | <b>5.224</b>  | <b>4.777</b>     | <b>5.367</b>  |