

**APPLICATION TO KEEP A RIDING  
ESTABLISHMENT**



**Riding Establishments Acts 1964 and 1970**

I / We \_\_\_\_\_  
Of \_\_\_\_\_ as occupiers of the premises hereinafter mentioned, HEREBY MAKE APPLICATION in pursuance of the provisions of the Riding Establishments Acts 1964 and 1970 for a Licence to keep a Riding Establishment at the premises of which the particulars are given below:-

<b>PARTICULARS</b>	
1. Name of Applicant	
2. Address of Applicant	
3. Age (If under the age of 18)	
4. Address of Riding Establishment	
5. Telephone Number of Riding Establishment	
6. Is the establishment operative throughout the year?  If <b>no</b> , please provide details	YES / NO
7. Name and address of person with direct control of the establishment	

<p>8. Are and British Horse Society Certificates held by any person names in Q.7 in respect of this application?</p> <p>(Please enclose photocopies)</p>	
<p>9. If no British Horse Society Certificates are held by the person names in Q.7 please give details of his/her experience in the management of horses</p>	
<p>10. Is a responsible person living on the premises? If not, give details of arrangements made Including address of the said person :</p>	
<p>11. Details of insurance policies held in respect of the undertaking (please enclose photocopies) or provisions to be made in the event of gaining the licence:</p>	
<p>12. Have you, or any of your staff, any criminal convictions for animal welfare offences?</p> <p>If <b>YES</b> please provide details</p>	<p>YES / NO</p>
<p>13. How many horses are normally kept?</p>	
<p>14. What accommodation is available for:</p> <p>(a) Horses</p>	<p>Stalls:</p>
	<p>Boxes</p>
	<p>Covered Yard (state number / dimension of yard):</p>

(b) Forage and bedding	
(c) Equipment and Saddlery	
15. Is land available for:- (a) Grazing	
(b) Instruction or demonstration riding (please give details)	
(c) exercise	
16. Are there adequate watering arrangements and is there fresh water supply?  If yes, how is this achieved?	Y / N
17. What are the arrangements for the protection of horses in the case of a fire?	
18. What is the name and address of your usual veterinary surgeon / practitioner?	

**DECLARATION**

I / We enclose herewith the sum of **£257.00** being the amount of fee payable in respect of this application and agree to pay the associated veterinary inspection fee, which is non-refundable.

I / WE DO HEREBY CERTIFY that, to the best of our knowledge and belief, the above particulars are true.

I understand that in considering my application it may be necessary to consult with others outside the Council and I give my agreement to this where necessary.

**I HAVE READ AND UNDERSTOOD THE GUIDANCE WHICH ACCOMPANIES THIS APPLICATION FORM.**

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 201\_\_\_\_\_

Signed : \_\_\_\_\_

Position: \_\_\_\_\_

**Please note that Cannock Chase District Council hold and use data in accordance with the Data Protection Act 1998. You should be aware that by signing this form you are agreeing that the information you have provided within it may be used and shared with other departments and agencies in order to assist in the prevention and detection of crime and to protect public funds.**

**NOTES**

1. A licence may be granted to an individual over the age of eighteen or a body corporate It will be a condition of any licence granted that the carrying on of the business of a riding establishment shall at no time be left in the charge of any person under 16 years of age.
2. It will be a condition of any licence granted that no horse will be let out on hire for riding or used for providing instruction in riding without supervision by a responsible person of the age of 16 years or over unless (in the case of a horse let out for hire for riding) the holder of the licence is satisfied that the hirer of the horse is competent to ride without supervision
3. (i) "Horse" includes any mare, gelding, pony, foal, colt, filly or stallion, and also any ass, mule or jennet  
(ii) The Act regulates riding establishments which let out horses on hire or use them for the purpose of providing in return for payment, instruction in riding or for the purpose of demonstration riding
4. A licence is valid from the date of issue or from the first day of January next. Please state preference

**For Office Use Only**

**Date of Inspection** ..... / **Recommendations** .....

**No of licence issued** .....

**Receipt Number** .....

## **GENERAL CONDITIONS OF LICENCE TO OPERATE A RIDING ESTABLISHMENT**

1. Horses must be maintained in good health and in all respects physically fit. In the case of a horse kept for the purpose of its being let out on hire for riding or a horse kept for the purpose of its being used in providing instruction in riding, the horse will be suitable for the purpose for which its kept.
2. The feet of all animals must be properly trimmed, and, if shod, their shoes must be properly fitted and in good condition.
3. There must be available at all times, accommodation for horses suitable as respects construction, size, number of occupants, lighting, ventilation, drainage and cleanliness. These requirements must be complied with not only in the case of new buildings but also in the case of buildings converted for use as stabling.
4. Horses must be adequately supplied with suitable food, drink, and (except in the case of horses maintained at grass, so long as they are so maintained) bedding material, and must be adequately exercised, groomed and rested and visited at suitable intervals.
5. All reasonable precautions must be taken to prevent and control the spread among horses of infectious or contagious diseases. Veterinary first aid equipment and medicines must be provided and maintained in the premises.
6. Appropriate steps must be taken for the protection and extrication of horses in case of fire. The name, address and telephone number of the licence holder or some other responsible person must be kept displayed on a prominent position on the outside of the premises and instructions as to action to be taken in the event of a fire, with particular regard to the extrication of horses, must be kept displayed in a prominent position on the outside of the premises.
7. Adequate accommodation must be provided for forage, bedding, stable equipment and saddlery.
8. A horse found on inspection of the premises by an authorised officer to be in need of veterinary attention must not be returned to work until the holder of the licence has obtained at its own expense and has lodged with the Council a veterinary certificate that the horse is fit for work.
9. A horse may be let out on hire for riding or used for providing instruction in riding without supervision by a responsible person of the age of 16 years or over unless (in the case of a horse let out for hire for riding) the holder of the licence is satisfied that the hirer of the horse is competent to ride without supervision.
10. The carrying on of the business of a riding establishment shall at no time be left in the charge of any person under 16 years of age.
11. The licence holder must hold a current insurance policy which insures him against liability for any injury sustained by those who hire a horse from him for riding and those who use a horse in the course of receiving from him, in return for payment, instruction in riding and those who use a horse in the course of receiving from him, in return for payment, instruction in riding and arising out of the hire or use of a horse as aforesaid and which also insures such persons in respect of any liability which may be incurred by

them in respect of injury to any person caused by or arising out of, the hire or used of a horse as aforesaid.

12. A register must be kept by the licence holder of all horses in his possession aged three years and under and usually kept on the premises which shall be available for inspection by an authorised officer at all times.

**NOTES:**

1. If any condition subject to which this licence is granted is contravened or not complied with, the person to whom the licence is granted shall be guilty of an offence.
2. Any person aggrieved by any condition subject to which a licence is granted may appeal to a magistrates' court and the court may give such directions with respect to the conditions subject to which a licence is to be granted as it thinks proper.
3. The expression "the keeping of a riding establishment" is subject to certain provisions to be construed as meaning the carrying on of a business of the keeping of horses for either or both the following purposes that is to say, the purpose of their being let out on hire for riding or the purpose of their being used in providing in return for payment, instruction in riding.
4. Any person who keeps a riding establishment without a licence is liable to a fine or to imprisonment or to both.
5. Any of the Council's officers or of any local authority, or any veterinary practitioner who is for the time being duly registered may, if authorised to do so by the Council in writing, enter and inspect at all reasonable times any licensed premises or any premises as respects which a licence has been applied for any horses found thereon, for the purpose of determining whether the premises are suitable or for ascertaining whether an offence has been / is being committed under the Acts.