

BUDGET

2018/2019



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Cannock Chase District Council

BUDGET 2018/2019

Introduction

This booklet contains details of the Council's approved revenue and capital spending plans for the General Fund in 2018/2019.

The Council's Budget and Council Tax for 2018/2019 were set at the full meeting of the Council on 7 and 21 February 2018.

The following paragraphs give a brief overview of the Council's spending plans for 2018/2019 and how the spending is financed.

Revenue and Capital

In accordance with standard accounting practice, income and expenditure is separated between revenue and capital.

The Revenue Accounts reflect the day to day running costs of the Council such as salaries and wages, costs of running buildings and vehicles, equipment and office expenses etc.

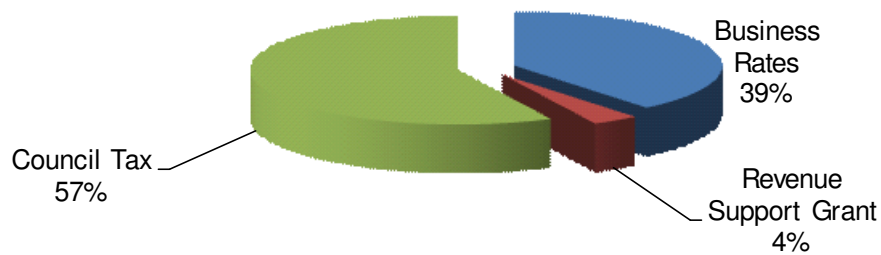
The Capital Accounts relate to major investment on the long term assets of the Council.

General Fund Revenue Budget

The following table summarises the Council's General Fund Revenue Budget for 2018/2019.

2017/18 BUDGET £'000	PORTFOLIO	2018/19 BUDGET £'000
1,857	Corporate Improvement	1,907
445	Crime & Partnerships	353
2,912	Culture & Sport	3,088
1,143	Economic Development & Regulatory Services	1,189
2,403	Environment	2,340
655	Health & Wellbeing	794
371	Housing General Fund	385
1,121	Leader of the Council	1,297
(28)	Town Centre Regeneration	57
10,879	CONTROLLABLE BUDGET	11,410
160	Financing/Technical Adjustments	122
(508)	Transfer to / (from) Working balances	118
(1,014)	Government Grants	(1,099)
9,517	NET REVENUE BUDGET	10,551
	Financed by:-	
776	Revenue Support Grant	384
2,982	Business Rates	4,120
5,759	Council Tax	6,047
9,517		10,551

Where the money comes from



The detailed General Fund Revenue Budget is set out by portfolio on pages CP01 to TC07.

Council Tax

The bill for a Band D property is calculated by dividing the Council Tax Requirement by the number of Equivalent Band D Properties (Council Tax Base)

The respective amounts for this Council amount to £6,046,806 (Council Tax Requirement) and 28,396.76 Band D properties

Council Tax for a band D property for 2018/19 will be £212.94 which is a 1.95% increase from the previous financial year.

The Council is responsible for the billing and collection of the Council Tax for its own services as well as Staffordshire County Council, Office of the Police & Crime Commissioner Staffordshire, Stoke-on-Trent and Staffordshire Fire Authority and Parish Councils within the Borough.

2017/2018 BAND D	AUTHORITY	2018/19 BAND D	INCREASE	%
£208.87	Cannock Chase District Council	£212.94	4.07	1.95
£1,142.54	Staffordshire County Council	£1,210.52	67.98	5.95
£71.56	Stoke-on-Trent and Staffordshire Fire Authority	£73.53	1.97	2.75
£181.16	Office of the Police & Crime Commissioner Staffordshire	£192.56	11.40	6.29
£1,604.13	TOTAL	£1,689.55	£ 85.42	5.33

In addition to the above, parish charges are added, where appropriate.

National Non-Domestic Rates (NNDR)

Businesses are required to pay property tax based on their rateable values at a national rate levy, which has been fixed by the government for 2018/2019 at 49.3 pence in the pound. (The Small Business Rates levy for 2018/2019 is 48.0 pence in the pound.)

Non Domestic Rates or Business Rates now forms part of the funding of local authorities whereby the income is shared between the Government/County Council /Fire Authority and the District Council. Cannock Chase Council have been set a predetermined overall level of Business Rates income and retains 40% of that figure; any growth above that level is then subject to a 50% levy that is paid to the Greater Birmingham & Solihull Business Rates Pool.

In 2018-19 the Council is anticipated to receive the following Business Rates Income

Business Rates Income	2018-19 £'000
Core funding	2,930
Growth – Net Business Rates Income	296
Growth – New Burdens Funding	603
CCDC share of GB & S BRP	291
Gross Business Rates Income	4,120

Capital Expenditure

In 2018/2019 the Council will be spending approximately £2.43M on capital investment.

Areas of investment include additional cemetery provision, expansion of the Civic Centre car park and the purchase of replacement wheeled bins, as well as continued spend on disabled facilities grants.

The detailed Capital Programme is set on page CAP1.

Fees and Charges 2018/2019

The Council's Fees and Charges are available electronically via the Council's website.

Further Information

For further information please contact the following:

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Corporate Improvement Portfolio

Summary

		Original 2018-2019	Original 2019-2020	Original 2020-2021
		£	£	£
Legal Services	CP 02 - CP 03	81,630	83,590	84,430
Technology	CP 04 - CP 05	586,220	597,090	604,400
Governance	CP 06 - CP 07	98,540	101,700	104,040
Human Resources	CP 08 - CP 09	95,650	100,220	101,930
Customer Services	CP 10 - CP 11	216,860	202,870	206,890
Corporate Services	CP 12 - CP 13	155,070	161,620	164,560
Communications	CP 14 - CP 15	190,730	197,410	202,520
Policy & Performance	CP 16 - CP 17	199,910	208,520	213,850
Land Charges	CP 18 - CP 19	-	-	-
Audit	CP 20 - CP 21	121,460	125,950	129,970
Risk	CP 22 - CP 23	136,530	127,040	120,320
Resilience	CP 24 - CP 25	34,380	36,200	36,680
Social Alarms	CP 26 - CP 27	(10,180)	(3,690)	(2,470)
Controllable Expenditure		1,906,800	1,938,520	1,967,120
Legal Services	CP 02 - CP 03	(81,630)	(83,590)	(84,430)
Technology	CP 04 - CP 05	(586,220)	(597,090)	(604,400)
Governance	CP 06 - CP 07	(98,540)	(101,700)	(104,040)
Human Resources	CP 08 - CP 09	(95,650)	(100,220)	(101,930)
Customer Services	CP 10 - CP 11	(216,860)	(202,870)	(206,890)
Corporate Services	CP 12 - CP 13	(155,070)	(161,620)	(164,560)
Communications	CP 14 - CP 15	(190,730)	(197,410)	(202,520)
Policy & Performance	CP 16 - CP 17	182,560	189,820	193,810
Land Charges	CP 18 - CP 19	46,820	48,270	49,110
Audit	CP 20 - CP 21	(179,700)	(185,350)	(189,990)
Risk	CP 22 - CP 23	(78,290)	(67,640)	(60,300)
Resilience	CP 24 - CP 25	(34,380)	(36,200)	(36,680)
Social Alarms	CP 26 - CP 27	31,310	31,520	31,920
Non-Controllable Expenditure		(1,456,380)	(1,464,080)	(1,480,900)
		450,420	474,440	486,220

Corporate Improvement Portfolio

Legal Services

Judith Aupers

Description

Legal is a shared service led by Stafford Borough Council and the costs attributable are shown under the third Party Payment line.

Employees

Not applicable

Cost Centres

0006 Legal Client

Corporate Improvement Portfolio

Legal Services

Judith Aupers

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Third Party Payments	237,550	245,770	251,500
Total Controllable Expenditure	237,550	245,770	251,500
Total Controllable Income	(155,920)	(162,180)	(167,070)
Net Controllable Expenditure	81,630	83,590	84,430
Employee Expenses	950	820	730
Supplies & Services			
Communications & Computing	8,770	8,950	9,060
Support Services			
Property Management	19,330	19,870	20,270
Strategic Management	500	520	530
Support Services	4,870	5,030	5,140
Total Non-Controllable Expenditure	34,420	35,190	35,730
Total Non-Controllable Income	(116,050)	(118,780)	(120,160)
Net Non-Controllable Expenditure	(81,630)	(83,590)	(84,430)
Legal Services Net Expenditure	-	-	-

Corporate Improvement Portfolio

Technology

Judith Aupers

Description

This budget provides for the Technology service (and includes reprographics) which is led by Stafford Borough Council and the costs attributable are shown under the Third Party Payment line.

The other budget lines relate to the infrastructure elements of the technology budget which have remained as direct payments from Cannock Chase District Council to external providers.

Employees

Not Applicable

Cost Centres

0009 ICT Communications

0032 Technology Client

Corporate Improvement Portfolio

Technology

Judith Aupers

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
Supplies & Services			
Communications & Computing	25,190	25,450	25,710
Professional Fees	21,230	21,660	22,090
Third Party Payments	707,770	725,420	737,300
Total Controllable Expenditure	754,190	772,530	785,100
Total Controllable Income	(167,970)	(175,440)	(180,700)
Net Controllable Expenditure	586,220	597,090	604,400
Employee Expenses	2,130	1,840	1,640
Supplies & Services			
Communications & Computing	42,510	43,730	44,440
Insurances	320	280	250
Support Services			
Property Management	58,780	60,340	61,520
Support Services	30,070	30,990	31,700
Depreciation & Impairment Losses	18,900	18,900	18,900
Total Non-Controllable Expenditure	152,710	156,080	158,450
Total Non-Controllable Income	(738,930)	(753,170)	(762,850)
Net Non-Controllable Expenditure	(586,220)	(597,090)	(604,400)
Technology Net Expenditure	-	-	-

Corporate Improvement Portfolio

Governance

Judith Aupers

Description

This budget provides for the management of the governance function. It also includes the delivery of the shared procurement service which is part of a collaborative arrangement with Staffordshire County Council and Stafford Borough Council.

Key governance responsibilities include:

- Democratic, Electoral Services and Resilience
- Audit, Risk and Health and Safety
- Policy & Communications
- Support Services and Land Charges
- Caretakers & Cleaners
- Customer Services and Social Alarms

Employees

FTE Description

1.0 Head of Governance & Corporate Services

Cost Centres

0107 Corporate Procurement

0120 Head of Governance & Corporate Services

Corporate Improvement Portfolio

Governance

Judith Aupers

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	96,780	99,930	102,260
Transport Related Expenditure	1,040	1,050	1,060
Supplies & Services			
Communications & Computing	130	130	130
Equipment, Furniture & Materials	400	400	400
Printing, Stationery & General Expenses	190	190	190
Professional Fees	30,000	30,300	30,600
Total Controllable Expenditure	128,540	132,000	134,640
Total Controllable Income	(30,000)	(30,300)	(30,600)
Net Controllable Expenditure	98,540	101,700	104,040
Employee Expenses	190	160	150
Supplies & Services			
Communications & Computing	1,480	1,500	1,520
Support Services			
Property Management	7,940	8,150	8,310
Strategic Management	1,330	1,390	1,420
Support Services	12,930	13,330	13,630
Total Non-Controllable Expenditure	23,870	24,530	25,030
Total Non-Controllable Income	(122,410)	(126,230)	(129,070)
Net Non-Controllable Expenditure	(98,540)	(101,700)	(104,040)
Governance Net Expenditure	-	-	-

Corporate Improvement Portfolio

Human Resources

Judith Aupers

Description

Human Resources is a shared service which is led by Stafford Borough Council and the costs attributable are shown under the Third Party Line. Its functions comprise of personnel, payroll and training.

Employees

Not Applicable

Cost Centres

0026 Personnel Client

Corporate Improvement Portfolio

Human Resources

Judith Aupers

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Third Party Payments	227,980	237,860	243,720
Total Controllable Expenditure	227,980	237,860	243,720
Total Controllable Income	(132,330)	(137,640)	(141,790)
Net Controllable Expenditure	95,650	100,220	101,930
Employee Expenses	1,130	970	860
Supplies & Services			
Communications & Computing	6,510	6,640	6,710
Support Services			
Property Management	24,460	25,130	25,630
Support Services	51,960	53,570	54,830
Total Non-Controllable Expenditure	84,060	86,310	88,030
Total Non-Controllable Income	(179,710)	(186,530)	(189,960)
Net Non-Controllable Expenditure	(95,650)	(100,220)	(101,930)
Human Resources Net Expenditure	-	-	-

Corporate Improvement Portfolio

Customer Services

Judith Aupers

Description

This budget provides for Customer Services of the Council which encompasses Reception, Customer Contact Centre, CRM and the whole of the Customer Services Framework.

Employees

FTE	Description
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7.6	Customer Services
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Cost Centres

0064	Customer Services
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Corporate Improvement Portfolio

Customer Services

Judith Aupers

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	226,600	215,320	221,210
Premises Related Expenditure			
Repairs & Maintenance - Buildings	1,650	1,670	1,690
Supplies & Services			
Catering	100	100	100
Clothes, Uniforms & Laundry	500	510	520
Communications & Computing	2,580	2,610	2,640
Equipment, Furniture & Materials	66,580	67,190	67,870
Printing, Stationery & General Expenses	2,200	2,230	2,250
Professional Fees	1,650	1,650	1,670
Total Controllable Expenditure	301,860	291,280	297,950
Total Controllable Income	(85,000)	(88,410)	(91,060)
Net Controllable Expenditure	216,860	202,870	206,890
Employee Expenses	1,610	1,390	1,230
Supplies & Services			
Communications & Computing	10,320	10,530	10,670
Support Services			
Departmental	21,690	22,450	23,020
Property Management	16,660	17,120	17,470
Strategic Management	320	340	350
Support Services	7,680	7,960	8,100
Total Non-Controllable Expenditure	58,280	59,790	60,840
Total Non-Controllable Income	(275,140)	(262,660)	(267,730)
Net Non-Controllable Expenditure	(216,860)	(202,870)	(206,890)
Customer Services Net Expenditure	-	-	-

Corporate Improvement Portfolio

Corporate Services

Judith Aupers

Description

The Corporate Support Team provide wide ranging administrative support to all Council departments - including mail and regulatory services such as street naming and numbering and processes payments received by the Council (e.g. cash, cheques, Postal Orders and BACS payments), daily banking reconciliation, booking Council rooms and civic facilities and corporate archiving.

Employees

FTE Description

4.2 Corporate Support

Cost Centres

0087 Corporate Support

0112 Post & Postages Holding A/c

Corporate Improvement Portfolio

Corporate Services

Judith Aupers

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	115,140	122,280	125,360
Supplies & Services			
Communications & Computing	57,080	57,660	58,240
Equipment, Furniture & Materials	2,970	3,010	3,040
Printing, Stationery & General Expenses	8,400	8,530	8,610
Professional Fees	8,180	8,200	8,200
Total Controllable Expenditure	191,770	199,680	203,450
Total Controllable Income	(36,700)	(38,060)	(38,890)
Net Controllable Expenditure	155,070	161,620	164,560
Employee Expenses	800	680	610
Supplies & Services			
Communications & Computing	7,650	7,790	7,880
Support Services			
Property Management	16,200	16,650	16,990
Strategic Management	34,200	35,870	36,630
Support Services	6,550	6,760	6,890
Total Non-Controllable Expenditure	65,400	67,750	69,000
Total Non-Controllable Income	(220,470)	(229,370)	(233,560)
Net Non-Controllable Expenditure	(155,070)	(161,620)	(164,560)
Corporate Services Net Expenditure	-	-	-

Corporate Improvement Portfolio

Communications

Judith Aupers

Description

The Communications team provides information about the Council and its services both internally, to members of staff and externally, to residents in the District.

They achieve this through a wide range of tools and channels, services include; media and public relations, internal communications, graphic design, marketing, website and information management, which covers data protection and freedom of information requests.

Employees

FTE	Description
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3.9	PR & Marketing
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Cost Centres

0012	Data Protection Act
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0108	Corporate publicity
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0130	Internet System
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0903	PR & Marketing
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Corporate Improvement Portfolio

Communications

Judith Aupers

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	160,380	166,860	171,730
Transport Related Expenditure	2,130	2,150	2,170
Supplies & Services			
Advertising/Promotions/Marketing	4,550	4,600	4,650
Communications & Computing	570	600	610
Equipment, Furniture & Materials	7,240	7,360	7,440
Expenses	570	590	600
Grants & Subscriptions	520	530	540
Printing, Stationery & General Expenses	2,140	2,160	2,180
Professional Fees	12,910	12,950	13,080
Sub-Contractors	3,300	3,330	3,360
Total Controllable Expenditure	194,310	201,130	206,360
Total Controllable Income	(3,580)	(3,720)	(3,840)
Net Controllable Expenditure	190,730	197,410	202,520
Employee Expenses	1,170	1,010	900
Supplies & Services			
Communications & Computing	10,890	11,090	11,240
Support Services			
Departmental	16,280	17,140	17,750
Property Management	10,190	10,470	10,680
Strategic Management	160	170	170
Support Services	84,680	92,710	94,880
Total Non-Controllable Expenditure	123,370	132,590	135,620
Total Non-Controllable Income	(314,100)	(330,000)	(338,140)
Net Non-Controllable Expenditure	(190,730)	(197,410)	(202,520)
Communications Net Expenditure	-	-	-

Corporate Improvement Portfolio

Policy & Performance

Judith Aupers

Description

The Policy budget includes the Strategic Development of policy across the District in line with national and local priorities.

The Performance management function ensures that the targets and priorities contained in the Corporate Plan and other strategic policies are monitored and achieved.

Corporate Consultation budget is concerned with involving the Community with the work of the Council, gathering their opinions and involving them with the running and development of the District.

Employees

FTE Description

5.0 Performance Management

Cost Centres

0004 Performance Management

0118 Corporate Consultation

0132 Corporate Policy Plan and Review

Corporate Improvement Portfolio

Policy & Performance

Judith Aupers

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	187,620	196,120	201,340
Transport Related Expenditure	1,260	1,270	1,280
Supplies & Services			
Communications & Computing	600	600	600
Equipment, Furniture & Materials	1,950	1,970	1,990
Expenses	3,980	4,020	4,060
Printing, Stationery & General Expenses	3,270	3,300	3,330
Professional Fees	1,230	1,240	1,250
Total Controllable Expenditure	199,910	208,520	213,850
Net Controllable Expenditure	199,910	208,520	213,850
Employee Expenses	950	820	730
Supplies & Services			
Communications & Computing	14,450	14,730	14,910
Support Services			
Departmental	60,520	63,660	65,120
Property Management	8,060	8,280	8,440
Strategic Management	76,770	79,410	81,240
Support Services	251,460	262,040	268,390
Total Non-Controllable Expenditure	412,210	428,940	438,830
Total Non-Controllable Income	(229,650)	(239,120)	(245,020)
Net Non-Controllable Expenditure	182,560	189,820	193,810
Policy & Performance Net Expenditure	382,470	398,340	407,660

Corporate Improvement Portfolio

Land Charges

Judith Aupers

Description

This budget provides for the operation of the land charges service and includes all income and expenditure arising.

Employees

FTE	Description
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1.0	Land Charges
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Cost Centres

0932	Land Charges - Local Searches
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Corporate Improvement Portfolio

Land Charges

Judith Aupers

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	28,780	29,930	30,660
Supplies & Services			
Advertising/Promotions/Marketing	600	610	620
Equipment, Furniture & Materials	8,030	8,110	8,190
Other Fees	28,390	28,670	28,960
Printing, Stationery & General Expenses	2,680	2,720	2,190
Professional Fees	1,100	1,110	1,120
Total Controllable Expenditure	69,580	71,150	71,740
Total Controllable Income	(69,580)	(71,150)	(71,740)
Net Controllable Expenditure	-	-	-
Employee Expenses	210	180	160
Supplies & Services			
Communications & Computing	3,210	3,260	3,290
Support Services			
Central Expenses	2,900	2,790	2,820
Departmental	22,970	23,980	24,490
Property Management	2,130	2,190	2,240
Strategic Management	3,310	3,470	3,540
Support Services	12,090	12,400	12,570
Total Non-Controllable Expenditure	46,820	48,270	49,110
Net Non-Controllable Expenditure	46,820	48,270	49,110
Land Charges Net Expenditure	46,820	48,270	49,110

Corporate Improvement Portfolio

Audit

Judith Aupers

Description

This budget encompasses the cost to the authority of the Internal Audit function.

The objective of the Internal Audit function is to give assurance to the Council on the adequacy of its governance arrangements. Internal Audit conducts an independent appraisal of all the Council's activities, financial and otherwise. It provides a service to the whole of the Council and all levels of management. The Internal Audit function operates in accordance with the Public Sector Internal Audit Standards. The function is managed by Cannock Chase District Council as lead authority under a shared service arrangement with Stafford Borough Council. The expenditure includes the total operational costs of the service, with Stafford Borough Council's contribution shown under income.

Employees

FTE	Description
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4.4	Internal Audit
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Cost Centres

0020	Audit
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Corporate Improvement Portfolio

Audit

Judith Aupers

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	190,800	198,860	205,020
Transport Related Expenditure	1,890	1,910	1,930
Supplies & Services			
Communications & Computing	180	180	180
Equipment, Furniture & Materials	1,920	1,940	1,960
Expenses	40	40	40
Grants & Subscriptions	3,040	3,070	3,100
Printing, Stationery & General Expenses	2,030	2,050	2,070
Professional Fees	29,340	29,630	29,930
Total Controllable Expenditure	229,240	237,680	244,230
Total Controllable Income	(107,780)	(111,730)	(114,260)
Net Controllable Expenditure	121,460	125,950	129,970
Employee Expenses	650	560	500
Supplies & Services			
Communications & Computing	2,230	2,270	2,290
Support Services			
Property Management	8,060	8,280	8,440
Support Services	31,780	32,800	33,500
Total Non-Controllable Expenditure	42,720	43,910	44,730
Total Non-Controllable Income	(222,420)	(229,260)	(234,720)
Net Non-Controllable Expenditure	(179,700)	(185,350)	(189,990)
Audit Net Expenditure	(58,240)	(59,400)	(60,020)

Corporate Improvement Portfolio

Risk

Judith Aupers

Description

This budget encompasses the cost to the authority of the risk function.

The function is managed by Cannock Chase District Council (CCDC) as lead authority under a shared service arrangement between CCDC and Stafford Borough Council. The expenditure includes the total operational costs of the service, with Stafford Borough Council's contribution between shown under income.

The principal functions covered are:

- Insurance Underwriting
- Insurance Claims Handling
- Risk Management
- Corporate Health and Safety (CCDC only)

Employees

FTE Description

1.5 Insurance/Risk Management
1.0 Corporate Health & Safety
1.0 Internal Audit & Risk Management

Cost Centres

0016 Insurance
0065 Corporate Health & Safety
0138 Internal Audit & Risk Management
9501 Insurance Premiums

Corporate Improvement Portfolio

Risk

Judith Aupers

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	153,240	160,340	164,950
Transport Related Expenditure	3,540	3,570	3,600
Supplies & Services			
Clothes, Uniforms & Laundry	120	120	120
Communications & Computing	2,870	2,900	2,930
Contributions to Provisions	50,000	50,000	50,000
Equipment, Furniture & Materials	1,930	1,940	1,950
Insurances	543,590	548,890	551,280
Printing, Stationery & General Expenses	1,480	1,500	1,520
Professional Fees	38,200	38,570	38,960
Training Expenses	600	600	600
Total Controllable Expenditure	795,570	808,430	815,910
Total Controllable Income	(659,040)	(681,390)	(695,590)
Net Controllable Expenditure	136,530	127,040	120,320
Employee Expenses	510	450	400
Supplies & Services			
Communications & Computing	4,160	4,230	4,280
Support Services			
Property Management	7,060	7,250	7,380
Support Services	63,430	66,090	68,110
Total Non-Controllable Expenditure	75,160	78,020	80,170
Total Non-Controllable Income	(153,450)	(145,660)	(140,470)
Net Non-Controllable Expenditure	(78,290)	(67,640)	(60,300)
Risk Net Expenditure	58,240	59,400	60,020

Corporate Improvement Portfolio

Resilience

Judith Aupers

Description

This budget encompasses the cost to the authority of the resilience (Civil contingencies) function.

The function is managed by Cannock Chase District Council (CCDC) as lead authority under a shared service arrangement between CCDC and Stafford Borough Council. The expenditure includes the total operational costs of the service, with Stafford Borough Council's contribution between shown under income.

The principal functions covered are:

- Emergency planning
- Business Continuity Management

Employees

FTE Description

1.0 Civil Contingencies

Cost Centres

0057 Civil Contingencies

Corporate Improvement Portfolio

Resilience

Judith Aupers

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	43,960	46,640	47,700
Premises Related Expenditure			
Repairs & Maintenance - Buildings	140	140	140
Supplies & Services			
Communications & Computing	3,380	3,410	3,440
Equipment, Furniture & Materials	2,460	2,480	2,500
Hospitality	100	100	100
Miscellaneous Expenses	4,360	4,400	4,440
Printing, Stationery & General Expenses	640	650	660
Professional Fees	28,830	29,120	29,410
Total Controllable Expenditure	83,870	86,940	88,390
Total Controllable Income	(49,490)	(50,740)	(51,710)
Net Controllable Expenditure	34,380	36,200	36,680
Employee Expenses	50	40	40
Supplies & Services			
Communications & Computing	670	680	690
Support Services			
Property Management	3,310	3,340	3,360
Support Services	19,000	19,880	20,630
Total Non-Controllable Expenditure	23,030	23,940	24,720
Total Non-Controllable Income	(57,410)	(60,140)	(61,400)
Net Non-Controllable Expenditure	(34,380)	(36,200)	(36,680)
Resilience Net Expenditure	-	-	-

Corporate Improvement Portfolio

Social Alarms

Judith Aupers

Description

Provision of Social Alarms Monitoring, Installation and Maintenance.

Provision of Out of Hours Service for Cannock Chase District Council, Lichfield District Council, Stafford Borough Council and Newcastle Borough Council.

Lone Worker Monitoring Service.

Employees

FTE Description

1.20 Central Control Administration

7.80 Social Alarms

Cost Centres

0960 Social Alarms

0973 Central Control Administration

Corporate Improvement Portfolio

Social Alarms

Judith Aupers

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	260,300	272,360	278,750
Transport Related Expenditure	3,580	3,620	3,660
Supplies & Services			
Communications & Computing	16,720	17,000	17,170
Equipment, Furniture & Materials	25,160	25,510	25,770
Expenses	560	560	570
Printing, Stationery & General Expenses	1,390	1,400	1,410
Professional Fees	22,450	22,460	22,680
Total Controllable Expenditure	330,160	342,910	350,010
Total Controllable Income	(340,340)	(346,600)	(352,480)
Net Controllable Expenditure	(10,180)	(3,690)	(2,470)
Employee Expenses	1,690	1,450	1,290
Supplies & Services			
Communications & Computing	2,690	2,740	2,770
Support Services			
Central Expenses	7,410	7,120	7,190
Departmental	10,810	11,190	11,480
Support Services	8,710	9,020	9,190
Total Non-Controllable Expenditure	31,310	31,520	31,920
Net Non-Controllable Expenditure	31,310	31,520	31,920
Social Alarms Net Expenditure	21,130	27,830	29,450

Crime & Partnerships Portfolio

Summary

		Original 2018-2019	Original 2019-2020	Original 2020-2021
		£	£	£
Partnerships	CR 02 - CR 03	193,000	202,130	206,690
CCTV	CR 04 - CR 05	159,740	168,740	172,190
Controllable Expenditure		352,740	370,870	378,880
Partnerships	CR 02 - CR 03	111,490	100,550	103,170
CCTV	CR 04 - CR 05	58,390	60,960	61,910
Non-Controllable Expenditure		169,880	161,510	165,080
		522,620	532,380	543,960

Crime & Partnerships Portfolio

Partnerships

Nirmal Samrai

Description

The Partnerships Team has developed a Community Safety Plan to address the safety needs and priorities of the District. The services below are used to implement the Plan the main aims of which are as follows:

"Lead the delivery of the Community Safety Outcomes" firstly by increasing assurances within the community, secondly by improving the living environment and thirdly by reducing offending.

"Work with Partners" to improve health and increase economic opportunity across the District.

The Health and Wellbeing and Economic Development and Planning portfolio delivery plans include the Councils planned contributions to the LSP's Health and Wellbeing and Economic Opportunity priorities.

Employees

FTE	Description
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3.0	Partnership Development Unit
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1.0	LSP Manager
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Cost Centres

0124	Partnership Development Unit
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0126	LSP Manager
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1350	Partnerships
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1356	Domestic Violence - Co-Located Team
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Crime & Partnerships Portfolio

Partnerships

Nirmal Samrai

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	163,650	172,560	176,840
Premises Related Expenditure			
Energy Costs	4,220	4,300	4,380
Rates	840	860	930
Rents	13,000	13,000	13,000
Water Services	860	880	900
Transport Related Expenditure	2,350	2,370	2,390
Supplies & Services			
Communications & Computing	3,070	3,090	3,120
Equipment, Furniture & Materials	4,480	4,530	4,580
Hospitality	530	540	550
Total Controllable Expenditure	193,000	202,130	206,690
Net Controllable Expenditure	193,000	202,130	206,690
Employee Expenses	990	930	860
Supplies & Services			
Communications & Computing	2,740	2,790	2,820
Support Services			
Central Expenses	4,830	4,320	4,360
Departmental	1,260	1,420	1,570
Property Management	15,850	16,290	16,620
Support Services	153,290	142,780	146,580
Total Non-Controllable Expenditure	178,960	168,530	172,810
Total Non-Controllable Income	(67,470)	(67,980)	(69,640)
Net Non-Controllable Expenditure	111,490	100,550	103,170
Partnerships Net Expenditure	304,490	302,680	309,860

Crime & Partnerships Portfolio

CCTV

Nirmal Samrai

Description

Provision of CCTV Monitoring and Maintenance of Equipment

Employees

FTE Description

5.2 CCTV

Cost Centres

0937 CCTV

Crime & Partnerships Portfolio

CCTV

Nirmal Samrai

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	122,280	131,480	134,890
Supplies & Services			
Communications & Computing	24,240	24,520	24,770
Equipment, Furniture & Materials	12,230	12,310	12,430
Miscellaneous Expenses	48,820	49,310	49,800
Printing, Stationery & General Expenses	260	260	260
Total Controllable Expenditure	207,830	217,880	222,150
Total Controllable Income	(48,090)	(49,140)	(49,960)
Net Controllable Expenditure	159,740	168,740	172,190
Employee Expenses	890	1,660	1,570
Premises Related Expenditure			
Premises Insurance	80	150	140
Supplies & Services			
Communications & Computing	17,710	18,050	18,260
Support Services			
Central Expenses	3,530	3,750	3,790
Departmental	10,840	11,220	11,510
Property Management	1,140	1,130	1,160
Support Services	24,200	25,000	25,480
Total Non-Controllable Expenditure	58,390	60,960	61,910
Net Non-Controllable Expenditure	58,390	60,960	61,910
CCTV Net Expenditure	218,130	229,700	234,100

Culture and Sport Portfolio

Summary

		Original 2018-2019	Original 2019-2020	Original 2020-2021
		£	£	£
Parks & Open Spaces	LR 02 - LR 03	1,026,810	1,053,030	1,079,980
Stadium	LR 04 - LR 05	109,380	110,190	111,020
Cemeteries	LR 06 - LR 07	(6,960)	(3,300)	(1,810)
Contract Monitoring	LR 08 - LR 09	164,590	170,420	174,050
Leisure Management Contract	LR 10 - LR 11	1,711,370	1,714,150	1,752,360
Leisure, Planning & Marketing	LR 12 - LR 13	85,440	88,500	90,950
Allotments	LR 14 - LR 15	(2,140)	(2,090)	(2,040)
Controllable Expenditure		3,088,490	3,130,900	3,204,510
Parks & Open Spaces	LR 02 - LR 03	293,930	301,610	306,940
Cemeteries	LR 06 - LR 07	168,790	173,820	177,470
Contract Monitoring	LR 08 - LR 09	(164,590)	(170,420)	(174,050)
Leisure Management Contract	LR 10 - LR 11	858,470	857,390	857,520
Leisure, Planning & Marketing	LR 12 - LR 13	(83,250)	(86,310)	(88,740)
Allotments	LR 14 - LR 15	2,470	2,550	2,600
Non-Controllable Expenditure		1,075,820	1,078,640	1,081,740
		4,164,310	4,209,540	4,286,250

Culture and Sport Portfolio

Parks & Open Spaces

Mike Edmonds

Description

Provision and Management of Parks and Open Spaces within the District

Employees

FTE	Description
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2.8	Public Open Spaces Admin
1.0	Public and Open Spaces Manager
2.0	HLF Stage 2 Hednesford
2.0	Tree Maintenance

Cost Centres

0391	Public Opens Spaces Admin
0420	Public and Open Spaces Manager
0628	Parks and Open Spaces
0732	Cannock Parks
0733	Hednesford Parks
0734	Rugeley Parks
0740	Shoal Hill Common
0751	Norton Canes Community Centre
0763	HLF Stage 2 - Hednesford Park
0771	Tree Maintenance

Culture and Sport Portfolio

Parks & Open Spaces

Mike Edmonds

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	274,110	252,910	259,090
Premises Related Expenditure			
Cleaning & Domestic Supplies	350	350	350
Energy Costs	8,770	8,960	9,150
Rates	3,910	4,050	4,060
Rents	2,720	2,770	2,820
Repairs & Maintenance - Buildings	12,110	12,230	12,350
Repairs & Maintenance - Grounds	622,670	653,120	668,930
Water Services	1,010	1,030	1,050
Transport Related Expenditure	3,450	3,510	3,570
Supplies & Services			
Advertising/Promotions/Marketing	7,300	7,800	9,050
Clothes, Uniforms & Laundry	2,450	2,470	2,490
Communications & Computing	3,930	3,960	3,990
Contributions to Provisions	48,800	36,490	38,890
Equipment, Furniture & Materials	20,260	20,460	20,680
Floral Work	15,480	15,640	15,800
Grants & Subscriptions	2,110	2,130	2,150
Hospitality	950	960	970
Licenses	210	210	210
Miscellaneous Expenses	4,050	1,800	-
Other Fees	6,950	7,020	7,090
Printing, Stationery & General Expenses	2,430	1,470	1,480
Refuse Disposal/Collection	12,510	12,610	12,740
Third Party Payments	142,760	150,600	154,280
Total Controllable Expenditure	1,201,770	1,205,060	1,233,730
Total Controllable Income	(174,960)	(152,030)	(153,750)
Net Controllable Expenditure	1,026,810	1,053,030	1,079,980
Employee Expenses	1,160	1,000	890
Premises Related Expenditure			
Premises Insurance	290	260	230
Supplies & Services			
Communications & Computing	8,250	8,410	8,500
Support Services			
Central Expenses	17,430	16,750	16,920
Departmental	397,090	410,770	419,790
Property Management	21,450	22,150	22,670
Strategic Management	820	860	880
Support Services	17,290	18,000	18,410
Depreciation & Impairment Losses	31,570	31,570	31,570
Total Non-Controllable Expenditure	495,350	509,770	519,860
Total Non-Controllable Income	(201,420)	(208,160)	(212,920)
Net Non-Controllable Expenditure	293,930	301,610	306,940
Parks & Open Spaces Net Expenditure	1,320,740	1,354,640	1,386,920

Culture and Sport Portfolio

Stadium

Mike Edmonds

Description

This budget is to maintain the former Stadium site.

Employees

FTE	Description
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1.00	Stadium
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Cost Centres

0762	Stadium
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Culture and Sport Portfolio

Stadium

Mike Edmonds

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	40,190	40,990	41,810
Premises Related Expenditure			
Energy Costs	470	480	490
Repairs & Maintenance - Grounds	30,000	30,000	30,000
Supplies & Services			
Other Fees	38,720	38,720	38,720
Total Controllable Expenditure	109,380	110,190	111,020
Net Controllable Expenditure	109,380	110,190	111,020
Stadium Net Expenditure	109,380	110,190	111,020

Culture and Sport Portfolio

Cemeteries

Mike Edmonds

Description

Provision, Maintenance and Management of Cemeteries and Closed Church Yards and also covers the provision of Bereavement Services

Employees

FTE	Description
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4.0	Cemeteries
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Cost Centres

0406	Cemeteries
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0407	Closed Cemeteries
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Culture and Sport Portfolio

Cemeteries

Mike Edmonds

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	100,200	105,070	107,910
Premises Related Expenditure			
Cleaning & Domestic Supplies	720	730	740
Energy Costs	3,640	3,710	3,780
Rates	9,860	10,650	11,830
Repairs & Maintenance - Buildings	19,700	19,900	20,100
Repairs & Maintenance - Grounds	10,710	11,600	11,960
Water Services	2,160	2,200	2,240
Transport Related Expenditure	5,220	5,340	5,460
Supplies & Services			
Clothes, Uniforms & Laundry	630	640	650
Communications & Computing	910	920	930
Equipment, Furniture & Materials	7,530	7,600	7,680
Printing, Stationery & General Expenses	490	500	510
Refuse Disposal/Collection	9,140	9,230	9,320
Training Expenses	100	100	100
Total Controllable Expenditure	171,010	178,190	183,210
Total Controllable Income	(177,970)	(181,490)	(185,020)
Net Controllable Expenditure	(6,960)	(3,300)	(1,810)
Employee Expenses	810	700	620
Premises Related Expenditure			
Premises Insurance	120	110	90
Supplies & Services			
Communications & Computing	1,360	1,380	1,400
Support Services			
Central Expenses	6,120	5,880	5,940
Departmental	145,660	150,720	154,170
Property Management	1,230	1,270	1,310
Support Services	8,150	8,420	8,600
Depreciation & Impairment Losses	5,340	5,340	5,340
Total Non-Controllable Expenditure	168,790	173,820	177,470
Net Non-Controllable Expenditure	168,790	173,820	177,470
Cemeteries Net Expenditure	161,830	170,520	175,660

Culture and Sport Portfolio

Contract Monitoring

Mike Edmonds

Description

Provision of Contract Management of Parks and Open Spaces

Employees

FTE Description

4.2 Contract Monitoring

Cost Centres

0418 Contract Monitoring

Culture and Sport Portfolio

Contract Monitoring

Mike Edmonds

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	184,170	191,390	196,030
Premises Related Expenditure			
Repairs & Maintenance - Grounds	10,690	10,800	10,910
Transport Related Expenditure	9,520	9,720	9,920
Supplies & Services			
Advertising/Promotions/Marketing	120	120	120
Clothes, Uniforms & Laundry	190	190	190
Communications & Computing	90	90	90
Equipment, Furniture & Materials	2,770	2,800	2,820
Printing, Stationery & General Expenses	20	20	20
Total Controllable Expenditure	207,570	215,130	220,100
Total Controllable Income	(42,980)	(44,710)	(46,050)
Net Controllable Expenditure	164,590	170,420	174,050
Employee Expenses	760	650	580
Supplies & Services			
Communications & Computing	2,230	2,270	2,290
Support Services			
Departmental	96,120	99,720	101,860
Property Management	4,460	4,580	4,670
Support Services	2,060	2,140	2,170
Total Non-Controllable Expenditure	105,630	109,360	111,570
Total Non-Controllable Income	(270,220)	(279,780)	(285,620)
Net Non-Controllable Expenditure	(164,590)	(170,420)	(174,050)
Contract Monitoring Net Expenditure	-	-	-

Culture and Sport Portfolio
Leisure Management Contract
Mike Edmonds

Description

These budgets pay for the contractual payments associated with the contract to run leisure services.

Employees

Not Applicable

Cost Centres

0601 Sports Development
0636 Prince of Wales Theatre
0731 Leisure Planning & Marketing
0736 Arts and Creative Industries
0738 Cannock Golf Course
0739 Museum of Cannock Chase
0741 Chase Leisure Centre
0747 Rugeley Leisure Centre

Culture and Sport Portfolio

Leisure Management Contract

Mike Edmonds

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
Premises Related Expenditure			
Energy Costs	1,990	2,030	2,070
Repairs & Maintenance - Grounds	168,130	171,490	174,930
Water Services	1,930	1,970	2,010
Supplies & Services			
Professional Fees	1,711,250	1,714,030	1,752,210
Total Controllable Expenditure	1,883,300	1,889,520	1,931,220
Total Controllable Income	(171,930)	(175,370)	(178,860)
Net Controllable Expenditure	1,711,370	1,714,150	1,752,360
Premises Related Expenditure			
Premises Insurance	5,490	4,250	3,770
Support Services			
Central Expenses	12,250	11,780	11,900
Departmental	18,960	19,590	20,080
Depreciation & Impairment Losses	821,770	821,770	821,770
Total Non-Controllable Expenditure	858,470	857,390	857,520
Net Non-Controllable Expenditure	858,470	857,390	857,520
Leisure Management Contract Net Expenditure	2,569,840	2,571,540	2,609,880

Culture and Sport Portfolio

Leisure, Planning & Marketing

Mike Edmonds

Description

The Head of Environment and Healthy Lifestyles oversees the delivery of the Leisure and Culture Contract on behalf of the Council, manage other leisure capital schemes and projects and is the designated lead for safeguarding children.

The key areas of responsibility also include the following:

- Grounds Maintenance
- Street Cleansing
- Waste

Employees

FTE	Description
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1.0	Head of Environment and Healthy Lifestyles
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Cost Centres

0604	Children's Fund
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0701	Head of Environment and Healthy Lifestyles
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Culture and Sport Portfolio

Leisure, Planning & Marketing

Mike Edmonds

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	95,250	98,390	100,710
Transport Related Expenditure	1,110	1,120	1,130
Supplies & Services			
Communications & Computing	140	140	140
Equipment, Furniture & Materials	800	810	820
Miscellaneous Expenses	20	20	20
Printing, Stationery & General Expenses	520	530	540
Professional Fees	6,120	6,200	6,300
Total Controllable Expenditure	103,960	107,210	109,660
Total Controllable Income	(18,520)	(18,710)	(18,710)
Net Controllable Expenditure	85,440	88,500	90,950
Employee Expenses	190	160	150
Supplies & Services			
Communications & Computing	2,200	2,240	2,260
Support Services			
Property Management	3,930	4,040	4,120
Strategic Management	51,170	52,930	54,140
Support Services	1,090	1,130	1,150
Total Non-Controllable Expenditure	58,580	60,500	61,820
Total Non-Controllable Income	(141,830)	(146,810)	(150,560)
Net Non-Controllable Expenditure	(83,250)	(86,310)	(88,740)
Leisure, Planning & Marketing Net Expenditure	2,190	2,190	2,210

Culture and Sport Portfolio

Allotments

Mike Edmonds

Description

Provision of Allotments within the District

Employees

Not Applicable

Cost Centres

0634 Allotments

Culture and Sport Portfolio

Allotments

Mike Edmonds

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
Premises Related Expenditure			
Rents	620	630	640
Repairs & Maintenance - Buildings	660	670	680
Repairs & Maintenance - Grounds	160	170	180
Water Services	1,060	1,080	1,100
Total Controllable Expenditure	2,500	2,550	2,600
Total Controllable Income	(4,640)	(4,640)	(4,640)
Net Controllable Expenditure	(2,140)	(2,090)	(2,040)
Support Services			
Departmental	1,330	1,380	1,410
Property Management	310	320	330
Support Services	830	850	860
Total Non-Controllable Expenditure	2,470	2,550	2,600
Net Non-Controllable Expenditure	2,470	2,550	2,600
Allotments Net Expenditure	330	460	560

Economic Development and Planning Portfolio

Summary

		Original 2018-2019	Original 2019-2020	Original 2020-2021
		£	£	£
Economic Development	EC 02 - EC 03	164,380	169,380	173,390
Management & Support	EC 04 - EC 05	384,660	398,830	407,910
Development Control	EC 06 - EC 07	(26,530)	(19,660)	(12,120)
Building Control	EC 08 - EC 09	111,720	118,900	122,810
Industrial Sites	EC 10 - EC 11	(108,600)	(108,440)	(108,340)
Public Buildings	EC 12 - EC 13	456,400	440,330	454,570
Civic Ballroom	EC 14 - EC 15	(13,100)	(13,090)	(13,080)
Caretakers and Cleaners	EC 16 - EC 17	220,270	226,770	229,580
Controllable Expenditure		1,189,200	1,213,020	1,254,720
Economic Development	EC 02 - EC 03	(13,480)	(14,060)	(14,640)
Management & Support	EC 04 - EC 05	(384,660)	(398,830)	(407,910)
Development Control	EC 06 - EC 07	309,480	318,110	324,070
Building Control	EC 08 - EC 09	50,590	50,800	51,460
Industrial Sites	EC 10 - EC 11	51,210	52,220	52,840
Public Buildings	EC 12 - EC 13	(240,660)	(252,600)	(264,460)
Civic Ballroom	EC 14 - EC 15	76,470	78,520	80,090
Caretakers and Cleaners	EC 16 - EC 17	(220,270)	(226,770)	(229,580)
Non-Controllable Expenditure		(371,320)	(392,610)	(408,130)
		817,880	820,410	846,590

Economic Development and Planning Portfolio

Economic Development

Paul Beckley

Description

The Council's Economic Development service aims to encourage and promote business investment and employment creation within the District.

The budget head enables the Economic Development Service to co-ordinate and implement a range of initiatives which are intended to secure investment in the District, create jobs, enable businesses to expand, strengthen the District's town centres and exploit the locational advantages of the District.

Much of this agenda is now delivered through the Council's participation in the work of the Local Enterprise Partnerships which should support future investment in the District.

Tourism is involved with raising the profile of the District and promoting investment and employment in the District through encouraging both the local community and visitors to spend more leisure resources within the area.

Employees

FTE Description

3.9 Economic Development

Cost Centres

0646 Tourism

0919 Economic Development

0972 Economic Development - Projects

Economic Development and Planning Portfolio

Economic Development

Paul Beckley

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	152,740	147,010	150,810
Transport Related Expenditure	2,610	2,660	2,710
Supplies & Services			
Advertising/Promotions/Marketing	2,010	2,030	2,050
Communications & Computing	50	50	50
Equipment, Furniture & Materials	860	870	880
Expenses	210	210	210
Grants & Subscriptions	2,890	2,920	2,950
Hospitality	370	370	370
Other Fees	3,860	3,900	3,940
Printing, Stationery & General Expenses	3,650	3,650	3,690
Professional Fees	34,480	3,550	3,570
Training Expenses	2,160	2,160	2,160
Total Controllable Expenditure	205,890	169,380	173,390
Total Controllable Income	(41,510)	-	-
Net Controllable Expenditure	164,380	169,380	173,390
Employee Expenses	660	570	510
Supplies & Services			
Communications & Computing	4,720	4,790	4,840
Support Services			
Central Expenses	7,090	6,810	6,880
Departmental	79,710	82,390	84,280
Property Management	9,130	9,390	9,570
Strategic Management	1,810	1,900	1,940
Support Services	10,200	10,590	10,800
Total Non-Controllable Expenditure	113,320	116,440	118,820
Total Non-Controllable Income	(126,800)	(130,500)	(133,460)
Net Non-Controllable Expenditure	(13,480)	(14,060)	(14,640)
Economic Development Net Expenditure	150,900	155,320	158,750

Economic Development and Planning Portfolio

Management & Support

Paul Beckley

Description

The Planning Policy Team is heavily involved in the production of the Cannock Chase Local Plan which will help shape the physical, economic, social and environmental characteristics of the District for the period 2006 to 2028.

The Head of Prosperity provides managerial support to the Planning, Building Control and Economic Development.

Funding is currently used to support the preparation costs of the Local Plan, a proportion of New Homes Bonus funding will also be used in the future.

Additionally, the service and its management are involved in the delivery of the "Community Infrastructure Levy" in the District.

Employees

FTE	Description
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5.7	Process Team
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0.6	DLC Manager
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1.0	Head of Prosperity
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Cost Centres

0900	Process Team (LPP)
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0901	Planning Delivery
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0902	DLC Manager
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0974	Head of Economic Development
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Economic Development and Planning Portfolio

Management & Support

Paul Beckley

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	371,950	386,450	395,870
Transport Related Expenditure	10,390	10,490	10,590
Supplies & Services			
Clothes, Uniforms & Laundry	200	200	200
Communications & Computing	420	420	420
Equipment, Furniture & Materials	5,510	5,570	5,630
Hospitality	1,010	1,030	1,050
Other Fees	8,820	8,910	9,000
Printing, Stationery & General Expenses	3,150	3,180	3,210
Professional Fees	132,860	47,890	7,920
Training Expenses	1,820	1,820	1,820
Total Controllable Expenditure	536,130	465,960	435,710
Total Controllable Income	(151,470)	(67,130)	(27,800)
Net Controllable Expenditure	384,660	398,830	407,910
Employee Expenses	1,380	1,190	1,070
Supplies & Services			
Communications & Computing	5,410	5,520	5,590
Support Services			
Departmental	193,940	200,570	205,070
Property Management	16,660	17,130	17,480
Support Services	5,900	6,100	6,210
Total Non-Controllable Expenditure	223,290	230,510	235,420
Total Non-Controllable Income	(607,950)	(629,340)	(643,330)
Net Non-Controllable Expenditure	(384,660)	(398,830)	(407,910)
Management & Support Net Expenditure	-	-	-

Economic Development and Planning Portfolio

Development Control

Paul Beckley

Description

This service and its management is responsible for providing advice on planning proposals, and the processing of planning applications and other related matters.

It is also responsible for the investigation of complaints regarding breaches of planning control and where necessary the taking of enforcement action on planning matters.

Additionally, the service and its management are involved in the development and monitoring of the "Community Infrastructure Levy" in the District.

Employees

FTE	Description
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7.5	Development Control
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Cost Centres

0909	Development Control
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Economic Development and Planning Portfolio

Development Control

Paul Beckley

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	222,970	234,130	241,290
Transport Related Expenditure	5,770	5,830	5,890
Supplies & Services			
Advertising/Promotions/Marketing	4,200	4,240	4,280
Communications & Computing	580	590	600
Equipment, Furniture & Materials	14,720	14,870	15,020
Printing, Stationery & General Expenses	5,550	5,620	5,680
Professional Fees	8,070	8,150	8,230
Total Controllable Expenditure	261,860	273,430	280,990
Total Controllable Income	(288,390)	(293,090)	(293,110)
Net Controllable Expenditure	(26,530)	(19,660)	(12,120)
Employee Expenses	1,420	1,220	1,090
Supplies & Services			
Communications & Computing	48,430	49,380	49,970
Support Services			
Central Expenses	16,790	16,140	16,310
Departmental	190,480	197,400	201,750
Property Management	22,200	22,810	23,270
Strategic Management	5,620	5,890	6,010
Support Services	24,540	25,270	25,670
Total Non-Controllable Expenditure	309,480	318,110	324,070
Net Non-Controllable Expenditure	309,480	318,110	324,070
Development Control Net Expenditure	282,950	298,450	311,950

Economic Development and Planning Portfolio

Building Control

Paul Beckley

Description

This Building Control service is now managed by Cannock Chase District Council (CCDC), as lead authority under a shared service arrangement between CCDC and Stafford Borough Council.

The Building Control Unit is responsible for the enforcement of Building Regulations through a process of plan checking and site inspection. The unit is also responsible for addressing dangerous structures and control of demolition work.

Employees

FTE	Description
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12.7	Building Control
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Cost Centres

0907	Building Control
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Economic Development and Planning Portfolio

Building Control

Paul Beckley

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	521,660	542,930	557,660
Transport Related Expenditure	26,720	27,040	27,360
Supplies & Services			
Clothes, Uniforms & Laundry	700	710	720
Communications & Computing	11,910	12,030	12,150
Equipment, Furniture & Materials	5,590	5,650	5,710
Expenses	2,500	2,500	2,530
Grants & Subscriptions	6,030	6,090	6,150
Printing, Stationery & General Expenses	4,610	4,660	4,700
Professional Fees	32,960	33,260	33,540
Training Expenses	1,310	1,310	1,310
Total Controllable Expenditure	613,990	636,180	651,830
Total Controllable Income	(502,270)	(517,280)	(529,020)
Net Controllable Expenditure	111,720	118,900	122,810
Employee Expenses	1,080	930	830
Supplies & Services			
Communications & Computing	6,980	7,110	7,200
Support Services			
Central Expenses	17,110	16,440	16,610
Strategic Management	3,630	3,800	3,880
Support Services	21,790	22,520	22,940
Total Non-Controllable Expenditure	50,590	50,800	51,460
Net Non-Controllable Expenditure	50,590	50,800	51,460
Building Control Net Expenditure	162,310	169,700	174,270

Economic Development and Planning Portfolio

Industrial Sites

Nirmal Samrai

Description

This budget provides for the management and costs of administering the various Industrial Units in the ownership of the Council.

Employees

Not Applicable

Cost Centres

0947 Industrial Sites

Economic Development and Planning Portfolio

Industrial Sites

Nirmal Samrai

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
Premises Related Expenditure			
Repairs & Maintenance - Buildings	5,590	5,650	5,710
Repairs & Maintenance - Grounds	1,200	1,300	1,340
Capital Financing Costs			
Total Controllable Expenditure	8,400	8,560	8,660
Total Controllable Income	(117,000)	(117,000)	(117,000)
Net Controllable Expenditure	(108,600)	(108,440)	(108,340)
Support Services			
Central Expenses	1,930	1,850	1,870
Property Management	5,820	6,070	6,230
Support Services	33,380	34,220	34,660
Depreciation & Impairment Losses	10,080	10,080	10,080
Total Non-Controllable Expenditure	51,210	52,220	52,840
Net Non-Controllable Expenditure	51,210	52,220	52,840
Industrial Sites Net Expenditure	(57,390)	(56,220)	(55,500)

Economic Development and Planning Portfolio

Public Buildings

Nirmal Samrai

Description

This budget includes all expenditure in relation to the operational costs for construction, repairs and maintenance within the portfolio of public buildings.

It is there to ensure that the building fabric, electrical and mechanical structure is maintained effectively and efficiently ensuring all appropriate statutory compliance is achieved relating to asbestos, legionella etc.

Employees

FTE Description

4.0 Public Buildings Team

Cost Centres

0000 Civic Centre
0066 Public Buildings Team
0113 Landlord Repairs Account
0402 Hawks Green Offices
0961 29-31 Park Road
0963 Miscellaneous - Property Costs
0964 91 - 93 High Green
0965 Anson Street - Public Offices Holding A/c
0966 Aquarius - Hednesford Community Centre
0967 Rugeley Community Centre
0969 Aquarius - Support

Economic Development and Planning Portfolio

Public Buildings

Nirmal Samrai

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	200,120	211,460	221,150
Premises Related Expenditure			
Energy Costs	100,790	102,970	105,030
Premises Insurance	5,050	5,100	5,150
Rates	207,300	211,700	215,770
Repairs & Maintenance - Buildings	189,660	191,550	193,460
Repairs & Maintenance - Grounds	7,760	8,260	8,500
Water Services	18,140	18,510	18,880
Transport Related Expenditure	3,310	3,370	3,400
Supplies & Services			
Communications & Computing	200	200	200
Equipment, Furniture & Materials	11,270	11,380	11,500
Grants & Subscriptions	1,520	1,540	1,560
Licenses	1,400	1,410	1,420
Printing, Stationery & General Expenses	1,280	1,290	1,300
Refuse Disposal/Collection	14,320	14,460	14,600
Security Services	5,380	5,430	5,480
Training Expenses	580	580	580
Third Party Payments	14,570	14,720	14,870
Total Controllable Expenditure	782,650	803,930	822,850
Total Controllable Income	(326,250)	(363,600)	(368,280)
Net Controllable Expenditure	456,400	440,330	454,570
Employee Expenses	790	680	600
Premises Related Expenditure			
Premises Insurance	150	120	110
Supplies & Services			
Communications & Computing	40,640	41,460	42,010
Support Services			
Central Expenses	4,510	4,340	4,380
Departmental	297,070	305,390	309,400
Property Management	189,850	197,620	202,490
Strategic Management	13,550	14,210	14,510
Support Services	67,090	69,050	70,180
Depreciation & Impairment Losses	175,170	175,170	175,170
Total Non-Controllable Expenditure	788,820	808,040	818,850
Total Non-Controllable Income	(1,029,480)	(1,060,640)	(1,083,310)
Net Non-Controllable Expenditure	(240,660)	(252,600)	(264,460)
Public Buildings Net Expenditure	215,740	187,730	190,110

Economic Development and Planning Portfolio

Civic Ballroom

Nirmal Samrai

Description

The use of the Civic Ballroom is under consideration as part of the overall review of the use of accommodation at the Civic Centre to house non-Council staff or services.

Employees

Not Applicable

Cost Centres

0737 Civic Ballroom

Economic Development and Planning Portfolio

Civic Ballroom

Nirmal Samrai

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
Premises Related Expenditure			
Repairs & Maintenance - Buildings	600	610	620
Total Controllable Expenditure	600	610	620
Total Controllable Income	(13,700)	(13,700)	(13,700)
Net Controllable Expenditure	(13,100)	(13,090)	(13,080)
Support Services			
Central Expenses	970	930	940
Property Management	75,500	77,590	79,150
Total Non-Controllable Expenditure	76,470	78,520	80,090
Net Non-Controllable Expenditure	76,470	78,520	80,090
Civic Ballroom Net Expenditure	63,370	65,430	67,010

Economic Development and Planning Portfolio

Caretakers and Cleaners

Judith Aupers

Description

This budget provides for the Caretaking and Cleaners function across all of the Councils sites, including the purchase of all Cleaning consumables used throughout the Council.

Employees

FTE Description

9.6 Caretakers and Cleaners

Cost Centres

0981 Caretakers and Cleaners

Economic Development and Planning Portfolio

Caretakers and Cleaners

Judith Aupers

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	200,010	206,320	209,130
Premises Related Expenditure			
Cleaning & Domestic Supplies	11,960	12,080	12,080
Repairs & Maintenance - Buildings	100	100	100
Transport Related Expenditure	2,710	2,740	2,740
Supplies & Services			
Clothes, Uniforms & Laundry	370	370	370
Communications & Computing	300	300	300
Equipment, Furniture & Materials	2,860	2,880	2,880
Printing, Stationery & General Expenses	430	440	440
Third Party Payments	1,530	1,540	1,540
Total Controllable Expenditure	220,270	226,770	229,580
Net Controllable Expenditure	220,270	226,770	229,580
Employee Expenses	1,880	1,620	1,440
Premises Related Expenditure			
Premises Insurance	2,280	1,960	1,740
Supplies & Services			
Communications & Computing	3,000	3,060	3,100
Support Services			
Property Management	4,260	4,370	4,460
Support Services	710	740	750
Total Non-Controllable Expenditure	12,130	11,750	11,490
Total Non-Controllable Income	(232,400)	(238,520)	(241,070)
Net Non-Controllable Expenditure	(220,270)	(226,770)	(229,580)
Caretakers and Cleaners Net Expenditure	-	-	-

Environment Portfolio

Summary

		Original 2018-2019	Original 2019-2020	Original 2020-2021
		£	£	£
Waste & Recycling	EN 02 - EN 03	1,464,200	1,513,220	1,561,520
Regulatory Services	EN 04 - EN 05	482,790	500,380	513,070
Cleansing Services	EN 06 - EN 07	341,600	359,840	368,490
Drainage Services	EN 08 - EN 09	8,360	8,440	8,520
Street Cleansing	EN 10 - EN 11	-	-	-
Countryside Management	EN 12 - EN 13	165,280	173,040	177,840
Grounds Maintenance	EN 14 - EN 15	-	-	-
Conservation Areas	EN 16 - EN 17	152,010	157,200	160,990
Public Clocks	EN 18 - EN 19	4,690	4,890	5,000
Off Street Parking	EN 20 - EN 21	(419,400)	(460,710)	(451,870)
Hawks Green Depot	EN 22 - EN 23	(12,940)	(16,210)	(18,220)
Bus Shelters	EN 24 - EN 25	(15,620)	(15,950)	(16,320)
Private Sector Housing	EN 26 - EN 27	201,740	208,800	213,800
Vehicles	EN 28 - EN 29	(33,070)	(31,260)	(27,860)
Controllable Expenditure		2,339,640	2,401,680	2,494,960
Waste & Recycling	EN 02 - EN 03	27,920	18,160	15,910
Regulatory Services	EN 04 - EN 05	92,410	97,150	98,790
Cleansing Services	EN 06 - EN 07	50,730	52,230	53,260
Drainage Services	EN 08 - EN 09	13,960	14,490	14,790
Street Cleansing	EN 10 - EN 11	44,890	45,100	44,970
Countryside Management	EN 12 - EN 13	102,780	105,310	107,290
Grounds Maintenance	EN 14 - EN 15	127,230	127,730	127,970
Conservation Areas	EN 16 - EN 17	(152,010)	(157,200)	(160,990)
Public Clocks	EN 18 - EN 19	13,200	13,610	13,870
Off Street Parking	EN 20 - EN 21	92,260	93,970	95,500
Hawks Green Depot	EN 22 - EN 23	12,940	16,210	18,220
Bus Shelters	EN 24 - EN 25	20,660	21,220	21,570
Private Sector Housing	EN 26 - EN 27	70,050	73,110	74,430
Vehicles	EN 28 - EN 29	73,060	71,170	70,030
Non-Controllable Expenditure		590,080	592,260	595,610
		2,929,720	2,993,940	3,090,570

Environment Portfolio

Waste & Recycling

Mike Edmonds

Description

Provision of Waste management to the District

Employees

4.9 Waste Management

Cost Centres

0305 Waste Management
0331 Garden Waste and Waste Recycling
0334 Refuse Collection - General
0426 District Roads

Environment Portfolio

Waste & Recycling

Mike Edmonds

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	232,220	239,720	250,560
Premises Related Expenditure			
Repairs & Maintenance - Buildings	10	10	10
Repairs & Maintenance - Other	2,800	2,830	2,860
Transport Related Expenditure	5,570	5,690	5,810
Supplies & Services			
Advertising/Promotions/Marketing	29,290	29,380	29,470
Clothes, Uniforms & Laundry	230	230	230
Communications & Computing	1,200	1,220	1,230
Equipment, Furniture & Materials	10,000	10,100	10,200
Printing, Stationery & General Expenses	1,040	1,060	1,070
Professional Fees	6,050	6,070	6,100
Refuse Disposal/Collection	35,000	35,350	35,700
Third Party Payments	2,250,670	2,309,930	2,366,670
Total Controllable Expenditure	2,574,080	2,641,590	2,709,910
Total Controllable Income	(1,109,880)	(1,128,370)	(1,148,390)
Net Controllable Expenditure	1,464,200	1,513,220	1,561,520
Employee Expenses	6,210	5,340	5,000
Supplies & Services			
Communications & Computing	12,770	13,010	13,170
Support Services			
Central Expenses	114,940	110,470	111,610
Departmental	79,450	82,820	84,220
Property Management	20,270	19,800	19,660
Strategic Management	10,900	11,430	11,670
Support Services	46,030	48,150	49,370
Depreciation & Impairment Losses	10,800	10,800	10,800
Total Non-Controllable Expenditure	301,370	301,820	305,500
Total Non-Controllable Income	(273,450)	(283,660)	(289,590)
Net Non-Controllable Expenditure	27,920	18,160	15,910
Waste & Recycling Net Expenditure	1,492,120	1,531,380	1,577,430

Environment Portfolio

Regulatory Services

Mike Edmonds

Description

The dog warden service provides for the collection, kennelling and, if appropriate, destruction of stray dogs, investigation and enforcement of dog fouling and organisation of dog related education initiatives.

Environmental Protection Service is responsible for the investigation and enforcement action in relation to statutory nuisance, the regulation of certain permitted industrial processes, the management of local air quality, littering and the investigation and remediation of contaminated land.

The provision of advice in relation to pollution related issues including pest and dog control issues.

The Environmental Protection Manager is responsible for the staff, budget, resources and equipment within the Environmental Protection, Dog Warden and Pest Control Services.

Employees

FTE Description

7.5 Environmental Protection

1.0 Environmental Protection Manager

Cost Centres

0307 Dog Warden Service

0309 Environmental Protection/Pollution Control

0312 Pest Control

0408 Environmental Protection Manager

Environment Portfolio

Regulatory Services

Mike Edmonds

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	404,310	421,270	433,760
Premises Related Expenditure			
Energy Costs	980	1,000	1,020
Transport Related Expenditure	16,430	16,600	16,770
Supplies & Services			
Advertising/Promotions/Marketing	880	890	900
Bank Charges	10	10	10
Clothes, Uniforms & Laundry	110	110	110
Communications & Computing	2,230	2,250	2,270
Equipment, Furniture & Materials	11,160	11,300	11,430
Legal Costs	60	60	60
Printing, Stationery & General Expenses	2,910	2,950	2,980
Professional Fees	25,990	26,350	26,620
Third Party Payments	43,100	43,100	43,100
Total Controllable Expenditure	508,170	525,890	539,030
Total Controllable Income	(25,380)	(25,510)	(25,960)
Net Controllable Expenditure	482,790	500,380	513,070
Employee Expenses	1,990	1,710	1,530
Supplies & Services			
Communications & Computing	24,540	25,010	25,360
Support Services			
Central Expenses	9,660	9,270	9,370
Departmental	94,890	100,630	102,900
Property Management	13,860	14,240	14,530
Strategic Management	25,580	26,460	27,070
Support Services	41,220	46,740	47,630
Total Non-Controllable Expenditure	211,740	224,060	228,390
Total Non-Controllable Income	(119,330)	(126,910)	(129,600)
Net Non-Controllable Expenditure	92,410	97,150	98,790
Regulatory Services Net Expenditure	575,200	597,530	611,860

Environment Portfolio

Cleansing Services

Mike Edmonds

Description

The Authority has a duty to ensure that relevant land and highways are, so far as is practicable, kept clear of litter and refuse.

Employees

Not Applicable

Cost Centres

0321 Street Cleansing

Environment Portfolio

Cleansing Services

Mike Edmonds

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
Premises Related Expenditure			
Repairs & Maintenance - Buildings	5,690	5,750	5,810
Supplies & Services			
Equipment, Furniture & Materials	5,020	5,070	5,120
Miscellaneous Expenses	350	360	360
Third Party Payments	330,540	348,660	357,200
Total Controllable Expenditure	341,600	359,840	368,490
Net Controllable Expenditure	341,600	359,840	368,490
Support Services			
Central Expenses	5,800	5,570	5,630
Departmental	40,950	42,550	43,440
Support Services	3,980	4,110	4,190
Total Non-Controllable Expenditure	50,730	52,230	53,260
Net Non-Controllable Expenditure	50,730	52,230	53,260
Cleansing Services Net Expenditure	392,330	412,070	421,750

Environment Portfolio

Drainage Services

Mike Edmonds

Description

Provision of Land Drainage to the District as the Land Drainage Authority Regulations.

Employees

FTE Description

Not Applicable

Cost Centres

0328 Land Drainage (Flood Defence and Watercourses)

Environment Portfolio

Drainage Services

Mike Edmonds

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
Premises Related Expenditure			
Repairs & Maintenance - Buildings	8,360	8,440	8,520
Total Controllable Expenditure	8,360	8,440	8,520
Net Controllable Expenditure	8,360	8,440	8,520
Support Services			
Central Expenses	320	310	310
Departmental	13,640	14,180	14,480
Total Non-Controllable Expenditure	13,960	14,490	14,790
Net Non-Controllable Expenditure	13,960	14,490	14,790
Drainage Services Net Expenditure	22,320	22,930	23,310

Environment Portfolio

Street Cleansing

Mike Edmonds

Description

Trading account provision of Streetcleansing.

Employees

FTE	Description
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17.4	Streetcleansing
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Cost Centres

0425	Streetcleansing (TA)
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Environment Portfolio

Street Cleansing

Mike Edmonds

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	430,230	457,210	468,940
Premises Related Expenditure			
Water Services	3,190	3,250	3,320
Transport Related Expenditure	62,890	64,060	65,340
Supplies & Services			
Clothes, Uniforms & Laundry	2,530	2,560	2,590
Communications & Computing	1,420	1,430	1,440
Equipment, Furniture & Materials	21,610	21,830	22,050
Total Controllable Expenditure	521,870	550,340	563,680
Total Controllable Income	(521,870)	(550,340)	(563,680)
Net Controllable Expenditure	-	-	-
Employee Expenses	3,280	2,820	2,510
Support Services			
Departmental	6,030	6,440	6,510
Property Management	11,990	11,890	11,810
Support Services	8,860	9,220	9,410
Depreciation & Impairment Losses	14,730	14,730	14,730
Total Non-Controllable Expenditure	44,890	45,100	44,970
Net Non-Controllable Expenditure	44,890	45,100	44,970
Street Cleansing Net Expenditure	44,890	45,100	44,970

Environment Portfolio
Countryside Management
Mike Edmonds

Description

Provision of Countryside Management and Landscapes Services

Employees

FTE Description

4.0 Countryside Management Services

Cost Centres

0419 Countryside Management - Services

Environment Portfolio

Countryside Management

Mike Edmonds

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	137,640	145,010	149,310
Premises Related Expenditure			
Cleaning & Domestic Supplies	100	100	100
Energy Costs	3,240	3,300	3,370
Premises Insurance	230	230	230
Rates	3,440	3,510	3,580
Repairs & Maintenance - Buildings	1,820	1,840	1,860
Water Services	390	400	410
Transport Related Expenditure	12,000	12,250	12,510
Supplies & Services			
Clothes, Uniforms & Laundry	230	230	230
Communications & Computing	750	760	770
Equipment, Furniture & Materials	1,590	1,610	1,630
Miscellaneous Expenses	48,920	49,160	49,400
Printing, Stationery & General Expenses	1,700	1,720	1,740
Refuse Disposal/Collection	1,140	1,150	1,160
Total Controllable Expenditure	213,190	221,270	226,300
Total Controllable Income	(47,910)	(48,230)	(48,460)
Net Controllable Expenditure	165,280	173,040	177,840
Employee Expenses	950	820	730
Premises Related Expenditure			
Premises Insurance	60	50	50
Supplies & Services			
Communications & Computing	2,020	2,060	2,080
Support Services			
Central Expenses	4,510	4,330	4,370
Departmental	80,470	83,130	85,050
Property Management	310	320	330
Strategic Management	160	170	170
Support Services	4,170	4,300	4,380
Depreciation & Impairment Losses	10,130	10,130	10,130
Total Non-Controllable Expenditure	102,780	105,310	107,290
Net Non-Controllable Expenditure	102,780	105,310	107,290
Countryside Management Net Expenditure	268,060	278,350	285,130

Environment Portfolio

Grounds Maintenance

Mike Edmonds

Description

Trading account provision of Grounds Maintenance.

Employees

FTE Description

28.3 Grounds Maintenance

Cost Centres

0424 CSD Grounds Maintenance (TA)

Environment Portfolio

Grounds Maintenance

Mike Edmonds

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	607,110	650,690	668,460
Premises Related Expenditure			
Energy Costs	3,380	3,450	3,520
Rates	5,990	6,110	6,220
Rents	15,000	-	-
Repairs & Maintenance - Buildings	6,950	7,020	7,090
Water Services	3,420	3,490	3,560
Transport Related Expenditure	60,010	61,230	62,420
Supplies & Services			
Clothes, Uniforms & Laundry	10,300	10,400	10,500
Communications & Computing	1,240	1,250	1,260
Equipment, Furniture & Materials	50,890	51,410	51,930
Miscellaneous Expenses	7,100	7,800	7,880
Printing, Stationery & General Expenses	490	500	510
Refuse Disposal/Collection	6,240	6,300	6,360
Sub-Contractors	73,230	73,960	74,700
Total Controllable Expenditure	851,350	883,610	904,410
Total Controllable Income	(851,350)	(883,610)	(904,410)
Net Controllable Expenditure	-	-	-
Employee Expenses	4,910	4,220	3,760
Support Services			
Departmental	14,450	14,960	15,360
Property Management	4,000	3,960	3,930
Support Services	13,690	14,410	14,740
Depreciation & Impairment Losses	90,180	90,180	90,180
Total Non-Controllable Expenditure	127,230	127,730	127,970
Net Non-Controllable Expenditure	127,230	127,730	127,970
Grounds Maintenance Net Expenditure	127,230	127,730	127,970

Environment Portfolio

Conservation Areas

Mike Edmonds

Description

Provision of Conservation Areas within the District

Employees

FTE Description

3.0 Conservation & Tree Preservation

Cost Centres

0916 Conservation Areas & Tree Pres Orders

Environment Portfolio

Conservation Areas

Mike Edmonds

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	145,000	150,060	153,780
Transport Related Expenditure	4,880	4,990	5,040
Supplies & Services			
Clothes, Uniforms & Laundry	230	230	230
Communications & Computing	300	300	300
Equipment, Furniture & Materials	1,600	1,620	1,640
Total Controllable Expenditure	152,010	157,200	160,990
Net Controllable Expenditure	152,010	157,200	160,990
Employee Expenses	570	490	440
Supplies & Services			
Communications & Computing	1,290	1,310	1,330
Support Services			
Departmental	16,070	16,610	16,990
Property Management	4,770	4,900	5,000
Support Services	9,710	9,990	10,140
Total Non-Controllable Expenditure	32,410	33,300	33,900
Total Non-Controllable Income	(184,420)	(190,500)	(194,890)
Net Non-Controllable Expenditure	(152,010)	(157,200)	(160,990)
Conservation Areas Net Expenditure	-	-	-

Environment Portfolio

Public Clocks

Mike Edmonds

Description

Maintenance of Public Clocks

Employees

FTE Description

Not Applicable

Cost Centres

0917 Public Clocks

Environment Portfolio

Public Clocks

Mike Edmonds

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
Premises Related Expenditure			
Energy Costs	490	500	510
Repairs & Maintenance - Buildings	2,010	2,030	2,050
Repairs & Maintenance - Grounds	2,190	2,360	2,440
Total Controllable Expenditure	4,690	4,890	5,000
Net Controllable Expenditure	4,690	4,890	5,000
Support Services			
Central Expenses	320	310	310
Support Services	12,880	13,300	13,560
Total Non-Controllable Expenditure	13,200	13,610	13,870
Net Non-Controllable Expenditure	13,200	13,610	13,870
Public Clocks Net Expenditure	17,890	18,500	18,870

Environment Portfolio

Off Street Parking

Mike Edmonds

Description

Provision of Enforcement of Pay and Display Car Parks, Equipment provision for all Pay and Display Car Parks and Maintenance and Energy costs of all Council owned Car Parks

Employees

Not Applicable

Cost Centres

0933 Off Street Parking Services

Environment Portfolio

Off Street Parking

Mike Edmonds

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
Premises Related Expenditure			
Energy Costs	17,000	17,300	17,650
Rates	185,340	195,130	200,490
Rents	3,690	3,760	3,840
Repairs & Maintenance - Buildings	22,200	22,420	22,640
Repairs & Maintenance - Grounds	27,110	27,900	28,330
Water Services	4,620	4,710	4,800
Transport Related Expenditure	10	10	10
Supplies & Services			
Communications & Computing	1,000	1,010	1,020
Equipment, Furniture & Materials	9,210	9,300	9,390
Printing, Stationery & General Expenses	1,350	1,370	1,380
Professional Fees	102,880	104,900	106,920
Third Party Payments	15,210	16,050	16,440
Total Controllable Expenditure	389,620	403,860	412,910
Total Controllable Income	(809,020)	(864,570)	(864,780)
Net Controllable Expenditure	(419,400)	(460,710)	(451,870)
Support Services			
Central Expenses	18,080	17,380	17,560
Departmental	48,250	50,140	51,190
Property Management	610	640	650
Support Services	15,470	15,960	16,250
Depreciation & Impairment Losses	9,850	9,850	9,850
Total Non-Controllable Expenditure	92,260	93,970	95,500
Net Non-Controllable Expenditure	92,260	93,970	95,500
Off Street Parking Net Expenditure	(327,140)	(366,740)	(356,370)

Environment Portfolio

Hawks Green Depot

Mike Edmonds

Description

Covers Tenancy of the Depot i.e. Security, Energy costs and Health and Safety

Employees

FTE Description

Not Applicable

Cost Centres

0401 Hawks Green Depot

Environment Portfolio

Hawks Green Depot

Mike Edmonds

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	6,050	6,170	6,290
Premises Related Expenditure			
Cleaning & Domestic Supplies	160	160	160
Energy Costs	26,740	27,280	27,820
Premises Insurance	690	700	710
Rates	45,180	46,050	46,920
Repairs & Maintenance - Buildings	10,690	10,800	10,910
Water Services	13,480	13,750	14,030
Supplies & Services			
Communications & Computing	5,200	5,250	5,300
Equipment, Furniture & Materials	620	630	640
Professional Fees	2,050	2,090	2,130
Refuse Disposal/Collection	1,000	1,010	1,020
Security Services	7,020	7,090	7,160
Total Controllable Expenditure	118,880	120,980	123,090
Total Controllable Income	(131,820)	(137,190)	(141,310)
Net Controllable Expenditure	(12,940)	(16,210)	(18,220)
Premises Related Expenditure			
Premises Insurance	330	280	250
Supplies & Services			
Communications & Computing	4,050	4,130	4,180
Support Services			
Departmental	13,640	14,180	14,480
Property Management	56,290	57,890	58,950
Support Services	3,450	3,560	3,630
Depreciation & Impairment Losses	15,400	15,400	15,400
Total Non-Controllable Expenditure	93,160	95,440	96,890
Total Non-Controllable Income	(80,220)	(79,230)	(78,670)
Net Non-Controllable Expenditure	12,940	16,210	18,220
Hawks Green Depot Net Expenditure	-	-	-

Environment Portfolio

Bus Shelters

Mike Edmonds

Description

Repairs to Bus Shelters

Employees

Not Applicable

Cost Centres

0939 Bus Shelters

Environment Portfolio

Bus Shelters

Mike Edmonds

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
Premises Related Expenditure			
Energy Costs	3,470	3,540	3,610
Rates	25,590	26,070	26,570
Repairs & Maintenance - Buildings	2,700	2,730	2,760
Total Controllable Expenditure	31,760	32,340	32,940
Total Controllable Income	(47,380)	(48,290)	(49,260)
Net Controllable Expenditure	(15,620)	(15,950)	(16,320)
Premises Related Expenditure			
Premises Insurance	10	10	10
Support Services			
Central Expenses	970	930	940
Departmental	13,640	14,180	14,480
Support Services	2,080	2,140	2,180
Depreciation & Impairment Losses	3,960	3,960	3,960
Total Non-Controllable Expenditure	20,660	21,220	21,570
Net Non-Controllable Expenditure	20,660	21,220	21,570
Bus Shelters Net Expenditure	5,040	5,270	5,250

Environment Portfolio

Private Sector Housing

Mike Edmonds

Description

This budget enables work to be undertaken across the District to ensure standards are met and maintained in Private Sector Housing and provision of disabled adaptations.

Environmental Enforcement budget enables quick and effective action to remedy urgent and / or long term problems associated with private sector housing across the District.

Employees

FTE Description

4.20 Private Sector Housing

1.00 DFG Delivery

Cost Centres

0303 Private Sector Housing

0393 Environmental Enforcement

0432 DFG Delivery

Environment Portfolio

Private Sector Housing

Mike Edmonds

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	223,290	230,670	235,880
Transport Related Expenditure	11,070	11,210	11,360
Supplies & Services			
Audit Fees	1,250	1,260	1,270
Clothes, Uniforms & Laundry	490	500	510
Communications & Computing	320	320	320
Equipment, Furniture & Materials	1,650	1,670	1,690
Hospitality	160	160	160
Printing, Stationery & General Expenses	220	220	220
Professional Fees	5,880	6,320	6,490
Total Controllable Expenditure	244,330	252,330	257,900
Total Controllable Income	(42,590)	(43,530)	(44,100)
Net Controllable Expenditure	201,740	208,800	213,800
Employee Expenses	1,040	900	800
Supplies & Services			
Communications & Computing	4,630	4,700	4,760
Support Services			
Central Expenses	3,540	3,400	3,430
Departmental	45,410	48,240	49,260
Property Management	10,460	10,750	10,970
Support Services	4,970	5,120	5,210
Total Non-Controllable Expenditure	70,050	73,110	74,430
Net Non-Controllable Expenditure	70,050	73,110	74,430
Private Sector Housing Net Expenditure	271,790	281,910	288,230

Environment Portfolio

Vehicles

Mike Edmonds

Description

Management of Vehicle Workshop and Provision of Fleet Management

Employees

FTE Description

3.00 Vehicle Workshop

Cost Centres

0403 Vehicle Workshop
0404 Fleet Management

Environment Portfolio

Vehicles

Mike Edmonds

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	123,030	128,330	131,630
Premises Related Expenditure			
Cleaning & Domestic Supplies	-	10	10
Repairs & Maintenance - Buildings	1,000	1,050	1,060
Transport Related Expenditure	38,790	39,120	39,900
Supplies & Services			
Audit Fees	630	630	640
Equipment, Furniture & Materials	10,000	10,000	10,100
Miscellaneous Expenses	20	20	20
Printing, Stationery & General Expenses	330	330	330
Total Controllable Expenditure	173,800	179,490	183,690
Total Controllable Income	(206,870)	(210,750)	(211,550)
Net Controllable Expenditure	(33,070)	(31,260)	(27,860)
Employee Expenses	610	520	460
Transport Related Expenditure	15,280	13,150	11,710
Supplies & Services			
Communications & Computing	880	890	900
Support Services			
Central Expenses	6,440	6,180	6,250
Departmental	13,640	14,180	14,480
Property Management	28,580	28,380	28,190
Support Services	7,630	7,870	8,040
Total Non-Controllable Expenditure	73,060	71,170	70,030
Net Non-Controllable Expenditure	73,060	71,170	70,030
Vehicles Net Expenditure	39,990	39,910	42,170

Health and Wellbeing Portfolio

Summary

		Original 2018-2019	Original 2019-2020	Original 2020-2021
		£	£	£
Benefits Payments	HW 02 - HW 03	(81,320)	(81,320)	(81,320)
Food Safety	HW 04 - HW 05	356,050	367,390	376,010
Management & Administration	HW 06 - HW 07	50,270	54,080	55,840
Mortuary	HW 08 - HW 09	(13,860)	(11,580)	(10,100)
Taxation	HW 10 - HW 11	555,150	605,690	642,160
Licensing	HW 12 - HW 13	(71,820)	(69,670)	(68,920)
Controllable Expenditure		794,470	864,590	913,670
Food Safety	HW 04 - HW 05	44,300	45,510	45,990
Management & Administration	HW 06 - HW 07	(50,270)	(54,080)	(55,840)
Mortuary	HW 08 - HW 09	14,650	14,520	14,540
Taxation	HW 10 - HW 11	572,770	588,190	596,600
Licensing	HW 12 - HW 13	81,200	83,560	85,030
Non-Controllable Expenditure		662,650	677,700	686,320
		1,457,120	1,542,290	1,599,990

Health and Wellbeing Portfolio

Benefits Payments

Bob Kean

Description

These services form part of the Revenues and Benefits shared service led by Cannock Chase Council.

This includes the Benefits function which administers the

- Assessment of Housing Benefit and Council Tax Reductions
- Recovery of Benefit Overpayments
- Benefit Customer Services, dealing with all Benefit enquiries
- Welfare Benefits and Fairer Charging delivered on behalf of Staffordshire County Council
- Compliance Service, identifying and investigating irregularities in the Revenues and Benefits Service

Housing Benefit Payments are currently reimbursed to the Council by the Department for Work and Pensions.

War pensioners benefits and discretionary rate relief costs are met by the Council. The Welfare Reform Act

2012 aims to reform the benefit system - "Universal Credit" is a major feature of the Welfare Reform Act.

Universal Credit is an integrated working-age credit that will provide a basic allowance with additional elements for children, disability, housing and caring. It will support people both in and out of work, replacing Working Tax Credit, Child Tax Credit, Housing Benefit, Income Support, income based Jobseekers Allowance and income related Employment and Support Allowance. The Government is planning a phased approach to the introduction of Universal Credit over a period of years. UC is currently paid to new claimants who are single and have no special needs or circumstances. The next phase of the roll-out will include couples and families, this is currently scheduled to happen during November 2018 in Cannock Chase and Stafford.

Employees

Not applicable

Cost Centres

0041 Housing Benefit Payments

0131 Rent Rebates

Health and Wellbeing Portfolio

Benefits Payments

Bob Kean

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
Transfer Payments			
Housing Benefits	24,139,160	24,300,260	24,892,420
Total Controllable Expenditure	24,139,160	24,300,260	24,892,420
Total Controllable Income	(24,220,480)	(24,381,580)	(24,973,740)
Net Controllable Expenditure	(81,320)	(81,320)	(81,320)
Benefits Payments Net Expenditure	(81,320)	(81,320)	(81,320)

Health and Wellbeing Portfolio

Food Safety

Paul Beckley

Description

This section undertakes inspections, investigations and project work associated with food hygiene and health and safety.

In addition, officers undertake business support, advice and visits.

Officers deal with welfare funerals, public health, nuisances, food premises and enforcement of smoke free legislation.

Employees

FTE	Description
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5.2	Food & Safety
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1.0	Food, Safety & Licensing Manager
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Cost Centres

0302	Food and Safety
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0421	Food Safety & Licensing Manager
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Health and Wellbeing Portfolio

Food Safety

Paul Beckley

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	313,740	324,690	332,870
Transport Related Expenditure	9,840	9,940	10,040
Supplies & Services			
Bank Charges	10	10	10
Clothes, Uniforms & Laundry	540	550	560
Communications & Computing	850	860	870
Equipment, Furniture & Materials	22,210	22,400	22,630
Grants & Subscriptions	120	120	120
Printing, Stationery & General Expenses	3,830	3,860	3,900
Professional Fees	4,910	4,960	5,010
Total Controllable Expenditure	356,050	367,390	376,010
Net Controllable Expenditure	356,050	367,390	376,010
Employee Expenses	1,320	1,140	1,020
Supplies & Services			
Communications & Computing	16,450	16,750	16,960
Support Services			
Central Expenses	5,480	5,270	5,320
Departmental	86,390	89,900	91,720
Property Management	15,410	15,840	16,200
Strategic Management	25,610	26,490	27,100
Support Services	10,000	10,300	10,480
Total Non-Controllable Expenditure	160,660	165,690	168,800
Total Non-Controllable Income	(116,360)	(120,180)	(122,810)
Net Non-Controllable Expenditure	44,300	45,510	45,990
Food Safety Net Expenditure	400,350	412,900	422,000

Health and Wellbeing Portfolio Management & Administration

Paul Beckley

Description

This section provides administrative support for all of the Environmental Health Service, with the exception of the licensing unit.

The section also includes the systems administrator for the Environmental Health Software system.

Employees

FTE	Description
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2.2	Management & Admin
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Cost Centres

0304	Management and Administration
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Health and Wellbeing Portfolio Management & Administration

Paul Beckley

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	49,300	53,100	54,850
Transport Related Expenditure	130	130	130
Supplies & Services			
Clothes, Uniforms & Laundry	150	150	150
Grants & Subscriptions	690	700	710
Total Controllable Expenditure	50,270	54,080	55,840
Net Controllable Expenditure	50,270	54,080	55,840
Employee Expenses	490	420	380
Supplies & Services			
Communications & Computing	1,010	1,030	1,040
Support Services			
Property Management	8,590	8,820	8,990
Support Services	1,090	1,130	1,150
Total Non-Controllable Expenditure	11,180	11,400	11,560
Total Non-Controllable Income	(61,450)	(65,480)	(67,400)
Net Non-Controllable Expenditure	(50,270)	(54,080)	(55,840)
Management & Administration Net Expenditure	-	-	-

Health and Wellbeing Portfolio

Mortuary

Paul Beckley

Description

The Public Mortuary and Coroners Court facilities are provided to the Coroner.

The service consists of a Mortuary Technician and the management and maintenance of buildings, equipment, refuse collection etc.

The cost of this service is funded by Staffordshire County Council.

Employees

FTE	Description
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1.0	Mortuary
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Cost Centres

0405	Mortuary
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Health and Wellbeing Portfolio

Mortuary

Paul Beckley

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	40,680	42,440	43,400
Premises Related Expenditure			
Cleaning & Domestic Supplies	360	360	360
Energy Costs	4,720	4,810	4,910
Rates	7,360	7,500	7,650
Repairs & Maintenance - Buildings	4,240	4,280	4,320
Repairs & Maintenance - Grounds	800	860	890
Water Services	1,390	1,420	1,450
Supplies & Services			
Clothes, Uniforms & Laundry	530	540	550
Communications & Computing	1,250	1,260	1,270
Contributions to Provisions	2,600	2,600	2,600
Equipment, Furniture & Materials	3,260	3,290	3,320
Hospitality	160	160	160
Professional Fees	10,270	10,370	10,470
Refuse Disposal/Collection	2,000	2,010	2,030
Total Controllable Expenditure	79,620	81,900	83,380
Total Controllable Income	(93,480)	(93,480)	(93,480)
Net Controllable Expenditure	(13,860)	(11,580)	(10,100)
Employee Expenses	190	160	150
Premises Related Expenditure			
Premises Insurance	110	90	80
Support Services			
Central Expenses	2,580	2,480	2,510
Support Services	530	550	560
Depreciation & Impairment Losses	11,240	11,240	11,240
Total Non-Controllable Expenditure	14,650	14,520	14,540
Net Non-Controllable Expenditure	14,650	14,520	14,540
Mortuary Net Expenditure	790	2,940	4,440

Health and Wellbeing Portfolio

Taxation

Bob Kean

Description

These services form part of the Revenues and Benefits shared service led by Cannock Chase Council.

The Local Taxation & Benefits Manager has overall responsibility for the principal functions and day to day operations of the shared service.

Key responsibilities include:

- Billing
- Monitoring of the tax and property base to identify chargeable property and thereby maximise income
- Discounts, reliefs, exemptions and reductions
- Reminders and other payment warning methods
- Negotiation of repayment plans for arrears
- Recovery and enforcement actions
- Advice and guidance to customers on all of the above

The Welfare and Benefits service will return to Staffordshire County Council in August 2018.

Employees

FTE Description

36.5 Housing Benefits

24.1 Council Tax Administration

7.9 Revenues Misc. Admin

1.0 Local Taxation & Benefits Manager

3.5 Local Taxation - Grant Fund

6.6 Welfare Benefits

Cost Centres

0037 Housing Benefits

0134 Council Tax Administration

0136 Revenues Misc. Admin

0137 Local Taxation and Benefits Manager

0139 Local Taxation (Grant Fund)

0159 Welfare Benefits/Fairer Charging

Health and Wellbeing Portfolio

Taxation

Bob Kean

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	2,502,320	2,526,390	2,592,780
Transport Related Expenditure	25,220	25,720	25,980
Supplies & Services			
Advertising/Promotions/Marketing	6,710	6,780	6,850
Audit Fees	23,730	23,970	24,210
Bank Charges	1,650	1,670	1,690
Communications & Computing	50,460	50,970	51,480
Contributions to Provisions	12,080	-	-
Equipment, Furniture & Materials	106,780	107,840	108,920
Expenses	2,610	2,630	2,660
Grants & Subscriptions	12,550	12,680	12,810
Hospitality	30	30	30
Legal Costs	14,530	14,680	14,830
Printing, Stationery & General Expenses	54,340	54,970	55,520
Professional Fees	85,340	85,880	86,740
Sub-Contractors	154,520	143,540	144,980
Total Controllable Expenditure	3,052,870	3,057,750	3,129,480
Total Controllable Income	(2,497,720)	(2,452,060)	(2,487,320)
Net Controllable Expenditure	555,150	605,690	642,160
Employee Expenses	10,450	8,970	8,010
Supplies & Services			
Communications & Computing	323,900	329,900	334,230
Support Services			
Central Expenses	7,740	7,440	7,520
Departmental	408,340	426,310	437,450
Property Management	69,230	71,100	72,510
Strategic Management	51,940	54,450	55,640
Support Services	85,910	91,940	93,770
Total Non-Controllable Expenditure	957,510	990,110	1,009,130
Total Non-Controllable Income	(384,740)	(401,920)	(412,530)
Net Non-Controllable Expenditure	572,770	588,190	596,600
Taxation Net Expenditure	1,127,920	1,193,880	1,238,760

Health and Wellbeing Portfolio

Licensing

Paul Beckley

Description

The Licensing unit carries out all administrative, compliance and enforcement in relation to the licensing and registration functions of the Council.

This includes taxis and minicabs, alcohol and regulated entertainment, street trading, scrap metal gambling, sex establishments, pet shops and other animal licensing.

The unit also register tattooists, body piercing and hairdressers

Employees

FTE	Description
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4.3	Licensing
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Cost Centres

0313	Licensing
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Health and Wellbeing Portfolio

Licensing

Paul Beckley

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	154,510	160,350	164,350
Transport Related Expenditure	4,530	4,580	4,630
Supplies & Services			
Advertising/Promotions/Marketing	810	820	830
Bank Charges	620	630	640
Communications & Computing	550	560	570
Equipment, Furniture & Materials	5,140	5,190	5,240
Grants & Subscriptions	770	780	790
Miscellaneous Expenses	12,260	12,380	12,380
Printing, Stationery & General Expenses	1,930	1,950	1,970
Professional Fees	14,050	14,190	14,330
Total Controllable Expenditure	195,170	201,430	205,730
Total Controllable Income	(266,990)	(271,100)	(274,650)
Net Controllable Expenditure	(71,820)	(69,670)	(68,920)
Employee Expenses	830	720	640
Supplies & Services			
Communications & Computing	2,910	2,960	2,990
Support Services			
Central Expenses	3,870	3,720	3,760
Departmental	57,440	59,570	60,770
Property Management	6,540	6,710	6,850
Strategic Management	660	690	700
Support Services	8,950	9,190	9,320
Total Non-Controllable Expenditure	81,200	83,560	85,030
Net Non-Controllable Expenditure	81,200	83,560	85,030
Licensing Net Expenditure	9,380	13,890	16,110

Housing General Fund Portfolio

Summary

		Original 2018-2019	Original 2019-2020	Original 2020-2021
		£	£	£
Circular 8/95	HG 02 - HG 03	35,550	35,520	35,520
Housing Services	HG 04 - HG 05	349,840	361,790	370,470
Controllable Expenditure		385,390	397,310	405,990
Circular 8/95	HG 02 - HG 03	640	610	620
Housing Services	HG 04 - HG 05	57,170	59,550	60,960
Non-Controllable Expenditure		57,810	60,160	61,580
		443,200	457,470	467,570

Housing General Fund Portfolio

Circular 8/95

Nirmal Samrai

Description

This budget is for the contribution to the Housing Revenue Account for the enabling role and community development and also a contribution for the alarms service.

Employees

Not Applicable

Cost Centres

1201 Housing GF - Circ' 8/95 Contribution To HRA

Housing General Fund Portfolio

Circular 8/95

Nirmal Samrai

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
Supplies & Services			
Other Transfer Payments	35,550	35,520	35,520
Total Controllable Expenditure	35,550	35,520	35,520
Net Controllable Expenditure	35,550	35,520	35,520
Support Services			
Central Expenses	640	610	620
Total Non-Controllable Expenditure	640	610	620
Net Non-Controllable Expenditure	640	610	620
Circular 8/95 Net Expenditure	36,190	36,130	36,140

Housing General Fund Portfolio

Housing Services

Nirmal Samrai

Description

The Homelessness and Housing Advice Service considers applications from homeless households and implements actions to prevent and reduce levels of homelessness in the District.

Housing Strategy develops and monitors the Council's housing strategy and facilitates the Council's affordable housing function.

The Head of Housing manages the Council's Housing functions both General Fund and Housing revenue Account.

Employees

FTE Description

6.0 Homelessness & Housing Advice

1.0 Housing Strategy

1.0 Head of Housing services

Cost Centres

1313 Homelessness and Housing Advice

1315 Housing Strategy

2101 Head of Housing Services

Housing General Fund Portfolio

Housing Services

Nirmal Samrai

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	359,290	372,670	383,280
Premises Related Expenditure			
Rates	2,220	2,260	2,440
Transport Related Expenditure	2,520	2,540	2,560
Supplies & Services			
Audit Fees	4,210	4,250	4,290
Communications & Computing	1,680	1,690	1,710
Equipment, Furniture & Materials	1,820	1,840	1,860
Grants & Subscriptions	21,010	21,520	21,740
Miscellaneous Expenses	53,140	53,520	53,910
Printing, Stationery & General Expenses	1,910	1,930	1,940
Professional Fees	7,370	7,440	7,510
Third Party Payments	14,500	14,500	14,500
Total Controllable Expenditure	469,670	484,160	495,740
Total Controllable Income	(119,830)	(122,370)	(125,270)
Net Controllable Expenditure	349,840	361,790	370,470
Employee Expenses	1,590	1,370	1,220
Supplies & Services			
Communications & Computing	6,990	7,130	7,210
Support Services			
Central Expenses	7,410	7,120	7,190
Departmental	147,500	153,850	156,870
Property Management	25,580	25,860	26,070
Strategic Management	51,170	52,930	54,140
Support Services	16,880	21,730	22,250
Total Non-Controllable Expenditure	257,120	269,990	274,950
Total Non-Controllable Income	(199,950)	(210,440)	(213,990)
Net Non-Controllable Expenditure	57,170	59,550	60,960
Housing Services Net Expenditure	407,010	421,340	431,430

Leader of the Council Portfolio

Summary

		Original 2018-2019	Original 2019-2020	Original 2020-2021
		£	£	£
Democratic Services	LE 02 - LE 03	543,490	553,190	561,880
Elections	LE 04 - LE 05	263,800	270,660	275,240
Executive Management & Support	LE 08 - LE 09	285,950	294,900	301,390
e-Government	LE 10 - LE 11	20,110	20,310	20,510
Grants & Contributions	LE 12 - LE 13	177,730	179,510	179,510
Finance	LE 14 - LE 15	258,950	268,140	273,780
Corporate Management	LE 16 - LE 17	57,610	47,290	47,010
Non Distributed Costs	LE 18 - LE 19	287,500	294,290	300,980
Excluded Items	LE 20 - LE 21	(597,770)	(626,590)	(647,940)
Controllable Expenditure		1,297,370	1,301,700	1,312,360
Democratic Services	LE 02 - LE 03	382,280	394,490	402,730
Elections	LE 04 - LE 05	57,380	58,660	59,620
Asset Management	LE 06 - LE 07	-	-	-
Executive Management & Support	LE 08 - LE 09	(244,430)	(252,700)	(258,640)
e-Government	LE 10 - LE 11	(20,110)	(20,310)	(20,510)
Grants & Contributions	LE 12 - LE 13	2,260	2,170	2,190
Finance	LE 14 - LE 15	(258,950)	(268,140)	(273,780)
Corporate Management	LE 16 - LE 17	70,220	72,490	73,930
Non Distributed Costs	LE 18 - LE 19	69,800	72,060	73,490
Excluded Items	LE 20 - LE 21	287,540	300,000	309,000
Non-Controllable Expenditure		345,990	358,720	368,030
		1,643,360	1,660,420	1,680,390

Leader of the Council Portfolio

Democratic Services

Judith Aupers

Description

This budget provides for the democratic services costs of the authority.

This covers the committee administration function and also payments of expenses to the elected Members of the Council under a scheme of payments and allowances approved annually by the Council.

Employees

FTE Description

3.2 Committee Administration

Cost Centres

0005 Committee Administration

0045 Democratic Representation and Management

0133 Members

Leader of the Council Portfolio

Democratic Services

Judith Aupers

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	172,100	177,910	182,860
Transport Related Expenditure	3,770	3,810	3,850
Supplies & Services			
Advertising/Promotions/Marketing	1,060	1,070	1,080
Communications & Computing	2,120	2,140	2,160
Equipment, Furniture & Materials	18,460	18,770	18,960
Expenses	342,210	345,690	349,140
Hospitality	20	20	20
Miscellaneous Expenses	210	210	210
Printing, Stationery & General Expenses	2,430	2,450	2,470
Professional Fees	1,110	1,120	1,130
Total Controllable Expenditure	543,490	553,190	561,880
Net Controllable Expenditure	543,490	553,190	561,880
Employee Expenses	640	550	490
Supplies & Services			
Communications & Computing	34,120	34,790	35,220
Support Services			
Departmental	58,550	60,430	61,800
Property Management	102,480	105,440	107,540
Strategic Management	105,810	109,490	112,010
Support Services	266,120	275,570	282,020
Total Non-Controllable Expenditure	567,720	586,270	599,080
Total Non-Controllable Income	(185,440)	(191,780)	(196,350)
Net Non-Controllable Expenditure	382,280	394,490	402,730
Democratic Services Net Expenditure	925,770	947,680	964,610

Leader of the Council Portfolio

Elections

Judith Aupers

Description

This budget relates to electoral services.

This includes the elections unit, electoral registration and cost of holding the elections.

The council is reimbursed for all the cost of running elections except the district council elections which are a cost to the authority.

Employees

FTE Description

2.6 Elections Unit

0.7 Electoral Registration

Cost Centres

0011 Elections Unit

0051 Electoral Registration

0078 Elections – District

Leader of the Council Portfolio

Elections

Judith Aupers

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	160,180	166,050	169,670
Premises Related Expenditure			
Energy Costs	350	360	370
Rents	4,150	4,230	4,320
Transport Related Expenditure	250	250	250
Supplies & Services			
Advertising/Promotions/Marketing	540	540	540
Communications & Computing	55,370	55,930	56,490
Equipment, Furniture & Materials	9,940	10,050	10,160
Expenses	3,200	3,230	3,260
Other Fees	12,630	12,630	12,630
Printing, Stationery & General Expenses	18,320	18,540	18,720
Total Controllable Expenditure	264,930	271,810	276,410
Total Controllable Income	(1,130)	(1,150)	(1,170)
Net Controllable Expenditure	263,800	270,660	275,240
Employee Expenses	640	550	490
Supplies & Services			
Communications & Computing	13,010	13,250	13,390
Support Services			
Central Expenses	3,160	3,040	3,080
Departmental	1,540	1,610	1,650
Property Management	13,060	13,390	13,630
Strategic Management	660	690	700
Support Services	164,340	169,720	173,230
Total Non-Controllable Expenditure	196,410	202,250	206,170
Total Non-Controllable Income	(139,030)	(143,590)	(146,550)
Net Non-Controllable Expenditure	57,380	58,660	59,620
Elections Net Expenditure	321,180	329,320	334,860

Leader of the Council Portfolio

Asset Management

Paul Beckley

Description

This budget recharges time spent on professional valuations on property and also includes the annual asset valuation for accounting purposes.

Employees

Not Applicable

Cost Centres

0047 Asset Management

Leader of the Council Portfolio

Asset Management

Paul Beckley

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Support Services			
Departmental	15,350	15,870	16,220
Property Management	49,950	52,020	53,310
Strategic Management	7,440	7,810	7,970
Total Non-Controllable Expenditure	72,740	75,700	77,500
Total Non-Controllable Income	(72,740)	(75,700)	(77,500)
Net Non-Controllable Expenditure	-	-	-
Asset Management Net Expenditure	-	-	-

Leader of the Council Portfolio
Executive Management & Support

Tony McGovern

Description

The Executive Management and Support budgets reflects the salary and sundry costs associated with the Managing Director and Support team together with the Civic budgets

Employees

FTE Description

3.3 Executive Management & Support

Cost Centres

0100 Remembrance Activities
0101 Chairman - Hospitality
0102 Vice-Chairman - Hospitality
0103 Leader - Hospitality
0105 Official Car
0122 Corporate Initiatives
0123 Managing Director
0129 Subscriptions to LA Association

Leader of the Council Portfolio

Executive Management & Support

Tony McGovern

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	273,050	231,550	237,370
Transport Related Expenditure	2,490	2,540	2,590
Supplies & Services			
Civic Expenses	870	880	890
Communications & Computing	920	930	940
Equipment, Furniture & Materials	1,270	1,290	1,300
Expenses	3,970	4,020	4,070
Grants & Subscriptions	36,040	36,180	36,540
Hospitality	6,180	6,240	6,300
Miscellaneous Expenses	420	420	420
Printing, Stationery & General Expenses	3,330	3,370	3,410
Professional Fees	7,410	7,480	7,560
Total Controllable Expenditure	335,950	294,900	301,390
Total Controllable Income	(50,000)	-	-
Net Controllable Expenditure	285,950	294,900	301,390
Employee Expenses	1,000	860	770
Supplies & Services			
Communications & Computing	5,570	5,680	5,730
Support Services			
Departmental	64,370	66,740	68,220
Property Management	25,790	26,500	27,040
Support Services	56,670	58,490	59,660
Total Non-Controllable Expenditure	153,400	158,270	161,420
Total Non-Controllable Income	(397,830)	(410,970)	(420,060)
Net Non-Controllable Expenditure	(244,430)	(252,700)	(258,640)
Executive Management & Support Net Expenditure	41,520	42,200	42,750

Leader of the Council Portfolio

e-Government

Judith Aupers

Description

E Government is the use of information and communications technologies to improve the activities of the Council.

Employees

Not Applicable

Cost Centres

0114 e Government

Leader of the Council Portfolio

e-Government

Judith Aupers

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Supplies & Services			
Other Fees	20,110	20,310	20,510
Total Controllable Expenditure	20,110	20,310	20,510
Net Controllable Expenditure	20,110	20,310	20,510
Support Services			
Departmental	130	140	150
Support Services	7,430	7,670	7,820
Total Non-Controllable Expenditure	7,560	7,810	7,970
Total Non-Controllable Income	(27,670)	(28,120)	(28,480)
Net Non-Controllable Expenditure	(20,110)	(20,310)	(20,510)
e-Government Net Expenditure	-	-	-

Leader of the Council Portfolio

Grants & Contributions

Bob Kean

Description

This area aims to provide the support needed by local voluntary and community sector organisations to enable them to flourish and continue to meet the needs of the community.

Examples of bodies supported include the Citizens Advice Bureau, Chase Council for Voluntary Services, St Giles Hospice, Chase Advice Centre, Cannock Chase Sports and Cannock Chase Arts Council etc.

Employees

Not Applicable

Cost Centres

1320 Grants & Contributions

Leader of the Council Portfolio

Grants & Contributions

Bob Kean

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
Supplies & Services			
Advertising/Promotions/Marketing	80	80	80
Grants & Subscriptions	177,650	179,430	179,430
Total Controllable Expenditure	177,730	179,510	179,510
Net Controllable Expenditure	177,730	179,510	179,510
Support Services			
Central Expenses	2,260	2,170	2,190
Total Non-Controllable Expenditure	2,260	2,170	2,190
Net Non-Controllable Expenditure	2,260	2,170	2,190
Grants & Contributions Net Expenditure	179,990	181,680	181,700

Leader of the Council Portfolio

Finance

Bob Kean

Description

The Finance function is managed by Cannock Chase District Council (CCDC) as lead authority under a shared service arrangement between CCDC and Stafford Borough Council.

The principal functions comprise corporate accountancy, financial planning, treasury management and financial systems.

Key responsibilities include:

- The preparation of long, medium and operational budgets resulting in the setting of the Council tax for each year
- The preparation of Annual Accounts
- Government and other returns
- The payment of invoices to creditors
- The billing, collection and recovery of sundry debtors income due to the Council.

The service is also responsible for the day to day management of cash balances, its investment and management of its borrowing requirement.

Employees

FTE Description

19.80 Corporate

1.00 Head Of Finance

Cost Centres

0014 Financial Services

0022 Head of Finance

Leader of the Council Portfolio

Finance

Bob Kean

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	891,970	930,590	956,340
Transport Related Expenditure	3,460	3,520	3,560
Supplies & Services			
Advertising/Promotions/Marketing	210	210	210
Communications & Computing	38,960	39,350	39,750
Equipment, Furniture & Materials	21,950	22,170	22,400
Expenses	2,430	2,450	2,470
Grants & Subscriptions	11,750	11,860	11,980
Hospitality	370	370	370
Miscellaneous Expenses	980	990	1,000
Printing, Stationery & General Expenses	18,090	18,280	18,470
Professional Fees	28,850	29,110	29,400
Total Controllable Expenditure	1,019,020	1,058,900	1,085,950
Total Controllable Income	(760,070)	(790,760)	(812,170)
Net Controllable Expenditure	258,950	268,140	273,780
Employee Expenses	1,990	1,720	1,530
Supplies & Services			
Communications & Computing	77,190	78,750	79,740
Support Services			
Property Management	43,790	45,050	45,960
Strategic Management	18,170	19,060	19,470
Support Services	137,120	141,410	144,530
Total Non-Controllable Expenditure	278,260	285,990	291,230
Total Non-Controllable Income	(537,210)	(554,130)	(565,010)
Net Non-Controllable Expenditure	(258,950)	(268,140)	(273,780)
Finance Net Expenditure	-	-	-

Leader of the Council Portfolio

Corporate Management

Bob Kean

Description

The Corporate Management budget primarily comprises of costs in respect of statutory internal audit and corporate bank charges.

Employees

Not Applicable

Cost Centres

0044 Corporate Management

Leader of the Council Portfolio

Corporate Management

Bob Kean

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
Supplies & Services			
Audit Fees	53,890	44,630	45,080
Bank Charges	31,010	31,320	31,630
Equipment, Furniture & Materials	1,130	1,140	1,150
Professional Fees	7,850	7,930	8,010
Total Controllable Expenditure	93,880	85,020	85,870
Total Controllable Income	(36,270)	(37,730)	(38,860)
Net Controllable Expenditure	57,610	47,290	47,010
Support Services			
Support Services	70,220	72,490	73,930
Total Non-Controllable Expenditure	70,220	72,490	73,930
Net Non-Controllable Expenditure	70,220	72,490	73,930
Corporate Management Net Expenditure	127,830	119,780	120,940

Leader of the Council Portfolio

Non Distributed Costs

Bob Kean

Description

This budget provides for the costs which cannot be attributed to a particular service, specifically past service costs for retired employees.

Employees

Not Applicable

Cost Centres

0049 Non Distributed Costs

Leader of the Council Portfolio

Non Distributed Costs

Bob Kean

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	327,500	334,290	340,980
Total Controllable Expenditure	327,500	334,290	340,980
Total Controllable Income	(40,000)	(40,000)	(40,000)
Net Controllable Expenditure	287,500	294,290	300,980
Support Services			
Support Services	69,800	72,060	73,490
Total Non-Controllable Expenditure	69,800	72,060	73,490
Net Non-Controllable Expenditure	69,800	72,060	73,490
Non Distributed Costs Net Expenditure	357,300	366,350	374,470

Leader of the Council Portfolio

Excluded Items

Bob Kean

Description

This budget covers miscellaneous costs which are not attributable to a particular service.

Employees

Not Applicable

Cost Centres

0097 Union Executive Duties
0110 DC Recharge to Housing
0111 Income - To CDC (Used for HRA Income)
0151 Budget Balances

Leader of the Council Portfolio

Excluded Items

Bob Kean

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
Supplies & Services			
Other Fees	85,000	85,000	85,000
Total Controllable Expenditure	85,000	85,000	85,000
Total Controllable Income	(682,770)	(711,590)	(732,940)
Net Controllable Expenditure	(597,770)	(626,590)	(647,940)
Supplies & Services			
Communications & Computing	19,980	20,390	20,650
Support Services			
Central Expenses	590,130	589,660	601,580
Property Management	2,930	3,000	3,060
Support Services	8,710	8,990	9,190
Total Non-Controllable Expenditure	621,750	622,040	634,480
Total Non-Controllable Income	(334,210)	(322,040)	(325,480)
Net Non-Controllable Expenditure	287,540	300,000	309,000
Excluded Items Net Expenditure	(310,230)	(326,590)	(338,940)

Town Centre Regeneration Portfolio

Summary

		Original 2018-2019	Original 2019-2020	Original 2020-2021
		£	£	£
Markets	TC 02 - TC 03	(5,120)	3,630	46,230
Town Centre Management	TC 04 - TC 05	68,690	73,420	78,230
Miscellaneous Properties	TC 06 - TC 07	(7,070)	(6,960)	(6,860)
Controllable Expenditure		56,500	70,090	117,600
Markets	TC 02 - TC 03	115,040	116,130	117,130
Town Centre Management	TC 04 - TC 05	96,590	97,310	99,020
Miscellaneous Properties	TC 06 - TC 07	10,940	11,360	11,620
Non-Controllable Expenditure		222,570	224,800	227,770
		279,070	294,890	345,370

Town Centre Regeneration Portfolio

Markets

Nirmal Samrai

Description

The Council operates markets in both Cannock and Rugeley.

An indoor market will also be operational four days a week, Tuesday, Thursday, Friday and Saturday in Cannock and Rugeley.

The Market Shops are open all week and a licensed privately operated market is open 3 days a week in the centre of Rugeley.

A licensed privately run street market is also operated on Friday in Cannock.

Employees

FTE Description

5.4 Property Services - Markets

Cost Centres

0409 Property Services - Markets
0410 Market Hall Cannock
0411 P.O.W. Market
0412 Rugeley Outside Market
0413 Rugeley Market Hall
0414 Rugeley Market Shops
0415 Cannock Markets Shops

Town Centre Regeneration Portfolio

Markets

Nirmal Samrai

	Original 2018-2019	Original 2019-2020	Original 2020-2021
	£	£	£
Employee Expenses	133,570	139,570	143,330
Premises Related Expenditure			
Cleaning & Domestic Supplies	1,070	1,080	1,090
Energy Costs	52,010	53,050	54,120
Premises Insurance	1,260	1,280	1,300
Rates	53,250	54,310	55,750
Repairs & Maintenance - Buildings	20,040	20,230	20,420
Water Services	6,050	6,180	6,310
Transport Related Expenditure	2,890	2,920	2,950
Supplies & Services			
Advertising/Promotions/Marketing	3,980	4,020	4,060
Clothes, Uniforms & Laundry	200	200	200
Communications & Computing	1,630	1,640	1,650
Equipment, Furniture & Materials	5,520	5,580	5,640
Printing, Stationery & General Expenses	720	730	740
Refuse Disposal/Collection	33,000	33,400	33,730
Security Services	22,320	22,520	22,750
Total Controllable Expenditure	337,510	346,710	354,040
Total Controllable Income	(342,630)	(343,080)	(307,810)
Net Controllable Expenditure	(5,120)	3,630	46,230
Employee Expenses	1,060	910	810
Premises Related Expenditure			
Premises Insurance	640	560	490
Supplies & Services			
Communications & Computing	2,020	2,060	2,080
Support Services			
Central Expenses	10,630	10,200	10,310
Departmental	199,700	207,760	212,800
Property Management	19,010	19,770	20,270
Strategic Management	3,630	3,800	3,880
Support Services	5,690	6,000	6,160
Depreciation & Impairment Losses	57,980	57,980	57,980
Total Non-Controllable Expenditure	300,360	309,040	314,780
Total Non-Controllable Income	(185,320)	(192,910)	(197,650)
Net Non-Controllable Expenditure	115,040	116,130	117,130
Markets Net Expenditure	109,920	119,760	163,360

Town Centre Regeneration Portfolio

Town Centre Management

Nirmal Samrai

Description

This budget includes the management and maintenance of the Council's properties in the Town Centres of Cannock, Rugeley and Hednesford.

It also includes an income share of 26% of the rentals of some of the Shops in Market Hall Street, Cannock.

Employees

Not Applicable

Cost Centres

0920 Town Centre Management

Town Centre Regeneration Portfolio

Town Centre Management

Nirmal Samrai

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
Premises Related Expenditure			
Cleaning & Domestic Supplies	3,600	3,670	3,740
Energy Costs	3,700	3,770	3,850
Premises Insurance	820	830	840
Rents	229,930	234,530	239,220
Repairs & Maintenance - Buildings	16,600	16,770	16,940
Supplies & Services			
Licenses	210	210	210
Total Controllable Expenditure	254,860	259,780	264,800
Total Controllable Income	(186,170)	(186,360)	(186,570)
Net Controllable Expenditure	68,690	73,420	78,230
Support Services			
Central Expenses	10,670	10,260	10,370
Departmental	21,070	21,700	22,180
Property Management	12,100	11,220	11,470
Support Services	42,750	44,130	45,000
Depreciation & Impairment Losses	10,000	10,000	10,000
Total Non-Controllable Expenditure	96,590	97,310	99,020
Net Non-Controllable Expenditure	96,590	97,310	99,020
Town Centre Management Net Expenditure	165,280	170,730	177,250

Town Centre Regeneration Portfolio

Miscellaneous Properties

Nirmal Samrai

Description

These are numerous former Leisure properties that are no longer part of Leisure's portfolio, this budget is for their maintenance and running costs.

Where possible some of these properties are let out by Property Services.

Employees

Not Applicable

Cost Centres

0735 Bandstand
0962 Miscellaneous Amenity Premises
0968 Rugeley Squash and Fitness Centre
0970 Leisure Entertainment Properties

Town Centre Regeneration Portfolio

Miscellaneous Properties

Nirmal Samrai

	Original 2018-2019 £	Original 2019-2020 £	Original 2020-2021 £
Premises Related Expenditure			
Energy Costs	1,370	1,400	1,430
Rates	2,700	2,750	2,800
Repairs & Maintenance - Buildings	2,330	2,360	2,390
Repairs & Maintenance - Grounds	70	80	80
Water Services	60	60	60
Supplies & Services			
Communications & Computing	20	20	20
Security Services	490	500	510
Total Controllable Expenditure	7,040	7,170	7,290
Total Controllable Income	(14,110)	(14,130)	(14,150)
Net Controllable Expenditure	(7,070)	(6,960)	(6,860)
Premises Related Expenditure			
Premises Insurance	10	10	10
Support Services			
Central Expenses	320	310	310
Property Management	10,130	10,550	10,800
Support Services	480	490	500
Total Non-Controllable Expenditure	10,940	11,360	11,620
Net Non-Controllable Expenditure	10,940	11,360	11,620
Miscellaneous Properties Net Expenditure	3,870	4,400	4,760

GENERAL FUND AND SECTION 106 CAPITAL BUDGETS

	2017/18	2018/19	2019/20	2020/21
	£000	£000	Indicative £000	£000
ENVIRONMENT				
Home Security Grants	19	19	19	18
Wheelie Bin Replacement	90	90	90	90
Total	109	109	109	108
HOUSING				
Disabled Facilities Grants	894	792	792	792 *
Private Sector Decent Homes	-	35	-	-
Total	894	827	792	792
CULTURE AND SPORT				
Additional Cemetery Provision	-	984	-	-
Stile Cop Cemetery Phase 1	6	-	-	-
Wolseley Road POS Improvements	-	20	-	-
Hednesford Park Improvements (part s106 funding)	79	-	-	-
Hednesford Signal Box	27	-	-	-
Stadium Development	1,663	-	-	-
Total	1,775	1,004	-	-
ECONOMIC DEVELOPMENT AND PLANNING				
Economic Development & Physical Assets	320	-	-	-
Heritage Trail Bridge Rugeley	80	-	-	-
Lets Grow Grants	29	40	-	-
Total	429	40	-	-
CORPORATE IMPROVEMENT				
Vehicle Workshop	70	-	-	-
Civic Centre Car Park	-	450	-	-
Total	70	450	-	-
TOWN CENTRE REGENERATION				
New Entrance Hall Cannock Market	44	-	-	-
Total	44	-	-	-
CRIME & PARTNERSHIPS				
CCTV Social Alarms Relocation	100	-	-	-
Total	100	-	-	-
TOTAL CAPITAL BUDGET	3,421	2,430	901	900

* subject to Better Care Fund allocation

Corporate Improvement Portfolio

Variation Statement 2018/2019 to 2020/2021

	2018/19 Indicative £000's	Real Terms / Efficiency Variations £000's	2018/19 Budget £000's	2019/20 Indicative £000's	Real Terms / Efficiency Variations £000's	2019/2020 Budget £000's	Inflation £000's	Real Terms / Efficiency Variations £000's	2020/2021 Budget £000's
Employee Costs	1,414	50	1,464	1,454	55	1,509	15	25	1,549
Premises Related Costs	41	-39	2	42	-40	2	-	-	2
Transport Related Costs	20	-6	14	20	-7	13	-	1	14
Supplies and Services	1,216	-124	1,092	1,227	-124	1,103	11	-4	1,110
Third Party Payments	1,248	-75	1,173	1,271	-62	1,209	24	-1	1,232
Total Expenditure	3,939	-194	3,745	4,014	-178	3,836	50	21	3,907
Income	-1,874	36	-1,838	-1,920	23	-1,897	-45	2	-1,940
Net Expenditure	2,065	-158	1,907	2,094	-155	1,939	5	23	1,967
Transfer from crime	-111			-113					
Original budget	1,954			1,981					

Corporate Improvement Portfolio

Proposed Real Terms / Efficiency Variations

2018/19 Change

	£'000	£'000
<u>Real Term Variations</u>		
Pay award		29
Relocation of CCTV to Civic Centre		-39
Reduced Insurance Premiums		-80
Additional Social Alarms income		-23
Rephasing FRP option D3 Contact Centre/Social Alarms		20
Insurance Premiums Stafford Borough Council		
Expenditure	-73	
Income	73	0
Shared Services		
Technology	-66	
Legal	-8	-74
CRM - additional licence costs		6
minor variations		3
		-158

2019/20 Change

	£'000	£'000
<u>Real Term Variations</u>		
Pay award		53
Additional superannuation		5
Relocation of CCTV to Civic Centre		-40
Reduced Insurance Premiums		-80
Additional Social Alarms income		-23
Insurance Premiums Stafford Borough Council		
Expenditure	-73	
Income	73	0
Shared Services		
Technology	-59	
Legal	-5	-64
CRM - additional licence costs		6
minor variations		6
		-155

2019/20 to 2020/21 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		26
minor variations		-3
		23

Crime & Partnerships Portfolio

Variation Statement 2018/2019 to 2020/2021

	2018/19 Indicative £000's	Real Terms / Efficiency Variations £000's	2018/19 Budget £000's	2019/20 Indicative £000's	Real Terms / Efficiency Variations £000's	2019/2020 Budget £000's	Inflation £000's	Real Terms / Efficiency Variations £000's	2020/2021 Budget £000's
Employee Costs	275	11	286	286	18	304	3	5	312
Premises Related Costs	20	-1	19	20	-1	19	-	-	19
Transport Related Costs	2	-	2	2	-	2	-	-	2
Supplies and Services	94	-	94	95	-	95	1	-	96
Total Expenditure	391	10	401	403	17	420	4	5	429
Income	- 48	-	- 48	- 49	-	- 49	- 1	-	- 50
Net Expenditure	343	10	353	354	17	371	3	5	379
Transfer to Corporate	111			113					
Original Budget	454			467					

Crime & Partnerships Portfolio

Proposed Real Terms / Efficiency Variations

2018/19 Change

	£'000	£'000
<u>Real Term Variations</u>		
Pay award		10
		<u>10</u>

2019/20 Change

	£'000	£'000
<u>Real Term Variations</u>		
Pay award		18
minor variations		-1
		<u>17</u>

2019/20 to 2020/21 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		5
		<u>5</u>

Culture & Sport Portfolio

Variation Statement 2018/2019 to 2020/2021

	2018/19 Indicative £000's	Real Terms / Efficiency Variations £000's	2018/19 Budget £000's	2019/20 Indicative £000's	Real Terms / Efficiency Variations £000's	2019/2020 Budget £000's	Inflation £000's	Real Terms / Efficiency Variations £000's	2020/2021 Budget £000's
Employee Costs	639	55	694	623	66	689	6	11	706
Premises Related Costs	895	19	914	905	46	951	17	5	973
Transport Related Costs	22	-3	19	22	-2	20	-	-	20
Supplies and Services	1,909	-	1,909	1,898	-	1,898	35	6	1,939
Third Party Payments	137	6	143	140	10	150	-	4	154
Total Expenditure	3,602	77	3,679	3,588	120	3,708	58	26	3,792
Income	- 598	7	- 591	- 583	6	- 577	- 9	- 1	- 587
Net Expenditure	3,004	84	3,088	3,005	126	3,131	49	25	3,205

Culture & Sport Portfolio

Proposed Real Terms / Efficiency Variations

2018/19 Change

	£'000	£'000
<u>Real Term Variations</u>		
Pay award		7
Parks / Stadium management		40
Increased recharges following pay award		
Streetcleansing	6	
Grounds	17	23
Reduced cemeteries income		7
minor variations		7
		<u>84</u>

2019/20 Change

	£'000	£'000
<u>Real Term Variations</u>		
Pay award		18
Parks / Stadium management		41
Increased recharges following pay award		
Streetcleansing	10	
Grounds	44	54
Reduced cemeteries income		7
minor variations		6
		<u>126</u>

2019/20 to 2020/21 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		9
Increased recharges following pay award		
Streetcleansing	4	
Grounds	4	8
Increased Leisure Management contract payment		4
minor variations		4
		<u>25</u>

Economic Development Portfolio

Variation Statement 2018/2019 to 2020/2021

	2018/19 Indicative £000's	Real Terms / Efficiency Variations £000's	2018/19 Budget £000's	2019/20 Indicative £000's	Real Terms / Efficiency Variations £000's	2019/2020 Budget £000's	Inflation £000's	Real Terms / Efficiency Variations £000's	2020/2021 Budget £000's
Employee Costs	1,608	61	1,669	1,650	78	1,728	17	31	1,776
Premises Related Costs	532	16	548	540	18	558	9	-	567
Transport Related Costs	59	-7	52	60	-8	52	-	1	53
Supplies and Services	206	137	343	177	52	229	2	-41	190
Third Party Payments	16	-	16	16	-	16	-	-	16
Capital Financing	2	-	2	2	-	2	-	-	2
Total Expenditure	2,423	207	2,630	2,445	140	2,585	28	-9	2,604
Income	- 1,289	- 152	- 1,441	- 1,283	- 89	- 1,372	- 18	41	- 1,349
Net Expenditure	1,134	55	1,189	1,162	51	1,213	10	32	1,255

Economic Development Portfolio

Proposed Real Terms / Efficiency Variations

2018/19 Change

	£'000	£'000
<u>Real Term Variations</u>		
Pay award		29
Development Control additional post funded from grant		
Employees	21	
Income	<u>-21</u>	0
Economic Development additional hours funded from contribution		
Expenditure	11	
Income	<u>-11</u>	0
Increased income from Industrial sites		-10
Local Plan Review		
Expenditure	130	
Contribution from Reserves	<u>-130</u>	0
Reduced income from Anson street		32
minor variations		4
		<u><u>55</u></u>

2019/20 Change

	£'000	£'000
<u>Real Term Variations</u>		
Pay award		53
Development Control additional post funded from grant		
Employees	21	
Income	<u>-21</u>	0
Increased income from Industrial sites		-10
Local Plan Review		
Expenditure	45	
Contribution from Reserves	<u>-45</u>	0
minor variations		8
		<u><u>51</u></u>

2019/20 to 2020/21 Change

	£'000	£'000
<u>Real Term Variations</u>		
Staffing variations (including increments)		2
Local Plan Review		
Expenditure	-40	
Contribution from Reserves	<u>40</u>	0
Increase in Superannuation		25
minor variations		5
		<u><u>32</u></u>

Environment Portfolio

Variation Statement 2018/2019 to 2020/2021

	2018/19 Indicative £000's	Real Terms / Efficiency Variations £000's	2018/19 Budget £000's	2019/20 Indicative £000's	Real Terms / Efficiency Variations £000's	2019/2020 Budget £000's	Inflation £000's	Real Terms / Efficiency Variations £000's	2020/2021 Budget £000's
Employee Costs	2,225	84	2,309	2,288	141	2,429	24	46	2,499
Premises Related Costs	493	- 38	455	488	- 34	454	8	2	464
Transport Related Costs	189	23	212	193	22	215	4	-	219
Supplies and Services	517	2	519	523	3	526	5	1	532
Third Party Payments	2,581	58	2,639	2,643	75	2,718	42	23	2,783
Total Expenditure	6,005	129	6,134	6,135	207	6,342	83	72	6,497
Income	- 3,679	- 115	- 3,794	- 3,722	- 218	- 3,940	- 44	- 18	- 4,002
Net Expenditure	2,326	14	2,340	2,413	- 11	2,402	39	54	2,495

Environment Portfolio

Proposed Real Terms / Efficiency Variations

2018/19

	£'000	£'000
<u>Real Term Variations</u>		
Pay award		45
Increase in superannuation		7
Review of Street Cleansing recharge following pay award		
Supplies	14	
Income	-21	-7
Increased Grounds Maintenance recharge following pay award		-21
Waste		
Recycling campaign	20	
Refuse disposal	-27	
Recycling credits	61	
Transfer of Contingency to Technical	-161	-107
Disabled Facility Grants delivery in house		
Employees	36	
Transport	2	
Supplies	5	
Income	-43	0
Pest Control & Dog Warden service provided by Stafford Borough Council		
Premises	-29	
Supplies	-11	
Third Party	40	0
Vehicle Workshop Budget Realignment		
Employees	-6	
Premises	-4	
Transport	22	
Supplies	8	
Income	-15	5
Car Parking contract		-6
Reduced car park income		99
minor variations		-1
		<u>14</u>

Environment Portfolio

Proposed Real Terms / Efficiency Variations

2019/20

	£'000	£'000
<u>Real Term Variations</u>		
Pay award		86
Increase in superannuation		6
Review of Street Cleansing recharge following pay award		
Supplies	24	
Income	-37	-13
Increased Grounds Maintenance recharge following pay award		-48
Waste		
Recycling campaign	20	
Refuse disposal	-27	
Contract payments	7	
Recycling Credits	61	
Transfer of Contingency to Technical	-161	-100
Disabled Facility Grants delivery in house		
Employees	41	
Transport	2	
Supplies	5	
Income	-43	5
Pest Control & Dog Warden service provided by Stafford Borough Council		
Premises	-29	
Supplies	-11	
Third Party	40	0
Vehicle Workshop Budget Realignment		
Employees	-4	
Premises	-4	
Transport	22	
Supplies	8	
Income	-15	7
Car Parking contract		-6
Reduced car park income		49
minor variations		3
		-11

2019/20 to 2020/21 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		45
Waste additional properties		14
Street cleansing recharge		
Supplies	9	
Income	-9	0
Increased Grounds maintenance recharge		-9
minor variations		4
		54

Health & Wellbeing Portfolio

Variation Statement 2018/2019 to 2020/2021

	2018/19 Indicative £000's	Real Terms / Efficiency Variations £000's	2018/19 Budget £000's	2019/20 Indicative £000's	Real Terms / Efficiency Variations £000's	2019/2020 Budget £000's	Inflation £000's	Real Terms / Efficiency Variations £000's	2020/2021 Budget £000's
Employee Costs	2,949	111	3,060	3,039	68	3,107	31	50	3,188
Premises Related Costs	19	-	19	19	-	19	-	1	20
Transport Related Costs	41	-1	40	41	-	41	-	-	41
Supplies and Services	591	24	615	596	-	596	6	-	602
Transfer Payments	26,230	-2,091	24,139	26,530	-2,230	24,300	592	-	24,892
Total Expenditure	29,830	-1,957	27,873	30,225	-2,162	28,063	629	51	28,743
Income	-29,093	2,014	-27,079	-29,442	2,244	-27,198	-622	-9	-27,829
Net Expenditure	737	57	794	783	82	865	7	42	914

Health & Wellbeing Portfolio

Proposed Real Terms / Efficiency Variations

2018/19 Change

	£'000	£'000
<u>Real Term Variations</u>		
Pay award		24
Local Taxation grant funding		
Employees	88	
Supplies	12	
Income	<u>-100</u>	0
Taxation reduced grants		
Cost of Collection allowance	18	
Housing Benefit Admin Grant	<u>13</u>	31
Change in benefit payments (reflect current payments)		
Expenditure	- 2,091	
Income	<u>2,091</u>	0
minor variations		2
		<u><u>57</u></u>

2019/20 Change

	£'000	£'000
<u>Real Term Variations</u>		
Pay award		64
Taxation reduced grants		
Cost of Collection allowance	18	
Housing Benefit Admin Grant	<u>13</u>	31
Change in benefit payments (reflect current payments)		
Expenditure	- 2,230	
Income	<u>2,230</u>	0
Increased shared services contributions for Taxation		-17
minor variations		4
		<u><u>82</u></u>

2019/20 to 2020/21 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		41
Increments		6
Increased shared services contributions for Taxation		-9
minor variations		4
		<u><u>42</u></u>

Housing General Fund Portfolio

Variation Statement 2018/2019 to 2020/2021

	2018/19 Indicative £000's	Real Terms / Efficiency Variations £000's	2018/19 Budget £000's	2019/20 Indicative £000's	Real Terms / Efficiency Variations £000's	2019/2020 Budget £000's	Inflation £000's	Real Terms / Efficiency Variations £000's	2020/2021 Budget £000's
Employee Costs	351	8	359	361	12	373	4	6	383
Premises Related Costs	2	-	2	2	-	2		-	2
Transport Related Costs	4	-1	3	4	-2	2		1	3
Supplies and Services	140	-13	127	141	-13	128	1	-	129
Third Party	-	14	14	-	14	14	-	-	14
Total Expenditure	497	8	505	508	11	519	5	7	531
Income	- 118	-2	- 120	- 120	-2	- 122	-3	-	- 125
Net Expenditure	379	6	385	388	9	397	2	7	406

Housing General Fund Portfolio

Proposed Real Terms / Efficiency Variations

2018/19 Change

	£'000	£'000
<u>Real Term Variations</u>		
Pay award		7
Housing services budget realignment		
Supplies	-14	
Third Party	14	0
minor variations		-1
		<u>6</u>

2019/20 Change

	£'000	£'000
<u>Real Term Variations</u>		
Pay award		10
Housing services budget realignment		
Supplies	-14	
Third Party	14	0
minor variations		-1
		<u>9</u>

2019/20 to 2020/21 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		6
minor variations		1
		<u>7</u>

Leader of the Council Portfolio

Variation Statement 2018/2019 to 2020/2021

	2018/19 Indicative £000's	Real Terms / Efficiency Variations £000's	2018/19 Budget £000's	2019/20 Indicative £000's	Real Terms / Efficiency Variations £000's	2019/2020 Budget £000's	Inflation £000's	Real Terms / Efficiency Variations £000's	2020/2021 Budget £000's
Employee Costs	1,889	- 64	1,825	1,885	- 45	1,840	21	26	1,887
Premises Related Costs	5	- 1	4	5	-	5	-	-	5
Transport Related Costs	9	1	10	9	1	10	-	-	10
Supplies and Services	1,077	- 49	1,028	1,086	- 58	1,028	8	- 1	1,035
Total Expenditure	2,980	- 113	2,867	2,985	- 102	2,883	29	25	2,937
Income	- 1,780	210	- 1,570	- 1,776	195	- 1,581	- 41	- 3	- 1,625
Net Expenditure	1,200	97	1,297	1,209	93	1,302	- 12	22	1,312

Leader of the Council Portfolio

Proposed Real Terms / Efficiency Variations

2018/19 Change

	£'000	£'000
<u>Real Term Variations</u>		
Pay Award		17
Reduced pension act increase payments		-12
Finance Shared service savings		
Employees	-72	
Income	64	-8
Excluded Items - CPI etc		35
Removal of Internal Leasing Budgets		
Supplies	-95	
Income	155	60
minor variations		5
		97

2019/20 Change

	£'000	£'000
<u>Real Term Variations</u>		
Pay Award		36
Reduced pension act increase payments		-12
Finance Shared service savings		
Employees	-72	
Income	59	-13
Excluded Items - CPI etc		35
Reduced audit fees		-10
Removal of Internal Leasing Budgets		
Supplies	-95	
Income	155	60
minor variations		-3
		93

2019/20 to 2020/21 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		22
Increments		3
Increased shared services contributions		-3
		22

Town Centre Regeneration Portfolio

Variation Statement 2018/2019 to 2020/2021

	2018/19 Indicative £000's	Real Terms / Efficiency Variations £000's	2018/19 Budget £000's	2019/20 Indicative £000's	Real Terms / Efficiency Variations £000's	2019/2020 Budget £000's	Inflation £000's	Real Terms / Efficiency Variations £000's	2020/2021 Budget £000's
Employee Costs	130	4	134	134	6	140	1	2	143
Premises Related Costs	399	-4	395	405	-3	402	8	-	410
Transport Related Costs	3	-	3	3	-	3	-	-	3
Supplies and Services	72	-4	68	73	-4	69	1	-	70
Total Expenditure	604	-4	600	615	-1	614	10	2	626
Income	-648	105	-543	-660	116	-544	-7	43	-508
Net Expenditure	-44	101	57	-45	115	70	3	45	118

Town Centre Regeneration Portfolio

Proposed Real Terms / Efficiency Variations

2018/19 Change

	£'000	£'000
<u>Real Term Variations</u>		
Pay award		3
Reduced markets income		
Cannock Market Hall	95	
Prince of Wales	5	
Rugeley Market Hall	14	114
Town Centre Management additional rental income		-12
minor variations		-4
		<u>101</u>

2019/20 Change

	£'000	£'000
<u>Real Term Variations</u>		
Pay award		6
Reduced markets income		
Cannock Market Hall	99	
Prince of Wales	5	
Rugeley Market Hall	14	118
Town Centre Management additional rental income		-9
		<u>115</u>

2019/20 to 2020/21 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		2
Rugeley Market shops lease expiry		39
minor variations		4
		<u>45</u>

OTHER GENERAL FUND EARMARKED RESERVES							
	1/04/18		1/04/19		1/04/20		1/04/21
	£'000		£'000		£'000		£'000
Building Maintenance							
Landlord's contingency and refurbishment reserve utilisation to be reviewed as part of the comprehensive Asset Management Review	241		241		241		241
Internal Leasing Reserve/ IT							
Fund to enable procurement of new Information Technology hardware, and internal leasing requirements of the Council, to be reimbursed by annual charge to revenue	407		407		407		407
Development Control Equilisation							
Reserve to mitigate impact of volatility in Planning Fees	95		95		95		95
Budget Support							
General Reserve earmarked for additional Local Plan expenditure	231		80		15		0
Insurance Liabilities							
Estimated amount of further claims to be received re earlier years to be funded by CCDC as part of excess policy	190		190		190		190
Corporate Initiatives							
Fund to meet the costs and assessments / feasibility work for corporate/ legislative initiatives	102		46		40		24
Communications							
Reserve to assist with the replacement and development of all communication systems	23		23		23		23
Discretionary Rate Relief							
Reserve to meet the costs to CCDC arising from reliefs granted under the Localism Act	120		120		120		120
Central Training							
Fund to meet non recurring corporate training initiatives	77		77		77		77
Hednesford Regeneration							
Balance of contribution received in relation to additional works required as part of regeneration scheme.	21		21		21		21
Environmental Improvements							
Reserve to assist improvements to the environmental infrastructure	94		94		94		94
Economic Development LEP							
Balance of monies relating to support provided to GB&S LEP	52		52		52		52
Project Development Reserve (LEP							
Rolling fund to develop business cases re LEP investment bids	100		100		100		100

OTHER GENERAL FUND EARMARKED RESERVES						
	1/04/18		1/04/19		1/04/20	1/04/21
	£'000		£'000		£'000	£'000
Apprenticeship Reserve						
Reserve to contribute to the employment costs of Council Apprenticeship Programme	61		61		61	61
LAMS						
Interest set a side re Local authority Mortgage Scheme	146		146		146	146
Homelessness						
Balances carried forward to fund additional homelessness prevention measures	63		63		63	63
Civic Duties and Hospitality						
Reserve to meet additional one off costs relating to civic Duties	24		12		12	12
Other	331		370		406	445
Total	2,378		2,198		2,163	2,171

Business Rates Retention - Retained Income				
		2018-19	2019-20	2020-21
<u>A.Business Rates Collection Fund</u>		£	£	£
Gross Rates		-40,203,780	-41,524,290	-45,441,230
Less	<u>Reliefs etc.</u>			
	Mandatory Relief	5,258,650	5,363,820	5,471,100
	Discretionary relief	137,880	140,640	143,450
	Exemptions	867,800	885,160	902,860
	Cost Of Collection	129,070	131,650	134,280
	Losses on collection	2,105,600	2,175,170	2,218,670
Business Rates Collectable		-31,704,780	-32,827,850	-36,570,870
Less	<u>amount due to</u>			
	Government	15,852,390	16,413,930	18,285,440
	County	2,853,430	2,954,510	3,291,380
	Fire	317,050	328,280	365,710
Net Business attributable to CCDC		-12,681,910	-13,131,130	-14,628,340
<u>B. General Fund determination of retained Business Rates</u>				
Net Business Rates attributable to CCDC		-12,681,910	-13,131,130	-14,628,340
less	Tariff	9,159,530	9,309,150	9,495,330
	Core Funding	2,929,600	2,994,580	3,054,470
	Growth	-592,780	-827,400	-2,078,540
Plus	New Burdens funding subject to Levy			
	Small Business Rates Relief	-1,206,960	-1,231,600	-1,255,720
Amount subject to levy		-1,799,740	-2,059,000	-3,334,260
	Levy	899,870	1,029,500	1,667,130
Business Rates Growth		-899,870	-1,029,500	-1,667,130
GBS Business Rates Pool Distribution		-290,810	-332,950	-540,180
Retained Business Rates				
	Core Funding	-2,929,600	-2,994,580	-3,054,470
	Growth	-899,870	-1,029,500	-1,667,130
	GBS Business Rates Pool Distribution	-290,810	-332,950	-540,180
		-4,120,280	-4,357,030	-5,261,780
Business Rates		-3,829,470	-4,024,080	-4,721,600
GBS Business Rates Pool Distribution		-290,810	-332,950	-540,180
		-4,120,280	-4,357,030	-5,261,780