

Please ask for: Mr M. Berry

Your Ref:

Extension No: 4589

My Ref:

E-Mail: mattberry@cannockchasedc.gov.uk

15 June, 2015

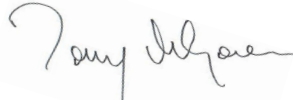
Dear Councillor,

**AUDIT & GOVERNANCE COMMITTEE
TUESDAY 23 JUNE, 2015, 4PM
ESPERANCE ROOM, CIVIC CENTRE, CANNOCK**

**A TRAINING SESSION FOR MEMBERS OF THE COMMITTEE WILL COMMENCE
AT 2PM, PRIOR TO THE FORMAL MEETING AT 4PM**

You are invited to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,



**T. McGovern
Managing Director**

To: Councillors

Witton, P.T. (Chairman)
Preece, J.T. (Vice-Chairman)

Bowater, J. Hardman, B.
Dudson, Miss M.J. Johnson, J.P.
Freeman, Miss M.A.

A G E N D A

PART 1

1. Apologies

2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

To declare any personal, pecuniary or disclosable pecuniary interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

3. Minutes

To approve the Minutes of the meeting held on 31 March, 2015 (enclosed).

4. Internal Audit Annual Audit Report 2014-15

Report of the Chief Internal Auditor (Item 4.1 – 4.3 + Appendix 1).

5. Review of the Effectiveness of Internal Audit, Internal Audit Charter and Quality Assurance & Improvement Programme

Report of the Head of Governance (Item 5.1 – 5.32).

6. Strategic Risk Register

Report of the Head of Governance (Item 6.1 – 6.12).

7. Annual Governance Statement 2014-15

Report of the Head of Governance (Item 7.1 – 7.22).

8. Annual Treasury Management Report 2014-15

Report of the Head of Finance (Item 8.1 – 8.9).

9. Planned Audit Fee for 2015-16

Letter of Grant Thornton, External Auditors (Item 9.1 – 9.4).