

Please ask for: Matt Berry

Your Ref:

Extension No: 4589

My Ref:

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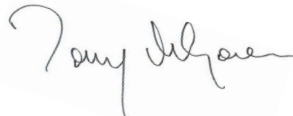
13 March, 2017

Dear Councillor,

**AUDIT & GOVERNANCE COMMITTEE
4:00PM, TUESDAY 21 MARCH 2017
ESPERANCE ROOM, CIVIC CENTRE, CANNOCK**

You are invited to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,



**T. McGovern
Managing Director**

To: Councillors

Witton, P.T. (Chairman)
Cartwright, Mrs. S.M. (Vice-Chairman)

Bowater, J. Johnson, J.P.
Buttery, M.S. Woodhead, P.E.
Grice, Mrs. D.

A G E N D A

PART 1

1. Apologies

2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

To declare any personal, pecuniary or disclosable pecuniary interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

3. Minutes

To approve the Minutes of the meeting held on 29 November, 2016 (enclosed).

4. Internal Audit Quarter 3 2016-17 Report

Report of the Chief Internal Auditor (Item 4.1 – 4.9).

5. Internal Audit Plan 2017-18

Report of the Chief Internal Auditor (Item 5.1 – 5.20).

6. External Quality Assessment Report for Internal Audit

Report of the Chief Internal Auditor (Item 6.1 – 6.15).

7. Cannock Chase District Council Certification Letter 2015-16

Letter of the External Auditors (Item 7.1 – 7.2).

8. Cannock Chase District Council Audit Plan 2016-17

Report of the External Auditors (Item 8.1 – 8.21).

9. Informing the Audit Risk Assessment for Cannock Chase District Council 2016-17

Report of the External Auditors (Item 9.1 – 9.21).