

CANNOCK CHASE COUNCIL

COUNCIL MEETING

WEDNESDAY, 10 DECEMBER 2008 AT 4.00 P.M.

COUNCIL CHAMBER, CIVIC CENTRE, BEECROFT ROAD, CANNOCK

(Note: At the request of the Safer & Stronger Communities Policy Development Committee, and following agreement by Cabinet, all Members are asked to wear a white ribbon to symbolise a commitment to tackling domestic violence against women. Members will be provided with a white ribbon on the day).

Notice is hereby given of the above mentioned meeting of the Council which you are summoned to attend for the purpose of transacting the business set out below:-

- 1. Apologies**
- 2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any personal or prejudicial interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

Members should refer to the guidance included as part of this agenda.

- 3. Minutes**

To confirm the Minutes of the meetings of the Council held on 24 September 2008, Minute Nos. 40-54 and 55, Page Nos. 31-40 and 41 and on 20 October 2008, Minute No. 56 and 57, Page Nos. 42 and 43-44

4. The Chairman's Announcements and Correspondence

5. Questions in Accordance with Rule 8

No questions have been submitted in accordance with Rule 8.

6. Appointment of Chairman and Vice-Chairman of the Joint Parking Committee

To consider the appointment of the Chairman and Vice-Chairman of the Joint Parking Committee for the remainder of the 2008/09 Municipal Year.

(The following Members have been appointed to serve on the Committee: Councillors G. Alcott, R. Easton, M.P. Freeman and A. Williams (Environment Leader)).

7. Part 1 Minutes of Cabinet, Committees and Panels

To (a) consider reports and determine recommendations and matters referred to the Council for specific determination and (b) receive for information details of resolutions in respect of powers and duties delegated by the Council in Part 1 Minutes of the following Cabinet, Committees, Committees and Panels: -

(a) Cabinet

- (i) 21 August 2008
Minutes 40 - 55
Page Nos. 16 – 23

(The recommendations referred to in Minute 44 relating to Housing Revenue Account Business Plan Projections were approved by Council on 24 September 2008).

- (ii) 18 September 2008
Minutes 56 - 66
Page Nos. 24 – 28

(The recommendation contained within Minute 63 relating to Housing Revenue Account Capital Programme 2008-09 and Minute 65 relating to Hednesford Public Toilets was approved by Council on 24 September 2008).

- (iii) 16 October 2008
Minutes 70 - 79
Page Nos. 31 – 36

Council is requested to consider the following recommendation contained within Minute 78(D) in relation to Bus Shelters:

"That Council be requested to consider the provision of a supplementary estimate of £2,500".

(b) Scrutiny Committee

- (i) 11 August 2008
Minutes 14 - 18
Page Nos. 9 – 11

(The recommendations referred to in Minute 17 relating to Appointment of Representative to Staffordshire County Council Health Scrutiny Committee were approved by Council on 24 September 2008).

- (ii) 22 September 2008
Minutes 19 - 25
Page Nos. 12 – 17

(c) Planning Control Committee

- (i) 10 September 2008
Minutes 30 - 34
Page Nos. 19 - 21

- (ii) 1 October 2008
Minutes 35 - 43
Page Nos. 22 - 25

- (iii) 22 October 2008
Minutes 44 - 48
Page Nos. 26 – 27

Council is requested to consider the following recommendation contained within Minute 48 in relation to Review of Procedures of Delegation of Decision-Making on Planning Applications:

“That Council be recommended to continue with the current scheme of delegation subject to extending the "call-in" arrangements to allow any Member of the Council to request that an application be considered by the Planning Control Committee”.

- (iv) 12 November 2008
Minutes 49 - 58
Page Nos. 28 - 32

(d) Audit and Governance Committee

- (i) 13 August 2008
Minutes 7 - 11
Page Nos. 6 - 8

- (e) Standards Committee
 - (i) 17 June 2008
Minutes 1 – 2
Page Nos. 1 - 2
- (f) Rate Relief Committee
 - (i) 3 March 2008
Minutes 4 – 5
Page Nos. 5 - 16
- (g) Chairman of the Council's Civic Committee
 - (i) 11 June 2008
Minutes 1 – 5
Page Nos. 1 - 2
- (h) Appeals & Complaints Panel
 - (i) 8 September 2008
Minute 46
Page No. 19
- (i) Cannock Community Forum
 - (i) 9 June 2008
Minutes 1 - 6
Page Nos. 1 - 3
- (j) Hednesford Community Forum
 - (i) 17 June 2008
Minutes 1 - 9
Page Nos. 1 - 4
- (k) Rugeley & Brereton Community Forum
 - (i) 16 June 2008
Minutes 1 - 13
Page Nos. 1 - 5
- (l) Heath Hayes, Norton Canes & Rawnsley Community Forum
 - (i) 2 June 2008
Minutes 1 - 8
Page Nos. 1 - 4

8. Recommendation Referred from the Standards Committee Held on 25 September 2008

Council is recommended to consider the following recommendation referred from the Standards Committee held on 25 September 2008 in relation to Gifts and Hospitality – A Protocol for Councillors:

“That Council be recommended to adopt the gifts and hospitality protocol for Councillors”.

A copy of the Gifts and Hospitality Protocol is included for Members consideration (Enclosure 8.1 – 8.8)

9. Changes to the Council’s Budget and Policy Framework

Council is requested to note that the report of the Constitution Working Group outlining proposed changes to the Council’s Budget and Policy Framework will be submitted to Council in January 2009.

10. Outcome of the Consultation on Potential Changes to the Electoral Cycle

Report of the Director of Governance (Enclosure 10)

11. Council Tax Base

Report of the Director of Governance (Enclosure 11)

12. Exclusion of the Public

The Chairman to propose the following motion:-

"That the public be excluded for the remainder of the meeting because of the likely disclosure of exempt information as defined in Paragraph 1, 3 and 5, Part I, Schedule 12A, Local Government Act, 1972."

13. Part 2 Minutes of Cabinet, Committees, Select Committees and Panels

To (a) consider reports and determine recommendations and matters referred to the Council for specific determination and (b) receive for information details of resolutions in respect of powers and duties delegated by the Council in Part 2 Minutes of the following Cabinet, Panels, Committees and Select Committees: -

(a) Cabinet

(i) 18 September 2008
Minutes 67 - 69
Page Nos. 29 – 30

(ii) 16 October 2008
Minutes 80 - 82
Page Nos. 37 – 38

(b) Appeals & Complaints Panel

- (i) 8 September 2008
Minutes 47 - 48
Page No. 20 - 23

S.G. Brown
Chief Executive

Civic Centre,
Beecroft Road,
Cannock.
WS11 1BG

2 December 2008

GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

DEFINITION OF WHAT IS A PERSONAL OR PREJUDICIAL INTEREST

A PERSONAL INTEREST is one where your well-being or financial position, or those of a relative or friend would be affected by the decision.

You automatically have a personal interest if you have given notice in the Register of Members' Interests under Paragraph 14 and 15, e.g. if you are appointed to an outside body by the Council.

A PREJUDICIAL INTEREST is where a member of the public knowing the facts would reasonably regard the interest as so significant that it would prejudice your judgement of the public interest.

PLEASE MAKE IT CLEAR WHETHER IT IS A PERSONAL OR PREJUDICIAL INTEREST.

It would be helpful if, prior to the commencement of the meeting, members informed Legal & Democratic Services Unit of any declarations of interest, of which you are aware. This will help in the recording of the declarations in the minutes of the meeting.

DECLARING INTERESTS AT FULL COUNCIL

The Code of Conduct only requires that personal interests (or personal and prejudicial interests) are declared where the matter to which the interest relates is being considered. Some items will be mentioned in the papers for full Council but are not actually being considered by Full Council. In particular, some items are mentioned as having been dealt with in Cabinet but are not actually mentioned or discussed at full Council. In such circumstances the Monitoring Officer's advice to Members is that there is no need to declare an interest unless the particular matter is mentioned or discussed. As a general rule, Members only need to declare an interest at full Council in the following circumstances:

- Where a matter is before the Council for a decision and/or
- Where the matter in which the Member has an interest is specifically mentioned or discussed at the Council meeting.