

Please ask for: Mr M. Berry **Your Ref:**
Extension No: 4589 **My Ref:**
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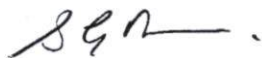
11 November 2013

Dear Councillor,

**AUDIT AND GOVERNANCE COMMITTEE
4.00 P.M., TUESDAY 19 NOVEMBER 2013
ESPERANCE ROOM, CIVIC CENTRE, CANNOCK**

You are invited to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,



**S.G. Brown
Chief Executive**

To: Councillors

Ball, G. D. (Chairman)
Bottomer, B. (Vice-Chairman)

Dudson, A. Johnson, J.
Gamble, B. Molineux, G. N.
Gilbert, P.

AGENDA

PART 1

1. **Apologies**
2. **Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any personal, pecuniary or disclosable pecuniary interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

3. **Minutes**

To approve the Minutes of the meeting held on 24 September 2013 (Enclosed).

4. **Annual Governance Statement – Quarter 2 Progress Report**

Report of the Head of Governance (Item 4.1 – 4.8).

5. **Internal Audit – Quarter 2 Report 2013-14**

Report of the Chief Internal Auditor (Item 5.1 – 5.14).

6. **Strategic Risk Register**

Report of the Head of Governance (Item 6.1 – 6.14).

7. **Annual Audit Letter 2012-13**

Report of the External Auditor (Item 7.1 – 7.14).