

CANNOCK CHASE COUNCIL
ANNUAL COUNCIL MEETING
WEDNESDAY, 25 MAY, 2011 AT 4.00 P.M.
COUNCIL CHAMBER, CIVIC CENTRE, BEECROFT ROAD, CANNOCK

Notice is hereby given of the above mentioned meeting of the Council which you are summoned to attend for the purpose of transacting the business set out below:-

Prior to the commencement of the formal business the following will take place:

- Outgoing Chairman's Remarks.
- Youth Endeavour Award presentation.

Following the conclusion of the meeting, photographs will be taken of the new Chairman, Committee Chairmen and Members.

AGENDA

PART 1

1. Apologies

2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

To declare any personal or prejudicial interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

Under the Code of Conduct, if you declare a personal interest, you may remain in the meeting, take part in the debate and vote. If you declare a personal and prejudicial interest, and you have not obtained a dispensation from the Council's Standards Committee, you must withdraw from the meeting and not take any part in the debate unless the public are also allowed to attend the meeting to make representations, answer questions or give evidence relating to the business on the agenda. In such circumstance, whilst you are entitled to make representations, answer questions or give evidence, you must withdraw from the meeting and take no part in the debate or the decision making process.

3. Chairman of the Council

To elect a Chairman of the Council for the Municipal year 2011-12.

4. Vice-Chairman of the Council

To elect a Vice-Chairman of the Council for the Municipal year 2011-12.

5. Minutes

To confirm the Minutes of the meeting of the Council held on 6 April, 2011, Minute Nos. 96 – 109 and 110, Page Nos. 63 – 69 and 70.

6. The Chairman's Announcements and Correspondence

7. Amendments to the Constitution

Report of the Monitoring Officer (Enclosure 7.1 – 7.5, plus attachments).

8. Leader of the Council

To elect a Leader of the Council in accordance with the Constitution.

9. Form and Composition of the Cabinet

To receive notification from the Leader of the Council of the number and identity of Cabinet Members, their portfolios and the allocation of responsibilities.

10. Leader of the Opposition

To receive confirmation of acceptance of office of the Leader of the Opposition.

11. Form and Composition of the Shadow Cabinet

To receive notification from the Leader of the Opposition of the number and identity of Shadow Cabinet Members, their portfolios and the allocation of responsibilities.

12. Allocation of Seats to Political Groups to Committees and Other Bodies

Report of the Chief Executive (Enclosure 12.1 – 12.5, plus attachment).

13. Appointment of Members, Chairmen and Vice-Chairmen to the Council's Committees, Sub-Committees and Other Bodies

Council is requested to consider:

- (i) The appointment of Chairman and Vice-Chairman to Committees provided that advance notification of any Political Group's proposed Chairman, Vice-Chairman and membership has been circulated by the Proper Officer to all Members at least 24 hours prior to the Annual Meeting;
- (ii) The appointment of Councillors to Committees as proposed by each of the Group Leaders.

(A schedule setting out the proposed Committee memberships together with the nominations for Committee Chairmen and Vice-Chairmen, as submitted by each of the political groups, will be circulated at the meeting).

14. Representatives on Outside Bodies

Report of the Chief Executive (Enclosure 14.1 – 14.5, plus attachments).

(A schedule of outside bodies, together with the nominations received by each of the Political groups, will be circulated at the meeting).

15. Recommendation Referred from the Planning Control Committee held on 31 March, 2011

"That Council be recommended to amend the Local Protocol for Planning Decision Making which forms part of the Constitution in order to extend the time limit on public speaking at the Planning Control Committee from 5 minutes to 10 minutes for a temporary 12 month trial period."



S.G. Brown
Chief Executive

Civic Centre,
Becroft Road,
Cannock.
WS11 1BG