

CANNOCK CHASE COUNCIL

COUNCIL MEETING

WEDNESDAY, 26 AUGUST 2009 AT 4.00 P.M.

COUNCIL CHAMBER, CIVIC CENTRE, BEECROFT ROAD, CANNOCK

Notice is hereby given of the above mentioned meeting of the Council which you are summoned to attend for the purpose of transacting the business set out below:-

- 1. Apologies**
- 2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any personal or prejudicial interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

Members should refer to the guidance included as part of this agenda.

- 3. Minutes**

To confirm the Minutes of the meeting held on 24 June 2009, Minute Nos. 14 – 22 and 23, Page Nos. 11 – 15 and 16.

- 4. The Chairman's Announcements and Correspondence**

- 5. Questions in Accordance with Rule 8**

The following questions has been submitted in accordance with Rule 8:

Question submitted by Councillor C.W.J. Morgan

"Would the Environmental Sustainability Leader please give the revised income and expenditure figures for allotments for the financial year 2007-08. Would he also tell us the percentage increase required to rents to cover the actual cost of the service".

The Environmental Sustainability Leader, Councillor A. Williams, will provide a response.

Question submitted by Councillor J.T. Kraujalis

"I note that the Council has been forced to reduce Council Allotment Holder's rents. I also note that they have dressed up it's embarrassment by calling it a rent freeze for three months; as if they were doing the allotment holder's a favour.

The removal of the previous help has fallen on those allotment holders who can least afford the consequential rises in rent; those on low incomes and fixed incomes like pensioners.

Will the Council now admit it was wrong and follow the example of all other Council's up and down the Country and help rather than hinder allotment holders by re-instating the previous subsidy/support?"

The Environmental Sustainability Leader, Councillor A. Williams, will provide a response.

6. Part 1 Minutes of Cabinet, Committees, Forums and Panels

To (a) consider reports and determine recommendations and matters referred to the Council for specific determination and (b) receive for information details of resolutions in respect of powers and duties delegated by the Council in Part 1 Minutes of the following Cabinet, Committees, Forums and Panels: -

(a) Cabinet

- (i) 25 June 2009
Minutes 1 - 10
Page Nos. 1 - 5
- (ii) 23 July 2009
Minutes 12 - 24
Page Nos. 9 - 16

(b) Scrutiny Committee

- (i) 21 April 2009
Minutes 43 - 52
Page Nos. 31 - 36
- (ii) 13 July 2009 (Agreed Minutes)
Minutes 1 - 17
Page Nos. 1 - 10

- (c) Planning Control Committee
 - (i) 17 June 2009
Minutes 6 - 11
Page Nos. 4 - 6
 - (ii) 8 July 2009
Minutes 12 - 13
Page Nos. 7 - 8
- (d) Licensing & Public Protection Committee
 - (i) 29 January 2009
Minutes 13 - 14
Page No. 21
 - (ii) 12 May 2009
Minutes 19 - 20
Page Nos. 27
 - (iii) 1 June 2009
Minute 1
Page Nos. 1
 - (iv) 19 June 2009
Minute 3
Page No. 4
 - (v) 7 July 2009
Minute 6
Page No. 10
- (e) Audit and Governance Committee
 - (i) 31 March 2009
Minutes 28 - 29
Page Nos. 23 - 24
- (f) Standards Committee
 - (i) 16 December 2008
Minutes 8 - 10
Page Nos. 6 - 10
- (g) Appeals & Complaints Panel
 - (i) 19 May 2009
Minutes 65 - 66
Page No. 86

- (ii) 3 June 2009
Minutes 1 - 2
Page No. 1
- (h) Cannock Community Forum
 - (i) 24 February 2009
Minutes 28 - 35
Page Nos. 17 – 21
- (i) Heath Hayes, Norton Canes and Rawnsley Community Forum
 - (i) 3 March 2009
Minutes 24 - 29
Page Nos. 14 - 16
- (j) Rugeley and Brereton Community Forum
 - (i) 9 March 2009
Minutes 44 - 56
Page Nos. 22 - 27
- (k) Appointments Panel
 - (i) 16 June 2009 (and reconvened on 9 July 2009)
Minutes 1 – 3 and 5 - 6
Page Nos. 1 – 2 and 4
- (l) Chairman of the Council's Civic Committee

The Head of Legal and Democratic Services will provide an update with regard to the Minutes of the Chairman of the Council's Civic Committee held on 17 March 2009.

7. Recommendations Referred from Cabinet held on 25 June 2009

Council is requested to consider the following recommendation referred from Cabinet held on 25 June 2009 in relation to 'Corporate Communications Strategy 2009-12':

"That Council be recommended to approve the document and formally adopts the Corporate Communications Strategy 2009-2012."

(A copy of the report considered by Cabinet is available from the Members Portal or from Democratic Services on request).

8. 2008-09 Annual Performance Report

Report of the Chief Executive (Enclosure 8.1 – 8.14)

9. Data Protection Act – New Policy

Report of the Chief Executive (Enclosure 9.1 – 9.4)

10. Exclusion of the Public

The Chairman to propose the following motion:-

"That the public be excluded for the remainder of the meeting because of the likely disclosure of exempt information as defined in Paragraph 1, 2, 3 and 4, Part I, Schedule 12A, Local Government Act, 1972."

11. Part 2 Minutes of Cabinet, Committees, Forums and Panels

To (a) consider reports and determine recommendations and matters referred to the Council for specific determination and (b) receive for information details of resolutions in respect of powers and duties delegated by the Council in Part 2 Minutes of the following Cabinet, Committees, Forums and Panels: -

(a) Cabinet

- (i) 25 June 2009
Minute 11
Page Nos. 6 - 8

- 23 July 2009
Minute 24
Page No. 17

(b) Licensing & Public Protection Committee

- (i) 29 January 2009
Minute 15
Page Nos. 22 - 23

- (ii) 12 May 2009
Minutes 21 - 23
Page No. 28 - 34

- (iii) 1 June 2009
Minute 2
Page Nos. 2 - 3

- (iv) 19 June 2009
Minutes 4 - 5
Page Nos. 5 - 9

- (v) 7 July 2009
Minute 7
Page Nos. 11 -12

(c) Appeals and Complaints Panel

(i) 19 May 2009
Minute 67
Page No. 87 - 92

(ii) 3 June 2009
Minute 65
Page No. 2 - 4

(d) Appointments Panel

(i) 16 June 2009 (and reconvened on 9 July 2009)
Minutes 4 and 7 - 8
Page Nos. 3 and 5 - 6

(The recommendation referred to in Minute 8 will be the subject of a report to Council in September 2009).

12. Recommendations Referred from Cabinet held on 25 June 2009

Council is requested to consider the following recommendation referred from Cabinet held on 25 June 2009 in relation to 'Cannock Town Centre Redevelopment – EU Procurement Theatre and Markets Future Provision':

(A) That Council be recommended to exempt the application of the Council's Contract Procedure Rules that would ordinarily apply to the procurement process relating to the Cannock Town Centre Regeneration Project and authorise, subject to paragraph (B) below, the Deputy Chief Executive (or anyone duly authorised by him) to determine and implement an alternative tendering framework based on the 'Competitive Dialogue' procedure.

(A copy of the report considered by Cabinet is available from the Members Portal or from Democratic Services on request).

13. Pay and Grading Structure for Craft Employees

Not for publication report of the Director of Service Improvement (Enclosure 13.1 – 13.48)

14. Equal Pay Claims

Not for publication report of the Chief Executive (Enclosure 14)



S.G. Brown
Chief Executive

Civic Centre,
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18 August 2009

GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

DEFINITION OF WHAT IS A PERSONAL OR PREJUDICIAL INTEREST

A PERSONAL INTEREST is one where your well-being or financial position, or those of a relative or friend would be affected by the decision.

You automatically have a personal interest if you have given notice in the Register of Members' Interests under Paragraph 14 and 15, e.g. if you are appointed to an outside body by the Council.

A PREJUDICIAL INTEREST is where a member of the public knowing the facts would reasonably regard the interest as so significant that it would prejudice your judgement of the public interest.

PLEASE MAKE IT CLEAR WHETHER IT IS A PERSONAL OR PREJUDICIAL INTEREST.

It would be helpful if, prior to the commencement of the meeting, members informed Legal & Democratic Services Unit of any declarations of interest, of which you are aware. This will help in the recording of the declarations in the minutes of the meeting.

DECLARING INTERESTS AT FULL COUNCIL

The Code of Conduct only requires that personal interests (or personal and prejudicial interests) are declared where the matter to which the interest relates is being considered. Some items will be mentioned in the papers for full Council but are not actually being considered by Full Council. In particular, some items are mentioned as having been dealt with in Cabinet but are not actually mentioned or discussed at full Council. In such circumstances the Monitoring Officer's advice to Members is that there is no need to declare an interest unless the particular matter is mentioned or discussed. As a general rule, Members only need to declare an interest at full Council in the following circumstances:

- Where a matter is before the Council for a decision and/or
- Where the matter in which the Member has an interest is specifically mentioned or discussed at the Council meeting.