

Please ask for: Mrs. C. Bowker

Your Ref:

Extension No: 4589

My Ref: CB

E-Mail: catherinebowker@cannockchasedc.gov.uk

8 September 2009

Dear Councillor,

**ACCESS TO EDUCATION, SKILLS AND EMPLOYMENT POLICY DEVELOPMENT COMMITTEE  
4.00 PM WEDNESDAY, 16 SEPTEMBER 2009  
ESPERANCE ROOM, CIVIC CENTRE, CANNOCK**

You are invited to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,



**S.G. Brown**  
Chief Executive

To: Councillors

Mawle, D. L. (Chairman)  
Burnett, G. (Vice-Chairman)

Burnett, J.  
Davies, D. N.  
Dixon, D. I.  
Green, M. R.

Holder, M. J.  
Thomas, D.  
Williams, Mrs. P.

# AGENDA

## PART 1

1. **Apologies**

2. **Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any personal or prejudicial interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

Under the Code of Conduct, if you declare a personal interest, you may remain in the meeting, take part in the debate and vote. If you declare a personal and prejudicial interest, and you have not obtained a dispensation from the Council's Standards Committee, you must withdraw from the meeting and not take any part in the debate unless the public are also allowed to attend the meeting to make representations, answer questions or give evidence relating to the business on the agenda. In such circumstance, whilst you are entitled to make representations, answer questions or give evidence, you must withdraw from the meeting and take no part in the debate or the decision making process.

3. **Minutes**

To approve the Minutes of the meeting held on 15 June, 2009 (Enclosed)

4. **2009/2010 Quarter 1 Performance and Finance Report**

Report of Deputy Chief Executive (Enclosure 4.1 – 4.6)

5 **Response to Recession**

An Update on Information and Activities in response to the recession will be provided

(A copy of the Staffordshire Economic Bulletin No. 8, is enclosed for information)

6. **Recommendations of the Access to Skills, Economic Development & Enterprise Policy Development Committee for 2008-09**

Consideration of 2008/09 Policy Development Committee's recommendations to Cabinet.

(Annex 1 of the Deputy Chief Executive's Report to Cabinet on 25 June, 2009 is enclosed

Cabinet Resolved:-

'That the links between the recommendations and the Council's approved Priority Delivery Plans be noted, and that the Access to Education, Skills and Employment Policy Development Committee be requested to consider as part of their 2009/10 work programme on the Priority Delivery Plans which, if any, of the recommendations they wish to monitor and progress.'

