

Please ask for: Miss. J. Tunncliffe

Your Ref:

Extension No: 4623

My Ref: JT

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18 December, 2009

Dear Councillor,

**ACCESS TO EDUCATION, SKILLS AND EMPLOYMENT POLICY DEVELOPMENT COMMITTEE  
4.00 P.M., MONDAY 4 JANUARY, 2010  
ESPERANCE ROOM, CIVIC CENTRE, CANNOCK**

You are invited to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,



**S.G. Brown  
Chief Executive**

To: Councillors

Mawle, D. L. (Chairman)  
Burnett, G. (Vice-Chairman)

Burnett, J.  
Davies, D. N.  
Dixon, D. I.  
Green, M. R.

Holder, M. J.  
Thomas, D.  
Williams, Mrs. P.

# A G E N D A

## PART 1

1. **Apologies**

2. **Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any personal or prejudicial interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

Under the Code of Conduct, if you declare a personal interest, you may remain in the meeting, take part in the debate and vote. If you declare a personal and prejudicial interest, and you have not obtained a dispensation from the Council's Standards Committee, you must withdraw from the meeting and not take any part in the debate unless the public are also allowed to attend the meeting to make representations, answer questions or give evidence relating to the business on the agenda. In such circumstance, whilst you are entitled to make representations, answer questions or give evidence, you must withdraw from the meeting and take no part in the debate or the decision making process.

3. **Minutes**

To approve the Minutes of the meeting held on 16 September, 2009 (Enclosed)

4. **2009/2010 Quarter 2 Performance and Finance Report**

Report of Deputy Chief Executive (Enclosure 4.1 – 4.6)

5. **Update on the Impact of the Recession**

Briefing Note of the Head of Planning and Regeneration (Enclosure 5.1 – 5.11).

(Copies of the Staffordshire Economic Bulletin No. 11, and the Report of the West Midlands Leaders Board "Cannock Chase and the Recession – Case Study" are enclosed for information)

6. **Educational Achievement regarding the Committee's Report to Compare Achievement between Key Stage 2 and 4**

An update will be provided at the meeting when it is hoped to have performance figures for the last academic year.