

Please ask for: Mrs. W. Rowe

Your Ref:

Extension No: 4584

My Ref:

E-Mail: wendyrowe@cannockchasedc.gov.uk

23 January 2012

Dear Councillor,

**RATE RELIEF COMMITTEE
4.00PM TUESDAY 31 JANUARY 2012
ESPERANCE ROOM, CIVIC CENTRE, CANNOCK**

You are invited to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,



**S.G. Brown
Chief Executive**

To: Councillors

Rowley, J. (Chairman)
Kraujalis, J.T. (Vice-Chairman)

Alcott, G.
Bernard, J.D.
Davis, Mrs. M.A.

Easton, R.
Grocott, M.R.

A G E N D A

PART 1

- 1. Apologies**
- 2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any personal or prejudicial interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

Under the Code of Conduct, if you declare a personal interest, you may remain in the meeting, take part in the debate and vote. If you declare a personal and prejudicial interest, you must withdraw from the meeting and not take any part in the debate.

- 3. Minutes**

To approve the Minutes of the meeting held on 29 September, 2011 (enclosed).

- 4. National Non-Domestic Rates – Charitable Relief**

Report of the Head of Financial Management (Enclosure 4.1 – 4.38).