

17 April, 2007

Dear Councillor,

**CHAIRMAN OF THE COUNCIL'S CIVIC COMMITTEE**  
**4.00 P.M., FRIDAY, 27 APRIL, 2007**  
**DATTELN ROOM, CIVIC CENTRE, CANNOCK**

I am writing to invite you to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,

**S.G. Brown**  
**Chief Executive**

To: Councillors

Bennett, K.L. (Chairman)  
Easton, R. (Vice-Chairman)

Alcott, G.	Stretton, Mrs. P.Z.
Bernard, Mrs. A.F.	Todd, Mrs. D.M.
Molineux, G.N.	

**A G E N D A**

**PART 1**

1. **Apologies**
2. **Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**  
  
To declare any personal or prejudicial interests in accordance with the Code of Conduct and any possible contravention under Section 106 of the Local Government Finance Act 1992.
3. **Minutes**  
  
To approve the Minutes of the meeting held on 9 February, 2007 (enclosed).
4. **Cannock and Datteln Miners Club**  
  
To consider arrangements for the welcome of visitors from Germany on 15 June 2007.
5. **Chairman's Charity Ball**  
  
To consider an update on the Chairman's Charity Ball held on 3 March 2007 (Enclosure 5.1).
6. **Chairman's Hospitality Guidance**  
  
To consider draft guidance notes on proposed Chairman's Hospitality Expenditure (Enclosure 6.1 – 6.5).