

**Please ask for:** Mrs. C. Bowker

**Your Ref:**

**Extension No:** 4589

**My Ref:** CB

**E-Mail:** catherinebowker@cannockchasedc.gov.uk

8 August, 2011

Dear Councillor,

**LICENSING SUB-COMMITTEE  
10.00 A.M., TUESDAY, 16 AUGUST, 2011  
BAR END OF BALLROOM, CIVIC CENTRE, CANNOCK**

You are invited to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,



**S.G. Brown  
Chief Executive**

To: Councillors

Allen, F.W.C.  
Burnett, J.  
Todd, Mrs. D.

# **A G E N D A**

## **PART 1**

- 1. Appointment of Chairman**
- 2. Apologies and Reconstitution of Membership**

The Council will only allow licensing decisions to be taken by a minimum of three Councillors. In the event of one Member being unable to attend, their place will be substituted by another Member taken from the membership of the full Licensing/Public Protection Committee. In the event of this substitution taking place, all parties will be informed of the change of membership at the beginning of the hearing.

- 3. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any personal or prejudicial interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

Under the Code of Conduct, if you declare a personal interest, you may remain in the meeting, take part in the debate and vote. If you declare a personal and prejudicial interest, and you have not obtained a dispensation from the Council's Standards Committee, you must withdraw from the meeting and not take any part in the debate unless the public are also allowed to attend the meeting to make representations, answer questions or give evidence relating to the business on the agenda. In such circumstance, whilst you are entitled to make representations, answer questions or give evidence, you must withdraw from the meeting and take no part in the debate or the decision making process.

- 4. Licensing Act 2003 – Application for a Premises Licence – Malthurst Rugeley, Jet Petrol Station**

Report of Head of Environmental Health (Enclosure 4.1 – 4.22)