

Please ask for: Miss J. Tunnicliffe Your Ref:
Extension No: 4623 My Ref: JT
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15 June 2007

Dear Councillor,

ACCESS TO SKILLS, ECONOMIC DEVELOPMENT AND ENTERPRISE SELECT COMMITTEE
4.00 P.M., TUESDAY, 26 JUNE 2007
DATTELN ROOM, CIVIC CENTRE, CANNOCK

You are invited to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,

S.G. Brown
Chief Executive

To: Councillors:

Ansell, Mrs. P.A. (Chairman)
Bennett, K.L. (Vice-Chairman)

Carr, I.R. Faulkner, B.J.
Davies, D.N. Holder M.J.
Dixon, D.I. Jones, R.

AGENDA

PART 1

1. **Apologies**
2. **Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any personal or prejudicial interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

3. **Minutes**

To receive for information the Minutes of the Access to Skills and Economic Development Select Committee held on 30 April 2007.

4. **Presentation on the Role and Functions of the Access to Skills, Economic Development and Enterprise Select Committee**

To receive a presentation regarding the role and functions of the Select Committee.

5. **Determination of Work Programme 2007/08**

To determine the Work Programme of the Select Committee for 2007/08.