

Please ask for: Mrs. C. Bowker

Your Ref:

Extension No: 4589

My Ref: CB

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10 August, 2012

Dear Councillor,

**AUDIT AND GOVERNANCE COMMITTEE
4.00 P.M., MONDAY, 20 AUGUST, 2012
ESPERANCE ROOM, CIVIC CENTRE, CANNOCK**

You are invited to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,



**S.G. Brown
Chief Executive**

To: Councillors

Ball, G. D. (Chairman)
Gamble, B. (Vice-Chairman)

Anslow, C.
Bennett, C.
Bottomer, B.

Gilbert, P.
Molineux, G. N.

A G E N D A

PART 1

- 1. Apologies**
- 2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any personal or pecuniary interests in accordance with the Code of Conduct.

Under the Code of Conduct, if you declare a personal interest, you may remain in the meeting, take part in the debate and vote. If you declare a personal and pecuniary interest, you must withdraw from the meeting and not take any part in the debate.

- 3. Minutes**

To approve the Minutes of the meeting held on 26 June, 2012 (Enclosed).

- 4. Internal Audit Quarter 1 Report for 2012-13**

Report of the Chief Internal Auditor (Enclosure 4.1 – 4.2 and Appendix).

- 5. Strategic Risk Register**

Report of the Head of Governance (Enclosure 5.1 – 5.4 and Appendices).

- 6. Annual Governance Statement Progress Report**

Report of the Head of Governance (Enclosure 6.1 – 6.3 and Appendix).