

Please ask for: Miss J. Tunncliffe

Your Ref:

Extension No: 4623

My Ref: JT

E-Mail: JoannaTunncliffe@cannockchasedc.gov.uk

31 August, 2006

Dear Councillor,

**APPEALS AND COMPLAINTS PANEL
10.00 A.M., FRIDAY, 8 SEPTEMBER, 2006
ESPERANCE ROOM, CIVIC CENTRE, CANNOCK**

I am writing to invite you to attend this meeting for consideration of the matters itemised in the following Agenda.

A copy of the Terms of Reference of the Appeals and Complaints Panel is enclosed.

Yours sincerely,

**S. G. Brown
Chief Executive**

To: Councillors

Allen, F.W.C.
Ansell, Mrs. P.A.
Butler, R.D.

Grice, Mrs. D.
Whitehouse, Mrs. G.M.

AGENDA

PART 1

1. **Appointment of Chairman**
2. **Apologies**
3. **Declarations of Interests of Members in Contracts and other Matters and Restriction on Voting by Members.**

To declare any personal or prejudicial interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

4. **Exclusion of Public**

The Chairman to move:-

That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information as defined in Paragraphs 2 and 3, Part I, Schedule 12A, Local Government Act, 1972 (as amended).

PART 2

5. **Homelessness Appeal**

Not for Publication Report of the Head of Housing (Enclosure 5.1 – 5.3)