



Cannock Chase Council

Council Meeting

Wednesday 16 February 2022 at 6:00pm

Meeting to be held in the Ballroom, Civic Centre, Cannock

Part 1

Copies of the relevant budget reports considered by Cabinet can be viewed on the [2 February 2022 Cabinet](#) meeting page on the Council's website.

The relevant Cabinet resolutions from that meeting are attached as an Appendix to this Agenda.

Notice is hereby given of the above-mentioned meeting of the Council which you are summoned to attend for the purpose of transacting the business set out below:-

- 1. Apologies**
- 2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any interests in accordance with the Code of Conduct.
Members should refer to the guidance included as part of this agenda.
- 3. Minutes**

To confirm the Minutes of the Council Meeting held on 15 December 2021, Minute Nos. 52 – 62; Page Nos. 36 – 40.
- 4. The Chairman's Announcements and Correspondence**

To receive any Announcements and Correspondence from the Chairman of the Council.

5. The Leader's Announcements and Correspondence

To receive any Announcements and Correspondence from the Leader of the Council.

6. Appointment of Interim Section 151 Officer

Report of the Leader of the Council (Item 6.1 - 6.3).

7. Housing Revenue Account Budgets and Capital Programmes 2021/22 to 2024/25: Cabinet Resolutions

Council is requested to consider recommendations referred from the Cabinet meeting held on 2 February 2022, in respect of the Housing Revenue Account Budgets and Capital Programme 2021/22 to 2024/25 (an extract from the Minutes of the Cabinet meeting is attached for information):

- (i) Housing Revenue Account Budgets 2021/22 to 2024/25.
- (ii) Housing Revenue Account Capital Programmes 2021/22 to 2024/25.

8. 2022/23 to 2024/25 Budget Process Procedural Rules

Joint Report of the Head of Finance and the Council Solicitor (Item 8.1 – 8.6).

9. Budgets 2022 to 2025: Cabinet Resolutions

Council is requested to consider recommendations referred from the Cabinet meeting held on 2 February 2022, in respect of the General Fund Revenue Budget and Capital Programme 2022-2025, and the Treasury Management Strategy, Minimum Revenue Provision Policy and Annual Investment Strategy 2022/23 (an extract from the Minutes of the Cabinet meeting is attached for information):

- (i) General Fund Revenue Budget and Capital Programme 2022-2025.
- (ii) Treasury Management Strategy, Minimum Revenue Provision Policy, and Annual Investment Strategy 2022/23.

The Council Tax Resolution will be submitted to the 2 March 2022 Council meeting following the final agreement of the budget and receipt of all relevant Precepts.

In accordance with paragraph 2.3 of the Budget and Policy Framework Procedure Rules, consideration will also be given to any valid alternative proposals presented by Political Groups and individual Council Members as a referral back to Cabinet.

Any alternative balanced budget proposals submitted to the Chief Executive by the deadline of 4:00pm, Tuesday 8 February 2022 will be circulated to all Members by 4:00pm, Wednesday 9 February 2022.



**T. Clegg
Chief Executive**

8 February 2022

Guidance on Declaring Personal, Pecuniary, and Disclosable Pecuniary Interests at Meetings

Definition of what is a Personal, Pecuniary and Disclosable Pecuniary Interest

A Personal Interest is one where your well-being or financial position, or those of a member of your family or any person with whom you have a close association would be affected to a greater extent than the majority of Council Taxpayers, ratepayers, or inhabitants of the electoral ward(s) affected by the decision. You automatically have a personal interest if you have given notice in the Register of Members' Interests, e.g., if you are appointed to an outside body by the Council.

A Pecuniary Interest is a personal interest where the matter

- a) affects your financial position or that of a member of your family or any person with whom you have a close association or a body in which you have registered in the Register of Members Interests or
- b) relates to the determining of any consent, licence, permission, or registration in relation to you or any person with whom you have a close association or a body in which you have registered in the Register of Members Interests

and, in either case, where a member of the public knowing the facts would reasonably regard the interest as so significant it is likely to affect your judgement of the public interest

A Disclosable Pecuniary Interest is an interest of yourself or your partner (which means spouse or civil partner, a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners) in respect of employment, office, trade, profession or vocation carried out for profit or gain; sponsorship; contracts; land; licences; corporate tenancies; or securities, as defined with the Localism Act, 2011.

Please make it clear whether it is a Personal, Pecuniary or Disclosable Pecuniary Interest

It would be helpful if, prior to the commencement of the meeting, Members informed the Monitoring Officer of any declarations of interest, of which you are aware. This will help in the recording of the declarations in the Minutes of the meeting.

Declaring Interests at Full Council

The Code of Conduct requires that personal interests where you have a personal interest in any business of the Council, and where you are aware or ought reasonably to be aware of the existence of the personal interest, and you attend a meeting of the Council at which the business is considered, you must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

Some items will be mentioned in the papers for full Council but are not actually being considered by Full Council. In such circumstances the Monitoring Officer's advice to Members is that there is no need to declare an interest unless the particular matter is mentioned or discussed. As a general rule, Members only need to declare an interest at full Council in the following circumstances:

- Where a matter is before the Council for a decision and/or
- Where the matter in which the Member has an interest is specifically mentioned or discussed at the Council meeting.