

CANNOCK CHASE COUNCIL

COUNCIL MEETING

WEDNESDAY, 3 NOVEMBER, 2010 AT 4.00 P.M.

COUNCIL CHAMBER, CIVIC CENTRE, BEECROFT ROAD, CANNOCK

Notice is hereby given of the above mentioned meeting of the Council which you are summoned to attend for the purpose of transacting the business set out below:-

1. Apologies

2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

To declare any personal or prejudicial interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

Members should refer to the guidance included as part of this agenda.

3. Minutes

To confirm the Minutes of the Council meeting held on 29 September, 2010, Minute Nos. 39 to 49 and 50, Page Nos. 27 to 32 and 33.

4. The Chairman's Announcements and Correspondence

5. Questions in Accordance with Rule 8

No questions have been submitted in accordance with Rule 8.

6. Part 1 Minutes of Cabinet, Committees and Panels

To (a) consider reports and determine recommendations and matters referred to the Council for specific determination and (b) receive for information details of resolutions in respect of powers and duties delegated by the Council in Part 1 Minutes of the following Cabinet, Committees, Panels and Forums: -

- (a) Cabinet
 - (i) 16 September, 2010
Minutes 42 - 52
Page Nos. 27 - 30
- (b) Planning Control Committee
 - (i) 8 September, 2010
Minutes 43 - 51
Page Nos. 16 - 21
- (c) Licensing and Public Protection
 - (i) 29 June, 2010
Minutes 1 – 4
Page No. 1
 - (ii) 16 July, 2010
Minutes 9 – 11
Page No. 8
- (d) Audit and Governance Committee
 - (i) 16 August, 2010
Minutes 10 - 16
Page Nos. 6 - 8
- (e) Health Scrutiny Committee
 - (i) 13 September, 2010
Minutes 10 - 16
Page Nos. 6 - 10
- (f) Standards
 - (i) 4 February, 2010
Minutes 18 - 21
Page Nos. 10 – 11

(g) Appeals and Complaints Panel

- (i) 4 October, 2010
Minutes 1 - 4
Page No. 1

(h) Rate Relief Committee

- (i) 6 July, 2010
Minutes 10 - 14
Page Nos. 17 - 18

(i) Hednesford Community Forum

- (i) 10 June, 2010
Minutes 1 – 12
Page Nos. 1 – 7

7. Recommendation Referred from Cabinet Held on 20 October, 2010

In respect of Shared Services – Cannock Chase District Council and Stafford Borough Council, delegation of functions:

“That the Council be recommended to accept the delegation by the Executive of Stafford Borough Council of the Building Control Functions listed at APPENDIX 2 (of the report to Cabinet) to the Executive of Cannock Chase District Council.”

8. Changes to Executive Arrangements

Report of the Monitoring Officer (Enclosure 8.1 – 8.8, plus attachments)

9. Exclusion of the Public

The Chairman to propose the following motion:-

"That the public be excluded for the remainder of the meeting because of the likely disclosure of exempt information as defined in Paragraph 2, 3 and 4, Part I, Schedule 12A, Local Government Act, 1972."

10. Part 2 Minutes of Cabinet, Committees, Select Committees and Panels

To (a) consider reports and determine recommendations and matters referred to the Council for specific determination and (b) receive for information details of resolutions in respect of powers and duties delegated by the Council in Part 2 Minutes of the following Cabinet, Committees, Forums and Panels: -

(a) Cabinet

- (i) 16 September, 2010

Minutes 53 - 54
Page Nos. 31 - 32

(b) Licensing and Public Protection

(i) 29 June, 2010
Minutes 5 – 8
Page Nos. 2 – 7

(ii) 16 July, 2010
Minute 12
Page Nos. 9 – 11

(c) Appeals and Complaints Panel

(i) 4 October, 2010
Minute 5
Page Nos. 2 - 5



S.G. Brown
Chief Executive

Civic Centre,
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26 October, 2010

GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

DEFINITION OF WHAT IS A PERSONAL OR PREJUDICIAL INTEREST

A PERSONAL INTEREST is one where your well-being or financial position, or those of a relative or friend would be affected by the decision.

You automatically have a personal interest if you have given notice in the Register of Members' Interests under Paragraph 14 and 15, e.g. if you are appointed to an outside body by the Council.

A PREJUDICIAL INTEREST is where a member of the public knowing the facts would reasonably regard the interest as so significant that it would prejudice your judgement of the public interest.

PLEASE MAKE IT CLEAR WHETHER IT IS A PERSONAL OR PREJUDICIAL INTEREST.

It would be helpful if, prior to the commencement of the meeting, members informed Legal & Democratic Services Unit of any declarations of interest, of which you are aware. This will help in the recording of the declarations in the minutes of the meeting.

DECLARING INTERESTS AT FULL COUNCIL

The Code of Conduct only requires that personal interests (or personal and prejudicial interests) are declared where the matter to which the interest relates is being considered. Some items will be mentioned in the papers for full Council but are not actually being considered by Full Council. In particular, some items are mentioned as having been dealt with in Cabinet but are not actually mentioned or discussed at full Council. In such circumstances the Monitoring Officer's advice to Members is that there is no need to declare an interest unless the particular matter is mentioned or discussed. As a general rule, Members only need to declare an interest at full Council in the following circumstances:

- Where a matter is before the Council for a decision and/or
- Where the matter in which the Member has an interest is specifically mentioned or discussed at the Council meeting.