

**CANNOCK CHASE COUNCIL**

**COUNCIL MEETING**

**WEDNESDAY, 8 AUGUST, 2012 AT 4.00 P.M.**

**COUNCIL CHAMBER, CIVIC CENTRE, BEECROFT ROAD, CANNOCK**

Notice is hereby given of the above mentioned meeting of the Council which you are summoned to attend for the purpose of transacting the business set out below:-

**1. Apologies**

**2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any personal or pecuniary interests in accordance with the Code of Conduct.

Members should refer to the guidance included as part of this agenda.

**3. Minutes**

To confirm the Minutes of the Council Meeting held on 4 July, 2012, Minute Nos. 16 – 28 and 29 - 30; Page Nos. 13 – 19 and 20 – 21.

**4. The Chairman's Announcements and Correspondence**

**5. Questions in Accordance with Rule 8**

No questions have been submitted in accordance with Rule 8.

**6. Part 1 Minutes of Cabinet, Committees and Panels**

To (a) consider reports and determine recommendations and matters referred to the Council for specific determination and (b) receive for information details of resolutions in respect of powers

and duties delegated by the Council in Part 1 Minutes of the following Cabinet, Committees, Panels and Forums: -

- (a) Cabinet
  - (i) 21 June, 2012  
Minutes 1 - 25  
Page Nos. 1 – 20
- (b) Planning Control Committee
  - (i) 11 January, 2012  
Minutes 90 - 100  
Page Nos. 36 - 39
  - (ii) 20 June, 2012  
Minutes 162 - 167  
Page Nos. 69 - 70
- (c) Licensing and Public Protection Committee
  - (i) 15 June, 2012  
Minutes 1 – 3  
Page No. 1
- (d) Scrutiny Committee
  - (i) 27 February, 2012  
Minutes 21 - 24  
Page Nos. 16 - 18
- (e) Health Scrutiny Committee
  - (i) 23 April, 2012  
Minutes 56 - 61  
Page Nos. 26 - 29
- (f) Appeals and Complaints Committee
  - (i) 12 June, 2012  
Minutes 1 - 4  
Page Nos. 1
- (g) Audit and Governance Committee
  - (i) 27 March, 2012  
Minutes 30 - 38  
Page Nos. 15 - 17

- (h) Joint Parking Committee
  - (i) 24 April, 2012  
Minutes 33 – 39  
Page Nos. 41 – 45
- (i) Rate Relief Committee
  - (i) 31 January, 2012  
Minutes 10 – 13  
Page Nos. 5 – 17

## 7. Recommendation(s) Referred from Cabinet

To consider the following recommendations referred from Cabinet at its meeting held on 19 July, 2012 in respect of:

(i) Chase Advice Centre – Increased Funding for 2012-13

“The proposed increase in funding to Chase advice Centre from £7,500 to £10,000 for the 2012/13 – 2014/15 financial years be recommended to Council as a supplementary estimate for approval.”

(ii) Consultation and Engagement Strategy, 2012-15

“Council be recommended to approve the Consultation and Engagement Strategy 2012-15.”

Members are asked to refer to the copy of the Consultation and Engagement Strategy 2012-15 that was circulated with the papers for the meeting of Cabinet on 19 July, 2012. Copies of the Strategy are also available from the Members’ Portal and on the Council’s website.

(iii) Use of Twitter at Hednesford Community Forum

“In order for Twitter to be used as an e-communications tool at the Community Forum meetings, Council be recommended, through the Constitution Working Group, to consider appropriate changes to the Constitution.”

(iv) Freedom of the District / Freedom of Entry

(a) “The introduction of honorary awards of the Freedom of the District and Freedom of Entry be recommended to Council, with qualifying criteria as detailed in Paragraph 3.4 of the report.

(b) Council be recommended to determine, at Special Council meetings called for this purpose, a budget for each specific Freedom nomination based on the appropriate scope of any celebratory event as outlined in Section 4 of the report.”

**8. Motion(s) Received Under Rule 6**

To consider the following motion submitted under Rule 6 by Councillor P. Snape, Leader of the Opposition and Shadow Crime and Partnerships Portfolio Leader:

Electrification of the Chase Line Rail Service

"This Council welcomes the Government's decision to electrify the Chase Line and the opportunities that this will bring to the area. It also acknowledges the work done to achieve this over many years by CCDC Officer, John Morgan, and our local M.P., Aidan Burley, whose lobbying in Westminster, in particular through an Adjournment Debate, on 14<sup>th</sup> June, was instrumental in securing this outcome for the people of Cannock Chase. Finally, we call on Network Rail to ensure that this work is undertaken at the earliest opportunity."

**9. Appointment of Chairman and Vice-Chairman of the Standards Committee**

To receive nominations and confirm appointments to the positions of Chairman and Vice Chairman of the Standards Committee.

**10. Annual Governance Statement**

Report of the Chief Executive (Enclosure 10.1 – 10.2, plus attachments).

**11. Exclusion of the Public**

The Chairman to propose the following motion:-

"That the public be excluded for the remainder of the meeting because of the likely disclosure of exempt information as defined in Paragraph(s) 1, 2 and 3, Part 1, Schedule 12A, Local Government Act, 1972."

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**PART 2**

**12. Part 2 Minutes of Cabinet, Committees, Select Committees and Panels**

To (a) consider reports and determine recommendations and matters referred to the Council for specific determination and (b) receive for information details of resolutions in respect of powers and duties delegated by the Council in Part 2 Minutes of the following Cabinet, Committees, Forums and Panels: -

(a) Licensing and Public Protection Committee

- (i) 15 June, 2012  
Minutes 4 - 5  
Page No. 2 - 4

(b) Appeals and Complaints Panel

- (i) 12 June, 2012  
Minutes 5  
Page Nos. 2 -3

(c) Joint Parking Committee

- (i) 24 April, 2012  
Minutes 40  
Page Nos. 46 – 47



S.G. Brown  
Chief Executive

Civic Centre,  
Beecroft Road,  
Cannock.  
WS11 1BG

31 July, 2012



## **GUIDANCE ON DECLARING PERSONAL AND DISCLOSABLE PECUNIARY INTERESTS AT MEETINGS**

### **DEFINITION OF WHAT IS A PERSONAL OR DISCLOSABLE PECUNIARY INTEREST**

**A PERSONAL INTEREST** is one where your well-being or financial position, or those of a member of your family or any person with whom you have a close association would be affected to a greater extent than the majority of Council Tax payers, ratepayers, or inhabitants of the electoral ward(s) affected by the decision.

You automatically have a personal interest if you have given notice in the Register of Members' Interests, e.g. if you are appointed to an outside body by the Council.

**A DISCLOSABLE PECUNIARY INTEREST** is an interest of yourself or your partner (which means spouse or civil partner, a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners) in respect of employment, office, trade, profession or vocation carried out for profit or gain; sponsorship; contracts; land; licences; corporate tenancies; or securities, as defined with the Localism Act, 2011.

### **PLEASE MAKE IT CLEAR WHETHER IT IS A PERSONAL OR / AND PECUNIARY INTEREST.**

It would be helpful if, prior to the commencement of the meeting, Members informed the Monitoring Officer of any declarations of interest, of which you are aware. This will help in the recording of the declarations in the Minutes of the meeting.

### **DECLARING INTERESTS AT FULL COUNCIL**

The Code of Conduct requires that personal interests where you have a personal interest in any business of the Council, and where you are aware or ought reasonably to be aware of the existence of the personal interest, and you attend a meeting of the Council at which the business is considered, you must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

Some items will be mentioned in the papers for full Council but are not actually being considered by Full Council. In particular, some items are mentioned as having been dealt with in Cabinet but are not actually mentioned or discussed at full Council. In such circumstances the Monitoring Officer's advice to Members is that there is no need to declare an interest unless the particular matter is mentioned or discussed. As a general rule, Members only need to declare an interest at full Council in the following circumstances:

- Where a matter is before the Council for a decision and/or
- Where the matter in which the Member has an interest is specifically mentioned or discussed at the Council meeting.