

**CANNOCK CHASE COUNCIL**

**COUNCIL MEETING**

**WEDNESDAY, 14 JANUARY, 2015 AT 4.00 P.M.**

**COUNCIL CHAMBER, CIVIC CENTRE, BEECROFT ROAD, CANNOCK**

**PART 1**

Members are reminded that there will be a presentation by Mr. R. Lamond, Policy and Performance Manager, at 3.00 p.m. in the Council Chamber. The subject of the presentation will be "District Needs Analysis and Ward Profiles" and there will be an opportunity afterwards for a question and answer session, which will need to be concluded by no later than 3.45 p.m.

Notice is hereby given of the above mentioned meeting of the Council which you are summoned to attend for the purpose of transacting the business set out below:-

**1. Apologies**

**2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any interests in accordance with the Code of Conduct.

Members should refer to the guidance included as part of this agenda.

**3. Minutes**

To confirm the Minutes of the Council Meeting held on 12 November, 2014, Minute No's. 51 – 61 and 62; Page No's. 27 – 31 and 32.

**4. The Chairman's Announcements and Correspondence**

**5. Questions in Accordance with Rule 8**

No questions have been submitted in accordance with Rule 8.

## **6. Part 1 Minutes of Cabinet, Committees and Panels**

To receive for information details of resolutions in respect of powers and duties delegated by the Council in Part 1 Minutes of the following Cabinet, Committees, Panels and Forums:-

- (a) Cabinet
  - (i) 23 October, 2014  
Minutes: 59 – 68  
Page Nos.: 44 – 49
  - (ii) 20 November, 2014  
Minutes: 69 – 84  
Page Nos.: 50 – 59
- (b) Planning Control Committee
  - (i) 15 October, 2014  
Minutes: 58 – 68  
Page Nos.: 33 – 46
  - (ii) 5 November, 2014  
Minutes: 69 – 79  
Page Nos.: 47 – 57
- (c) Scrutiny Committee
  - (i) 6 October, 2014  
Minutes: 7 – 15  
Page Nos.: 6 – 13
- (d) Health Scrutiny Committee
  - (i) 11 September, 2014 (Joint Meeting with Health & Wellbeing PDC)  
Minutes: 10 – 12  
Page Nos.: 5 – 9
  - (ii) 13 October, 2014  
Minutes: 13 – 19  
Page Nos.: 10 – 15
- (e) Audit & Governance Committee
  - (i) 23 September, 2014  
Minutes: 12 – 19  
Page Nos.: 6 – 9
- (f) Appeals & Complaints Panel
  - (i) 18 December, 2014  
Minutes: 1 – 4  
Page Nos.: 1

- (g) Appointments Panel
  - (i) 12 November, 2014  
Notes: 1 – 4  
Page Nos.: 1 – 2
  
- (h) Cannock Community Forum
  - (i) 16 September, 2014  
Notes: 14 – 23  
Page Nos.: 12 – 20
  
- (i) Heath Hayes, Norton Canes & Rawnsley Community Forum
  - (i) 8 September, 2014  
Notes: 13 – 23  
Page Nos.: 9 – 16
  
- (j) Hednesford Community Forum
  - (i) 17 September, 2014  
Notes: 1 – 9  
Page Nos.: 1 – 9
  
- (k) Rugeley & Brereton Community Forum
  - (i) 9 September, 2014  
Notes: 1 – 14  
Page Nos.: 1 – 6

**7. Recommendations Referred from Cabinet, Committees etc.**

To consider the following recommendations to Council considered by Cabinet at its meeting held on 20 November, 2014, in respect of:

- (i) Housing Revenue Account Borrowing Programme – Green Lane Housing Scheme (Minute 85 applies)

‘That Council be requested to make the following resource adjustments to the 2015-16 Housing Revenue Account Capital Programme, in order to finance the Green Lane scheme:

- (a) The inclusion of £1,015,000 of additional borrowing approval, and £150,000 of uncommitted section 106 Affordable Housing monies.
- (b) The transfer of £250,000 of uncommitted “Affordable Housing” capital receipts from the General Fund Capital Programme.’

**8. Motion(s) Received under Rule 6**

No Motions have been submitted in accordance with Rule 6.

**9. Calendar of Meetings 2015-16**

Report of the Chief Executive (Item 9.1 – 9.9).

**10. Greater Birmingham & Solihull Local Enterprise Partnership Joint Scrutiny Committee – Revised Terms of Reference and Appointment of ‘Alternate Member’**

Report of the Chief Executive (Item 10.1 – 10.9).

**11. Outcome of Compulsory Review of Polling Districts, Polling Places and Polling Stations**

Report of the Chief Executive as (Acting) Returning Officer (Item 11.1 – 11.14).

**12. Exclusion of the Public**

The Chairman to propose the following motion:-

"That the public be excluded for the remainder of the meeting because of the likely disclosure of exempt information as defined in Paragraph(s) 1; 2 and 3 Part 1, Schedule 12A, Local Government Act, 1972."

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**PART 2**

**13. Part 2 Minutes of Cabinet, Committees, Select Committees and Panels**

To receive for information details of resolutions in respect of powers and duties delegated by the Council in Part 2 Minutes of the following Cabinet, Committees and Panels: -

(a) Cabinet

- (i) 20 November, 2014  
Minutes: 85 – 86  
Page Nos.: 60 – 62

(b) Appeals and Complaints Panel

- (i) 18 December, 2014  
Minutes: 5  
Page Nos.: 2 – 3

(c) Appointments Panel

- (i) 12 November, 2014  
Notes: 5 – 6  
Page Nos.: 3 – 4

**14. Proposal to Change the Senior Management Structure of the Council**

Not for Publication Report of the Leader of the Council (Item 14.1 – 14.15).



S.G. Brown  
Chief Executive

Civic Centre,  
Beecroft Road,  
Cannock  
WS11 1BG

6 January, 2015



## **GUIDANCE ON DECLARING PERSONAL, PECUNIARY AND DISCLOSABLE PECUNIARY INTERESTS AT MEETINGS**

### **DEFINITION OF WHAT IS A PERSONAL, PECUNIARY AND DISCLOSABLE PECUNIARY INTEREST**

**A PERSONAL INTEREST** is one where your well-being or financial position, or those of a member of your family or any person with whom you have a close association would be affected to a greater extent than the majority of Council Tax payers, ratepayers, or inhabitants of the electoral ward(s) affected by the decision. You automatically have a personal interest if you have given notice in the Register of Members' Interests, e.g. if you are appointed to an outside body by the Council.

**A PECUNIARY INTEREST** is a personal interest where the matter

- a) affects your financial position or that of a member of your family or any person with whom you have a close association or a body in which you have registered in the Register of Members Interests or
- b) relates to the determining of any consent, licence, permission or registration in relation to you or any person with whom you have a close association or a body in which you have registered in the Register of Members Interests

and, in either case, where a member of the public knowing the facts would reasonably regard the interest as so significant it is likely to affect your judgement of the public interest

**A DISCLOSABLE PECUNIARY INTEREST** is an interest of yourself or your partner (which means spouse or civil partner, a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners) in respect of employment, office, trade, profession or vocation carried out for profit or gain; sponsorship; contracts; land; licences; corporate tenancies; or securities, as defined with the Localism Act, 2011.

### **PLEASE MAKE IT CLEAR WHETHER IT IS A PERSONAL, PECUNIARY OR DISCLOSABLE PECUNIARY INTEREST.**

It would be helpful if, prior to the commencement of the meeting, Members informed the Monitoring Officer of any declarations of interest, of which you are aware. This will help in the recording of the declarations in the Minutes of the meeting.

### **DECLARING INTERESTS AT FULL COUNCIL**

The Code of Conduct requires that personal interests where you have a personal interest in any business of the Council, and where you are aware or ought reasonably to be aware of the existence of the personal interest, and you attend a meeting of the Council at which the business is considered, you must disclose to that

meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

Some items will be mentioned in the papers for full Council but are not actually being considered by Full Council. In such circumstances the Monitoring Officer's advice to Members is that there is no need to declare an interest unless the particular matter is mentioned or discussed. As a general rule, Members only need to declare an interest at full Council in the following circumstances:

- Where a matter is before the Council for a decision and/or
- Where the matter in which the Member has an interest is specifically mentioned or discussed at the Council meeting.