

**CANNOCK CHASE COUNCIL**

**COUNCIL MEETING**

**WEDNESDAY, 16 JULY, 2014 AT 4.00 P.M.**

**COUNCIL CHAMBER, CIVIC CENTRE, BEECROFT ROAD, CANNOCK**

**PART 1**

Notice is hereby given of the above mentioned meeting of the Council which you are summoned to attend for the purpose of transacting the business set out below:-

**1. Apologies**

**2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any interests in accordance with the Code of Conduct.

Members should refer to the guidance included as part of this agenda.

**3. Minutes**

To confirm the Minutes of the Council Annual Meeting held on 11 June, 2014, Minute No's. 1 – 15; Page No's. 1 – 9.

**4. The Chairman's Announcements and Correspondence**

**5. Questions in Accordance with Rule 8**

No questions have been submitted in accordance with Rule 8.

**6. Part 1 Minutes of Cabinet, Committees and Panels**

To receive for information details of resolutions in respect of powers and duties delegated by the Council in Part 1 Minutes of the following Cabinet, Committees, Panels and Forums:-

- (a) Cabinet
  - (i) 20 March, 2014  
Minutes: 138 – 154  
Page Nos.: 114 – 127
  
- (b) Scrutiny Committee
  - (i) 13 February, 2014  
Minutes: 20 – 25  
Page Nos.: 15 – 20
  
- (c) Planning Control Committee
  - (i) 26 March, 2014  
Minutes: 114 - 121  
Page Nos.: 69 - 72
  
  - (ii) 16 April, 2014  
Minutes: 122 - 128  
Page Nos.: 73 – 77
  
  - (iii) 7 May, 2014  
Minutes: 129 - 136  
Page Nos.: 78 - 81
  
  - (iv) 28 May, 2014  
Minutes: 137 - 147  
Page Nos.: 82 – 87
  
- (d) Audit & Governance Committee
  - (i) 1 April, 2014  
Minutes: 33 - 42  
Page Nos.: 15 - 20
  
- (e) Health Scrutiny Committee
  - (i) 25 February, 2014  
Minutes: 44 - 51  
Page Nos.: 24 - 27
  
- (f) Licensing and Public Protection Committee
  - (i) 14 January, 2014  
Minutes: 39 - 45  
Page Nos.: 32 - 35
  
  - (ii) 28 January, 2014  
Minutes: 47 - 50  
Page Nos.: 37

- (iii) 7 April, 2014  
Minutes: 55 - 60  
Page Nos.: 42 - 47
  - (iv) 1 May, 2014  
Minutes: 61 - 65  
Page Nos.: 48 - 49
- (g) Appeals and Complaints Panel
  - (i) 2 May, 2014  
Minutes: 1 - 4  
Page Nos. 1
  - (ii) 10 June, 2014  
Minutes: 1 - 4  
Page Nos. 1
- (h) Joint Parking Committee
  - (i) 28 January, 2014  
Minutes: 15 - 23  
Page Nos. 11 - 17
- (i) Rate Relief Committee
  - (i) 4 February, 2014  
Minutes: 11 - 14  
Page Nos. 9 - 11
- (j) Cannock Community Forum
  - (i) 4 March, 2014  
Notes: 37 - 48  
Page Nos.: 28 – 35
- (g) Heath Hayes, Norton Canes and Rawnsley Community Forum
  - (i) 24 March, 2014  
Notes: 1 - 9  
Page Nos.: 1 – 5
- (h) Hednesford Community Forum
  - (i) 4 March, 2014  
Notes: 1 - 19  
Page Nos.: 1 – 10
- (i) Rugeley and Brereton Community Forum
  - (i) 10 March, 2014  
Notes: 1 - 15  
Page Nos.: 1 – 7

**7. Recommendations Referred from Cabinet, Committees etc.**

No Recommendations have been referred to Council.

**8. Motion(s) Received under Rule 6**

No Motions have been submitted in accordance with Rule 6.

**9. Representatives on Outside Bodies**

Report of the Chief Executive (Item 9.1 – 9.4).

**10. Annual Governance Statement 2013-14**

Report of the Head of Governance (Item 10.1 – 10.3, plus Appendix).

**11. Revised Street Trading Policy**

Report of the Head of Environmental Health (Item 11.1 – 11.4, plus Appendix)

**12. Exclusion of the Public**

The Chairman to propose the following motion:-

"That the public be excluded for the remainder of the meeting because of the likely disclosure of exempt information as defined in Paragraph(s) 1; 2 and 3 Part 1, Schedule 12A, Local Government Act, 1972."

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**PART 2**

**13. Part 2 Minutes of Cabinet, Committees, Select Committees and Panels**

To receive for information details of resolutions in respect of powers and duties delegated by the Council in Part 2 Minutes of the following Cabinet, Committees, Forums and Panels: -

(a) Cabinet

- (i) 20 March, 2014  
Minutes: 155 - 156  
Page Nos.: 128 - 130

(b) Licensing and Public Protection Committee

- (i) 14 January, 2014  
Minutes: 46  
Page Nos. 36
- (ii) 28 January, 2014  
Minutes: 51 - 52  
Page Nos.: 38 - 39
- (iii) 10 February, 2014 (Reconvened from 28 January, 2014)  
Minutes: 53 - 54  
Page Nos.: 40 - 41
- (iv) 1 May, 2014  
Minutes: 66 - 67  
Page Nos. 50 - 52

Appeals and Complaints Panel

- (i) 2 May, 2014  
Minutes: 5 - 6  
Page Nos. 2 - 3
- (ii) 10 June, 2014  
Minutes: 5  
Page Nos. 2 - 3

#### **14. Settlement of Claim**

Not for Publication Report of the Head of Governance (Item 14.1 – 14.6).



S.G. Brown  
Chief Executive

Civic Centre,  
Beecroft Road,  
Cannock.  
WS11 1BG

8 July, 2014

## **GUIDANCE ON DECLARING PERSONAL, PECUNIARY AND DISCLOSABLE PECUNIARY INTERESTS AT MEETINGS**

### **DEFINITION OF WHAT IS A PERSONAL, PECUNIARY AND DISCLOSABLE PECUNIARY INTEREST**

**A PERSONAL INTEREST** is one where your well-being or financial position, or those of a member of your family or any person with whom you have a close association would be affected to a greater extent than the majority of Council Tax payers, ratepayers, or inhabitants of the electoral ward(s) affected by the decision. You automatically have a personal interest if you have given notice in the Register of Members' Interests, e.g. if you are appointed to an outside body by the Council.

**A PECUNIARY INTEREST** is a personal interest where the matter

- a) affects your financial position or that of a member of your family or any person with whom you have a close association or a body in which you have registered in the Register of Members Interests or
- b) relates to the determining of any consent, licence, permission or registration in relation to you or any person with whom you have a close association or a body in which you have registered in the Register of Members Interests

and, in either case, where a member of the public knowing the facts would reasonably regard the interest as so significant it is likely to affect your judgement of the public interest

**A DISCLOSABLE PECUNIARY INTEREST** is an interest of yourself or your partner (which means spouse or civil partner, a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners) in respect of employment, office, trade, profession or vocation carried out for profit or gain; sponsorship; contracts; land; licences; corporate tenancies; or securities, as defined with the Localism Act, 2011.

### **PLEASE MAKE IT CLEAR WHETHER IT IS A PERSONAL, PECUNIARY OR DISCLOSABLE PECUNIARY INTEREST.**

It would be helpful if, prior to the commencement of the meeting, Members informed the Monitoring Officer of any declarations of interest, of which you are aware. This will help in the recording of the declarations in the Minutes of the meeting.

### **DECLARING INTERESTS AT FULL COUNCIL**

The Code of Conduct requires that personal interests where you have a personal interest in any business of the Council, and where you are aware or ought

reasonably to be aware of the existence of the personal interest, and you attend a meeting of the Council at which the business is considered, you must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

Some items will be mentioned in the papers for full Council but are not actually being considered by Full Council. In such circumstances the Monitoring Officer's advice to Members is that there is no need to declare an interest unless the particular matter is mentioned or discussed. As a general rule, Members only need to declare an interest at full Council in the following circumstances:

- Where a matter is before the Council for a decision and/or
- Where the matter in which the Member has an interest is specifically mentioned or discussed at the Council meeting.