

**CANNOCK CHASE COUNCIL**

**COUNCIL MEETING**

**WEDNESDAY, 23 JANUARY, 2013 AT 4.00 P.M.**

**COUNCIL CHAMBER, CIVIC CENTRE, BEECROFT ROAD, CANNOCK**

Notice is hereby given of the above mentioned meeting of the Council which you are summoned to attend for the purpose of transacting the business set out below:-

**1. Apologies**

**2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any interests in accordance with the Code of Conduct.

Members should refer to the guidance included as part of this agenda.

**3. Minutes**

To confirm the Minutes of the Extra Ordinary Council Meeting and the Council Meeting held on 7 November, 2012, Minute No's. 53 – 56; Page No's. 42 – 45; and Minute No's. 57 – 63 and 64; Page No's. 46 – 52 and 53, respectively.

**4. The Chairman's Announcements and Correspondence**

**5. Questions in Accordance with Rule 8**

No questions have been submitted in accordance with Rule 8.

**6. Part 1 Minutes of Cabinet, Committees and Panels**

To receive for information details of resolutions in respect of powers and duties

delegated by the Council in Part 1 Minutes of the following Cabinet, Committees, Panels and Forums: -

(a) Cabinet

- (i) 3 September, 2012  
Minutes 45 - 49  
Page Nos. 34 - 36
- (ii) 18 October, 2012  
Minutes 74 - 82  
Page Nos. 53 - 59
- (iii) 15 November, 2012  
Minutes 83 - 94  
Page Nos. 60 - 67

(b) Planning Control Committee

- (i) 24 October, 2012  
Minutes 209 – 216  
Page Nos. 94 – 96
- (ii) 14 November, 2012  
Minutes 217 – 223  
Page Nos. 97 – 98
- (iii) 5 December, 2012  
Minutes 224 – 229  
Page Nos. 99 – 101
- (iv) 19 December, 2012  
Minutes 230 – 237  
Page Nos. 102 – 106

(c) Audit and Governance Committee

- (i) 25 September, 2012  
Minutes 16 - 22  
Page Nos. 8 - 10

(d) Scrutiny Committee

- (i) 10 September, 2012  
Minutes 14 – 24  
Page Nos. 11 – 19

- (e) Health Scrutiny Committee
  - (i) 1 October, 2012  
Minutes 17 - 24  
Page Nos. 10 - 13
  
- (f) Standards Committee
  - (i) 12 June, 2012  
Minutes 1 – 5  
Page Nos. 1 – 2
  
- (g) Licensing and Public Protection Committee
  - (i) 28 August, 2012  
Minutes 1 - 5  
Page Nos. 1 – 2
  
  - (ii) 11 October, 2012  
Minutes 1 - 5  
Page Nos. 1 – 2
  
  - (iii) 6 November, 2012  
Minutes 1 – 5  
Page Nos. 1 – 2
  
  - (iv) 7 December, 2012  
Minutes 1 – 4  
Page Nos. 1
  
- (h) Appeals and Complaints Panel
  - (i) 18 October Reconvened on 5 November and 3 December, 2012  
Minutes 1 – 4  
Page Nos. 1
  
  - (ii) 9 November, 2012  
Minutes 1 – 4  
Page Nos. 1
  
  - (iii) 23 November, 2012  
Minutes 1 – 4  
Page Nos. 1
  
- (i) Cannock Community Forum
  - (i) 18 September, 2012  
Minutes 14 – 25  
Page Nos. 9 - 16

- (j) Heath Hayes, Norton Canes and Rawnsley Community Forum
  - (i) 4 September, 2012  
Minutes 9 – 15  
Page Nos. 6 - 10
- (k) Hednesford Community Forum
  - (i) 10 September, 2012  
Minutes 1 – 15  
Page Nos. 1 - 8
- (l) Rugeley and Brereton Community Forum
  - (i) 11 September, 2012  
Minutes 1 – 16  
Page Nos. 1 - 8

## **7. Recommendation(s) Referred from Cabinet**

To consider the following recommendations referred from Cabinet at its meeting held on 20 December, 2012, in respect of:

- (i) Update on Town Centre Issues and Improvements (Minute 104.)

“(C) Council be recommended to include the £100,000 allocation from English Heritage for 2012/13 in the Council’s Capital Programme, matched with £50,000 Town Centre Improvement capital resources and £50,000 Staffordshire County Council contribution, making a total budget of £200,000.

(D) Subject to Council approving (C), above, that Cabinet grant Permission to Spend this allocation from English Heritage in the Rugeley Conservation Areas Partnership Scheme.”

- (ii) Local Authority Mortgage Scheme

“Council on 23 January, 2013, be recommended to:

(A) Approve the participation of Cannock Chase Council in the Local Authority Mortgage Scheme in partnership with Lloyds TSB Bank Plc.

(B) Agree the following eligibility criteria for the operation of the scheme within the Cannock Chase area:-

- A total indemnity value of £2 million.
- A maximum loan of £135,000.

- Qualifying properties comprise all dwellings which have a postcode within the Cannock Chase District Council area.
- (C) Approve additional Council borrowing of £2 million to provide the required indemnities in respect of the scheme.
- (D) Indemnify the Monitoring Officer in respect of any personal liability which may occur as a result of providing the required Opinion Letter to the Lloyds TSB Bank plc.”

Members are asked to refer to the copies of the relevant reports that were circulated with the papers for the meeting of Cabinet on 20 December, 2012. Copies of the Reports are also available from the Members’ Portal and the Council’s website.

**8. Determination of Council Tax Base and Local Council Tax Reduction Scheme – Year Commencing 1 April 2013**

Report of the Head of Finance (Item 8.1 – 8.50).

*Appendices B and C to the “Local Council Tax Reduction Scheme” Report of the Head of Finance, which itself forms Appendix 2 to the “Determination of Council Tax Base and Local Council Tax Reduction Scheme – Year Commencing 1 April 2013” Report, have not been reproduced owing to their size, but may be viewed via the Members’ Portal and the Council website. Hard copies have also been placed in each of the Group Rooms, and a copy placed on Reception for Members of the Public to view.*

**9. Cannock Chase Local Plan – Local Plan Part 1 Proposed Submission**

Report of the Head of Planning and Regeneration (Item 9.1 – 9.20)

*The Local Plan has not been reproduced owing to its size, but may be viewed via the Members’ Portal and the Council website. Hard copies have also been placed in each of the Group Rooms, and a copy placed on Reception for Members of the Public to view.*

**10. Exclusion of the Public**

The Chairman to propose the following motion:-

"That the public be excluded for the remainder of the meeting because of the likely disclosure of exempt information as defined in Paragraph(s) 1; 2 and 3 Part 1, Schedule 12A, Local Government Act, 1972."



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**PART 2**

**11. Part 2 Minutes of Cabinet, Committees, Select Committees and Panels**

To (receive for information details of resolutions in respect of powers and duties delegated by the Council in Part 2 Minutes of the following Cabinet, Committees, Forums and Panels: -

(a) Cabinet

- (i) 15 November, 2012  
Minutes 95  
Page Nos. 68

(b) Licensing and Public Protection Committee

- (i) 28 August, 2012  
Minutes 6 - 7  
Page Nos. 3 – 4
- (ii) 11 October, 2012  
Minutes 6  
Page Nos. 3
- (iii) 6 November, 2012  
Minutes 6 – 7  
Page Nos. 3 – 4
- (iv) 7 December, 2012  
Minutes 5 – 6  
Page Nos. 2 - 4

(c) Appeals and Complaints Panel

- (i) 18 October Reconvened on 5 November and 3 December, 2012  
Minutes 5  
Page Nos. 2 - 5
- (ii) 9 November, 2012  
Minutes 5 – 6  
Page Nos. 2 - 4

(iii) 23 November, 2012  
Minutes 5 – 6  
Page Nos. 2 - 4



S.G. Brown  
Chief Executive

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WS11 1BG

15 January, 2013



## **GUIDANCE ON DECLARING PERSONAL, PECUNIARY AND DISCLOSABLE PECUNIARY INTERESTS AT MEETINGS**

### **DEFINITION OF WHAT IS A PERSONAL, PECUNIARY AND DISCLOSABLE PECUNIARY INTEREST**

**A PERSONAL INTEREST** is one where your well-being or financial position, or those of a member of your family or any person with whom you have a close association would be affected to a greater extent than the majority of Council Tax payers, ratepayers, or inhabitants of the electoral ward(s) affected by the decision. You automatically have a personal interest if you have given notice in the Register of Members' Interests, e.g. if you are appointed to an outside body by the Council.

**A PECUNIARY INTEREST** is a personal interest where the matter

- a) affects your financial position or that of a member of your family or any person with whom you have a close association or a body in which you have registered in the Register of Members Interests or
- b) relates to the determining of any consent, licence, permission or registration in relation to you or any person with whom you have a close association or a body in which you have registered in the Register of Members Interests

and, in either case, where a member of the public knowing the facts would reasonably regard the interest as so significant it is likely to affect your judgement of the public interest

**A DISCLOSABLE PECUNIARY INTEREST** is an interest of yourself or your partner (which means spouse or civil partner, a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners) in respect of employment, office, trade, profession or vocation carried out for profit or gain; sponsorship; contracts; land; licences; corporate tenancies; or securities, as defined with the Localism Act, 2011.

### **PLEASE MAKE IT CLEAR WHETHER IT IS A PERSONAL, PECUNIARY OR DISCLOSABLE PECUNIARY INTEREST.**

It would be helpful if, prior to the commencement of the meeting, Members informed the Monitoring Officer of any declarations of interest, of which you are aware. This will help in the recording of the declarations in the Minutes of the meeting.

### **DECLARING INTERESTS AT FULL COUNCIL**

The Code of Conduct requires that personal interests where you have a personal interest in any business of the Council, and where you are aware or ought

reasonably to be aware of the existence of the personal interest, and you attend a meeting of the Council at which the business is considered, you must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

Some items will be mentioned in the papers for full Council but are not actually being considered by Full Council. In such circumstances the Monitoring Officer's advice to Members is that there is no need to declare an interest unless the particular matter is mentioned or discussed. As a general rule, Members only need to declare an interest at full Council in the following circumstances:

- Where a matter is before the Council for a decision and/or
- Where the matter in which the Member has an interest is specifically mentioned or discussed at the Council meeting.