

CANNOCK CHASE COUNCIL

COUNCIL MEETING

WEDNESDAY, 24 AUGUST, 2011 AT 4.00 P.M.

COUNCIL CHAMBER, CIVIC CENTRE, BEECROFT ROAD, CANNOCK

Notice is hereby given of the above mentioned meeting of the Council which you are summoned to attend for the purpose of transacting the business set out below:-

1. Apologies

2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

To declare any personal or prejudicial interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

Members should refer to the guidance included as part of this agenda.

3. Minutes

To confirm the Minutes of the Council Meeting held on 29 June, 2011, Minute Nos. 16 – 24 and 25; Page Nos. 12 – 17 and 18.

4. The Chairman's Announcements and Correspondence

5. Questions in Accordance with Rule 8

No questions have been submitted in accordance with Rule 8.

6. Part 1 Minutes of Cabinet, Committees and Panels

To (a) consider reports and determine recommendations and matters referred to the Council for
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specific determination and (b) receive for information details of resolutions in respect of powers and duties delegated by the Council in Part 1 Minutes of the following Cabinet, Committees, Panels and Forums: -

- (a) Cabinet
 - (i) 28 April, 2011
Minutes 150 - 160
Page Nos. 95 – 100
 - (ii) 23 June, 2011
Minutes 1 - 19
Page Nos. 1 - 10
- (b) Planning Control Committee
 - (i) 1 June, 2011
Minutes 1 - 8
Page Nos. 1 - 3
 - (ii) 22 June, 2011
Minutes 9 - 16
Page Nos. 4 - 6
 - (iii) 13 July, 2011
Minutes 17 - 24
Page Nos. 7 - 9
- (c) Licensing and Public Protection
 - (i) 19 May, 2011
Minutes 50 - 53
Page No. 34
- (d) Health Scrutiny Committee
 - (i) 8 March, 2011
Minutes 37 - 41
Page Nos. 27 - 31
 - (ii) 7 June, 2011
Minutes 1 - 6
Page Nos. 1 - 4
- (e) Scrutiny Committee
 - (i) 7 March, 2011
Minutes 24 – 28
Page Nos. 23 – 26

(f) Audit and Governance Committee

- (i) 10 March, 2011
Minutes 40 – 49
Page Nos. 20 - 22

(g) Appeals and Complaints Panel

- (i) 13 July, 2011
Minutes 1 - 3
Page Nos. 1

(h) Joint Parking Committee

- (i) 27 April, 2011
Minutes 39 - 46
Page Nos. 23 - 27

(i) Rate Relief Committee

- (i) 26 January, 2011
Minutes 20 - 22
Page Nos. 5 - 19

7. Recommendations Referred from Cabinet held on 21 July, 2011

In respect of the following items, Members are asked to refer to reports and supporting papers available from the Members' Portal and the Council's website under the Cabinet meeting of 21 July, 2011. Additional copies can be provided on request from the Democratic Services section.

(A) Homelessness Grant

That, following receipt of additional Homelessness Prevention Grant, Council approves a supplementary estimate of £42,000 for Homelessness Prevention Initiatives.

(B) Housing Strategy, 2011-16

That Council approves the proposed Housing Strategy, 2011-16, attached as Annex 1 to the report considered at Cabinet on 21 July, 2011, and agree to the actions contained within the Action Plan.

(C) Homelessness Strategy, 2011-16

That Council approves the proposed Homelessness Strategy, 2011-16, attached as Annex 1 to the report considered at Cabinet on 21 July, 2011.

8. Adoption of Draft Policy on Street Trading

Report of the Head of Environmental Health (Enclosure 8.1 – 8.6, plus attachments. N.B. The initial and subsequent consultation and responses and appraisals papers have not been

reproduced as part of this agenda; however, copies are available from the Members' Portal and the Council's website as part of the papers for this meeting. Alternatively, copies can be viewed on request at the Council's main Reception area.).

9. Annual Performance Report, 2010 - 11

Report of the Chief Executive (Enclosure 9.1 – 9.15, plus attachments).

10. Annual Governance Statement

Report of the Chief Executive (Enclosure 10.1 – 10.2, plus attachments).

11. Scheme of Delegations

Report of the Monitoring Officer (Enclosure 11.1 – 11.5, plus attachments).

12. Exclusion of the Public

The Chairman to propose the following motion:-

"That the public be excluded for the remainder of the meeting because of the likely disclosure of exempt information as defined in Paragraph 2, 3 and 4, Part I, Schedule 12A, Local Government Act, 1972."

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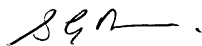
COUNCIL CHAMBER, CIVIC CENTRE, BEECROFT ROAD, CANNOCK

PART 2

13. Part 2 Minutes of Cabinet, Committees, Select Committees and Panels

To (a) consider reports and determine recommendations and matters referred to the Council for specific determination and (b) receive for information details of resolutions in respect of powers and duties delegated by the Council in Part 2 Minutes of the following Cabinet, Committees, Forums and Panels: -

- (a) Cabinet
 - (i) 28 April, 2011
Minute 161
Page Nos. 101 – 102
 - (ii) 23 June, 2011
Minute 20
Page No. 11
- (b) Licensing and Public Protection
 - (i) 19 May, 2011
Minutes 54 - 55
Page Nos. 35 – 37
- (c) Appeals and Complaints
 - (i) 13 July, 2011
Minute 4
Page Nos. 2 - 3



S.G. Brown
Chief Executive

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16 August, 2011

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GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

DEFINITION OF WHAT IS A PERSONAL OR PREJUDICIAL INTEREST

A PERSONAL INTEREST is one where your well-being or financial position, or those of a relative or friend would be affected by the decision.

You automatically have a personal interest if you have given notice in the Register of Members' Interests under Paragraph 14 and 15, e.g. if you are appointed to an outside body by the Council.

A PREJUDICIAL INTEREST is where a member of the public knowing the facts would reasonably regard the interest as so significant that it would prejudice your judgement of the public interest.

PLEASE MAKE IT CLEAR WHETHER IT IS A PERSONAL OR PREJUDICIAL INTEREST.

It would be helpful if, prior to the commencement of the meeting, members informed Legal & Democratic Services Unit of any declarations of interest, of which you are aware. This will help in the recording of the declarations in the minutes of the meeting.

DECLARING INTERESTS AT FULL COUNCIL

The Code of Conduct only requires that personal interests (or personal and prejudicial interests) are declared where the matter to which the interest relates is being considered. Some items will be mentioned in the papers for full Council but are not actually being considered by Full Council. In particular, some items are mentioned as having been dealt with in Cabinet but are not actually mentioned or discussed at full Council. In such circumstances the Monitoring Officer's advice to Members is that there is no need to declare an interest unless the particular matter is mentioned or discussed. As a general rule, Members only need to declare an interest at full Council in the following circumstances:

- Where a matter is before the Council for a decision and/or
- Where the matter in which the Member has an interest is specifically mentioned or discussed at the Council meeting.