

**CANNOCK CHASE COUNCIL**

**EXTRA ORDINARY COUNCIL MEETING**

**WEDNESDAY, 16 FEBRUARY, 2011 AT 3.00 P.M.**

**COUNCIL CHAMBER, CIVIC CENTRE, BEECROFT ROAD, CANNOCK**

Notice is hereby given of the above mentioned meeting of the Council which you are summoned to attend for the purpose of transacting the business set out below:-

- 1. Apologies**
- 2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any personal or prejudicial interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

Members should refer to the guidance included as part of this agenda.

- 3. Recommendations Referred from Cabinet Held on 20 January, 2011**

In respect of "Boundary Review – Possible Future Electoral or Principal Area Boundary Review of Cannock Chase District":

"Council be recommended to make a formal approach to the Local Government Boundary Commission for England to express an interest in holding initial discussions in respect of:

- (i) An electoral review of the Cannock Chase District Council area; and / or
- (ii) A principal area boundary review (PABR) of the Council's external boundaries.

A copy of the report to Cabinet is attached for information, along with an analysis of the average number of electors represented by Wards.

**4. Boundary Review – Staffordshire County Council Consultation Proposals**

Report of the Chief Executive (Enclosure 4.1 – 4.6, plus attachments).



S.G. Brown  
Chief Executive

Civic Centre,  
Beecroft Road,  
Cannock.  
WS11 1BG

8 February, 2011

## **GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS**

### **DEFINITION OF WHAT IS A PERSONAL OR PREJUDICIAL INTEREST**

**A PERSONAL INTEREST** is one where your well-being or financial position, or those of a relative or friend would be affected by the decision.

You automatically have a personal interest if you have given notice in the Register of Members' Interests under Paragraph 14 and 15, e.g. if you are appointed to an outside body by the Council.

**A PREJUDICIAL INTEREST** is where a member of the public knowing the facts would reasonably regard the interest as so significant that it would prejudice your judgement of the public interest.

### **PLEASE MAKE IT CLEAR WHETHER IT IS A PERSONAL OR PREJUDICIAL INTEREST.**

It would be helpful if, prior to the commencement of the meeting, members informed Legal & Democratic Services Unit of any declarations of interest, of which you are aware. This will help in the recording of the declarations in the minutes of the meeting.

### **DECLARING INTERESTS AT FULL COUNCIL**

The Code of Conduct only requires that personal interests (or personal and prejudicial interests) are declared where the matter to which the interest relates is being considered. Some items will be mentioned in the papers for full Council but are not actually being considered by Full Council. In particular, some items are mentioned as having been dealt with in Cabinet but are not actually mentioned or discussed at full Council. In such circumstances the Monitoring Officer's advice to Members is that there is no need to declare an interest unless the particular matter is mentioned or discussed. As a general rule, Members only need to declare an interest at full Council in the following circumstances:

- Where a matter is before the Council for a decision and/or
- Where the matter in which the Member has an interest is specifically mentioned or discussed at the Council meeting.