

CANNOCK CHASE COUNCIL

COUNCIL MEETING

WEDNESDAY, 14 DECEMBER, 2011 AT 4.00 P.M.

COUNCIL CHAMBER, CIVIC CENTRE, BEECROFT ROAD, CANNOCK

Notice is hereby given of the above mentioned meeting of the Council which you are summoned to attend for the purpose of transacting the business set out below:-

1. Apologies

2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

To declare any personal or prejudicial interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

Members should refer to the guidance included as part of this agenda.

3. Minutes

To confirm the Minutes of the Council Meeting held on 2 November, 2011, Minute Nos. 48 – 60 and 61; Page Nos. 30 – 35 and 36.

4. The Chairman's Announcements and Correspondence

5. Questions in Accordance with Rule 8

No questions have been submitted in accordance with Rule 8.

6. Part 1 Minutes of Cabinet, Committees and Panels

To (a) consider reports and determine recommendations and matters referred to the Council for specific determination and (b) receive for information details of resolutions in respect of powers

and duties delegated by the Council in Part 1 Minutes of the following Cabinet, Committees, Panels and Forums: -

- (a) Cabinet
 - (i) 20 October, 2011
Minutes 69 - 82
Page Nos. 37 - 43

- (b) Planning Control Committee
 - (i) 5 October, 2011
Minutes 52 - 60
Page Nos. 20 – 26
 - (ii) 26 October, 2011
Minutes 61 - 69
Page Nos. 27 – 29
 - (iii) 16 November, 2011
Minutes 70 - 75
Page Nos. 30 – 31

- (c) Audit and Governance Committee
 - (i) 27 September, 2011
Minutes 15 - 21
Page Nos. 8 - 10

- (d) Scrutiny Committee
 - (i) 26 September, 2011
Minutes 7 - 13
Pages Nos. 6 - 11

- (e) Licensing and Public Protection Committee
 - (i) 9 September, 2011
Minutes 1 - 5
Page Nos. 1
 - (ii) 11 October, 2011
Minutes 1 - 3
Page Nos. 1
 - (iii) 27 October, 2011
Minutes 1 - 3
Page Nos. 1

- (iv) 8 November, 2011
Minutes 1 - 4
Page Nos. 1
- (f) Appeals and Complaints Panel
 - (i) 19 September, 2011
Minutes 1 - 3
Page No. 1
 - (ii) 29 September, 2011
Minutes 1 – 3
Page No. 1
 - (iii) 24 November, 2011
Minutes 1 – 4
Page No. 1
- (g) Cannock Community Forum
 - (i) 20 September, 2011
Minutes 12 - 21
Page Nos. 9 - 13
- (h) Heath Hayes, Norton Canes and Rawsley Community Forum
 - (i) 19 September, 2011
Minutes 9 - 18
Page Nos. 5 - 9
- (i) Rugeley and Brereton Community Forum
 - (i) 6 September, 2011
Minutes 1 - 11
Page Nos. 1 – 5

7. Recommendations Referred from Planning Control Committee held on 26 October, 2011

In respect of the Protocols for Public Speaking, considered at Planning Control Committee on 26 October, 2011:

“That Council be recommended to amend the rules for public speaking as set out in Annex A of the Protocols for Public Speaking at Planning Control Committee.”

A copy of the proposed revised Protocols for Public Speaking is enclosed for information. For further information, Members are asked to refer to reports and supporting papers available from the Members' Portal and the Council's website under the Planning Control Committee meeting of 26 October, 2011.

Additional copies can be provided on request from the Democratic Services section.

7A. Recommendation Referred from Cabinet meeting held on 17 November, 2011

In respect of the Report of the Head of Environmental Health 'Private Sector Housing Strategy' considered at Cabinet on 17 November, 2011:

"That Council be recommended to approve the proposed Private Sector Housing Strategy attached at Annex 1 to the report."

A copy of the proposed Private Sector Housing Strategy is enclosed for information. For further information, Members are asked to refer to reports and supporting papers available from the Members' Portal and the Council's website under the Cabinet meeting of 17 November, 2011.

Additional copies can be provided on request from the Democratic Services section.

8. Motion(s) Received Under Rule 6

To consider the following motion submitted under Rule 6 by Councillor G. Adamson, Leader of the Council:

"This Council wishes to express its concerns at the overnight closure of the Accident & Emergency Department at Stafford Hospital and believes that the closure will put lives at risk. We call on the Secretary of State for Health to intervene to ensure that the closure is for the shortest period possible.

This Council authorises that a delegation of the three Group Leaders (or their nominees) be sent to the Secretary of State to express the views and concerns of our residents."

9. Notification of Changes to Cabinet Portfolios

To receive notification from the Leader of the Council of further minor changes to Cabinet Portfolios. (Copies of an amended Section 23 of the Constitution have been circulated to Members in advance of the meeting.)

10. Allocation of Seats to Committees and Other Bodies

Report of the Chief Executive (Enclosure 10.1 – 10.5, plus attachment).

11. Determination of Council Tax Base – Year Commencing 1 April, 2012

Report of the Head of Financial Management (Enclosure 11.1 – 11.7, plus attachments).

12. Exclusion of the Public

The Chairman to propose the following motion:-

"That the public be excluded for the remainder of the meeting because of the likely disclosure of exempt information as defined in Paragraph 2, 3 and 4, Part I, Schedule 12A, Local Government Act, 1972."

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PART 2

14. Part 2 Minutes of Cabinet, Committees, Select Committees and Panels

To (a) consider reports and determine recommendations and matters referred to the Council for specific determination and (b) receive for information details of resolutions in respect of powers and duties delegated by the Council in Part 2 Minutes of the following Cabinet, Committees, Forums and Panels: -

(a) Licensing and Public Protection Committee

(i) 9 September, 2011
Minutes 6 - 9
Page Nos. 2 - 4

(ii) 11 October, 2011
Minutes 4
Page Nos. 2 - 3

(iii) 27 October, 2011
Minutes 4
Page Nos. 2 - 3

(iv) 8 November, 2011
Minutes 5
Page Nos. 2 - 3

(b) Appeals and Complaints Panel

(i) 19 September, 2011
Minutes 4
Page No. 2 -4

(ii) 29 September, 2011
Minutes 4
Page No. 2 - 4

(iii) 24 November, 2011
Minutes 5
Page No. 2 - 4



S.G. Brown
Chief Executive

Civic Centre,
Beecroft Road,
Cannock.
WS11 1BG

6 December, 2011

GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

DEFINITION OF WHAT IS A PERSONAL OR PREJUDICIAL INTEREST

A PERSONAL INTEREST is one where your well-being or financial position, or those of a relative or friend would be affected by the decision.

You automatically have a personal interest if you have given notice in the Register of Members' Interests under Paragraph 14 and 15, e.g. if you are appointed to an outside body by the Council.

A PREJUDICIAL INTEREST is where a member of the public knowing the facts would reasonably regard the interest as so significant that it would prejudice your judgement of the public interest.

PLEASE MAKE IT CLEAR WHETHER IT IS A PERSONAL OR PREJUDICIAL INTEREST.

It would be helpful if, prior to the commencement of the meeting, members informed Legal & Democratic Services Unit of any declarations of interest, of which you are aware. This will help in the recording of the declarations in the minutes of the meeting.

DECLARING INTERESTS AT FULL COUNCIL

The Code of Conduct only requires that personal interests (or personal and prejudicial interests) are declared where the matter to which the interest relates is being considered. Some items will be mentioned in the papers for full Council but are not actually being considered by Full Council. In particular, some items are mentioned as having been dealt with in Cabinet but are not actually mentioned or discussed at full Council. In such circumstances the Monitoring Officer's advice to Members is that there is no need to declare an interest unless the particular matter is mentioned or discussed. As a general rule, Members only need to declare an interest at full Council in the following circumstances:

- Where a matter is before the Council for a decision and/or
- Where the matter in which the Member has an interest is specifically mentioned or discussed at the Council meeting.