

Please ask for: Mrs. W. Rowe

Your Ref:

Extension No: 4584

My Ref: WR

E-Mail: WendyRowe@cannockchasedc.gov.uk

9 February, 2007

Dear Councillor,

**AUDIT & GOVERNANCE COMMITTEE
3.00 P.M., MONDAY, 19 FEBRUARY, 2007
ESPERANCE ROOM, CIVIC CENTRE, CANNOCK**

You are invited to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,

**S.G. Brown
Chief Executive**

To: Councillors

Faulkner, B. (Chairman)
Martin, G.R. (Vice-Chairman)

Davis, Mrs. M.A. Molineux, G.N.
Jones, Mrs. A.E.

All other Members of the Council for information

A G E N D A

PART 1

1. Apologies

2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

To declare any personal or prejudicial interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

3. Minutes

To approve the minutes of the meeting held on 20 November, 2006 (enclosed).

4. Audit & Governance Working Group

Report of the Chairman of the Working Group of the meeting held on 20 November, 2006 (Enclosure 4.1 – 4.2)

5. Internal Audit Report on Quarter 3 of 2006-07

Report of Chief Internal Auditor (Enclosure 5.1 – 5. 2)