

**COUNCIL**

**WEDNESDAY, 27 FEBRUARY 2008 AT 4.00PM**

**COUNCIL CHAMBER, CIVIC CENTRE, BEECROFT ROAD, CANNOCK**

**Item 3 – Recommendations from Cabinet held on 21 February 2008**

Enclosed are the recommendations referred from Cabinet held on 21 February 2008 in relation to item 3 on the agenda.

Please ensure you bring this document with you to the meeting.

Regards

Democratic Services

## CABINET 21 FEBRUARY 2008

### RESOLUTIONS

#### Housing Revenue Account and Housing Revenue Capital Programme Review 2007-08

The Cabinet notes the joint report of the Director of Service Improvement and Director of Governance (Enclosure 6.1 to 6.9) and recommends that the Council:

- a) Note the outturn position in respect of the 2006-07 HRA as set out in Annex 1 of the report
- b) Agree the revised position in respect of the 2007-08 HRA as set out in Annex 1 (above) and carry forward £907,913 of working balances to 2008.
- c) Note the position with regard to estimated expenditure and available resources in respect of the 2007-08 HRA Capital Programme as set out in Annexes 2 and 3 of the report, and
  - i) Approve £281,100 of additional expenditure on the following schemes :-

£

Demolition of Cornwall and Cherry Tree House Sheltered Schemes	6,100
Void properties (Decent Homes)	100,000
Testing and removal of asbestos	175,000

- ii) Re-programme £12,500 of expenditure in respect of the replacement of central heating systems from 2007-08 to 2008-09
    - iii) Carry forward £3,236,280 of estimated available resources for use in 2008-09 and future years

### **Housing Revenue Account Budget 2008-09, 2009-10 and 2010-11**

The Cabinet notes the joint report of the Director of Service Improvement and Director of Governance (Enclosure 7.1 to 7.10) and recommends that the Council:

- a) Determines a minimum level of working balances of £828,000 throughout the three year budget period.
- b) Approves the following revenue contributions to capital programme

2008-09	£1,140,000
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2009-10	£1,010,000
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2010-11	£ 706,000
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- c) In all other respects, approves the HRA budget for 2008-09 and subsequent years as set out in the report and summarised at Annex 1 (Enclosure 7.9).

### **Housing Capital Resources and Housing Revenue Account Capital Expenditure Requirements 2008-09 to 2010-11**

The Cabinet notes the available HRA capital resources and the existing commitments against these sums, and recommends that the Council:

- a) Approves a three year HRA Capital Programme for 2008-09, 2009-10 and 2010-11 in accordance with the HRA capital expenditure requirements as set out in the report and summarised at Annex 2 (Enclosure 8.1 to 8.8).

### **General Fund Revenue Budget 2008-09 to 2010-11**

The Cabinet approves the reports of the Director of Governance at enclosures 9.1 to 11.12 and recommends that the Council:

- a) Supports the recommendation on reserves and balances at paragraph 2.1 and 2.2, enclosure 10.1 to 10.17.
- b) In doing so approves a minimum level of working balances for the budget of £1,896,000 for 2008-09 with indicative levels of £1,888,000 and £1,574,000 for subsequent years.

- c) Sets a 2008-09 Council Tax for District Council purposes of £184.44, (Band D property), an increase of 2.4% over the current year.
- d) Supports the proposals for service development set out at Annex 1 attached.
- e) Supports the proposals for savings set out at Annex 2 attached.
- f) Supports the use of Section 106 Funds for economic development purposes as set out at Annex 3 attached.
- g) Supports the use of Planning Delivery Grant as set out at Annex 4 attached.
- h) Notes that a Mid Year review of the General Fund Budget will be undertaken.
- i) Approves indicative Council Tax increases of 5.0% in 2009-10 and 5.0% in 2010-11.
- j) As a result of the above, approves the outturn budget for 2007-08 and the three year budget for 2008-09 to 2010-11 as set out at Annex 5 attached.

### **General Fund Capital Programme 2007-08 and Resources 2007-08 to 2010-11**

The Cabinet notes the available general fund capital resources and the existing commitments against these sums, and recommends to the Council:

- a) That the slippage as shown in Annex I of the report be noted and the resultant General Fund Capital Budget 2008-11 be approved.
- b) That the Council note that both the available resources and commitments include the estimated receipts and grants arising from the Leisure Strategy together with provision for its utilisation.
- c) That recommendations 2.1 to 2.5 of the Director of Governance report (Enclosure 12.1 to 12.18) be approved.

### **Section 106 Capital Programme 2008-09**

The Cabinet notes the report of the Director of Governance (Enclosure 13.1 to 13.13) and recommends to the Council:

- a) That the slippage as shown in Annex I of the report be noted and the resultant Section 106 Budget 2008-11 be approved.
- b) That Annex 6 attached be noted as the Approved Budgets of the Section 106 Programme and replaces Annex 4 of the Original Report
- c) That the entire Section 106 programme for 2007-08 to 2010-11, as shown in Annex 3 of the report, including both approved schemes and commitments for 2007-08 to 2010-11 be approved.
- d) That Recommendations 2.1 and 2.4 of the Director of Governances report (Enclosure 13.1 to 13.12) be approved.

### **Treasury Management**

That the Council is recommended to approve the control framework set out at paragraph 2.1, of the Director of Governances report (Enclosure 14.1 to 14.17).

**Financial Plan 2008-09 to 2010-11**  
**Growth Options Included Within Budget**

		2008-09 Estimate £	2009-10 Estimate £	2010-11 Estimate £
C1-09	Tackling Anti - Social Behaviour	21,510	28,560	30,210
C1-10	Staffs and Stoke on Trent 2012 Olympics Co-Ordinator	4,500	4,500	4,500
D1-01	Improved Planning Application Processing Timescales	25,620	32,630	34,560
E1-01	Health & Safety - Cemeteries	20,120	20,840	21,470
E1-02	Promotion and Education for Recycling and Waste Minimisation	13,300	25,800	27,650
E1-04	Continuation of existing Xmas Lights Service	23,570	24,040	24,520
E1-06	Environmental Street Improvements	47,420	63,670	64,940
E1-09	Provide Recycling Facilities - Town Centres	7,200	7,200	0
H1-01	Licensing and Enforcement of Houses in Multi Occupation - Private Sector	20,000	16,090	16,970
P1-04	Tackling Fuel Poverty - Decent Homes	6,540	8,400	9,290
P1-06	Provision of In-house Advice Service - Housing Needs	9,660	11,960	12,290
S1-01	Business Continuity and Emergency Planning	16,480	22,360	18,560
C2-12	Citizens Advice Bureau Interim Funding pending review	11,500	0	0
		<b><u>227,420</u></b>	<b><u>266,050</u></b>	<b><u>264,960</u></b>

Annex 2

Financial Plan 2008-09 to 2010-11  
Saving Options Taken From Budget

		2008-09 Estimate £	2009-10 Estimate £	2010-11 Estimate £
C2-11	Rationalisation of Policy and Research function	-40,000	-40,000	-40,000
C2-09	Amended Opening Hours - Contact Centre	-1,130	-1,190	-1,220
E2-01	Reduce Grounds Maintenance Closed Churchyards	-7,600	-7,750	-7,910
E2-02	Remove Subsidy - Allotments	0	-5,780	-5,900
E2-03	Closure of 3 Bowling Greens - Hednesford & Cannock Park	-16,300	-21,750	-22,300
E2-05	Hednesford Public Toilet *	-13,620	-13,890	-14,160
E2-07	Rationalisation of Bus Shelter Provision *	-5,810	-30,410	-31,020
E2-09	Removal of Subsidy - Shrub Beds	-11,920	-16,240	-16,560
E2-10	Reduce Maintenance - Non Pay and Display Car Parks	-14,060	-14,340	-14,630
E2-11-13	Extend Car Parking Charging - Station Car Parks	-4,730	-27,080	-27,620
H2-01	Rationalisation of Inspections Food Hygiene	-3,000	-4,080	-4,160
H2-02	Home Security Grants	-6,890	-9,580	-9,770
H2-05	Air Pollution	-2,930	-3,800	-3,880
H2-09	Private Sector Housing - Enforcement Action	-5,240	-6,870	-7,010
I2-01/I2-04	Remove Subsidy - Catering	0	-49,930	-50,930

**Financial Plan 2008-09 to 2010-11**  
**Saving Options Taken From Budget**

		2008-09 Estimate £	2009-10 Estimate £	2010-11 Estimate £
L2-20	Remove Subsidy - Chase Leisure Centre Creche	-23,310	-42,900	-44,000
P2-01	Promotion of Local Economy	-20,000	-20,600	-21,220
P2-04	Improving skills and Learning	-5,000	-5,150	-5,300
P2-06	Reduction in Partnership Activities	-5,810	-5,980	-6,160
T2-01	Reduction in Discretionary Rate Relief	0	-8,000	-8,000
		<b><u>-187,350</u></b>	<b><u>-335,320</u></b>	<b><u>-341,750</u></b>

(\*) These items are not authorised to proceed until a further report has been approved by the Cabinet.



### Use Of Section 106 Funds for Economic Development

Note	Actuals to	Estimated	Proposed Expenditure					Total	
	31/03/2007	Outturn 2007-08	2008-09	2009-10	2010-11	2011-12	2012-13		
1	Economic Development Officer (Europe)	108,940	31,390	15,000	15,000	15,000	15,000	15,000	215,330
2	Economic Development Support Officer	31,150	25,950	20,990	22,230	9,340			109,660
3	LSP Contribution (Lottery Funding)	28,840	0	0	0	0	0	0	28,840
4	Economic Development Support Officer (Tourism)	35,710	0	0	0	0	0	0	35,710
5	District Centres Management Initiative	30,000	10,000	10,000	10,000	10,000	0	0	70,000
6	Business Estates Co-ordinator	47,510	5,000	0	0	0	0	0	52,510
7	European Projects Support	111,980	20,000	0	0	0	0	0	131,980
8	Tourism Initiatives	30,860	20,000	20,000	20,000	20,000	0	0	110,860
8	Economic Regeneration Strategy	4,200	8,680	26,600	26,500	23,820	0	0	89,800
9	Southern Staffordshire Partnership Contribution	0	6,320	6,400	6,510	6,650	0	0	25,880
	S106 Rollover 2006-07	0	20,000	0	0	0	0	0	20,000
	<b>Total Expenditure</b>	<b>429,190</b>	<b>147,340</b>	<b>98,990</b>	<b>100,240</b>	<b>84,810</b>	<b>15,000</b>	<b>15,000</b>	<b>890,570</b>
	ERDF Grant Used	122,200	0	0	0	0	0	0	122,200
	Section 106 Monies Used	306,990	147,340	98,990	100,240	84,810	15,000	15,000	768,370
	<b>Total Funding</b>	<b>429,190</b>	<b>147,340</b>	<b>98,990</b>	<b>100,240</b>	<b>84,810</b>	<b>15,000</b>	<b>15,000</b>	<b>890,570</b>

- 1 Senior officer's post to coordinate day to day delivery of European funding package. Ceases with current programme 2007-08. Provision made for potential costs associated with redundancy, actuarial strain etc.
- 2 Post to support delivery of the Economic Regeneration Strategy following a review of priorities.
- 3 Contribution to the Local Strategic Partnership Executive Team to support the External Funding Officer post.
- 4 The appointment of a fixed term Economic Development Support Officer (Tourism) arose from a recommendation of Scrutiny (Economic Development Sub - Committee to put extra resources towards increasing visitors' expenditure within the District. Post now deleted.
- 5 Monies to support establishing the District Centres Management Initiative as a sustainable Company / Partnership structure, subject to Cabinet approval.
- 6 Funding support for an Estates Coordinator to take the lead on image Business Partnerships work. Funding extended to support local businesses in taking the initiative forward. No longer required as a consequence of the creation of the local Business Improvement District.
- 7 Funding to support the development and implementation of projects within the Cannock Chase, Burntwood, Brownhills European Funding package that will secure investment of at least £8m up to 2007/08 via ERDF of about £3.5m. Programme now ended.
- 8 Initiatives arising from implementation of the Cannock Chase Economic Regeneration and Tourism Strategies. For example, work to encourage linkages between schools and businesses and initiatives to support the education and skills agenda.
- 9 Provision for the Council's annual subscription to the Southern Staffordshire Partnership.

## Use Of Planning Delivery Grant 2006-07 to 2010-11

Note		Actual Spend To 31/03/07	Estimated Outturn 2007-08	Proposed Expenditure			Total
				2008-09	2009-10	2010-11	
	Development Control Planner	57,560					57,560
	Planning / Building Control Trainee	22,420	19,450	20,380	10,210		72,460
	Technical Admin Support	34,080					34,080
	Superannuation Adjustment	1,920					1,920
	Recruitment Costs	3,620					3,620
	Passporting Option - Mainstream Post 0146	15,020	29,610	32,240			76,870
	E Government Strategy	19,160					19,160
	Staff Related Insurance	1,500	580	510	380		2,970
	Car Allowances	1,750	1,000	1,000	1,000		4,750
	Advertising	3,150					3,150
	IT Systems	240					240
	Internal Recharges	7,420	3,170	4,300	4,420		19,310
	Ecological Surveyor	6,330					6,330
	Local Development Framework (LDF) Ecology		18,000				18,000
1	LDF Consultant Support		42,600	30,000			72,600
	LDF Printing, Publishing, Consultation Software		5,000	5,000			10,000
	LDF Housing Needs Survey	9,950	21,000	10,000			40,950
2	LDF Monitoring Officer	2,650	24,810	26,840	24,300		78,600
	Software	35,850					35,850
3	E Government Requirements for Planning		20,000	40,000			60,000
4	Planning Application Urban Design Advice		7,000	7,000			14,000
	Adjustments Re 0169 Salary Funding		2,220	4,520	4,680	2,260	13,680
5	LDF Inquiry Costs		55,030	27,980	44,790	47,740	175,540
	<b>Total Expenditure</b>	<b>222,620</b>	<b>249,470</b>	<b>209,770</b>	<b>89,780</b>	<b>50,000</b>	<b>821,640</b>
	<b>Funding</b>						
	Planning Delivery Grant Brought Forward	142,440	280,150	199,550	39,780	0	
	Opening Balance						142,440
6	Award Available to Planning Service	435,290	114,690	50,000	50,000	50,000	699,980
	Savings Already Built In	-74,960	-14,570				-89,530
	Roll Over Local Plans Budgets re Inquiry Costs		68,750				68,750
	<b>Total Funding</b>	<b>502,770</b>	<b>449,020</b>	<b>249,550</b>	<b>89,780</b>	<b>50,000</b>	<b>821,640</b>
	<b>Less Total Expenditure</b>	<b>-222,620</b>	<b>-249,470</b>	<b>-209,770</b>	<b>-89,780</b>	<b>-50,000</b>	<b>-821,640</b>
	<b>Net Funding Carried Forward</b>	<b>280,150</b>	<b>199,550</b>	<b>39,780</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Notes

- 1 E.g. Town Centre Action Plans, Sustainability Appraisals, Strategic Flood Risk & Cannock Canal Assessment
- 2 Fixed term contract at Scale G. Annual Monitoring Report is a compulsory requirement of new LDF process
- 3 Scanning, consultations and pre-application electronic processes
- 4 Required to meet part of BVPI 205
- 5 Inspector plus Programme Officer costs.
- 6 Housing & Planning Delivery Grant from 2008-09 (for 3 years estimated level of funding).

**General Fund Revenue Budget 2007-08 to 2010-11**  
**Council Recommendation**

**Annex 5**

	Forecast Outturn 2007-08 £m	Standstill Budget 2008-09 £m	Standstill Budget 2009-10 £m	Standstill Budget 2010-11 £m
<b>Original Budget 2007-08</b>				
<b>Standstill Budget 2007-08 to 2010-11</b>	<b>13.298</b>	<b>13.834</b>	<b>14.432</b>	<b>14.432</b>
<b>Supplementary Estimates since Original Budget Approval</b>				
Rollovers	0.396			
Members Allowances	0.052	0.072	0.073	0.075
<b>Approved Budget</b>	<b>13.746</b>	<b>13.906</b>	<b>14.505</b>	<b>14.507</b>
<b>Committed Changes</b>				
District Elections				0.103
Benefits Administration		-0.021	-0.002	0.017
<b>Likely Additional Commitments</b>				
Pension contributions   Gross				0.145
HRA Recharges				-0.027
Demographic Changes				
Refuse & Recycling				0.014
Concessionary Fares				0.020
LABGI	-0.050			
Car Parks - Avon Road			0.078	0.078
Decriminalised Car Parking		-0.035	0.045	-0.013
Interest - Avon Road			-0.100	-0.090
Planning Delivery Grant	0.060			
Leisure Strategy				
Revised Implementation	0.364	-0.295	-0.950	-0.792
Delayed Closure	0.076	0.039		
Capital salaries	0.075	0.075		
<b>Inflation</b>				0.365
<b>Efficiency Savings</b>				
Gershon		0.025		
<b>Total Base Budget</b>	<b>14.271</b>	<b>13.694</b>	<b>13.576</b>	<b>14.327</b>

**General Fund Revenue Budget 2007-08 to 2010-11**  
**Council Recommendation**

	Forecast Outturn 2007-08 £m	Standstill Budget 2008-09 £m	Standstill Budget 2009-10 £m	Standstill Budget 2010-11 £m
<b>Potential Changes and Adjustments</b>				
<b>Base Budget Review</b>				
Contaminated Land		0.001	0.001	0.001
Local Government New Conduct Regime (Lower-Tier) Adjustment		0.002	0.002	0.002
Stray Dog (Lower-Tier) Adjustment		0.006	0.006	0.006
<b>Expenditure</b>				
Turnover	0.150	0.114	0.122	0.125
Concessionary Fares	0.050	0.052	0.053	0.055
Chase Leisure Centre	0.110	0.113	0.116	0.118
- Security	0.024	0.025	0.013	
<b>Income</b>				
Planning Income	-0.060			
Planning Fees		-0.089	-0.091	-0.094
Car Park Income	0.050	0.075	0.075	0.075
Chase Leisure Centre	0.120	0.153	0.157	0.161
Golf Course	0.056	0.040	0.040	0.040
Local Land Charges		0.065	0.067	0.069
Licensing Fees	0.023			
Interest	-0.140	0.056	0.170	0.200
Section 106 Interest	-0.096			
Manager Variations	-0.171	-0.037	-0.038	-0.117
Shop Mobility	-0.024			
<b>Policy Options</b>				
<b>PCT</b>				
Growth		0.227	0.266	0.265
Savings		-0.187	-0.335	-0.342
Rephasing Expenditure				
Civil Contingencies	-0.032	0.032		
<b>Estimated Net Spending</b>	<b>14.331</b>	<b>14.341</b>	<b>14.199</b>	<b>14.892</b>

**General Fund Revenue Budget 2007-08 to 2010-11**  
Council Recommendation

	Standstill Budget 2007-08 £m	Standstill Budget 2008-09 £m	Standstill Budget 2009-10 £m	Standstill Budget 2010-11 £m
<b>Financing</b>				
<b>Anticipated Grant Income, Use of Balances &amp; Reserves</b>				
Balances	0.631	-0.918	0.013	0.321
Other Reserves	0.076	0.006		
External Inspections	0.100			
NDR Reserve	0.154			
Actuarial Valuation		0.837	0.123	0.149
Interim use		0.573	-0.228	-0.295
Collection Fund Surplus	-0.058	0.000		
RSG/NDR	8.105	8.314	8.429	8.518
Council Tax	5.323	5.528	5.862	6.199
<b>0.000 Total Grant Income, Use of Balances &amp; Reserves</b>	<b>14.331</b>	<b>14.341</b>	<b>14.199</b>	<b>14.892</b>
<b>Amount to be found from Council Tax</b>	<b>5.323</b>	<b>5.528</b>	<b>5.862</b>	<b>6.199</b>
	29,554	29,972	30,271	30,483
<b>Estimated Council Tax Level</b>	<b>180.12</b>	<b>184.44</b>	<b>193.66</b>	<b>203.35</b>
<b>Estimated Council Tax Increase</b>	<b>4.90%</b>	<b>2.40%</b>	<b>5.00%</b>	<b>5.00%</b>
<b>Balances</b>				
<b>Opening Balances at 1 April</b>	<b>1.621</b>	<b>0.990</b>	<b>1.908</b>	<b>1.895</b>
Use of Balances to Support Budget	0.631	-0.918	0.013	0.321
<b>Closing Balances at 31 March</b>	<b>0.990</b>	<b>1.908</b>	<b>1.895</b>	<b>1.574</b>

**Section 106 Programme Budget 2008-09**

**Schemes Approved By Cabinet**

<b>Scheme</b>	<b>Budget 2008-09</b>
	<b>£</b>
Canal Towpath Improvements (*)	11,380
Cannock Park	53,150
Wolseley Road Play Area	24,420
Barnard Way Public Open Space (*)	19,980
Park Farm Conservation Area (*)	1,760
Mill Green Hawks Green Nature Reserve (*)	4,250
	<b>114,940</b>

(\*) Any individual schemes less than £20,000 will form part of a revenue programme.