

**CANNOCK CHASE COUNCIL**  
**MINUTES OF THE MEETING OF THE**  
**CORPORATE SCRUTINY COMMITTEE**  
**HELD ON TUESDAY 19 NOVEMBER 2019 AT 4:00 P.M.**  
**IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK**

**PART 1**

PRESENT:  
Councillors

Allen, F.W.C. (Chairman)  
Hughes, R.J. (Vice-Chairman)

Buttery, M.S.      Witton, P.T.  
Davis, Mrs. M.A.   Woodhead, P.E.  
Sutherland, M.

**9. Apologies**

Apologies for absence were submitted for Councillors P.A. Fisher and B. Jones.

**10. Declarations of Interests of Members in Contracts and Other Matters and Restrictions on Voting by Members and Party Whip Declarations**

No declarations of interests or party whip declarations were received.

**11. Minutes**

A Member advised that under Minute no. 1 'Apologies', the reference to Councillor P.A. Snape needed to be deleted and replaced with 'Councillor P.E. Woodhead'.

RESOLVED:

That the Minutes of the meeting held on 18 July 2019 be approved as a correct record and signed, subject to the above amendment being made.

**12. Quarter 2 2019/20 Corporate PDP Performance Update**

Consideration was given to the quarter 2 performance information for 2019/20 (Item 4.1 – 4.5 of the Official Minutes of the Council).

The Head of Governance and Corporate Services advised that the format of the performance reports had been amended slightly to include the cumulative performance for the year alongside the quarterly progress. Members were then taken through the performance indicators and projects actions as set out in the report.

In response to questions from Members regarding the customer contact data and use of online forms, the Head of Governance and Corporate advised that additional performance data and comparator data for 2018/19 would be provided at the March 2020 meeting.

*(Councillors Mrs Layton, Newbury and Mrs Todd arrived at the meeting during the consideration of this item.)*

### **13. Peer Review Follow-Up**

Consideration was given to the Report of the Head of Governance and Corporate Services (Item 5.1 – 5.12 of the Official Minutes of the Council).

The Head of Governance and Corporate Services advised that the visit had been very positive, with the Review team being particularly impressed with the progress made since the original Review, and the ambitions of the Council going forward.

In respect of the consideration put forward by the Review team in respect of the Scrutiny structure, Members hoped that any such review would not be delayed due to the Council's boundary review being deferred by twelve months. The Head of Governance and Corporate Services advised that she would feedback Members' views on this to the Managing Director for consideration.

RESOLVED:

That the following be noted:

- (A) The outcome of the follow-up review as detailed in the final letter of the Peer Challenge Team to the Managing Director, dated 12 August 2019 (attached as Appendix 1 to the report); and
- (B) The comments / actions from the Council following the considerations made by the Peer Challenge Team (attached as Appendix 2 to the report).

### **14. Corporate Scrutiny Committee Work Programme 2019/20 Update**

Consideration was given to the updated work programme for 2019/20 (Item 6.1 of the Official Minutes of the Council). The Committee also received for information the updated scoping document for the Members' Support and Training Requirements' review (Item 6.2 – 6.3 of the Official Minutes of the Council).

The meeting closed at 4:23 p.m.

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CHAIRMAN