

**CANNOCK CHASE COUNCIL**  
**MINUTES OF THE MEETING OF THE COUNCIL**  
**HELD IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK**  
**AT 4.00 P.M., WEDNESDAY, 25 FEBRUARY, 2015**  
**PART 1**

PRESENT: Councillors:

Pearson, A. (Chairman)	
Freeman, Miss M.A. (Vice Chairman)	
Adamson, G.	Hardman, W.
Alcott, G.	Holder, M.J.
Allen, F.W.C.	Johnson, J.P.
Allt, Mrs. A.	Jones, R.
Anslow, C.	Kraujalis, J.T.
Ball, G.D.	Lovell, A.
Bennett, C.	Mitchell, Mrs. C.
Bernard, J.D.	Molineux, G.N.
Buttery, M.	Preece, J.
Davis, Mrs. M.A.	Snape, P.A.
Dean, A.	Spicer, Mrs. A.
Dixon, D.I.	Stretton, Mrs. P.Z.
Dudson, A.	Todd, Mrs. D.M.
Fisher, P.A.	Todd, R.
Gamble, B.	Toth, J.
Grocott, M.R.	Witton, P.

**86. Apologies**

Apologies for absence were received from Councillors Mrs. A.F. Bernard; B. Bottomer; Mrs. J.L. Burley; Mrs. S.M. Cartwright; Mrs. D. Grice; Mrs. H.M. Sutton; and Ms. S. Whitehouse.

**87. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

No other Declarations of Interests were made in addition to those already confirmed by Members in the Register of Members' Interests.

## **88. Minutes**

RESOLVED:

That the Minutes of the Council Meeting held on 11 February, 2015, be approved as a correct record and signed.

## **89. The Chairman's Announcements and Correspondence**

### (i) Chairman's Charity Collection Box

The Chairman advised that the charity collection box was circulating for Members to make a donation. He reported that at the meeting held on 11 February, 2015, a total of £36.00 was collected, and he thanked Members for their donations.

### (ii) Annual Dinner

The Chairman advised Members that he would be hosting the Annual Dinner on Friday, 24 April, 2015 at Pye Green Community Centre. Tickets were priced at £35 per person, which included a 3 course meal and live entertainment from Hazel Slade Big Band.

As usual, a raffle would be held on the evening and any prize donations would be gratefully received. Tickets were available from Louise Onions in the Managing Director's office, and he looked forward to welcoming Members on the night.

### (iii) Commonwealth Flag Flying

The Chairman advised that on Monday 9 March the Council would be joining more than 730 organisations in flying the Commonwealth Flag at 10.00 a.m. for a period of 24 hours to mark Commonwealth Day. The initiative was now in its second year, and flying the flag symbolised a commitment to the Commonwealth, the opportunities it offered and an appreciation of its values.

## **90. Question(s) in Accordance with Rule 8**

No questions had been submitted in accordance with Rule 8.

## **91. Part 1 Minutes of Cabinet, Committees and Panels**

RESOLVED:

That the Part 1 Minutes of the following Cabinet, Committees and Panels be adopted and any recommendations be approved and decisions implemented following the expiry of any call-in period:-

- (a) Cabinet – 18 December, 2014
- (b) Planning Control Committee – 17 December, 2014; and 7 January, 2015
- (c) Scrutiny Committee – 27 November, 2014

- (d) Health Scrutiny committee – 25 November, 2014
- (e) Joint Parking Committee – 22 October, 2014; and 4 February, 2015
- (f) Appeals and Complaints Panel – 6 January; and 19 January, 2015

**92. Motion(s) Received under Rule 6**

No Motions had been submitted under Rule 6.

**93. Council Tax Resolution 2015-16**

Consideration was given to the proposed Council Tax Resolution 2015-16 (Item 9.1 – 9.4 of the Official Minutes of the Council). (As a budget related matter, a named vote was taken.)

<u>For</u>	<u>Against</u>	<u>Abstain</u>
Adamson, G.		
Alcott, G		
Allen, F.W.C.		
Allt, Mrs. A.		
Anslow, C.		
Ball, G.D		
Bennett, C.		
Bernard, J.D.		
Buttery, M.		
Davis, Mrs. M.A.		
Dean, A.		
Dixon, D.I.		
Dudson, A.		
Fisher, P.A.		
Freeman, Miss M.A.		
Gamble, B.		
Grocott, M.R.		
Hardman, W.		
Holder, M.J.		
Johnson, J.P.		
Jones, R.		
Kraujalis, J.T.		
Lovell, A.		
Mitchell, Mrs. C.		

Molineux, G.N.  
Pearson, A.  
Preece, J.  
Snape, P.A.  
Spicer, Mrs. A.  
Stretton, Mrs. P.Z.  
Todd, Mrs. D.M.  
Todd, R.  
Toth, J.  
Witton, P.

**34 (Unanimous)**

**0**

**0**

In addition, Councillors Mrs. A.F. Bernard; B. Bottomer; Mrs. J.L. Burley; Mrs. S.M. Cartwright; Mrs. D. Grice; Mrs. H.M. Sutton; and Ms. S. Whitehouse, were absent from the meeting.

RESOLVED:

That the Council Tax Resolution 2015-16, as detailed in Item 9.1 – 9.4 of the Official Minutes of the Council (and attached as an Appendix to these Minutes), be approved.

**94. Localism Act, 2011 – Pay Policy Statement**

Consideration was given to the Report of the Leader of the Council (Item 10.1 – 10.11 of the Official Minutes of the Council).

Clarification was sought in respect of comparative rates of pay for the post of LEP Consultant, and it was agreed that this would be examined and, if necessary, amended information published.

RESOLVED:

That (subject to clarification of the comparative rates of pay for the post of LEP consultant):

- (A) The Pay Policy Statement as detailed in Appendix 1 to the report, or as amended, be approved.
- (B) The Pay Policy Statement be published on the Council's website.

**95. Exclusion of the Public**

RESOLVED:

That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information as defined in Paragraph(s) 1; 2; and 3, Part 1, Schedule 12A of the Local Government Act, 1972.

**CANNOCK CHASE COUNCIL**  
**MINUTES OF THE MEETING OF THE COUNCIL**  
**HELD IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK**  
**AT 4.00 P.M., WEDNESDAY, 25 FEBRUARY, 2015**  
**PART 2**

**96. Part 2 Minutes of Cabinet, Committees, Select Committees and Panels**

RESOLVED:

That the Part 2 Minutes of the following Cabinet, Committees and Panels be adopted and any recommendations be approved and decisions implemented following the expiry of any call-in period:-

- (a) Cabinet – 18 December, 2014
- (b) Appeals and complaints Panel – 6 January; and 19 January, 2015

Councillor Mrs. H.M. Sutton joined the meeting for consideration of the following Item.

**97. Proposals to Change the Council's Management Structure and Associated Matters**

Consideration was given to the Not for Publication Report of the Managing Director (Item 13.1 – 13.8 of the Official Minutes of the Council).

A number of Members wished to place on record their thanks and best wishes for the future to the two Service Managers, currently in post, whose posts were to be deleted from the management structure. Concern was also expressed at the identified risk associated with making reductions in management capacity.

RESOLVED:

That:

- (A) The appointment of the current Head of Financial Management as Deputy Managing Director, on terms set out in paragraph 5.5 of the report, be approved.
- (B) The deletion of four Service Manager posts from the Council management structure be approved.
- (C) The revised management structure of the Council, as set out in Appendix 1 of the report, be approved.

- (D) The revised management structure delivers corporate savings of £191,000 in a full year, contributing to savings required for the 2017-18 financial year, be noted.
- (E) The position regarding the reduced management capacity of the Council into the future be noted.
- (F) The introduction of a formal out of hours on call system so that a Chief Officer / manager is available at all times for major incidents be approved.
- (G) Authority be delegated to the Managing Director, in conjunction with the Head of Human Resources, to finalise all contractual matters linked to the above decisions.
- (H) The necessary amendments be made to the Council's Pay Policy Statement to reflect any decisions taken in relation to this report.

The meeting closed at 4.30 p.m.

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CHAIRMAN

**COUNCIL**

**25 FEBRUARY, 2015**

**COUNCIL TAX 2015 / 2016**

**Council Tax 2015 / 2016**

Following Minute No. 85 of the Council of 11 February 2015, determining the level of net spending for the General Fund Revenue Budget and Transfer to Working Balances for 2015 / 2016; the Council is recommended to make a Council Tax for 2015 / 2016 by formally approving the following resolution:-

- 1 It be noted that under the power delegated to the Council's Section 151 Officer, the Council calculated the Council Tax Base 2015/16
  - (a) for the whole Council area as 26,902.88 [Item T in the formula in Section 31B of the Local Government Finance Act 1992, as amended (the "Act")]; and
  - (b) for dwellings in those parts of its area to which a Parish precept relates as shown below

<u>Parish</u>	<u>Tax Base</u>
Brereton and Ravenhill	1,783.81
Bridgtown	441.67
Brindley Heath	219.81
Cannock Wood	390.98
Heath Hayes / Wimblebury	3,949.44
Hednesford	4,617.34
Norton Canes	1,991.62
Rugeley	5,077.72
<b>Unparished</b>	
Cannock	8,430.49
	<b>26,902.88</b>

- 2 That the Council Tax requirement for the Council's own purposes for 2015/16 (excluding Parish precepts) is calculated at £5,406,134.
- 3 That the following amounts are calculated for the year 2015/16 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992:
  - (a) £56,029,982.70 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.

- (b) £50,055,023 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
- (c) £5,974,959.70 being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).
- (d) £222.09 being the amount at 3(c) above (Item R), all divided by Item T (1(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).
- (e) £568,825.70 being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act.
- (f) £200.95 being the amount at 3(d) above less the result given by dividing the amount at 3(e) above by Item T (1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.
- (g) For the following parts of the Council's Area

	<b>£.p</b>
Brereton and Ravenhill	225.20
Bridgtown	213.57
Brindley Heath	215.73
Cannock Wood	227.68
Heath Hayes and Wimblebury	216.88
Hednesford	225.26
Norton Canes	221.91
Rugeley	257.94

being the amounts given by adding to the amount at 3(f) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at (1)(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.

- (h) For the following parts of the Council's area



**APPENDIX TO MINUTE NO. 93**

	Disabled Band A	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p
Brereton & Ravenhill	125.11	150.13	175.16	200.18	225.20	275.24	325.29	375.33	450.40
Bridgtown	118.65	142.38	166.11	189.84	213.57	261.03	308.49	355.95	427.14
Brindley Heath	119.85	143.82	167.79	191.76	215.73	263.67	311.61	359.55	431.46
Cannock Wood	126.49	151.79	177.08	202.38	227.68	278.28	328.87	379.47	455.36
Heath Hayes & Wimblebury	120.49	144.59	168.68	192.78	216.88	265.08	313.27	361.47	433.76
Hednesford	125.14	150.17	175.20	200.23	225.26	275.32	325.38	375.43	450.52
Norton Canes	123.28	147.94	172.60	197.25	221.91	271.22	320.54	369.85	443.82
Rugeley	143.30	171.96	200.62	229.28	257.94	315.26	372.58	429.90	515.88
Unparished	111.64	133.97	156.29	178.62	200.95	245.61	290.26	334.92	401.90

Being the amounts given by multiplying the amounts at (3)(f) and (3)(g) above by the number by which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

- 4 To note that the County Council, the Office of the Police and Crime Commissioner and the Fire Authority have issued precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in the table below.

**Valuation Bands**

	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p
Staffordshire County Council	698.19	814.55	930.92	1,047.28	1,280.01	1,512.74	1,745.47	2,094.56
Office of the Police and Crime Commissioner	118.41	138.14	157.88	177.61	217.08	256.55	296.02	355.22
Stoke-on-Trent and Staffs Fire Authority	45.97	53.64	61.30	68.96	84.28	99.61	114.93	137.92

**APPENDIX TO MINUTE NO. 93**

- 5 That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the table below as the amounts of Council Tax for 2015/16 for each part of its area and for each of the categories of dwellings.

	<b>Disabled Band A</b>	<b>Band A</b>	<b>Band B</b>	<b>Band C</b>	<b>Band D</b>	<b>Band E</b>	<b>Band F</b>	<b>Band G</b>	<b>Band H</b>
	<b>£ p</b>	<b>£ p</b>	<b>£ p</b>	<b>£ p</b>	<b>£ p</b>	<b>£ p</b>	<b>£ p</b>	<b>£ p</b>	<b>£ p</b>
Brereton & Ravenhill	843.91	1012.7	1181.49	1350.28	1519.05	1856.61	2194.19	2531.75	3038.10
Bridgtown	837.45	1004.95	1172.44	1339.94	1507.42	1842.40	2177.39	2512.37	3014.84
Brindley Heath	838.65	1006.39	1174.12	1341.86	1509.58	1845.04	2180.51	2515.97	3019.16
Cannock Wood	845.29	1014.36	1183.41	1352.48	1521.53	1859.65	2197.77	2535.89	3043.06
Heath Hayes & Wimblebury	839.29	1007.16	1175.01	1342.88	1510.73	1846.45	2182.17	2517.89	3021.46
Hednesford	843.94	1012.74	1181.53	1350.33	1519.11	1856.69	2194.28	2531.85	3038.22
Norton Canes	842.08	1010.51	1178.93	1347.35	1515.76	1852.59	2189.44	2526.27	3031.52
Rugeley	862.10	1034.53	1206.95	1379.38	1551.79	1896.63	2241.48	2586.32	3103.58
Unparished	830.44	996.54	1162.62	1328.72	1494.80	1826.98	2159.16	2491.34	2989.60

- 6 That it is determined in accordance with Section 52ZB of the Local Government Finance Act 1992 that the Council's basic amount of Council Tax for 2015/16 is not excessive in accordance with the principles determined by the Secretary of State under Section 52ZC of that Act.