

CANNOCK CHASE COUNCIL

MINUTES OF THE MEETING OF THE

CABINET

HELD ON THURSDAY, 31 JANUARY, 2013 AT 5.45 P.M.

IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK

PART 1

PRESENT: Councillors:

Adamson, G.	Leader of the Council
Toth, J.	Deputy Leader of the Council and Environment Portfolio Leader
Dixon, D.I	Corporate Improvement Portfolio Leader
Holder, M.J.	Crime and Partnerships Portfolio Leader
Mitchell, Mrs. C.	Culture and Sport Portfolio Leader
Alcott, G.	Economic Development and Planning Portfolio Leader
Davis, Mrs. M.A	Health and wellbeing Portfolio Leader
Allen, F.W.C.	Housing Portfolio Leader
Todd, Mrs. D.M.	Town Centre Regeneration Portfolio Leader

125. Apologies

126. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

No other declarations were made in addition to those already confirmed by Members in the Register of Members' Interests.

127. Updates from Portfolio Leaders

Corporate Improvement

ICT Service Award - The Portfolio Leader advised that the Council's Shared ICT Service had won a National award for the most Improved Authority Address Updates, topping a list of 348 local authorities in both maintaining and improving the database system. Both Cannock Chase District and Stafford Borough Councils achieved the gold standard for council tax and business rates.

Crime and Partnerships

Police and Crime Panel – The Portfolio Leader advised that the Panel had met on 29 January, 2013 with a further meeting planned for 4 February, 2013. The Police and Crime Commissioner had delivered his draft Police and Crime Plan

for Staffordshire and Stoke-on-Trent, and indicated that the Police precept would not increase, although funding Community Partnerships and Community Safety would. It was recognised that funding should be based on need and the PCC would be working with partners to develop a more detailed plan by the summer. Crime reduction was key amongst the aims and the reduction in police numbers would be less than initially indicated.

128. Minutes of Cabinet Meeting of 17 January, 2013

RESOLVED:

That the Minutes of the meeting held on 17 January, 2013 be approved as a correct record and signed.

129. Forward Plan

The Forward Plan of Decisions for the period January – March, 2013 (Item 5.1 – 5.3 of the Official Minutes of the Council), was considered.

RESOLVED:

That the Forward Plan of Decisions for the period January - March, 2013, be noted.

130. Minutes of Policy Development Committees

RESOLVED:

That the Minutes of the following Policy Development Committees and other Committees be received for information:

- (i) Economic Development and Planning – 29 November, 2012
- (ii) Environment – 13 December, 2012

131. Recommendation(s) from Economic Development and Planning Policy Development Committee – 29 November, 2012 in respect of the Cannock Chase Visitor Economy:

Consideration was given to the recommendation received from the Economic Development and Planning Policy Development Committee held on 29 November, 2012:

“That Cabinet reaffirm their support for the activities of the Staffordshire Destination Partnership and its contribution to local employment provision and efforts to strengthen the local economy.”

RESOLVED:

That Cabinet’s support for the activities of the Staffordshire Destination

Partnership and its contribution to local employment provision and efforts to strengthen the local economy be reaffirmed.

132. Budget Consultation Process 2013-14

Consideration was given to the Joint Report of the Head of Finance and the Head of Policy (Item 7.1 – 7.21 of the Official Minutes of the Council).

RESOLVED:

That the Joint Report of the Head of Finance and the Head of Policy in respect of the Budget Consultation process 2013-14 be noted.

Reason(s) for the Decision

Budget consultation was an essential part of the Council's budget process and public consultation on the budget was normally undertaken throughout the process each year.

The process this year was more complicated with no indicative figures provided as part of the 2012-13 budget process in relation to the Government Funding settlement for 2013-14. The settlement for 2013-14 being determined as part of a new funding regime consisting of Business Rates Retention and Revenue Support Grant.

A draft Revenue Budget was considered by Cabinet at its meeting of 15 November and 20 December, 2012 but due to the actual settlement not being published until 19 and 20 December, Cabinet were unable to determine a Consultation Budget as at those dates.

Cabinet at its meeting of the 20 December authorised the Leader of the Council, in conjunction with the Chief Executive and Section 151 officer to determine a Consultation Budget in advance of the next Cabinet Meeting enabling consultation with Scrutiny (Delivering Change Panel); Shadow Cabinet and other stakeholders to take place as soon as practically possible in the new year.

A consultation budget was published on 4 January, 2013 and attached as Annex 1 to the report.

In order to provide maximum opportunity for public consultation prior to formal consideration by Cabinet at their meeting on 31 January 2013; consultation responses were invited from 4 to 23 January inclusive.

The closing date of 23 January would enable full analysis of consultation responses to be undertaken and provided to Cabinet to inform the determination of budget recommendations on 31 January, 2013, with any consultation responses received after 23 January but prior to the meeting on 31 January provided to Cabinet for information even if they could not be included in the analysis.

The Delivering Change Panel considered the options at its meeting on 7 January, 2013 and determined to accept the proposals with regard to the consultation budget.

133. Draft General Fund Revenue Budget 2013-14 to 2016-17

Consideration was given to the Report of the Head of Finance (Item 8.1 – 8.31 of the Official Minutes of the Council).

RESOLVED:

That:

- (A) The report of the Head of Finance in relation to General Fund Revenue Budget 2013-14 to 2016-17 (Enclosure 8.1 to 8.31) be noted.
- (B) Council be recommended to:
 - (i) Support the recommendation on Working Balances that, subject to no material changes being made to the Consultation Budget proposed by Cabinet or the Council Tax Base, as considered by Council at its meeting of the 26 January, 2013, they be set at £0.729m; £0.702m; and £0.714 m for 2013-14 to 2015-16..
 - (ii) In so doing, approve a minimum level of working balances for the budget of £729,000 for 2013-14 with indicative levels of £702,000 and £714,000 for subsequent years.
 - (iii) Set a 2013-14 Council Tax for District Council purposes of £200.95, (Band D property), an increase of 2.0% over the current year.
 - (iv) Support the proposals for service developments set out at Annex 1 to these Minutes.
 - (v) Support the use of Section 106 Funds for Economic Development purposes as set out at Annex 2 to these Minutes.
 - (vi) Approve indicative Council Tax increases of 2.0% in 2014-15 and 2.0% in 2015-16.
 - (vii) As a result of the above, approve the outturn budget for 2012-13 and the three year budget for 2013-14 to 2015-16 as set out at Annex 3 to these Minutes.

Reason(s) for the Decision

The Council is required to prepare a balanced budget in law. The purpose of the report was to set a background to the process and identify issues, to allow Members to present their proposals to the Council for the District Council

budget and Council Tax.

134. Section 106 Capital Programme 2012-13 to 2015-16

Consideration was given to the Report of the Head of Finance (Item 9.1 – 9.10 of the Official Minutes of the Council).

RESOLVED:

That:

- (A) The report of the Head of Finance in respect of the Section 106 Capital Programme 2012-13 to 2015-16 be noted.
- (B) Council be recommended to approve the Section 106 Capital Programme for 2013-14 to 2015-16, as shown in Appendices 3 – 4 of the report.

Reason(s) for the Decision

The Section 106 Capital Programme for the years 2012-13 to 2014-15 was approved by Council on 29 February, 2012 complete with forecast slippage from 2011-12.

Annex 1 to the report contained a detailed scheme analysis showing spending and potential slippages on schemes. Anticipated slippages had been carried forward to future years. Under spends on all schemes had been discussed with managers and their comments were précised on Appendix 1 to the report.

A high level of slippage existed with the majority relating to Rugeley Town Centre Conservation schemes (£269,000); Multi Use Games Area (£48,520); Artificial Pitch Cardinal Griffin (£39,170); and Newlands Lane Pitch Drainage (£26,630).

Resources available for capital purposes had also been updated. No new schemes had been submitted for 2013-16 as no suitable new S.106 funds were received during 2012-13 which could allow an immediate scheme to be formed.

135. General Fund Capital Programme 2012-13 and Resources 2012-13 to 2015-16

Consideration was given to the Report of the Head of Finance (Item 10.1 – 10.15 of the Official Minutes of the Council).

RESOLVED:

That:

- (A) The report of the Head of Finance in respect of the General Fund

Capital Programme 2012-13 and Resources 2012-13 to 2015-16 be noted.

- (B) Council be recommended to:
- (i) Support the provision of the Capital Service Developments as set out at Annex 4 to these Minutes and, in particular, the creation of a Stadium Development Fund.
 - (ii) Hence approve the General Fund Capital Budget 2013-14 to 2015-16 as shown at Annex 5 to these Minutes.

Reason(s) for the Decision

The General Fund Capital Programme for the years 2012-13 to 2014-15 was approved by Council on 29 February, 2012, complete with forecast slippage from 2011-12, and had been updated to take into account approvals and actual slippage since that date.

A detailed scheme analysis was shown at Appendix 1 to the report, and highlighted spending, forecast outturn to 31 March, 2013, and hence the potential slippages on schemes. Anticipated slippages have been carried forward to future years. Under spends on all schemes has been discussed with managers and their comments were précised at Appendix 1 to the report.

Resources available to the General Fund for Capital Purposes had also been updated and these were reflected in Appendix 2 to the report.

136. Treasury Management Strategy Statement

Consideration was given to the Report of the Head of Finance (Item 11.1 – 11.28 of the Official Minutes of the Council).

RESOLVED:

That:

- (A) The report of the Head of Finance in respect of the Treasury Management Strategy Statement be noted.
- (B) Council be recommended to:
 - (i) Adopt the control framework set out at paragraph 2.1 of the report.
 - (ii) Adopt the revised Code and Treasury Management Policy Statement (TCMP).
 - (iii) Approve the Treasury and Prudential Indicators at Annexe 6 to these Minutes, arising from the various Budget Recommendations, detailed above in these Minutes.

Reason(s) for the Decision

The Council is required to operate a balanced budget, which broadly means that cash raised during the year will meet cash expenditure. Part of the treasury management operation is to ensure that this cash flow is adequately planned, with cash being available when it is needed. Surplus monies are invested in low risk counterparties or instruments commensurate with the Council's low risk appetite, providing adequate liquidity initially before considering investment return.

The second main function of the treasury management service is the funding of the Council's capital plans. These capital plans provide a guide to the borrowing need of the Council, essentially the longer term cash flow planning to ensure that the Council can meet its capital spending obligations. This management of longer term cash may involve arranging long or short term loans, or using longer term cash flow surpluses. On occasion any debt previously drawn may be restructured to meet Council risk or cost objectives.

137. Review of the 2012-13 Housing Revenue Account Capital Programme

Consideration was given to the Joint Report of the Head of Housing and Head of Finance (Item 12.1 – 12.14 of the Official Minutes of the Council).

RESOLVED:

That:

- (A) The position regarding the estimated availability of Housing Revenue Account Capital resources set out in Appendix 1 to the report be noted.
- (B) The position regarding actual and estimated expenditure in respect of the 2012-13 Housing Revenue Capital Programme as set out in Appendix 2 to the report be noted, and approval be given to incur £120,000 of additional scheme costs in respect of the following schemes:-
 - (i) Kitchen replacement £80,000
 - (ii) Void properties (Decent Homes works) £40,000
- (C) The position regarding uncommitted Housing Revenue Account Capital Resources be noted and that £5,528,421 of uncommitted resources are carried forward to 2013-14.
- (D) Adjustments are made to the dwelling outputs in respect of the central heating, kitchen and bathroom replacement programmes within the 2012-13 Place Priority Delivery Plan as detailed below:-

- (i) Central Heating Programme – 307 dwellings
- (ii) Kitchen Replacement Programme – 110 dwellings
- (iii) Bathroom Replacement Programme – 215 dwellings

Reason(s) for the Decision

The report presented the quarter three review of the 2012-13 HRA Capital Programme. Estimated resources for 2012-13 were now forecast to be £12,949,171 as set out in Appendix 1 to the report. This compared to the estimate of £10,920,221 when the programme was reviewed on 15 November 2012. The reasons for the £2,028,950 increase in resources were set out in Appendix 3 to the report.

Actual expenditure at 31 December 2012 totalled £4,301,572 and represented 59.2% of the previously agreed expenditure target.

Estimated expenditure for 2012-13 was forecast to be £7,420,750. This compared to the estimate of £7,262,900 when the programme was last reviewed on 15 November 2012. The reasons for the net increase of £157,850 were set out in Appendix 4 and included £120,000 of additional expenditure on two schemes for which approval was sought.

Following the financing of the estimated 2012-13 HRA Capital Programme it was estimated that £5,528,421 of uncommitted resources were anticipated to be available. This compared to the estimate of £3,657,321 when the programme was last reviewed on 15 November 2012, an increase of £1,871,100. The £5,528,421 of uncommitted resources would be carried forward to assist in financing the HRA Capital Programme for 2013-14 and future years.

The expenditure variations in relation to the kitchen and bathroom programmes and tenant refusals in respect of the central heating programme would result in changes to the dwelling outputs within the 2012-13 Place Priority Delivery Plan. It was suggested that these be amended in accordance with the revised outputs set out in paragraph 5.6 of the report.

138. Housing Revenue Account Business Plan Review

Consideration was given to the Report of the Head of Housing (Item 13.1 to 13.22 of the Official Minutes of the Council).

RESOLVED:

That the contents and recommendations of the Housing Revenue Account Business Plan report to be considered by Council on 13 February, 2013 be noted.

Reason(s) for the Decision

Cabinet on 17 January, 2013 reviewed the agreed Business Plan (as approved by Council on 4 July, 2012) and agreed a proposed revised Business Plan for recommendation to Council on 13 February 2013.

The proposed Business Plan provides the financial framework for Cabinet's recommendations regarding proposed three year Housing Revenue Account and HRA Capital Programme budgets for the period 2013-14 to 2015-16 and this is reflected within the report.

139. Housing Revenue Account Budgets: 2013-14 to 2015-16

Consideration was given to the Joint Report of the Head of Housing and Head of Finance (Item 14.1 – 14.10 of the Official Minutes of the Council).

RESOLVED:

That:

- (A) The revised position with regard to estimated income and expenditure for 2012-13 and the proposed Housing Revenue Account budgets for the period 2013-14 to 2015-16, as set out as part of Appendix 1 to the report, be noted.
- (B) Council on 13 February, 2013 be recommended to:
 - (i) Determine a minimum level of working balances of £1,505,700 for 2013-14 and indicative working balances of £1,529,480 and £1,542,850 for 2014-15 and 2015-16, respectively.
 - (ii) Approve the HRA Revenue Budget for 2013-14, 2014-15 and 2015-16 (and note the estimated outturn for 2012-13) as summarised at Appendix 1 of the report.

Reason(s) for the Decision

The report considered a review of the HRA Revenue Account Budget for 2012-13 and proposed three year Housing Revenue Account budgets for the period 2013-14 to 2015-16. These budgets were formulated within the financial framework provided by the revised HRA Business Plan recommended by Cabinet on 17 January 2013.

Cabinet was requested to consider the minimum level of working balances and the proposed budgets for recommendation to Council on 13 February, 2013.

140. Housing Revenue Account Capital Programmes: 2013-14 to 2015-16

Consideration was given to the Joint Report of the Head of Housing and Head

of Finance (Item 15.1 – 15.9 of the Official Minutes of the Council).

RESOLVED:

That:

- (A) The estimated availability of Housing Revenue Account capital resources for the period 2013-14 to 2015-16 , as set out in Appendix 1 to the report, and the proposed three year Housing Revenue Account Capital Programme for the period 2013-14 to 2015-16, as set out in Appendix 2 to the report, be noted.
- (B) Council on 13 February, 2013 be recommended to approve a three year HRA Capital Programme for 2013-14; 2014-15; and 2015-16 in accordance with the HRA Capital Expenditure requirements as set out in the report and summarised at Appendix 2 to the report.

Reason(s) for the Decision

The report considered a proposed three year HRA Capital Programme for the period 2013-14 to 2015-16, which had been formulated within the framework provided by the revised HRA Business Plan recommended by Cabinet on 17 January, 2013.

Details of the estimated availability of HRA capital resources during the three year period were set out in Appendix 1 to the report, whilst a three year HRA Capital Programme was set out in Appendix 2, and Cabinet was requested to consider the proposed Programme for recommendation to Council on 13 February 2013.

141. Rent Restructuring

Consideration was given to the Report of the Head of Housing (Item 16.1 – 16.7 of the Official Minutes of the Council).

RESOLVED:

That the contents and recommendations in respect of the Rent Restructuring report to be considered by Council on 13 February, 2013, be noted.

Reason(s) for the Decision

A report on the Council's rent restructuring strategy will be considered by the Council on 13 February 2013. The report informs Council of the Government's prescribed increase in formula rents for 2013-14 and the resultant average increase in Council dwelling rents, in order that in accordance with the Government's national social rents policy rent convergence is achieved in April 2015.

The additional income arising from the rent increase has been included in the revised HRA Business Plan and the proposed Housing Revenue Account budget for 2013-14.

142. Update on Partnership Activity

Consideration was given to the Report of the Head of Policy (Item 17.1 – 17.27 of the Official Minutes of the Council).

RESOLVED:

That the update on the Partnership Delivery Programmes be noted.

Reason(s) for the Decision

At the meeting of Cabinet on 21 June, 2012, the regular Partnership Update report was noted and it was resolved that, in future, an Update would be required on a quarterly basis following the LSP Strategic Board meeting cycle.

The report was the second quarterly report to update Cabinet on key areas of Partnership work following the LSP cycle of meetings in November and December 2012. The report included an update on the three priority themes for the Partnership (Improved Health, Increased Economic Opportunity and Community Safety) together with detailed information and case studies in respect of key Partnership initiatives during the last quarter.

The LSP had adopted its own governance structure and Terms of Reference, and, therefore, the quarterly update reports were intended to provide a summary of Partnership work for information. Any particular areas of interest to Cabinet could be reported in more detail in future Partnership Update reports.

143. Quarter 3 Performance Report

Consideration was given to the Report of the Head of Policy (Item 18.1 – 18.16 of the Official Minutes of the Council).

RESOLVED:

That:

- (A) The performance information and the case studies relating to PDPs as detailed at Appendices 1, 2, 3 and 4 to the report be noted.
- (B) The actions and indicators which are rated Red or Amber be noted, and the remedial action or rescheduled delivery stated to address performance be confirmed.

Reason(s) for the Decision

Information for performance actions, indicators and case studies during Quarter 3 2012/13 was included for relevant items in Appendices 1 to 4 to the report. The overall rankings for each Portfolio area indicated that 91.3% of targets had been achieved during the third Quarter of 2012/13. The recommendations reflect that this performance and any subsequent rescheduling are noted.

144. Quarter 2 Performance Review of Wigan Leisure and Culture Trust

Consideration was given to the Report of the Head of Commissioning (Item 19.1 – 19.80 of the Official Minutes of the Council).

RESOLVED:

That Wigan Leisure and Culture Trust (WLCT) performance in delivering the Culture and Leisure Services for the period 1 July 2012 to 30 September 2012 and year to date be noted.

Reason(s) for the Decision

Although it was very early days with regards to the contract, generally WLCT had performed well during the second quarter with strong performance at the Prince of Wales Theatre, Sports and Arts but mixed performance at the Museum of Cannock Chase, Play, golf and the two leisure centres. In particular, performance at Chase Leisure Centre had inevitably been affected by the delay in the opening of the swimming pool.

Overall of the 67 performance indicators and measures in the quarter:-

- 45 (67%) had been met or exceeded and
- 22 (33%) had missed target

Of the 22 indicators that were below the expected target, 13 (20%) were considered Red status. All of the measures related to levels of attendance and participation and would require close monitoring through the performance monitoring framework over the coming months.

A number of capital investments in excess of £71k had been made into the Council's facilities in line with the contract requirements.

The contract was being delivered within budget.

However, the delay in opening the swimming pool at Chase Leisure Centre was starting to impact upon the contract. The situation continued to be monitored through the contract meetings with WLCT and also ongoing discussions with the contractor responsible for the construction project to ensure completion of the project as soon as possible.

145. Outcomes of Consultation on the Development of a Community Sport and Recreation Hub – Stadium Site

Consideration was given to the Report of the Head of Commissioning (Item 20.1 – 20.113 of the Official Minutes of the Council).

RESOLVED:

That:

- (A) The outcomes of the consultation be noted.
- (B) Approval be given to move to the next stage of the process as included in the outline feasibility / design brief contained within the report.
- (C) Appropriate professional support be commissioned within the budget identified to develop feasibility/design work for the proposed sport and recreation hub development at the stadium site.
- (D) A further report(s) be received when the feasibility / design work had been completed.

Reason(s) for the Decision

The consultation sought views on the potential development of a community sport and recreation hub on the stadium site with an emphasis on receiving feedback on the outline development proposals and on the type of facilities residents and stakeholders would like to see on the site.

The findings and report concluded that there was significant community support for the development of the stadium site as a sport and recreation hub with 88% of respondents agreeing with the proposals to develop the site and 4% disagreeing. The key findings were contained in more detail in the report.

There were a number of important issues to resolve before any proposals could be finalised in respect of the development of a community sport and recreation hub at the stadium site. In particular, it would not be physically possible or viable to include all sport and recreation facilities on the stadium site.

It was also important to recognise that the development will need to be delivered using a phased approach, with the phasing likely to be driven by the availability of capital funding. This delivery period could be between 3 -5 years.

There was also generally substantially less grant funding available for sports facilities due to the changed financial position of grant making bodies and the fact that funds had been channelled into Olympic venues.

As the scheme was progressed a funding strategy for any capital and revenue

implications associated with any possible development of the stadium site would need to be agreed.

Having considered the results of the consultation alongside the Council's Corporate Priorities, particularly around encouraging active and healthy lifestyles and taking into account the outcomes from the strategic planning work undertaken with Sport England in developing the Council's evidence base for indoor and outdoor facilities, it proposed that feasibility/design work was undertaken on the stadium site. Consequently, Cabinet was asked to consider the recommendations, in order to progress the project to the next stage.

146. Proposed Land Exchange – Ivy Close, Cannock

Consideration was given to the Report of the Head of Planning and Regeneration (Item 21.1 – 21.6 of the Official Minutes of the Council).

RESOLVED:

That the Head of Planning and Regeneration be authorised to agree terms with Staffordshire County Council for an exchange of land as identified on Plan B attached to the report subject to the conditions as set out in paragraph 5.5 of the report.

Reason(s) for the Decision

Staffordshire County Council were procuring a new build development of 63 Extra Care units for over 55's, a Learning Disabilities Respite Unit, GP Surgery, Pharmacy and Community hub on the Langbourn House site together with 14 three bedroom affordable housing units on the Ivy House site as indicated on the drawing attached as Annex 1 to the report.

Separating the two sites is an area of Public Open Space in the ownership of the Council comprising a small play area and open space land. Whilst the scheme could be built on the County Council's land alone a better design solution could be achieved by incorporating part of the open space into the development and entering into a land exchange with the County Council.

The County Council's land as shown hatched black on the plan attached as Annex 2 to the report extends to 610 sq metres or thereabouts whilst the District Council's land as shown cross hatched black extends to 805 sq metres or thereabouts, a difference of 195 sq metres. It is normal practice where there is a difference in areas for there to be an equality of exchange payment but in this instance given the small area involved and the fact that the proposed land exchange would assist in providing a better design solution for the Extra Care facility it was proposed that the Council enter into a land exchange at nil consideration subject to planning consent being obtained and the scheme meeting the cost of relocating the play area.

147. Asset Management and Energy Management Strategy, 2013-18

Consideration was given to the Report of the Head of Planning and Regeneration (Item 22.1 – 22.38 of the Official Minutes of the Council).

RESOLVED:

That the Asset Management and Energy Management Strategy 2013/18 be recommended to Council for approval and adoption.

Reason(s) for the Decision

Property is not held by the Council as an end in itself but as a resource. But unlike people or finance, property is an inflexible resource in that land and buildings by their nature cannot be acquired, sold or altered quickly. In order to avoid a mismatch between service needs, corporate goals and the property portfolio (excluding council housing) the Council needs a forward looking Asset Management Strategy that will help the organisation to adapt and respond to future requirements.

The Strategy at Annex 2 to the report addressed the above requirements and was based on current Council policy and the medium term financial strategy as set out in the Corporate Plan 2011-2014. Members of Cabinet were therefore asked to consider the draft Strategy with a view to recommending its adoption by Council.

Set out in the draft Strategy for approval is a set of Strategic Objectives for the Council's assets (excluding council housing):-

- To review and where appropriate rationalise the portfolio the Council holds, both freehold and leasehold, so as to maximise receipts and minimise property costs.
- Ensure that those assets that are retained for service delivery are well maintained, suitable, accessible, safe and fit for purpose.
- To use the property portfolio to assist with the regeneration and economic development of the District and to support health and well being outcomes.

In addition, the Strategy further identified a number of Key Actions required to implement the series of policies contained within the Strategy relating to Property Reviews, Major Sites, Partnership Working/Shared services, Economic Development and Regeneration, Property Maintenance and Energy/Water Management.

Local authorities vary enormously in the size and nature of their asset holdings but all face similar challenges, such as modernising service delivery and getting the most from their resources. By prioritising asset management, working with a variety of partners, aligning assets to priorities and assessing whether the asset base is performing at its optimum, the Council would be

more able to use its assets to meet these challenges. The Asset Management and Energy Management Strategy 2013/18 therefore set out a policy framework for how the Council intended to better use its land and property assets over the next five years.

LEADER

The meeting closed at 7.25 p.m.

The following Budget Related Annexes also form part of these Minutes:

- | | |
|---------|---|
| Annex 1 | Financial Plan 2013-14 to 2015-16: Growth Options |
| Annex 2 | Use of Section 106 Funds for Economic Development |
| Annex 3 | General Fund Revenue Budget 2012-13 to 2016-17:
Recommendation to Council |
| Annex 4 | Financial Plan 2013-14 to 2015-16: Capital Growth Options
Recommended to Council |
| Annex 5 | General Fund Capital Budget 2013-14 to 2015-16:
Recommendation to Council |
| Annex 6 | Prudential Indicators |

	Annex 1		
Financial Plan 2013-14 to 2015-16			
Growth Options Allowed in the Budget			
	2013-14	2014-15	2015-16
	Estimate	Estimate	Estimate
Option			
Winter Gritting*	27,500	27,500	27,500
Hednesford Park Maintenance			30,000
Hednesford Park Heritage lottery Funding			-30,000
Public Health Officer *	25,000	25,000	25,000
Vulnerable Persons Champion	30,000	30,000	30,000
Apprenticeship Scheme *		50,000	
Southern Staffordshire Partnership	3,500	*	
Inflation		2,650	3,330
Total	86,000	135,150	85,830
* Subject to Report to Cabinet			

Annex 2

Use Of Section 106 Funds for Economic Development

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	Actuals	Est Outturn	Budget	Total	
	2011-12	2012-13	2013-14		
		£	£	£	
1	Cannock Town Centre	0	5,000	80,000	85,000
2	Tourism Initiatives	5,350	11,180	10,000	26,530
3	Economic Regeneration Strategy	9,180	16,800	48,000	73,980
4	Sub Regional Activities	8,820	13,000	14,000	35,820
	Total Expenditure	23,350	45,980	152,000	221,330
	Section 106 Monies Used	23,350	45,980	152,000	221,330
	Total Funding	23,350	45,980	152,000	221,330

- 1** Specialist advice re EU Procurement procedures as agreed by Cabinet June 2009.
- 2 & 3** Initiatives arising from implementation of the Cannock Chase Economic Regeneration and Tourism Strategies. For example, work to encourage linkages between schools and businesses and initiatives to support the education and skills agenda.
- 4** Provision for the Council's annual subscription to the Southern Staffordshire Partnership.

<u>General Fund Revenue Budget 2012-13 to 2016-17</u>					Annex 3		
Recommendation to Council							
				Forecast	Standstill	Standstill	Standstill
				Outturn	Budget	Budget	Budget
				2012-13	2013-14	2014-15	2015-16
				£m	£m	£m	£m
Original Budget 2012-13				12.021			
Standstill Budget 2013-14 to 2016-17					11.690	12.006	12.222
Supplementary Estimates since Original Budget Approval							
Community Toilet Scheme				0.010			
Chase Advice Centre				0.003	0.003	0.003	0.003
Approved Budget							
Committed Changes							
Homelessness Grant trf to Fund Allocation					0.066	0.066	0.066
Audit Fees				-0.034	-0.034	-0.034	-0.034
Leisure Outsourcing				0.030			-0.078
Staffing reviews							
Mill Green incl Appropriation				0.004	0.042	0.042	0.042
Economic Dev Support				-0.004	-0.042	-0.042	-0.042
LEP Officer				-0.020		0.020	
Likely Additional Commitments							
Land Drainage				-0.012	-0.012	-0.012	-0.012
Community Toilet Scheme					0.020	0.020	0.020
Interest on Balances				0.040	0.040	0.040	0.040
Capital financing Charges				-0.171	-0.167	-0.130	-0.130
2010 Actuarial Valuation - Gross							
HRA Recharges							
Insurance Reserve					-0.095	-0.095	-0.095
Dog warden Service				0.009	0.009	0.009	0.009
Inflation							
Contracts						-0.040	-0.080
Pay Award/Inflation adj							
Total Base Budget				11.876	11.520	11.852	11.931

General Fund Revenue Budget 2012-13 to 2016-17							
Recommendation to Council							
				Forecast	Standstill	Standstill	Standstill
				Outturn	Budget	Budget	Budget
				2012-13	2013-14	2014-15	2015-16
				£m	£m	£m	£m
Potential Changes and Adjustments							
Base Budget Review							
Expenditure							
Income							
New Homes Bonus					0.079	-0.079	-0.150
Rebate Subsidy							
Income - Development related fees							
Planning - Fees Net				0.100	0.200	0.200	0.200
Building control - Fees				0.025	0.020	0.015	0.015
Car Park Income				0.030	0.030	0.030	0.030
Excess							
Land Charges							
licensing							
Cemeteries				0.027	0.027	0.027	0.027
Industrial Estates							
Rates							
Recycling Credits Parks					0.020	0.020	0.020
Market Shops				0.060	0.060	0.060	0.060
Other Properties							
Managers Variations				0.028	0.033	0.038	-0.002
				-0.080	0.010	0.092	0.017
Efficiency Savings							
Procurement					-0.100	-0.100	-0.100
Policy Options							
Indicative Saving Requirement							-0.814
Growth					0.086	0.135	0.086
Estimated Net Spending				12.066	11.985	12.291	11.320

General Fund Revenue Budget 2012-13 to 2016-17				
Recommendation to Council				
	Standstill Budget 2012-13 £m	Standstill Budget 2013-14 £m	Standstill Budget 2014-15 £m	Standstill Budget 2015-16 £m
Financing				
Anticipated Grant Income, Use of Balances & Reserves				
Balances	-0.316	0.105	0.813	0.075
Regeneration & Invest to Save Reserve				
Actuarial Valuation	0.053			
Stabilisation	0.061	0.116	0.116	
Interim use	0.034	-0.261	-0.251	
Reserves		0.124		
Collection Fund Surplus	0.065	0.065		
Business Rates Growth			0.474	0.483
<i>Government Funding</i>	5.843			
Revenue Support Grant		3.909	2.972	2.376
Business Rates - Baseline Funding		2.661	2.742	2.797
Council Tax	6.027	5.266	5.425	5.588
Council Tax Compensation Grant	0.299			
Total Grant Income, Use of Balances & Reserves	12.066	11.985	12.291	11.320
Amount to be found from Council Tax	6.027	5.266	5.425	5.588
	30,590	26,204	26,466	26,730
Estimated Council Tax Level	197.01	200.95	204.97	209.07
Estimated Council Tax Increase	0.00%	2.00%	2.00%	2.00%
Balances				
Opening Balances at 1 April	1.392	1.708	1.603	0.790
Use of Balances to Support Budget	-0.316	0.105	0.813	0.075
Closing Balances at 31 March	1.708	1.603	0.790	0.715
Saving Requirement				
Required Balances	0.741	0.729	0.702	0.714
Cumulative Surplus	0.967	0.874	0.088	0.001

Annex 4

Financial Plan 2013-14 to 2015-16

Capital Growth Options Recommended to Council

Option	2013-14	2014-15	2015-16
	£	£	£
Disabled Facility Grants			200,000
Stile Cop Cemetery Phase 2	250,000		
Stadium Development Fund *			
Town Centres Improvements	200,000		
	<u>450,000</u>	<u>0</u>	<u>200,000</u>

Resources earmarked following receipt of Pye
* Green Section 106 and other related Capital Receipts/Grants .

Annex 5

General Fund Capital Budget - Recommendation to Council
2013-14 to 2015-16

	2013-14	2014-15	2015-16
	Budget	Budget	Budget
	£	£	£
Bevan Lee Play Area	3,990	0	0
LF Hednesford Park *	100,000	1,148,770	1,148,770
Chase Leisure Centre Enhancement	134,000	0	0
Stadium Development Fund			
Disabled Facility Grants *	634,790	530,980	575,000
Affordable Housing *	545,800	355,520	300,000
Private Sector Decent Homes	161,290	0	0
Town Centre Improvement	359,260	0	0
Mill Green	880,400	2,641,200	0
Elizabeth Road	12,880	0	0
Home Security	55,240	36,000	36,000
Stile Cop Cemetery Phases 1 & 2	295,000	0	0
Cemetery Land	1,500,000	0	0
Total Budget	4,682,650	4,712,470	2,059,770

ANNEX 6

Prudential Indicators

	2011-12 Actual	2012-13 Projected	2013-14 Estimated	2014-15 Estimated	2015-16 Estimated
Affordability					
Ratio Financing Costs to Net Revenue Stream					
General Fund	1.56%	4.67%	4.41%	5.51%	5.51%
HRA	8.36%	18.34%	18.05%	18.57%	18.14%
Incremental impact of capital investment decisions on Council Tax					
Incremental impact of capital investment decisions on average weekly housing rents					
Capital Expenditure	£m	£m	£m	£m	£m
Total Capital Expenditure (including external funding)					
General Fund	7.748	3.251	4.683	4.713	2.060
HRA	5.800	7.421	12.160	12.235	10.212
Capital Financing Requirement as at 31 March					
General Fund	12.762	16.622	17.786	17.289	16.812
HRA	82.007	82.007	82.007	85.029	85.029
External Debt					
Brought Forward at 1 April	21.487	83.546	90.881	92.378	95.396
New Borrowing	62.059	7.335	1.497	3.018	-0.838
Debt as at 31 March	83.546	90.881	92.378	95.396	94.558
Prudence					
Net Borrowing and the Capital	Net Borrowing is not expected to exceed the total of the Capital Financing Requirement (except in the short term)				

Treasury Indicators

External Debt					
Authorised Limit	94.443	101.773	103.270	106.289	105.447
Operational Boundary	87.600	94.930	96.247	99.446	98.604
HRA Debt	85.029	85.029	85.029	85.029	85.029

Prudence

Net Borrowing and the Capital Finance Requirement Net Borrowing is not expected to exceed the total of the Capital Financing Requirement (except in the short term)

Interest Rate Exposure**Upper Limit Fixed**

Borrowing	100%	100%	100%	100%	100%
Investment	50%	50%	50%	50%	50%

Upper Limit Variable

Borrowing	10%	10%	10%	10%	10%
Investment	100%	100%	100%	100%	100%

Maturity Structure Of Borrowing

Under 12 months	0.0%
12 months to 24 months	3.4%
24 months to 5 years	3.9%
5 years to 10 years	
10 years and above	92.7%