

**CANNOCK CHASE COUNCIL**  
**MINUTES OF THE MEETING OF THE**  
**PARISH COUNCILS STANDARDS SUB-COMMITTEE**  
**4.00 P.M., ON TUESDAY, 16 AUGUST, 2006**  
**IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK**

**PRESENT:**

Mr. M. King – Independent Member (Vice-Chairman)

**District Councillors:**

Toth, J.

Whitehouse, Mrs. G M

**Parish/Town Councillors:**

Williams, Mrs. P. – Rugeley Town Council

Clark, D – Norton Canes Parish Council

**Independent Members:**

Mr. M. Elliott

Mr. M. Beeso

(Apologies for absence were received from Councillor Mrs. D J Bennett, Parish Town Councillors R J Todd, Mrs. C Whysall and Independent Member Mrs. S Williams).

Prior to the commencement of the meeting, the Vice Chairman, Mr. M. King, reported that the Chairman, Mrs. S Williams, had indicated to himself and the Monitoring Officer that family circumstances made it necessary for her to tender her resignation. Members expressed their gratitude for the work undertaken by the Chairman during her term of office and requested that a letter of thanks be sent on behalf of the Sub Committee.

**7. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

<u>Member</u>	<u>Nature</u>	<u>Type</u>
Toth, J	Member of Staffordshire County Council	Personal
Toth, J	Council's CCTV/Social Alarms Section – Family Connection with Employee	Personal
Toth, J	Member of Heath Hayes and Wimblebury Parish Council	Personal

**8. Minutes**

RESOLVED:

That the Minutes of the meeting held on 16 May 2006 were approved as a correct record.

**9. Draft Guidance on Members' Code of Conduct**

Consideration was given to the report of the Monitoring Officer (Enclosure 4.1 – 4.7 of the Official Minutes of the Council).

The Monitoring Officer circulated at the meeting a version of the guidance in booklet format.

Members agreed that the logos of the Council and each of the Parish/Town Councils be included on the cover of the published version of the guidance.

RESOLVED:

- (A) That the guidance on the Members' Code of Conduct, at Annex 1 of the report, be approved, subject to the logos of the Council and each of the Parish and Town Councils being included on the cover of the published version of the guidance.
- (B) That subject to (A) above, copies of the guidance be forwarded to the Clerk of each Parish and Town Council within the Cannock Chase District for distribution to Members.

**10. Updates from the Monitoring Officer**

Consideration was given to the report of the Monitoring Officer (Enclosure 5.1 – 5.2 of the Official Minutes of the Council).

Following consideration of the report, it was agreed that the next meeting of the Sub-Committee be held at 6.30pm in the Civic Centre, Cannock.

RESOLVED:

- (A) That the report be noted.
- (B) That the next meeting of the Sub-Committee be held at 6.30pm in the Civic Centre, Cannock.

**11. Work Programme 2006/07**

Members noted those items to be included in the Work Programme for 2006/07 but did not identify any specific items to be considered at the next meeting.