

CANNOCK CHASE COUNCIL
MINUTES OF THE MEETING OF THE
PAY ADJUSTMENT & STAFF STRUCTURE REVIEW CABINET COMMITTEE
HELD ON WEDNESDAY, 3 AUGUST, 2011 AT 5.30 P.M.
IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK

PART 1

PRESENT: Councillors:

Toth, J. (Chairman)

Dixon, D.I. Mitchell, Mrs. C.

ALSO PRESENT:

S. Brown	Chief Executive
N. Raby	Head of Human Resources, Stafford B.C.
N. Swan	Head of Policy
S. Partridge	Democratic Services Manager

8. Apologies

There were no apologies.

9. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

No declarations of interest in addition to those already confirmed by Members in the Register of Members' Interests were made by Members, however:

<u>Member</u>	<u>Nature of Interest</u>	<u>Type</u>
J. Toth	Confirmed he was a member of Unite and UNISON trades unions.	Personal

10. Declarations of Interests of Others:

S. Brown	Head of Paid Service and an employee whose conditions of service were under discussion.	Personal
N. Swan	Head of Service and an employee whose conditions of service were under discussion.	Personal

11. Minutes

That the Minutes of the meeting held on 8 July, 2011 be approved as a correct record and signed.

Members queried if it was appropriate that Part 2 Minutes should be on the Part 1 element of the agenda; and whether they should be published at all.

The Chief Executive advised that the Minutes were considered in Part 1 in order that they could be approved as a correct record. Generally, Minutes are drafted to ensure that they do not contain specific details that might, for example, identify individuals or prejudice negotiations. Any subsequent discussion on matters arising should be deferred to Part 2 of the meeting. However, further guidance would be sought from the Council Solicitor.

12. Exclusion of the Public

RESOLVED:

That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information as defined in Paragraphs 1, 2, 3 and 4, Part 1, Schedule 12A of the Local Government Act 1972 (as amended).

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PART 2

12. Matters Arising from the Minutes of the Meeting of 8 July, 2011

There were no specific matters arising from the Minutes that were not covered elsewhere on the agenda.

13. Review of Senior Council Officer Salaries

Information relating to potential savings arising from salary reductions and a salary cap had been requested at the previous meeting, which was attached as a Not for Publication paper to the agenda.

The Chief Executive distributed further information, as requested previously by Members, which was considered to be of a confidential nature.

RESOLVED:

That the Officers' advice be noted, and the additional information requested be brought back for consideration at the next meeting of the Cabinet Committee.

14. Review of Current Staff Structure

Members reiterated their concerns about the apparent misalignment and overlapping of certain Portfolios and Services. The Chief Executive reminded Members that the allocation of portfolio responsibilities was a matter for the Leader, but acknowledged the current position.

The Head of Policy advised that a meeting had been arranged with the Leader of the Council to discuss portfolios and their alignment with the Council's revised Corporate Priorities of People, Place, Prosperity and Transformation.

Members requested additional information in respect of employee numbers in different service areas and which portfolios they correspond to.

RESOLVED:

That the matter be raised with Cabinet Portfolio Leaders at the next joint meeting of Cabinet / DMT or Cabinet Conference, in order to obtain their views on the staffing structures within their respective portfolio areas.

15. Agenda Item for Next Meeting

The Chairman requested that the following item should go on the agenda for the next meeting:

- Impact of Extending Working Hours (Senior Officers)

16. Date and Time of Next Meeting

Wednesday, 14 September, 2011 at 5.30 pm.

The meeting closed at 7.30 pm.

CHAIRMAN