

CANNOCK CHASE COUNCIL
ENVIRONMENTAL SUSTAINABILITY POLICY DEVELOPMENT COMMITTEE

15TH MARCH 2010

REPORT OF DIRECTOR OF SERVICE IMPROVEMENT

2009/2010 QUARTER THREE

PERFORMANCE AND FINANCE REPORT

1. Purpose of Report

- 1.1 To advise Members on the 2009/10 Quarter three progress, in delivering the priorities as set out within the Environmental Sustainability Priority Delivery Plan.

2. Recommendation(s)

The Environmental Sustainability Policy Development Committee notes:

2.1 The performance outturn for Quarter 3 as detailed at Annex 1;

2.2 The financial outturn for Quarter 3 as detailed at Annex 2;

3. Summary

- 3.1 The Corporate Plan 2009-12 was approved by Council on the 29th April, 2009 and sets out the Council's vision and priorities for the next three years which are as follows:

- Children, Young People and Families
- Healthier Communities, Housing and Older People
- Access to Education, Skills and Employment
- Safe, Strong and Cohesive Communities
- Environmental Sustainability

- 3.2 A sixth priority 'Corporate Improvement' sets out how the Council will improve its internal systems and processes to support the delivery of front line services.

- 3.3 **A PRIORITY DELIVERY PLAN (PDP) HAS BEEN DEVELOPED** for each Council priority (CHASE C) which includes the targeted actions and performance indicators to measure the delivery.


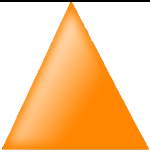

- 3.4 The Environmental Sustainability Policy Development Committee will consider progress reports against the priorities of Environmental Sustainability Priority Delivery Plan.

4. Key issues/implications

4.1 For Quarter 3 of 2009/2010 all of the actions and performance indicators which relate to the priorities are classed as 'green'.

- 21 (100%) are GREEN and are making significant progress towards achieving target/or target is achieved/action completed.
- 0 (0%) performance indicators or actions are RED and;
- 0 (0%) performance indicators or actions are AMBER.

KEY

<u>RATING</u>	<u>DESCRIPTION</u>
 GREEN	= The action/PI/risk action is making significant progress towards achieving target or target is achieved or action completed.
 AMBER	= The action/PI/risk action is making some progress towards achieving target.
 RED	= The action/PI/risk action is failing to meet the target or the work to progress the action/PI/ risk action has not commenced.

Further information on the priorities can be found within the Annexes attached to this report:

- Annex 1 - sets out in detail the progress against the priorities included within the Priority Delivery Plan.
- Annex 2 - sets out the financial outturn for Quarter two

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Report Author Details: (name, title and extension number)	

Section 1

Background

The Council's Corporate Plan for 2009-2012, sets out the Council's priorities for the next three years. A Priority Delivery Plan (PDP) has been developed for each priority which sets out in detail the targeted actions and performance indicators to measure delivery.

PDPs provide a more robust planning framework and a 'golden thread' between the Council's Corporate Plan and Service Delivery Plans to ensure that the Council's priorities are systematically planned and resourced.

Quarterly progress reports against delivery of the PDPs are reported to DMT and the Scrutiny Committee. In addition each Policy Development Committee receives the information on their relevant Priority Delivery Plan. Any partnership related information is also reported through the Local Strategic Partnership.

The Environmental Sustainability Policy Development Committee receives progress reports against the priorities of the Environmental Sustainability Priority Delivery Plan.

Section 2

Details of Matters to be Considered

Details of the performance and the financial outturn for Quarter 3 to are set out in Annexes 1 and 2.

Section 3

Conclusions and Reason(s) for the Recommendation(s)

In respect of the Council's Performance Management Framework and the Council's drive for continuous improvement it is important that Members receive a report outlining the progress that is being made in delivering the Council's priorities.

Section 4

Other Options Considered

Section 5

Contribution to Council Priorities (i.e. CHASE, Corporate Plan targets)

The National Indicators, LAA priority indicators and Local Indicators contribute individually to the CHASE C priorities.

Section 6

Contribution to Promoting Community Engagement

The Council's Corporate Plan 2009-2012 and the Priority Delivery Plans include targeted actions which will contribute to promoting community engagement within the District.

Section 7

Financial Implications

Any required additional resources detailed in the Exception Reports or Indicator Progress Reports would have to be financed by compensatory savings, Delivering Change Process or additional resources received.

Financial reporting for the period October to December 2009 is referred to in Annex 2.

Section 8

Human Resource Implications

There are no human resource implications arising from this report.

Section 9

Legal Implications

The National Indicator Set (NIS) will be the only set of indicators that central government will use to monitor and performance manage local authorities. The NIS replaced all other existing sets such as BVPIs and the Performance Assessment Framework indicators from 1 April 2008. The NIS is the only indicators on which central government will be able to set targets for local authorities.

The Council has a legal duty and responsibility to collect all applicable indicators, which includes actively contributing to relevant area wide indicators.

Section 10

Section 17 (Crime Prevention)

There are no identified implications in respect of Section 17 arising from this report

Section 11

Human Rights Act Implications

There are no Human Rights Act Implications arising from this report.

Section 12

Data Protection Act Implications

There are no identified Data Protection Act implications.

Section 13

Risk Management Implications

There are risk management implications associated with failing to deliver the actions and performance indicators set out in the Council's Priority Delivery Plans. The risk implications are set out in the risk registers aligned to the Priority Delivery Plans.

Section 14

Equality and Diversity Implications

There are Equality and Diversity Implications resulting from the proposed actions to deliver the actions and performance indicators set out in the Council's Priority Delivery Plans.

Section 15

List of Background Papers

Annexes

Annex 1 – PDP REPORTS

Annex 2 – FINANCIAL INFORMATION

Report History


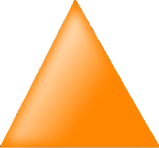

Council Meeting	Date
N/A	N/A

Report Author Details

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Environmental Sustainability Priority Delivery Plan		
RATING OF ACTIONS AND PERFORMANCE INDICATORS	DESCRIPTION	TREND FROM QUARTER 2
	RED = 0	No net change
	AMBER = 0	No net change
	GREEN = 21	No net change
NO RATING	0	
TOTAL	21	
SUMMARY In quarter three all actions and indicators have been rated as GREEN		

Environmental Sustainability

Indicator Progress Report

Ref Code	Polarity	Measurement	Definition	Baseline 2008/9	Previous Outturn	2009/10 Target	Oct	Nov	Dec	Est. Outturn	Red/Amber/Green	Comments
Reported Monthly												
ES3 NI 157	High	%	Major Applications	Not Yet Determined	85.18%	81.6%	66.67	100	100		 GREEN	Currently on target to meet all 3 performance indicators at year end.
			Minor Applications		86.25%	84%	100	85.71	84.6		 GREEN	
			Other Applications		95.47%	92.1%	93.75	100	92.3		 GREEN	
ES10 NI 191	Low	Num	Residual household waste per head	N/A	569kgs	560kgs	34kgs	30kgs (est.)	34kgs (est.)	98Kgs (est.)	 GREEN	Actual figures to be confirmed - SSC landfill return 3 rd Quarter outstanding
ES11 NI 192	High	Num	Household waste recycled and composted	40%	39.84%	44%	43%	46% (est.)	Awaiting SCC Data	52% Last confirmed quarter	 GREEN	See Above




Environmental Sustainability												
Indicator Progress Report												
Ref Code	Polarity	Measurement	Definition	Baseline 2008/9	Previous Outturn	2009/10 Target	Oct	Nov	Dec	Est. Outturn	Red/Amber/Green	Comments
ES13 NI 195 a, b and c	Low	%	Improved street and environmental cleanliness (levels of litter/ detritus, etc)	13%	7%	12%					 GREEN	On Target tranch 2 showed a 8% return

Environmental Sustainability												
Indicator Progress Report												
Ref	Polarity	Measurement	Definition	Baseline 2008/9	Previous Outturn	2009/10 Target	Est Outturn	Annual Outturn	Red/Amber/Green	Comments		
Reported Annually												
ES15 NI 197	High	Num	Improved local biodiversity – active management of local sites	9 Sites	2 Sites Increase	2 sites increase on baseline	30.6%		 GREEN	On Target		

Environmental Sustainability

PDP Actions Progress Report



Challenge 1: Built Environment

How	When	Who	Red/Amber/Green/ Progress	
Adoption of the LDF Core Strategy	December 2010	Planning Policy Manager	 GREEN	On Target
Adoption of the LDF Rugeley Town Centre Area Action Plan	September 2011	Planning Policy Manager	 GREEN	On Target
Provide information campaigns to promote and encourage the uptake of new Building Regulations to ensure maximum implementation	March 2010	Building Control Manager	 GREEN	On Target

Environmental Sustainability

PDP Actions Progress Report


Challenge 2: Enhance and Ensure Access for all Environments that are Valued, Protected and Enjoyed by Maintaining Parks and Open Spaces that are Valued by Residents and Visitors

How	When	Who	Red/Amber/ Green	Progress
Develop Park Management Plans for six main sites in the District.	March 2010	Parks and Open Spaces Manager	 GREEN	On Target
Negotiate a revision of the lease for Hednesford Hills Raceway to incorporate better controls of Noise, Health & Safety and Parking.	March 2010	Head of Environmental Health	 GREEN	Completed

Environmental Sustainability

PDP Actions Progress Report




Challenge 3: Climate Change



How	When	Who	Red/Amber/ Green	Progress
Develop a communications plan promoting and raising awareness on the impact of Climate Change and CO2 emissions.	March 2010	Recycling and Climate Change Officer	 GREEN	On Target
Develop a Cannock Chase Climate Change policy, to reduce Carbon Emissions within Council owned buildings and the District within LAA targets	March 2010	Recycling and Climate Change Officer	 GREEN	On Target
Develop an Adaptation plan to address the affects impact of changing climate and weather conditions , in order to target and monitor Flood Risk sites across the District	March 2010	Direct Works Supervisor	 GREEN	On Target


Environmental Sustainability

PDP Actions Progress Report

Challenge 4: Reduce the Volume of Waste to Landfill and Increase Recycling Rates

How	When	Who	Red/Amber/ Green	Progress
Reduce the amount of residual waste per household in line stated for CCDC within the Staffordshire Waste Action Plan.	March 2010	Head of Environmental Services	 GREEN	We are on target to the amount of residual waste per household in line stated for CCDC within the Staffordshire Waste Action Plan.
Increase types of recyclable materials and increase volumes of waste recycled in line with the targets stated for CCDC within the Staffordshire Waste Action Plan	March 2010	Waste Engineering Services Manager	 GREEN	We are on target to increase volumes of waste recycled in line with the targets stated for CCDC within the Staffordshire Waste Action Plan
Provide public information/consultation through 2 Road Shows per year on Recycling and Waste minimisation.	March 2010	Recycling and Climate Change Officer	 GREEN	The Roadshows have been undertaken

Environmental Sustainability				
PDP Actions Progress Report				
Challenge 5: Improve Cleanliness of our Streets				
How	When	Who	Red/Amber/ Green	Progress
Retender the Streetscene Contract to address performance requirements with NI targets and budgetary provisions	March 2010	Parks and Open Spaces Manager	 GREEN	Tenders are currently being evaluated
Deliver the Environment Enforcement Action Plan	March 2010	Environmental Health Manager	 GREEN	This is ongoing and on target with actions stated

Environmental Sustainability				
PDP Actions Progress Report				
Challenge 6: Protect Biodiversity				
How	When	Who	Red/Amber/ Green	Progress
Achieve the LAA target for the number of Biodiversity sites with an active management plan	March 2010	Countryside Officer	 GREEN	We are on target to achieve the LAA target

**Environmental Sustainability
2009/2010 Quarter 3 Priority Delivery Plan
Finance Report**

1. Introduction

As detailed in Section 2 paragraph 2.2 of the main body of the report, Annex 4 contains the financial outturn for quarter 3.

The sections within this Annex follow the CHASE C priorities. Each section will show a financial summary for that specific priority, followed by the relevant Service financial outturns that make up the summary.

2. Tolerances

The standard tolerances for the PDP reports have been set as follows:

Red Indicator – Any variation where the variation exceeds 15% of the budget or the variation exceeds £10,000.

Amber Indicator – Any variation where the variation exceeds 10% of the budget or the variation exceeds £5,000.

Where there is no indicator the variation falls outside the above tolerances and is considered to be 'acceptable'.

3. Action Plans

It should be noted that not all of the red tolerances will require action plans. Some of the tolerances are as a result of budget profiling, uncontrollable costs (excluded items) etc. Action plans will only be required for those tolerances that are considered to have a 'real impact' on the financial standing of the Council.

Action plans to rectify red financial indicators should be completed in conjunction with the main exception reports attached to this report. Any specific financial action plan will be addressed as part of the Head of Financial Management Corporate Monitoring report. The main Variation Analysis highlighted within the Corporate Monitoring Report is detailed below. This is then followed by each portfolios financial performance for quarter three.

MONITORING STATEMENT 2009-10
PERIOD APRIL - DECEMBER
KEY VOLATILE BUDGETS

Details	Original Budget	Profiled Budget	Actual	Variance	Movement This Period
	£	£	£	£	£
Salaries and Wages	13,855,450	10,651,680	10,525,450	-126,230	-46,440
Traveling Costs	155,310	123,460	123,430	-30	-1,100
Concessionary Fares - passes					
Passes	1,107,980	738,650	629,290	-109,360	-33,930
Grounds Maintenance	1,389,380	1,043,100	1,018,480	-24,620	-13,950
Refuse & Recycling					
Operational	1,697,940	1,272,760	1,241,320	-31,440	-19,040
Contracted services *	232,780	199,070	312,800	113,730	58,460
Recycling Credits	-585,080	-500,350	-597,650	-97,300	-71,930
Interest on balances	-165,670	-124,250	-51,950	72,300	20,570
Customer/client Receipts					
Licensing Income	-224,140	-189,080	-198,920	-9,840	-7,270
Car Parks	-916,760	-666,240	-575,150	91,090	44,870
Planning Fees	-397,990	-300,810	-196,930	103,880	20,750
Building Control	-233,930	-173,260	-124,090	49,170	20,160
Market Income	-475,280	-369,430	-356,840	12,590	-7,100
Golf Course	-204,610	-168,730	-162,240	6,490	-2,470
Land Charges	-108,620	-84,710	-68,990	15,720	1,630
Cemeteries	-165,840	-120,830	-121,770	-940	-2,810
Industrial estates	-148,300	-142,830	-114,380	28,450	9,280
Prince of Wales -					
Salaries and wages	160,430	122,000	140,670	18,670	8,000
Net Income	-74,520	-89,520	-95,960	-6,440	-28,850
Chase Leisure Centre					
Income	-656,220	-471,390	-465,510	5,880	-17,020
Rugeley Leisure Centre					
Income	-444,590	-319,360	-339,630	-20,270	-6,600
Total	13,797,720	10,429,930	10,521,430	91,500	-74,790

**Environmental Sustainability
General Fund**

Financial Summary

	2009-10 Budget £	Budget To Date £	Actual To Date £	Variance To Date £	Budget Remaining £
Performance by Approved Budget					
Staffing Costs (including training)	1,822,510	1,368,973	1,342,298	-26,675	480,212
Premises Running Costs	130,160	98,842	86,160	-12,682	44,000
Vehicle and Travel Costs	553,830	415,373	383,294	-32,079	170,536
General Supplies and Services	3,374,760	2,415,309	2,388,236	-27,073	986,524
Payments under Contract	320,160	240,120	306,830	66,710	13,330
Consultants	660	495	660	165	0
Computer Hard and Software	13,210	12,442	20,577	8,134	-7,367
Capital Financing / Asset Rental	23,000	17,250	18,096	846	4,904
Internal Recharges Expenditure	1,250,120	933,696	771,305	-162,391	478,815
Total Expenditure	7,488,410	5,502,501	5,317,456	-185,044	2,170,954
Grants	-211,890	-200,960	-200,065	895	-11,825
Sales	-701,250	-525,937	-502,526	23,411	-198,724
Fees and Charges (Local)	-376,420	-282,350	-265,450	16,900	-110,970
Fees and Charges (Other)	-629,000	-471,750	-321,022	150,728	-307,978
Other	-35,000	0	-1,049	-1,049	-33,951
Rents	-9,860	-7,395	-7,185	210	-2,675
Central Service Recharges	-1,621,220	-1,215,915	-1,064,660	151,255	-556,560
Income Non-General Fund	-2,980	0	0	0	-2,980
Internal Recharges Income	-188,870	-141,652	-139,463	2,190	-49,407
Total Income	-3,776,490	-2,845,960	-2,501,420	344,540	-1,275,070
Transfer to General Fund Services	0	0	-57,931	-57,931	57,931
Internal Contributions	-4,780	-3,585	0	3,585	-4,780
Total Appropriations	-4,780	-3,585	-57,931	-54,346	53,151
Total	3,707,140	2,652,956	2,758,105	105,150	949,035

Service Detail

	2009-10 Budget £	Budget To Date £	Actual To Date £	Variance To Date £	Budget Remaining £
Performance by Service					
ECL, Legal & Democratic Services Manager					
0145, Local Land Charges	-48,180	-38,293	-28,266	10,027	-19,914
	-48,180	-38,293	-28,266	10,027	-19,914
PEC, Waste & Engineering Services					
0133, Land Drainage and Watercourses	20,680	15,510	1,290	-14,220	19,390
0142, Recycling	466,270	349,703	406,520	56,817	59,750
0182, Public Cloaks	4,710	3,533	212	-3,321	4,498
0193, Refuse Collection	933,550	714,885	610,103	-104,782	323,447
0445, Refuse and Cleansing Administration	-12,460	-9,345	-4,407	4,938	-8,053
0446, Refuse and Cleansing Operational	-51,780	-111,447	-25,244	86,204	-26,536
0466, Bulky Refuse	-8,960	-7,773	-714	7,060	-8,246
	1,352,010	955,065	987,761	32,696	364,249
PEF, Food and Safety					
0081, Dog Warden	29,150	26,442	27,260	818	1,890
	29,150	26,442	27,260	818	1,890
PEG, Private Sector Housing					
0214, Enforcement Action	11,210	2,803	1,093	-1,709	10,117
	11,210	2,803	1,093	-1,709	10,117
PEP, Environmental Protection					
0451, Contaminated Land	940	-140	-1,140	-1,000	2,080
	940	-140	-1,140	-1,000	2,080
PLA, Parks & Open Spaces Manager					
0068, Countryside Management - Services	156,740	118,657	124,989	6,332	31,751
0141, Litter Control & Street Cleansing	673,450	450,888	448,819	-2,070	224,631
0432, Landscape	124,260	93,195	98,135	4,940	26,125
0634, Land Restoration Trust - Keys Park	0	0	719	719	-719
	954,450	662,741	672,662	9,921	281,788
PPB, Building Control Manager					
0020, Building Control	120,480	87,111	136,109	48,998	-15,629
	120,480	87,111	136,109	48,998	-15,629
PPD, Development Control Manager					
0056, Control of Itinerants	0	0	10	10	-10
0146, Local Plans and Policy	187,560	143,870	147,321	3,450	40,239
0169, Development Control	-18,130	-3,255	90,368	93,624	-108,498
0602, Planning Delivery	-54,640	-61,773	10,631	72,403	-65,271
	114,790	78,842	248,330	169,487	-133,540