

**CANNOCK CHASE COUNCIL**

**MINUTES OF THE MEETING OF THE**

**CABINET**

**HELD ON THURSDAY, 2 FEBRUARY, 2012 AT 5.45 P.M.**

**IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK**

**PART 1**

PRESENT: Councillors

Adamson, G.	Leader of the Council
Toth, J.	Deputy Leader of the Council and Environment Portfolio Leader
Dixon, D.I	Corporate Improvement Portfolio Leader
Mitchell, Mrs. C.	Culture and Sport Portfolio Leader
Alcott, G.	Economic Development and Planning Portfolio Leader
Davis, Mrs. M.A.	Health and Wellbeing Portfolio Leader
Allen, F.W.C.	Housing Portfolio Leader
Todd, Mrs. D.M.	Town Centre Regeneration Portfolio Leader

**131. Apologies**

There were no apologies.

**132. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

No declarations were made in addition to those already confirmed by Members in the Register of Members' Interests.

The Chief Executive asked that his interest as the Head of Paid Service and an employee whose conditions of service were under discussion, and the interests of the other Senior Officers present, whose conditions of service were under discussion, be noted in respect of Agenda Item 27 "Report of the Pay Adjustment and Staff Structure Review Cabinet Committee".

**133. Updates from Portfolio Leaders**

Culture and Sport

Chase Leisure Centre

The Culture and Sport Portfolio Leader advised that work continued to progress on the redevelopment of the leisure centre. The fitness suite had been handed over to the Council from Tomlinsons, the Council's contractor, and along with the Reception area, would open to the public at 12.00 noon on Friday, 10 February, 2012, with a Press preview the day before, and an open evening for Councillors at 5.30 pm on Wednesday, 8 February, 2012.

### Bevan Lee Play Area

The Portfolio Leader advised that Sanctuary Housing had donated some money to the play area fund, taking the total to over £40,000. As a result, play equipment had been ordered and would be on site in March. Cabinet wished to note their thanks to the Officers who had been involved in securing monies for the project.

### ATP, Cardinal Way

The Portfolio Leader advised that ground works had commenced on site.

### Housing

#### Norton Canes Photovoltaic (Solar) Panel Pilot Scheme

The Housing Portfolio Leader advised that the Council's partner in the scheme, Strategic Energy Limited, had advised that they intended to fund the scheme themselves, rather than through a third party. The proposal would have no detrimental effect on the scheme and would simplify the legal documentation. As a result, there would be amended recommendations to the report to be considered elsewhere on the agenda of the Cabinet meeting.

### Settlement Payment Determination

The Portfolio Leader advised that the Council had received notification from the Department for Communities and Local Government of the amount of the settlement payment to be made under self-financing. The settlement payment of £59.245 million was £517,000 less than originally estimated. This would have no significant impact on the HRA Business Plan and, as a result, the implications would be included as part of the plan review in the next year. The Council's borrowing limit had also been reduced by £517,000.

### Town Centre Regeneration

The Town Centre Regeneration Portfolio Leader advised that the Hednesford Tesco Scheme was underway and progressing well with substantial ground works taking place. Parts of Victoria Street would be closed off, preventing through traffic, but not access; and the bus station would remain open until such time as alternative arrangements were in place.

### Economic Development and Planning

#### Growing Places Fund

The Economic Development and Planning Portfolio Leader advised Members that the Government had announced it would be allocating extra monies to the Growing Places Funds. The Council was a member of both the Greater Birmingham and Solihull L.E.P., and the Stoke-on-Trent and Staffordshire L.E.P. and had submitted bids for funding to both, and was hopeful of positive consideration in both cases.

#### Planning Services Charter Mark

The Portfolio Leader advised that a Planning Services Charter Mark was being launched on 9 March, 2012, and he expected that the Council's Planning Service would quickly attain the

Charter Mark.

**134. Minutes**

RESOLVED:

That the Minutes of the meeting held on 24 January, 2012 be approved as a correct record and signed.

**135. Forward Plan**

Consideration was given to the Forward Plan of Decisions for the period February – April, 2012 (Enclosure 5.1 – 5.2 of the Official Minutes of the Council).

RESOLVED:

That the Forward Plan of Decisions for the period February – April, 2012 be noted.

**136. Minutes of Policy Development Committees and Other Committees**

There were no Minutes to be received for information.

**137. Recommendation(s) from Housing Policy Development Committee – 10 January, 2012**

Consideration was given to the following recommendation(s) referred from the Housing Policy Development Committee of 10 January, 2012:

“That Cabinet be recommended to introduce Police checks for all housing applicants before they are offered a Council tenancy or are nominated to a housing association, with effect from 1 April, 2012.”

RESOLVED:

That Police checks be introduced for all housing applicants before they are offered a Council tenancy or are nominated to a housing association, with effect from 1 April, 2012.

**138. Review of 2011-12 Housing Revenue Account Capital Programme**

Consideration was given to the Joint Report of the Head of Housing and the Head of Financial Management (Enclosure 8.1 – 8.7 of the Official Minutes of Council).

RESOLVED:

That:

- (A) The position with regard to actual (as at 31 December 2011) and estimated expenditure in respect of the 2011-12 Housing Revenue Account Capital Programme be noted and approval given to incur £11,400 of additional scheme costs, met through the virement of existing resources, in respect of the following schemes:-

- |      |   |         |
|------|---|---------|
| (i)  | Replacement of Housing Service vehicles | £10,000 |
| (ii) | Lift Refurbishment (Grace Moore Court)  | £ 1,400 |
- (B) The current position regarding the estimated availability of capital resources be noted and £243,372 of uncommitted resources be carried forward to 2012-13.

Reason(s) for the Decision

The report presented a review of the 2011-12 HRA Capital Programme in accordance with the Council's agreed Capital Expenditure Control Procedures and Financial Regulations.

**139. Housing Revenue Account Business Plan**

Consideration was given to the Joint Report of the Head of Housing and the Head of Financial Management (Enclosure 9.1 of the Official Minutes of Council).

RESOLVED:

That the contents and recommendations of the Housing Revenue Account Business Plan report (attached as Annex A to the report) to be considered by Council on 15 February 2012 be noted.

Reason(s) for the Decision

Cabinet at its meeting on 19 January, 2012, had previously approved the HRA Business Plan and would be forwarding the proposed Housing Revenue Account Business Plan to be considered by Council on 15 February 2012.

**140. Housing Revenue Account Budget 2012-13 to 2014-15**

Consideration was given to the Joint Report of Head of Housing and Head of Financial Management (Enclosure 10.1 – 10.10 of the Official Minutes of the Council).

RESOLVED:

That the Joint Report be noted and Council be recommended to:

- (A) Determine a minimum level of working balances of £1,509,660 for 2012-13 with indicative working balances of £1,359, 780 and £1,418,900 for 2012-13 and 2014-15, respectively.
- (B) Approve the HRA Revenue Budget for 2012-13, 2013-14 and 2014-15 (and notes the estimated outturn for 2011-12) as summarised at Annex 1 of the above report. (Attached as ANNEX A to the Minutes.)

Reason(s) for the Decision

The report presented a review of the 2011-12 HRA budget and proposed HRA budgets for the three year period 2012-13 to 2014-15. Cabinet were requested to consider the proposed budgets in order that HRA budgets for 2012-13, 2013-14 and 2014-15 could be recommended to Council on 15 February 2012.

The proposed budgets were formulated in accordance with the proposed HRA Business Plan which had been developed to implement the new system of self-financing from 1 April 2012. The proposed Business Plan was agreed by Cabinet on 19 January 2012 and recommended for approval by Council on 15 February 2012.

**141. Housing Revenue Account Capital Programme: 2012-13 to 2014-15**

Consideration was given to the Joint Report of Head of Housing and Head of Financial Management (Enclosure 11.1 – 11.8 of the Official Minutes of the Council).

RESOLVED:

That Joint Report be noted and Council be recommended to approve a three year HRA Capital Programme for 2012-13, 2013-14 and 2014-15 in accordance with the HRA capital expenditure requirements as set out in the report and summarised at Annex 2 of the above report. (Attached as ANNEX B to the Minutes.)

Reason(s) for the Decision

The report considered a proposed three year HRA Capital Programme for the period 2012-13 to 2014-15. Details of the estimated availability of HRA capital resources during the three year programme period were set out in Annex 1 to the report, whilst a three year HRA Capital Programme was set out in Annex 2. Cabinet were, therefore, requested to consider the proposed HRA Capital Programme for recommendation to Council on 15 February 2012.

**142. Rent Restructuring**

Consideration was given to the Joint Report of Head of Housing and Head of Financial Management (Enclosure 12.1 of the Official Minutes of the Council).

RESOLVED:

That the contents and recommendations in respect of the rent restructuring report (attached as Annex A to the report) to be considered by Council on 15 February 2012 be noted.

Reason(s) for the Decision

The Council is required to set its dwelling rents in accordance with the Government's national social rent policy and achieve rent convergence by 2015-16.

The Department for Communities and Local Governments prescribed a 6.1% increase in formula rents for 2012-13 and in order to achieve rent convergence by 2015-16 an average £3.71 increase in Council dwelling rents for 2012-13 is required.

**143. General Fund Revenue Budget 2011-12 to 2014-15**

Consideration was given to the following reports, which were considered together as they all related to the Budget Process for the General Fund Revenue Budget:

- **Budget Consultation Process 2012-13** – Joint Report of Head of Financial Management and Head of Policy (Enclosure 13.1 – 13.5 of the Official Minutes of the Council).

- **General Fund Revenue Budget 2011-12 to 2014-15- Reserves and Balances** –Report of Head of Financial Management (Enclosure 14.1 – 14.6 of the Official Minutes of the Council).
- **General Fund Revenue Budget 2011-12 to 2014-15** - Report of Head of Financial Management (Enclosure 15.1 – 15.7 of the Official Minutes of the Council).

RESOLVED:

That

- (A) The reports in respect of:
- (i) Budget Consultation Process 2012-13.
  - (ii) General Fund Revenue Budget 2011-12 to 2014-15 Reserves and Balances.
  - (iii) General Fund Revenue Budget 2011-12 to 2014-15.
- and the Referral from Town Centre Regeneration Policy Development Committee (Minute 123. Cabinet 19 January 2012) be noted.
- (B) The rationalisation of the wheeled bin collection service be considered when determining future contracts.
- (C) A target be set for the reduction of energy costs at the Civic Centre.
- (D) The following recommendations be made to Council in relation to the 2012-13 to 2014-15 budget:
- (i) The recommendation on reserves and balances at paragraph 2.1 and 2.3 (Enclosure 14.1), be supported.
  - (ii) In so doing a minimum level of working balances be approved for the budget of £741,000 for 2012-13 with indicative levels of £1,095,000 and £752,000 for subsequent years.
  - (iii) The 2012-13 Council Tax for District Council be maintained at its current 2011-12 level of £197.01, (Band D property), representing a Council Tax freeze.
  - (iv) The proposals for service developments as amended to reflect the consultation outcomes be supported. (As set out at Annex 1, attached to the Minutes.)
  - (v) The use of Section 106 Funds for Economic Development purposes be supported. (As set out at Annex 2, attached to the Minutes.)
  - (vi) Indicative Council Tax increases of 2.5% in 2013-14 and 2.5% in 2014-15 be approved.
  - (vii) As a result of the above, the outturn budget for 2011-12 and the three year budget

for 2012-13 to 2014-15 be approved. (As set out at Annex 3, attached to the Minutes.)

Reason(s) for the Decision

Cabinet placed great importance on the feedback and comments it received from the public and Members alike. In setting the Budget, Cabinet had also listened to the Council's all Party Scrutiny Committee in the form of the Delivering Change Panel and, with the exception of the recommendation on Wasps nests, had reflected their recommendations in the Budget for 2012-13.

In respect of Agenda Item 14 (Reserves and Balances), the report formed part of the control framework for the budget whereby the Section 151 Officer must determine the working balance or contingency required in setting a Budget. This was acknowledged and adhered to it in setting the proposed budget.

The proposed budget ensured that Council Tax for 2012-13 remained unchanged and all front line services were protected.

**144. Section 106 Capital Programme 2011-12 to 2014-15**

Consideration was given to the Report of the Head of Financial Management (Enclosure 16.1 – 16.6 of the Official Minutes of the Council).

RESOLVED:

That the report be noted and Council be recommended to:

- (A) Transfer the provision for Rugeley Town Centre Water Feature to the General Fund Capital Programme earmarked for Town Centre Improvements.
- (B) Approve the Section 106 programme for 2012-13 to 2014-15, as shown in Annexes 2 and 4 of the above report. (As set out at Annex 4 and Annex 5, attached to the Minutes.)

Reason(s) for the Decision

The report identified slippage on Section 106 schemes and new resources available to implement schemes in 2012-13 to 2014-15 in accordance with the conditions of each agreement. Cabinet were, therefore, requested to consider the proposed Section 106 Programme for recommendation to Council on 15 February, 2012..

**145. General Fund Capital Programme 2011-12 and Resources 2011-12 to 2014-15**

Consideration was given to the Report of the Head of Financial Management (Enclosure 17.1 – 17.8 of the Official minutes of the Council).

RESOLVED:

That the report of be noted and Council be recommended to:

- (A) Support the inclusion of the Bevan Lee Play Area in the 2011-12 Capital Programme.
- (B) Approve an increase in the Disabled Facilities Grants provision for 2011-12 of £42, 800 following receipt of a further grant allocation.
- (C) Support the provision of the Capital Service Developments and in particular the creation of a Town Centres Improvement Fund. (As set out at Annex 6, attached to the Minutes.)
- (D) Hence approve the General Fund Capital Budget 2012-13 to 2014-15. (As set out at Annex 7, attached to the Minutes.)

Subject to (A) above, Cabinet approved permission to spend on the externally funded Bevan Lee Play Area.

Reason(s) for the Decision

Estimates of available and capital expenditure requirements were presented for consideration in order that Cabinet could make recommendations to Council at its meeting of 15 February, 2012.

**146. Treasury Management Strategy Statement**

Consideration was given to the Report of the Head of Financial Management (Enclosure 18.1 – 18.5 of the Official Minutes of the Council).

RESOLVED:

That the report be noted and Council be recommended to:

- (A) Approve the control framework set out at paragraph 2.1 of the report.
- (B) Adopt the Treasury Management Strategy; Minimum Revenue Provision Policy and Annual investment Strategy Statements for 2012-13.
- (C) Approve the Treasury and Prudential Indicators arising from the Budget Recommendations above. (As set out in Annex 8, attached to the Minutes.)

Reason(s) for the Decision

The CIPFA Code of Practice on Treasury Management in Local Authorities updated in 1996 and revised in 2001 and 2009 and 2011, requires that reports be submitted as follows:-

- (i) Annual Strategy and Plan in advance of the year.
- (ii) Annual Report after the year end close.
- (iii) Mid Year Review report.

**147. Local Lettings Plan – Elizabeth Road Area Redevelopment Scheme**

Consideration was given to the Report of the Head of Housing (Enclosure 19.1 – 19.7 of the Official Minutes of the Council).



RESOLVED:

That:

- (A) The Local Lettings Plan for the allocation of dwellings in respect of the Elizabeth Road Area Redevelopment Scheme, attached as Annex 1 to the report be agreed.
- (B) The Head of Housing, in consultation with Housing Portfolio Leader, be authorised to review the Lettings Plan as required.

Reason(s) for the Decision

The report presented a proposed Local Lettings Plan for the allocation of the 63 rented houses at the Elizabeth Road Area Redevelopment Scheme.

**148. Reinvigorating the Right to Buy and One for One Replacement**

Consideration was given to the Report of the Head of Housing (Enclosure 20.1 – 20.11 of the Official Minutes of the Council).

RESOLVED:

That:

- (A) The Government's proposed changes to the national Right to Buy Policy (as set out in the consultation paper) be noted.
- (B) The action of the Head of Housing following consultation with the Housing Portfolio Leader regarding the submission of the Council's response to the consultation paper (as attached at Annex 2 to the report) be confirmed.
- (C) A further report is submitted on the delivery of the replacement dwellings when the Government's delivery model has been determined.
- (D) The Council's voluntary sales policy in respect of pre-1970 one bedroom bungalows to sitting tenants be discontinued with effect from 20 February 2012.

Reason(s) for the Decision

The Department for Communities and Local Government had issued a consultation paper entitled "Reinvigorating the Right to Buy and one for one replacement", which set out the Government's proposals to reinvigorate the Right to Buy (RTB) and replacing the additional sold dwellings with alternative affordable housing.

The consultation paper was subject to a restricted 6 week period of consultation which ended on 2 February 2012. In order to meet this deadline the Council's response (attached as Annex 2 to the report) was formulated by the Head of Housing following consultation with the Housing Portfolio Leader.

The delivery mechanism for the alternative affordable housing could not be fully assessed until

the Government's delivery model was known and a further report would be submitted when the outcome of the consultation was known.

It was the Council's current policy to sell one bedroom bungalows built before 1970 to sitting tenants under the same terms and conditions as if they had the RTB. However, in view of the proposed increase in the RTB discount cap, it was proposed that the Council's voluntary sales policy be discontinued.

#### **149. Norton Canes Photovoltaic (Solar) Panel Pilot Scheme**

Consideration was given to the Report of Head of Housing (Enclosure 21.1 – 21.8 of the Official Minutes of the Council).

The Housing Portfolio Leader moved that recommendations 2.1 and 2.2 be amended in light of information received from Strategic Energy Limited, which was seconded.

RESOLVED:

That:

- (A) The Norton Canes Photovoltaic (Solar) Panel Pilot Scheme be undertaken by Strategic Energy Limited in accordance with their "Rent a Roof" scheme.
- (B) The Head of Housing be authorised to agree terms and conditions in respect of the Agreement and property leases with Strategic Energy Limited in order to secure the scheme.
- (C) A further report be submitted to Cabinet regarding evaluation of the pilot scheme.

#### Reason(s) for the Decision

As a result of a reduction in the Government's "Feed in Tariff", British Gas informed the Council that their PV panel "Rent a Roof" scheme was no longer financially viable. British Gas were therefore unable to provide PV panels to the 36-38 bungalows included in the Norton Canes PV panel pilot scheme.

Whilst British Gas and the majority of other solar energy providers were considering the future feasibility of providing PV panels, Strategic Energy a Yorkshire based company had formulated a "Rent a Roof" scheme which would enable PV panels to be installed at the reduced "Feed in Tariff" rate.

The principles of their scheme were similar to those proposed by British Gas, although the external roof space of the Council's properties would be leased by Strategic Energy Limited. In addition, the Council would have to forego any annual roof rent.

In view of the advantages in terms of reduced electricity bills for the 36-38 residents and the opportunity to undertake an evaluation of the benefits in providing PV panels, it was proposed that the Norton Canes PV pilot scheme should proceed under an Agreement with Strategic Energy Limited.

**150. Quarter 3 Performance Report 2011-12**

Consideration was given to the Report of Head of Policy (Enclosure 22.1 – 22.7 of the Official Minutes of the Council).

It was noted that the projected 2011-12 outturn for the delivery of affordable homes was 17, not 27, as stated in Annex 2 of the report.

RESOLVED:

That:

- (A) The performance information relating to PDP's as detailed at Annexes 1, 2, 3 and 4 to the report, be noted.
- (B) The Actions and indicators which were rated Red or Amber be noted and the remedial action or rescheduled delivery stated to address performance be confirmed.

Reason(s) for the Decision

Information for performance actions, indicators and case studies during Quarter 3 2011-12 was included for relevant items in Annexes 1 to 4. The overall rankings for each Portfolio area were detailed in Section 4 of the report, indicating that 81.5% of targets were achieved during the third Quarter of 2011-12. The recommendations reflected that this performance and any subsequent rescheduling were noted.

**151. Priority Delivery Plans 2012-13**

Consideration was given to the Report of Head of Policy (Enclosure 23.1 – 23.6 of the Official Minutes of the Council).

RESOLVED:

That:

- (A) The Priority Delivery Plans for the 2012-13 financial year be recommended to Council for adoption, and approved for publication.
- (B) The Priority Delivery Plans for 2012-13 be updated to reflect the service enhancements as recommended by Cabinet as part of the budget setting process.

Reason(s) for the Decision

The Council's current Corporate Plan covering the period 2011-14 was adopted by Council on 6<sup>th</sup> April 2011. In order to secure robust and sustained improvement planning in priority areas, the revised 2012-13 Priority Delivery Plans were essential in focussing on the services, actions and indicators that support the priority outcomes identified in the Corporate Plan.

**152. The Use of S.106 Funds in Town Centres**

Consideration was given to the Report of Head of Planning and Regeneration (Enclosure 24.1 –

24.6 of the Official Minutes of the Council).

RESOLVED:

That:

- (A) The principle of developing a protocol to manage the use and expenditure of S.106 monies made available to support town centre management and promotional activities in the Districts three town centres be approved.
- (B) The Corporate Director, in consultation with the Cabinet Leader for Town Centre Regeneration be authorised to oversee the production of the Town Centre S106 Monies Protocol and to agree appropriate safeguards to ensure accountability and value for money.

Reason(s) for the Decision

The Council has limited resources available to support schemes or initiatives intended to promote the vitality or vibrancy of the District's three town centres. The fortunes of the three town lotteries had also varied significantly with only the Rugeley Town Lotto generating significant sales. Therefore, when appropriate funding can be achieved, in the form of S106 monies, it is important that such monies are used to maximum benefit. The principles outlined in the report were intended to ensure that appropriate schemes could be funded and that procedures were in place to demonstrate value for money and decision making process is clearly understood and subject to scrutiny.

**153. Staffordshire County Council and Stoke-on-Trent City Council Joint Waste Core Strategy 2010-2026, Submission Draft**

Consideration was given to the Report of Head of Planning and Regeneration (Enclosure 25.1 – 25.8 of the Official Minutes of the Council).

RESOLVED:

That:

- (A) The response of Staffordshire County Council to the District Council's representation on the JWCS be noted with concern.
- (B) The Head of Planning and Regeneration in consultation with the Portfolio Leader for Environment be authorised to determine the nature of the Council's representations to the Examination of the Joint Waste Core Strategy.

Reason(s) for the Decision

The Council's representations on the JWCS were rejected. Options now open to the Council were to allow the Council's existing written representations to be considered by the Inspector at the Examination. Alternatively, the Council could give oral evidence at the Examination. Such evidence would need to substantiate the Council's views that that it considered the JWCS to be unsound. Consideration would need to be given to engaging a specialist in Waste Planning to put forward the Council's views and it was recommended that this decision be delegated to the lead officer in consultation with the Cabinet Portfolio Leader.

**154. Exclusion of the Public**

RESOLVED:

That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information as defined in Paragraph(s) 2 and 3, Part 1, Schedule 12A of the Local Government Act 1972 (as amended).



**CANNOCK CHASE COUNCIL**  
**MINUTES OF THE MEETING OF THE**  
**CABINET**

**HELD ON THURSDAY, 2 FEBRUARY, 2012 AT 5.45 P.M.**

**IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK**

**PART 2**

**155. Report of the Pay Adjustment and Staff Structure Review Cabinet Committee**

Consideration was given to the Not for Publication Report of the Pay Adjustment and Staff Structure Review Cabinet Committee (Enclosure 27.1 – 27.2 of the Official Minutes of the Council).

RESOLVED:

That:

- (A) The range of information and advice received by the Pay Adjustment & Staff Structure Review Cabinet Committee be noted.
- (B) A senior management restructure proposal be presented by the CEO following the outsourcing of leisure services and the transformation phase of shared services.
- (C) A degree of independence should be established in the restructure proposal. The Cabinet, therefore, should draw up options to consider ways of including this independence.
- (D) At that stage, the Pay Adjustment & Staff Structure Review Cabinet Committee should reconvene to review the content of the proposals put forward.

Reason(s) for the Decision

Further to the information presented to the Pay Adjustment and Staff Structure Review Cabinet Committee, Cabinet was mindful of the potential impact of the outsourcing of leisure services and the transformation phase of the shared services process, and required a senior management restructure proposal to be brought forward at an appropriate time.

The meeting closed at 6.55 pm.

---

LEADER





## Cannock Chase Council

## Housing Revenue Account 2011-12 to 2014-15

HRA Summary	2011-12		2012-13	2013-14	2014-15
	Original Budget £	Estimated Outturn £	Original Budget £	Original Budget £	Original Budget £
<b>Income</b>					
Dwelling Rents (gross)	17,270,830	17,653,430	18,623,860	18,645,970	18,804,830
Non Dwelling Rents (gross)	403,000	403,000	412,400	411,710	410,870
Interest	1,760	1,760	1,610	1,460	1,460
Other Income	93,140	93,140	12,170	12,420	12,700
Transfer to General Fund Services	45,690	45,690	45,690	45,690	45,690
<b>Total Income</b>	<b>17,814,420</b>	<b>18,197,020</b>	<b>19,095,730</b>	<b>19,117,250</b>	<b>19,275,550</b>
<b>Expenditure</b>					
HRA Subsidy Repayable	4,440,860	4,538,830	0	0	0
Repairs and Maintenance	4,152,500	4,172,500	4,171,290	4,200,650	4,254,840
Supervision and Management General	2,964,570	3,055,790	3,065,330	3,204,510	3,275,050
Supervision and Management Special	537,790	537,110	552,480	568,530	584,900
Provision for Bad / Doubtful Debts	98,480	98,480	196,960	200,900	204,920
Capital Financing Costs	4,753,320	4,732,560	7,110,560	7,103,820	7,445,890
Revenue Contribution to Capital Expenditure	1,650,000	1,852,000	3,796,430	3,845,300	862,100
Additional RCCO re Vehicle Replacement				253,000	209,000
Additional RCCO re New Build					2,367,410
<b>Total Expenditure</b>	<b>18,597,520</b>	<b>18,987,270</b>	<b>18,893,050</b>	<b>19,376,710</b>	<b>19,204,110</b>
<b>(Surplus) / Deficit for the year</b>	<b>783,100</b>	<b>790,250</b>	<b>(202,680)</b>	<b>259,460</b>	<b>(71,440)</b>

**ANNEX B****Housing (HRA) Capital Programme 2012-13 to 2014-15**

<b>Expenditure</b>	<b>Budget 2012-13 £'000</b>	<b>Budget 2013-14 £'000</b>	<b>Budget 2014-15 £'000</b>
Demolition of Garages	20	20	20
Redevelopment of PRC Dwellings (Reema Flats, Moss Road Estate Provision of Homeloss and Disturbance	750	650	-
Provision of new Council Houses	-	-	2,367
Disabled Facility Works (Council Dwellings)	562	579	596
Right to Compensation (Tenant's Improvements)	5	5	5
Replacement of Kitchens	1,029	1,088	713
Replacement of Bathrooms	511	1,127	1,103
Replacement of Central Heating	1,172	1,183	734
Void Properties (Decent Homes Works)	200	200	200
Structural Reinstatement of PRC Dwellings Reema Houses (Moss Road Estate) Cornish Houses (Rowley Close Area)	350 -	1,000 -	50 1,000
Redesign of Communal Entrance Halls (Communal Entrance Flat Blocks)	166	134	-
Environmental Improvements	-	-	140
Provision of Double Glazing	-	952	956
Upgrading of Electrical Systems	399	463	433
External Envelope Works (including works to the communal areas of communal entrance flat blocks)	1,565	1,540	650
External Curtilage Works	-	-	416
Lift Refurbishment (Caxton Court)	24	-	-
Replacement of Door Entry Systems	100	-	-
Asbestos Testing and Removal	100	75	50
Replacement of Housing Service Vehicles	-	253	209
Contingency for unforeseen works	100	100	100
<b>Total</b>	<b><u>7,053</u></b>	<b><u>9,369</u></b>	<b><u>9,742</u></b>

Annex 1

Financial Plan 2012-13 to 2014-15

Growth Options Allowed in the Budget

Option	2012-13	2013-14	2014-15
	Estimate	Estimate	Estimate
	£	£	£
Local Enterprise Partnership - Support Officer	35,000	35,000 *	
Pest Control	24,000	24,000	24,000
Street Nameplates	7,000	7,000	7,000
Chase Advice Centre	10,000	10,000	10,000
Customer Insight	5,000	5,000	5,000
Maintenance of Cemeteries Fees and Charges	5,590	12,420	12,420
Xmas Car Parking Charges	13,500	13,500	13,500
Town Centre Community Toilet Scheme	10,000 *	20,000 *	20,000
Inflation		2,260	3,620
<b>Total</b>	<b>110,090</b>	<b>129,180</b>	<b>95,540</b>

\* Subject to Review Reports to Cabinet

## Use Of Section 106 Funds for Economic Development

### Note

	Budget 2011-12 £	Est Outturn 2011-12 £	Budget 2012-13 £	Budget 2013-14 £	Total £
1 Cannock Town Centre	80,000	80,000	5,000	0	165,000
2 Tourism Initiatives	20,000	20,000	11,180	0	51,180
3 Economic Regeneration Strategy	20,980	20,980	20,980	21,300	84,240
4 Sub Regional Activities	8,820	8,820	8,820	0	26,460
<b>Total Expenditure</b>	<b>129,800</b>	<b>129,800</b>	<b>45,980</b>	<b>21,300</b>	<b>326,880</b>
Section 106 Monies Used	129,800	129,800	45,980	21,300	326,880
<b>Total Funding</b>	<b>129,800</b>	<b>129,800</b>	<b>45,980</b>	<b>21,300</b>	<b>326,880</b>

1 Specialist advice re EU Procurement procedures as agreed by Cabinet June 2009.

2 & 3 Initiatives arising from implementation of the Cannock Chase Economic Regeneration and Tourism Strategies. For example, work to encourage linkages between schools and businesses and initiatives to support the education and skills agenda.

4 Provision for the Council's annual subscription to the Southern Staffordshire Partnership and Think Local.

**General Fund Revenue Budget 2011-12 to 2015-16**  
**Recommendation To Council**

ANNEX 3

	<b>Forecast Outturn 2011-12 £m</b>	<b>Standstill Budget 2012-13 £m</b>	<b>Standstill Budget 2013-14 £m</b>	<b>Standstill Budget 2014-15 £m</b>	<b>Standstill Budget 2015-16 £m</b>
<b>Original Budget 2011-12</b>	13.412				
<b>Standstill Budget 2011-12 to 2014-15</b>		12.157	12.414	12.414	12.414
<b>Supplementary Estimates since Original Budget Approval</b>					
Rollovers	0.405				
LDF Core Strategy	0.010				
<b>Approved Budget</b>					
<b>Committed Changes</b>					
Car Park Charges - XMAS	0.013				
West Chadsmoor Family Centre	0.011				
District Elections				0.106	0.106
Chase Advice Centre	0.010				
<b>Likely Additional Commitments</b>					
Members Allowances	-0.025	-0.020	-0.020	-0.020	-0.020
Audit Fees		-0.011	-0.011	-0.011	-0.011
Leisure Outsourcing		-0.193	-0.239	-0.082	-0.168
Chase Leisure Centre - Pool	-0.232			-0.036	-0.050
Interest Rates		-0.043	-0.046	0.029	0.029
2010 Actuarial Valuation - Gross				0.063	0.126
HRA Recharges				-0.012	-0.024
Staffing reviews	0.051	-0.035	-0.032	-0.054	-0.161
<b>Inflation</b>					
Energy Costs		0.080	0.080	0.080	0.080
NNDR		0.018	0.018	0.018	0.018
Pay Cap 1%			-0.186	-0.280	-0.280
Pay Award/Inflation adj				0.343	0.714
<b>Total Base Budget</b>	<b>13.655</b>	<b>11.954</b>	<b>11.979</b>	<b>12.559</b>	<b>12.774</b>

**General Fund Revenue Budget 2011-12 to 2015-16**

**Recommendation To Council**

	<b>Forecast Outturn 2011-12 £m</b>	<b>Standstill Budget 2012-13 £m</b>	<b>Standstill Budget 2013-14 £m</b>	<b>Standstill Budget 2014-15 £m</b>	<b>Standstill Budget 2015-16 £m</b>
<b>Potential Changes and Adjustments</b>					
<b>Base Budget Review</b>					
<b>Expenditure</b>					
<b>Income</b>					
New Homes Bonus	0.047	-0.384	-0.584	-0.784	-0.784
Rebate Subsidy			0.070	0.070	0.070
<b>Income - Development related fees</b>					
Planning - Fees Net	0.100	0.100			
Building control - Fees	0.025	0.025			
Car Park Income	0.060	0.060	0.060	0.060	0.060
Excess	-0.025	-0.025	-0.025	-0.025	-0.025
Land Charges	0.025	0.025	0.025	0.025	0.025
Leisure Centres Income					
licensing	-0.021	-0.005			
Cemeteries	0.010	0.010	0.010	0.010	0.010
Industrial Estates	0.005	0.005	0.005	-0.026	-0.026
Rates	0.024				
Recycling Credits Parks	-0.020	-0.020	-0.020	-0.020	-0.020
Golf Course	0.016				
Markets	0.031	0.031	0.031	0.000	0.000
Other Properties	-0.010	-0.007	-0.009	-0.008	-0.008
Managers Variations	-0.014	0.048	-0.066	-0.024	-0.024
<b>Efficiency Savings</b>					
Shared Services				-0.012	-0.012
<b>Policy Options</b>					
Service Reviews					
Senior Management Restructure					
Growth		0.110	0.129	0.096	0.063
Savings	-0.092	0.090	0.091	0.091	0.091
<b>Estimated Net Spending</b>	<b>13.816</b>	<b>12.017</b>	<b>11.696</b>	<b>12.012</b>	<b>12.193</b>

**General Fund Revenue Budget 2011-12 to 2015-16**

**Recommendation To Council**

	<b>Forecast Outturn 2011-12 £m</b>	<b>Standstill Budget 2012-13 £m</b>	<b>Standstill Budget 2013-14 £m</b>	<b>Standstill Budget 2014-15 £m</b>	<b>Standstill Budget 2015-16 £m</b>
<b><u>Financing</u></b>					
<b>Anticipated Grant Income, Use of Balances &amp; Reserves</b>					
Balances	0.137	-0.365	-0.151	0.103	0.218
Regeneration & Invest to Save Reserve	0.638				
Actuarial Valuation	0.095	0.053			
Stabilisation	0.031	0.061	0.116	0.116	
Interim use	0.013	0.034	-0.512		
Reserves	0.065				
Collection Fund Surplus	0.002	0.065	0.065		
RSG/NNDR	6.692	5.843			
Business Rates	0.000		5.790	5.185	5.288
Council Tax	5.994	6.027	6.239	6.459	6.687
Council Tax Compensation Grant	0.149	0.299	0.149	0.149	
<b>Total Grant Income, Use of Balances &amp; Reserves</b>	<b>13.816</b>	<b>12.017</b>	<b>11.696</b>	<b>12.012</b>	<b>12.193</b>
	<b>-0.281</b>				
<b>Amount to be found from Council Tax</b>	<b>5.994</b>	<b>6.027</b>	<b>6.239</b>	<b>6.459</b>	<b>6.687</b>
	30,423	30,590	30,896	31,205	31,517
<b>Estimated Council Tax Level</b>	<b>197.01</b>	<b>197.01</b>	<b>201.94</b>	<b>206.98</b>	<b>212.16</b>
<b>Estimated Council Tax Increase</b>	<b>0.00%</b>	<b>0.00%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>
<b><u>Balances</u></b>					
<b>Opening Balances at 1 April</b>	<b>1.501</b>	<b>1.364</b>	<b>1.729</b>	<b>1.880</b>	<b>1.777</b>
Use of Balances to Support Budget	0.137	-0.365	-0.151	0.103	0.218
<b>Closing Balances at 31 March</b>	<b>1.364</b>	<b>1.729</b>	<b>1.880</b>	<b>1.777</b>	<b>1.559</b>

## Section 106 Capital Programme Approved Budget

2012-13 to 2014-15

	2012-13 Budget £	2013-14 Budget £	2014-15 Budget £
<b>Culture and Sport</b>			
Relocate Arthur Street Play Area	2,670		
Artificial Pitch	250,620		
Multi Use Games Area Laburnum Avenue	48,520	72,770	
Hednesford Park Footpaths			48,630
Pitch Drainage Newlands Lane	45,970		
Arthur Street Pathways	520		
Refurb Paddling Pool Ravenhill Park	66,760		
Refurb Playground Hednesford Park			20,290
<b>Culture and Sport</b>	<b>415,060</b>	<b>72,770</b>	<b>68,920</b>
<b>Town Centre Regeneration</b>			
Rugeley Town Centre Conservation	100,000		
<b>Town Centre Regeneration</b>	<b>100,000</b>	<b>0</b>	<b>0</b>
<b>Environment</b>			
Sherbourne Avenue Access Improvements	800		
<b>Environment</b>	<b>800</b>	<b>0</b>	<b>0</b>
<b>Total Section 106 Capital Budget</b>	<b>515,860</b>	<b>72,770</b>	<b>68,920</b>



Cannock Chase Council

Section 106 Capital Programme

2012-13 to 2014-15

**Schemes Subject to Approval**

	<b>£</b>
<b>Capital</b>	
Wolsely Road Public Open Space Improvements	20,000
North End Park Improvements	30,000
Refurbishment Heath Hayes Park / Pitch	114,890
Hednesford Park Improvements	42,030
<b>Revenue</b>	
Swallow Close Play Area	17,000
Newlands Lane Flooding Alleviation / Tree Planting	11,330
Arthur Street Pathway further works	10,020
Town Centre Management	10,630
Town Centre Activities Cannock	10,040
<b>Revenue Maintenance</b>	
Wolsley Road Public Open Space 2012-13 for 20 years	15,480
Wolsley Road Play Area 2012-13 for 20 years	11,460
High Green Public Open Space 2012-13 for 5 years	23,300
Heritage Trail Maintenance 2012-13	5,000
Heritage Trail Maintenance 2013-14 for 30 years	28,590
Park Farm Public Open Space 2012-13 for 10 years	2,510
Conduit Colliery Public Open Space 2012-13 for 30 years	45,040
Conduit Colliery Play Area 2012-13 for 30 years	30,030
New Hayes Road Public Open Space Fencing 2012-13	4,000
New Hayes Road Public Open Space 2013-14 for 10 years	3,050
Park Farm Ecological 2012-13 for 30 years	26,740
John Street Public Open Space Maintenance 2012-15	9,080
Enhance area alongside A460 2012-15 Eastern Way, Churchbridge	15,080
Sandy Lane Play Area Maintenance 30 years	20,220
	<u><u>505,520</u></u>

Annex 6

Financial Plan 2012-13 to 2014-15

Capital Growth Options Recommended to Council

	2012-13	2013-14	2014-15
Option	Estimate	Estimate	Estimate
	£	£	£
Disabled Facility Grants	200,000		
Stile Cop Cemetery Phase 1	45,000		
Town Centres Improvements	300,000		
<b>Total</b>	<b><u>545,000</u></b>	<b><u>0</u></b>	<b><u>0</u></b>

ANNEX 7General Fund Capital Approved Budget  
2012-13 to 2014-15

	2012-13 Budget £	2013-14 Budget £	2014-15 Budget £
<b>Culture and Sport</b>			
Bevan Lee Play Area	2,020		
Chase Leisure Centre Enhancement	2,127,210		
Stile Cop Cemetery Phase 1	45,000		
Additional cemetery provision	1,500,000		
<b>Children and Young People</b>	<u>3,674,230</u>	<u>0</u>	<u>0</u>
<b>Community Safety</b>			
Home Security Grants	41,030	36,000	36,000
<b>Community Safety</b>	<u>41,030</u>	<u>36,000</u>	<u>36,000</u>
<b>Private Sector Housing</b>			
Disabled Facility Grants	700,790	375,000	375,000
Private Sector Decent Homes	183,790		
Affordable Housing	693,120	467,220	688,890
<b>Private Sector Housing</b>	<u>1,577,700</u>	<u>842,220</u>	<u>1,063,890</u>
<b>Town Centre Regeneration</b>			
Town Centre Improvements	300,000		
	<u>300,000</u>	<u>0</u>	<u>0</u>
<b>Total General Fund Capital</b>	<u>5,592,960</u>	<u>878,220</u>	<u>1,099,890</u>

## ANNEX 8

Prudential Indicators

	2010-11 Actual	2011-12 Projected	2012-13 Estimated	2013-14 Estimated	2014-15 Estimated
<b>Affordability</b>					
Ratio Financing Costs to Net Revenue Stream					
General Fund	1.48%	0.81%	4.65%	4.27%	5.41%
HRA	9.64%	9.14%	20.12%	19.62%	21.36%
Incremental impact of capital investment decisions on Council Tax					
Incremental impact of capital investment decisions on average weekly housing rents			-0.45%	1.17%	-1.55%
<b>Capital Expenditure</b>	£m	£m	£m	£m	£m
Total Capital Expenditure (including external funding)					
General Fund	4.467	7.354	6.160	0.986	1.291
HRA	5.080	5.999	7.053	9.369	9.742
Capital Financing Requirement as at 31 March					
General Fund	8.764	12.414	15.547	15.072	14.306
HRA	19.762	82.029	82.029	82.029	84.879
<b>Net Borrowing Requirement</b>					
Brought Forward at 1 April	18.755	15.372	80.641	84.269	84.269
Net Existing Borrowing ( ie less Investments) as at 31 March	15.372	80.641	84.269	84.269	87.269
New Borrowing		66.147	3.628		3.000
In Year Borrowing Requirement	5.320	-0.878	0.000	0.000	0.000
<b>Prudence</b>					
Net Borrowing and the Capital Finance Requirement	Net Borrowing is not expected to exceed the total of the Capital Financing Requirement (except in the short term)				
<u>Treasury Indicators</u>					
<b>External Debt</b>					
Authorised Limit	28.445	94.443	97.576	97.101	99.185
Operational Boundary	22.332	87.600	91.228	91.228	94.228
External Debt as at 31 March if no new borrowing undertaken	21.486	21.301	21.097	21.093	21.090
<b>Prudence</b>					
Net Borrowing and the Capital Finance Requirement	Net Borrowing is not expected to exceed the total of the Capital Financing Requirement (except in the short term)				
<u>Interest Rate Exposure</u>					
<b>Upper Limit Fixed</b>					
Borrowing	100%	100%	100%	100%	100%
Investment	50%	50%	50%	50%	50%
<b>Upper Limit Variable</b>					
Borrowing	10%	10%	10%	10%	10%
Investment	100%	100%	100%	100%	100%
<u>Maturity Structure Of Borrowing</u>					
Under 12 months	14%	0%	0%	3%	3%
12 months to 24 months	2%	0%	0%	1%	1%
24 months to 5 years	4%	5%	7%	3%	3%
5 years to 10 years	12%	3%	0%	0%	2%
10 years and above	68%	92%	93%	93%	91%

