

A key decision is defined by the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000.

- A threshold for expenditure or savings of 0.5% of the gross turnover of the Council, or £310k
- A decision affecting communities living or working in two or more Wards

Forward Plan of decisions to be taken by the Cabinet August 2009 – December 2009

The relevant report will be published at least five days before the meeting of the Cabinet when this matter is considered and will detail any background papers referred to in preparing the report.

The Council will consult with relevant groups and individuals directly affected by any proposals prior to any decision being taken. The relevant report will detail any consultation undertaken in the preparation of the report.

Brief description of decision required	Responsible Officer	Portfolio Leader	Date for Cabinet decision	Issues to be considered	Consultation details	Relevant reports and Background papers
Consideration of the Council's current "First Right of Refusal Policy" in the light of changes to the financial regime for new and acquired Council housing.	Ian Tennant	Housing	August 2009	To review the Council's current policy with regard to the acquisition of dwellings under the "First Right of Refusal".	The Chase Tenants and Residents Federation will be consulted.	Housing Policy Development Committee – 1 December 2008 and 24 February 2009.
Consideration of the implications for digital TV for the Council's housing tenants. Consideration of providing communal systems to the Council's four sheltered housing schemes.	Ian Tennant	Housing	August 2009	To consider the implications of the change to digital TV for the tenants of the Council's housing stock.	The tenants of all Council owned flats have been consulted on their requirements.	None.
Consideration of a proposed Lettings Plan for the South Staffordshire housing schemes on the former Cornwall House and Cherry Tree House sites.	Ian Tennant	Housing	August 2009	To consider a proposed Lettings Plan for the South Staffordshire housing schemes on the former Cornwall House and Cherry Tree House sites.	The proposed Lettings Plan will be formulated within the framework of the Choice Based Lettings Scheme which was subject to a consultation exercise.	Cabinet 21 August 2008. Cabinet 22 January 2009.

Brief description of decision required	Responsible Officer	Portfolio Leader	Date for Cabinet decision	Issues to be considered	Consultation details	Relevant reports and Background papers
Think Local Pledge	Glenn Watson / Debbie Harris	Access to Education, Skills and Employment	September 2009	<p>Signing the 'Think Local Pledge' as a Council is around promoting local sourcing of supplies and services as well as local procurement. This is especially between businesses (inter-trading) as well as looking to have greater participation by the Public Sector.</p> <p>The Pledge is looking to work towards encouraging a cultural change in the way our organisation and staff source suppliers, encourage businesses/other agencies/people to "think & act local".</p> <p>The Pledge builds upon the last four years of partnership working and is a Southern Staffordshire Partnership initiative.</p> <p>The Council are being asked to continue to promote the use of the 'Think Local' website as well as working towards promoting the Council's own procurement opportunities via the website (where possible).</p> <p>The Council need to appoint a Member & Officer as 'Think Local' Project Champions.</p>	Internal Audit Procurement Legal Southern Staffordshire Partnership District / Borough Council	
Provision of Adaptations for Disabled Occupants in Council Owned and Privately Owned Housing	Steve Shilvock	Housing	August 2009	<p>Formulation of a strategy and 5 year action plan to meet the need for disabled adaptations in both the public and private sector.</p> <p>A formal request to be made for financial contributions from Staffordshire County Council and South Staffordshire PCT.</p> <p>Approval of interim budget measures.</p>	Formulation of the action plan will involve extensive consultation with Staffordshire County Council and South Staffordshire PCT.	None

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Cannock Chase LDF Core Strategy Preferred Options Summary of Consultation Responses	Anthony Lancaster	Environment	August 2009	<p>i). the Cannock Chase Local Development Framework (LDF), Core Strategy Preferred Options - Summary of Consultation Responses be adopted as an appropriate account of the consultation process undertaken for this stage of the LDF Core Strategy</p> <p>ii). the findings of the report be used to help define policy in the Core Strategy for development in the District to 2026</p> <p>iii). the Deputy Chief Executive, in consultation with the Environment Leader, be authorised to make any minor amendments to the Cannock Chase Local Development Framework (LDF), Core Strategy Preferred Options - Summary of Consultation Responses</p>	<p>Core Strategy Preferred Options Consultation (subject of the report) undertaken externally and internally</p> <p>Report contents consulted upon internally with Planning and Regeneration Management</p>	<p>Cabinet Report 27.08.09 and Annex 1- Summary of Core Strategy Preferred Options Consultation</p> <p>Cannock Chase Local Development Framework, Core Strategy Preferred Options 2009 Consultation.</p>
Consideration of proposals to introduce service charges for flats with communal facilities.	Ian Tennant	Housing	September 2009	<p>To consider the introduction of service charges for flats with communal facilities in accordance with Government guidance.</p> <p>To consider the introduction of cleaning services for flats with communal facilities.</p>	<p>Survey of tenants living in flats with communal facilities.</p> <p>Consideration by a Tenants Focus Group and the CTRF.</p>	<p>Council 22 August 2007.</p> <p>Council 6 August 2008.</p>
<p>Consideration of a proposed funding package for the Elizabeth Road Redevelopment Scheme.</p> <p>Consideration of the need for compulsory purchase action to acquire properties in private ownership.</p>	Ian Tennant	Housing	September 2009	<p>To consider a proposed funding package for the Elizabeth Road Redevelopment Scheme.</p> <p>To consider the need for a compulsory purchase order.</p> <p>To consider a revised dwelling mix and phasing for the scheme.</p>	<p>Consultation has been undertaken through advice surgeries on the estate.</p> <p>An independent Community Consultation Adviser, Open Communities Ltd., has been appointed to provide advice and assistance to residents.</p>	<p>Cabinet 18 October 2007.</p> <p>Cabinet 19 June 2008.</p> <p>Cabinet 22 January 2009.</p>

Brief description of decision required	Responsible Officer	Portfolio Leader	Date for Cabinet decision	Issues to be considered	Consultation details	Relevant reports and Background papers
Consideration of a bid for Homes and Community Agency funding to build Council houses on certain former garage sites.	Ian Tennant	Housing	September 2009	To consider the availability of funding from the Homes and Community Agency (HCA) to facilitate building new Council dwellings on a pilot basis. To consider a potential bid to the HCA to build Council houses on certain former garage sites.	The proposed bid will be subject to consultation with the CTRF.	Housing Policy Development Committee 21 February 2009. Cabinet 23 April 2009.
Consideration of providing second doors to bungalows as part of a separate programme rather than through the external envelope works programme.	Ian Tennant	Housing	September 2009	Following consideration by the Housing Policy Development Committee consideration of providing second doors to bungalows as part of a separate programme rather than through the external envelope works programme.	All residents living in bungalows without a second door have been surveyed regarding their requirements.	Housing Policy Development Committee 26 August 2008. Cabinet 18 September 2008. Cabinet 19 March 2009. Housing Policy Development Committee 20 January 2009.
Consideration of a revised responsive repairs policy.	Ian Tennant	Housing	October 2009	To consider tenant and landlord responsibilities regarding responsive repairs. To consider a review of the existing responsive repairs policy.	Consideration by a Tenants Focus Group and the CTRF.	Cabinet 6 November 2003.
Consideration of a revised Asset Management Plan for the Council's housing stock.	Ian Tennant	Housing	October 2009	To consider a revised Asset Management Plan to provide a framework for the maintenance of Council's housing stock.	The CTRF and the Tenants Repairs Focus Group will be consulted on the proposed Plan.	Council 15 October 2003.

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Consideration of a revised Tenancy Agreement following consultation with tenants.	Ian Tennant	Housing	December 2009	To consider the results of tenant consultation regarding a draft revised Tenancy Agreement. To consider the adoption of a revised Tenancy Agreement.	A draft revised Tenancy Agreement will be the subject of consultation with all Council tenants.	Cabinet 21 August 2008.
Consideration of a proposed Estate Footpath Agreement with Staffordshire County Council.	Ian Tennant	Housing	December 2009	To consider a proposed Agreement with Staffordshire County Council regarding the maintenance responsibility for footpaths on a number of the Council's housing estates.	The CTRF will be consulted on the proposed Agreement.	Cabinet 19 March 2009.