

Section 5

The Role of the Chairman of The Council

5.1 ROLE AND FUNCTION OF THE CHAIRMAN

The Chairman and Vice-Chairman will be elected at the Annual Meeting of the Council. The Chairman of the Council and, in his/her absence, the Vice-Chairman, will have the following roles and functions:

- a) the Chairman of the Council is the civic head of the Council and will represent the Council at such civic and ceremonial functions as the Council and he/she determine appropriate and will also act as the Council's ambassador within and outside the District
- b) to preside over meetings of the Council so that its business can be carried out efficiently and effectively having regard to the rights of Councillors and the interests of the community
- c) to ensure that the Council meeting is a forum for the debate of matters of concern to the local community and the place at which members determine strategic objectives, policies and programmes to be followed
- d) to promote public involvement in the Council's activities
- e) to maintain the dignity of the office and at no time bring discredit to it or the Council
- f) to be available for consultation on any matter upon which consultation with the Chairman of the Council is required under this Constitution.

5.2 CHAIRMAN'S CHARITY & BALL

- (a) The Chairman may organise, engage in or otherwise be involved in events for the purposes of fund raising for the Chairman's Charity Fund.
- (b) The Chief Executive shall in consultation with the Chairman of the Council determine the distribution of the Chairman's Charity Fund.

- (c) The Chief Executive shall, in consultation with the Chairman of the Council, consider and determine all matters relevant to the Chairman's Charity Ball Event(s).
- (d) The Chief Executive shall, in consultation with the Chairman of the Council, consider and determine all matters relevant to the Council's Town Twinning arrangements.