

**CANNOCK CHASE COUNCIL**  
**MINUTES OF THE MEETING OF THE**  
**JOINT PARKING COMMITTEE**  
**TUESDAY 23 APRIL 2013 AT 4.00 P.M.**  
**IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK**  
**PART 1**

PRESENT:  
Councillors:

Bernard, J.D. (Vice-Chairman – in the Chair)

Corfield, P.  
Davis, D.J.  
Davies, D.N.(substituting for Fisher, P.A)  
Martin, G.  
Rowley, J.  
Toth, J.

(Staffordshire County Council and District Council Members)

Cannock Chase Council Officers: Schofield, S. (Senior Technical Officer)  
Thomas, C. (Parking Services Manager)

Staffordshire County Council Officers: Keeling, M. (Community Infrastructure  
Liaison Manager)  
Smith, K. (Highways Traffic Regulation  
Manager)  
Lunn, T. (Traffic Regulation Officer)

(In the absence of the Chairman, Councillor P.A. Fisher, the Vice-Chairman,  
Councillor J.D. Bernard took the Chair).

**27. Apologies**

An apology for absence was received from Councillor P.A. Fisher (Chairman).

Councillor Fisher had advised that Councillor D.N. Davies would attend the meeting on his behalf as a substitute.

**28. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

The following Declarations of Interests were made in addition to those already confirmed by Members in the Register of Members Interests:

<u>Member</u>	<u>Interest</u>	<u>Type</u>
Davis, D.J.	Report on the Prioritisation of parking related Traffic Regulation Orders – Member owns a business in Hednesford Town Centre	Personal
Martin, G.	Report on the Prioritisation of parking related Traffic Regulation Orders – Members in-laws live in Lion Street	Personal

## **29. Minutes**

Consideration was given to the Minutes of the meeting held on 22 January, 2013. With regard to Minute 25(E), Kevin Smith, Highways Traffic Regulation Manager was present at the meeting to provide Members with further information regarding Residents Permit Parking, in particular, the scheme for Victoria Street, Cannock.

Councillor P. Corfield asked whether the nearest property in a particular road would be able to apply for any spare permits. The Highways Traffic Regulation Manager explained that all residents in the area that had direct vehicle access would be able to apply for a permit. Prior to the Residents Parking Permit Scheme being implemented in Victoria Street various options would be considered with the aim of meeting the requirements of residents. He confirmed that the Victoria Street scheme would be implemented first and then consideration would be given to assessing the introduction of a similar scheme for both Newhall Street and Queen Street.

The Highways Traffic Regulation Manager updated Members on the current position regarding the Victoria Street scheme. He advised that the scheme was nearing the final consultation stage and letters would shortly be sent to residents. He was hopeful that the residents' requirements could be fulfilled and the scheme would soon be implemented. Any issues that arose would be reported back to the Joint Parking Committee.

Councillor J. Toth sought clarification on the percentage of residents who needed to be in agreement with the scheme in order for it to be implemented. The Highways Traffic Regulation Manager explained that for any proposed scheme from the initial consultation 60% of those consulted would need to respond and 85% of those responding would have to be supportive before detailed development could be recommended. The Victoria Street scheme had achieved this response rate. There was no definitive response rate for the final stage consultation.

He also advised that the Traffic Regulation Order required to implement the scheme had been advertised and objections already considered by the Joint Parking Committee and under the County Council's Scheme of Delegation. An initial idea of the residents' requirements was determined during the earlier consultations on which the proposed costs are based. Residents would be advised of these actual costs at the final stage consultation stage. Residents would then be requested to confirm the number of permits they required and these would be accommodated if possible or issued on a priority basis.

He explained that concessions would be available and the scheme could be tailored to accommodate permits for visitors and carers. It was noted that the Residents Permit Parking scheme would be a great advantage to some residents whereas it could be a disadvantage to others. He confirmed that the consultation was ongoing and residents would be informed of the costs very shortly.

RESOLVED:

That the Minutes of the meeting held on 22 January, 2013 be approved as a correct record.

### **30. CPE Progress Report for the Period January – March 2013**

Consideration was given to the Report of the Head of Environmental Services (Enclosure 4.1 – 4.11 of the Official Minutes of the Council).

Steve Schofield, Senior Technical Officer presented the report and provided Members with an update on the progress of Civil Parking Enforcement in the fourth quarter of the financial year 2012-2013. He advised that the results of the Civil Parking Enforcement (CPE) Penalty Charge Notices (PCN's) issued and cancelled were summarised in the Annexes to the report.

Councillor D.J. Davis made reference to the Parking Enforcement Officer who was driving the moped. He asked whether she could take her helmet off as it could be quite intimidating if she was leaving it on when approaching motorists. The Senior Technical Assistant advised that he would speak with the contractor to resolve this.

Councillor J. Bernard commented that the number of PCN's issued for displaying the disabled badge incorrectly had slightly improved. The Senior Technical Assistant explained that the new style disabled badge had been in place for 12 months and over the next 2 years all disabled badges would be renewed. It was anticipated that there would be a steady reduction in the number of PCN's issued for displaying the disabled badge incorrectly during the next 2 years.

RESOLVED:

That the contents of the report be noted.

**31. Prioritisation of Parking related Traffic Regulation Orders**

Consideration was given to the Report of the County Council's Corporate Director for Development Services (Enclosure 5.1 – 5.4 of the Official Minutes of the Council).

The report detailed the new requests for parking related Traffic Regulation Orders that had been received since the previous meeting. The Community Infrastructure Liaison Officer outlined the requests contained in the report.

Members discussed the request relating to Brookfield Drive, Cannock and noted that consideration should be given to allowing adequate parking arrangements for new developments as part of the planning process. It was considered that this issue could be further discussed at some point in the future. Members asked that Officers undertake further visits of Brookfield Drive and monitor the situation.

With regard to the request in relation to Hednesford Town Centre it was explained that a letter had been received from Hednesford Town Council outlining car parking concerns in Hednesford. The Community Infrastructure Liaison Manager advised that Officers had visited shop owners and there was a mixed view about whether the current permitted time of parking of 20 minutes should be increased to 40 minutes or 1 hour.

Councillor D.J. Davis explained that there were issues with the new Aldi car park that needed to be resolved. He suggested that the Town Council be informed that consideration had been given to their letter, however, there were a number of issues that had to be resolved before a decision could be taken. He considered that the request should be deferred until the District Council had discussed the car parking situation at Aldi and reached a solution.

The Senior Technical Officer advised that Civil Parking Enforcement had been introduced in the District and positive feedback had been received from Hednesford Traders. He asked Members to bear in mind that shoppers are currently only permitted to park for 20 minutes in town centre locations throughout Cannock, Hednesford and Rugeley. He commented that Aldi were not planning on charging for parking but were proposing a limit on the time shoppers could park. He confirmed that a third of the parking on the Aldi site would remain Council owned.

Members agreed that the request in relation to Hednesford Town Centre remain on the Joint Parking Committee agenda but no action be taken until the District Council had satisfactorily resolved the issue of the car parking arrangements with Aldi.

The Community Infrastructure Liaison Manager confirmed that if this request was deferred the Committee would still have the opportunity to consider amending the schemes on the priority list of Traffic Regulation Orders for 2013/14 at the next meeting.

It was confirmed that the District Council would respond to the letter from Hednesford Town Council.

Members discussed the request in relation to Lion Street, Rugeley and noted that the new developments in the area were adding to the parking problems. It was agreed that Officers investigate the Lion Street request at the same time the Traffic Regulation Order for Sheepfair was being progressed.

Members agreed that no further action be taken in relation to the request for Mill Lane, Rugeley.

Members noted the request from Brereton and Ravenhill Parish Council regarding their concerns over the number of vehicles parking on grass verges and agreed that this was not a matter for the Committee to consider.

The Community Infrastructure Liaison Manager then updated Members on the progress with the current Traffic Regulation Orders. With regard to Church Street, Rugeley it was agreed that, in view of the number of residents opposed to the proposal, the scheme be withdrawn.

In respect of Brunswick Road, Cannock Members noted that the scheme had been amended following the consultation period and agreed that the amended scheme should be progressed.

Members discussed the proposal to introduce on street parking charges in Cannock Town Centre and noted that there had been very low feedback from shop owners following the consultation period. 120 shop owners had been consulted and there had been 9 responses; 8 in favour of the scheme and 1 opposing the scheme. Councillor Toth asked whether the businesses who had replied could be named. A number of Members considered that this information should not be made public and the Community Infrastructure Liaison Manager advised that he would take legal advice to clarify whether the businesses who had replied could be named in a public meeting. He would advise the Committee at the next meeting.

Members agreed that in view of the poor response from the consultation, a decision on this proposal be delayed until the next Joint Parking Committee.

The Committee then gave consideration to the priority list of Traffic Regulation Orders for 2010/11 through to 2014/15 as attached to the report. Members were asked whether they wished to amend the priority order for 2013/14.

It was agreed that the 2013/14 priority order be amended as follows:

- Withdraw the Heron Street, Rugeley scheme and replace with the scheme for Post Office Lane, Rugeley
- Withdraw the Wolverhampton Road, Cannock scheme and replace with the scheme for Coniston Way, Cannock

The priority list for 2013/14 would then be as detailed below:

- Sheep Fair, Rugeley
- Post Office Lane, Rugeley
- Pye Green Road, Cannock
- Coniston Way, Cannock

RESOLVED:

- (A) That with regard to the request for Brookfield Drive, Cannock Officers undertake further visits and monitor the situation.
- (B) That the request in relation to Hednesford Town Centre remain on the Joint Parking Committee agenda but no action be taken until the District Council had satisfactorily resolved the issue of the car parking arrangements with Aldi.
- (C) That the District Council respond to the letter from Hednesford Town Council regarding parking in Hednesford town centre.
- (D) That the request for Lion Street be investigated at the same time the order for Sheepfair was progressed.
- (E) That no further action be taken with regard to the request for Mill Lane, Rugeley.
- (F) That the request from Brereton and Ravenhill Parish Council regarding their concerns over the number of vehicles parking on grass verges be noted.
- (G) That the Traffic Regulation Order at Church Street, Rugeley be withdrawn.

- (H) That the amended scheme for Brunswick Road, Cannock be progressed.
- (I) That a decision on whether to introduce on street parking charges in Cannock Town Centre be deferred until the next meeting of the Joint Parking Committee and it be confirmed whether the details of the businesses who had responded to the consultation could be named.
- (J) That the priority list of Traffic Regulation Orders be amended and the schemes in relation to Heron Street, Rugeley and Wolverhampton Road, Cannock be withdrawn and replaced with the schemes for Post Office Lane, Rugeley and Coniston Way, Cannock.

**32. Date of Next Meeting**

Members noted that the next meeting of the Joint Parking Committee was scheduled for 17 July, 2013 at 4.00pm.

The meeting closed at 5.25 pm.

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CHAIRMAN