

**CANNOCK CHASE COUNCIL**  
**MINUTES OF THE MEETING OF THE**  
**LICENSING AND PUBLIC PROTECTION COMMITTEE**  
**THURSDAY 4 SEPTEMBER 2014 AT 10:45AM**  
**IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK**

**PART 1**

PRESENT:  
Councillors

Grice, Mrs. D. (Chairman)

Bottomer, B.      Preece, J.  
Fisher, P.A.      Todd, Mrs. D.M.  
Hardman, B.

**18. Apologies**

An apology for absence was received from Councillor C. Anslow.

**19. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

No Declarations of Interests were made in addition to those already confirmed by Members in the Register of Members' Interests.

**20. Licensing and Public Protection Committee – Delegations of Functions**

Consideration was given to the Briefing Note of the Head of Environmental Health (Enclosure 3.1 – 3.2 of the Official Minutes of the Council).

The Licensing and Public Protection Committee had been convened in its capacity as the Licensing Committee to consider issues under the Licensing Act 2003.

The Principal Solicitor outlined the Briefing Note for Members information explaining that the Licensing and Public Protection Committee was being requested to authorise the Head of Law and Administration (The Council's Solicitor), in consultation with the Chairman of the Licensing and Public Protection Committee to make certain administrative decisions to adjourn hearings, extend time limits and to dispense with the need to hear some hearings where all parties have agreed to this.

RESOLVED:

That the Licensing and Public Protection Committee authorise the Head of Law and Administration, in consultation with the Chairman of the Licensing and Public Protection Committee:

- (A) To dispense with holding a hearing, if all persons required by the Act agree that such a hearing is unnecessary, and to give notice to all parties that a hearing has been dispensed with, as per Regulation 9 of the Licensing Act 2003 (Hearings) Regulations 2005 ("the Regulations).
- (B) To extend time limits, and to give notice of the same, as per Regulation 11 of the Regulations.
- (C) To adjourn a hearing, and to give notice of the adjournment, as per Regulation 12 of the Regulations.
- (D) To make amendments as to the procedure to be followed at hearings of the Licensing Sub Committee, as per Regulation 21 of the Regulations.
- (E) To take steps to cure any irregularities resulting from failure to comply with the provisions of the Regulations, as per Regulations 31, 32 and 33.

The meeting closed at 10:50am

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CHAIRMAN