

Report of:	Managing Director
Contact Officer:	Steve Partridge
Telephone No:	01543 464588
Portfolio Leader:	Leader of the Council
Key Decision:	No
Report Track:	Council: 05/10/16

COUNCIL
5 OCTOBER, 2016
ALLOCATION OF SEATS TO POLITICAL GROUPS TO COMMITTEES AND OTHER BODIES

1 Purpose of Report

- 1.1 Council is requested to give retrospective approval to an amended allocation of seats to different Political Groups duly constituted, to the Council's Committees and Other Bodies, as a result of a Councillor resigning from a political group to become a non-grouped Independent Member.
- 1.2 Council is also requested to confirm the resultant appointment of Members to Committees and Other Bodies, as previously agreed at the Annual Council Meeting on 25 May, 2016 and subsequent meetings of the Council.

2 Recommendations

- 2.1 That the allocation of seats to the different Political Groups to the Council's Committees and Other Bodies as set out in Appendix 1 be confirmed, in order that the appointment of Members of Committees and Other Bodies can be subsequently considered.
- 2.2 That, subject to approval of recommendations 2.1 above, the revised Schedule of Memberships of Cabinet, Shadow Cabinet, Committees and Other Bodies as set out in Appendix 2, be agreed.

3 Key Issues and Reasons for Recommendation

- 3.1 Council at its Annual Meeting each year is required to confirm the allocation of seats to the different political groups so as to give effect to and reflect, so far as reasonably practicable, the political balance of the Members of the Council. Subsequent to agreeing the allocation of seats, Council then considers the

appointment of Chairmen, Vice-Chairmen and Members to Committees and Other Bodies.

- 3.2 The Council has previously determined that the size of the Council's Committees is fixed at the start of the Municipal year and remains fixed for that year. In exceptional circumstances, Constitutional changes may require the addition or deletion of certain Committees and / or Other Bodies during the course of the Municipal Year, and Council would then determine the size and membership, as required.
- 3.3 In the event of any changes to party membership or a vacancy occurring during the course of the year, the size of Committees would not change; the only change would be the allocation of seats to political parties in accordance with the political balance rules.
- 3.4 On 31 August, 2016, Councillor W. Hardman gave written notice to the Managing Director that he had resigned from the UK Independence Party (UKIP) Group on Council, and wished to be recognised as an Independent Member.
- 3.5 Amendments to named memberships of Committees and Other Bodies are a matter for determination by Council at an appropriate meeting. Owing to the timings of meetings of Council and the respective Scrutiny Committees, it has been necessary to amend the memberships and then seek retrospective Council approval in order to not adversely impact on the operation of the meetings.

4 Relationship to Corporate Priorities

- 4.1 The Council through its democratic process supports the Council's Corporate Priorities.

5 Report Detail

- 5.1 The Local Government and Housing Act, 1989 (and further regulations) require the Council to allocate seats to the political parties in accordance with the political balance rules. The Council has previously determined that the size of the Council's Committees is fixed at the start of the Municipal year and remains fixed for that year. In the event of any changes to party membership or a vacancy occurring during the course of the year, the size of Committees would not change; the only change would be the allocation of seats to political parties in accordance with the political balance rules.
- 5.2 Council is required to consider the revised allocation of seats to the affected groups in relation to the Council's Committees and other bodies, following the resignation from the UK Independence Party (UKIP) Group of Councillor W. Hardman. Consequently, the UKIP Group's overall seat allocation on formal Committees has reduced by two seats, plus a further seat on the Constitution

Working Group, while the ‘ungrouped’ Members (1 x Liberal Democrat; 1 x Green Party; 2 x Independents) allocation has increased correspondingly.

- 5.3 As a result of the change, the UKIP Group Leader has also reviewed his Group’s representation on various Committees and Other Bodies, and a revised Schedule of Memberships is attached as Appendix 2 to this report for Council’s approval.
- 5.4 An additional request was also received to amend the Labour Group’s representation on the Constitution Working Group.
- 5.5 For ease of reference, the proposed changes are:

Committee	Previous Appointee	New Appointee
Better Jobs & Skills Scrutiny Committee	Bill Hardman (UKIP)	Bill Hardman (Independent)
Customers & Corporate Scrutiny Committee	Bill Hardman (UKIP)	Martyn Buttery (UKIP)
	Martyn Buttery (UKIP) (substitute)	Alan Dean (UKIP) (substitute)
Health Scrutiny Committee	Bill Hardman (UKIP)	Stephanie Whitehouse (UKIP)
	Stephanie Whitehouse (UKIP) (substitute)	Alan Dean (UKIP) (substitute)
Housing Scrutiny Committee	Bill Hardman (UKIP)	Stephanie Whitehouse (UKIP)
	Gerald Molineux* (LD)	Bill Hardman (Independent)
Audit & Governance Committee	Bill Hardman (UKIP)	Martyn Buttery (UKIP)
Planning Control Committee	Bill Hardman (UKIP) (substitute)	Martyn Buttery (UKIP) (substitute)
Licensing & Public Protection Committee	Bill Hardman (UKIP)	Alan Dean (UKIP)
Standards Committee	Martyn Buttery (UKIP)	Bill Hardman (Independent)
Appointments Panel	Bill Hardman (UKIP)	Martyn Buttery (UKIP)
Constitution Working Group	Jessica Cooper (L)	Gordon Alcott (L)
	Bill Hardman (UKIP)	Gerald Molineux (Independent)

6 Implications**6.1 Financial**

None.

6.2 Legal

The Council has a duty under the Local Government and Housing Act, 1989 ('the Act'), Section 15(3), to determine the allocation to the different political groups into which the Members of the Council are divided of all the seats which fall to be filled by appointments made from time to time by the Council.

Section 15(4) and (5) of the Act places a further duty upon the Council, in performing its obligations under subsection (3) above, to determine the allocation to different political groups of seats on Cabinet, Committees, Select Committees and Other Bodies, so as to give effect, so far as reasonably practicable, to the following principles:

- (a) that not all the seats are allocated to the same political group;
- (b) that the majority of the seats are allocated to a particular political group if the number of persons belonging to that group is a majority of the authority's membership;
- (c) subject to paragraphs (a) and (b) above, that the number of seats on the ordinary committees of the Council which are allocated to each political group bears the same proportion to the total of all the seats on the ordinary committees of the Council as is borne by the number of members of that group to the membership of the Council; and
- (d) subject to paragraphs (a) to (c) above, that the number of the seats which are allocated to each political group bears the same proportion to the number of all the seats on Cabinet, Committees, Select Committees and Other Bodies as is borne by the number of members of that group to the membership of the Council.

6.3 Human Resources

None.

6.4 Section 17 (Crime Prevention)

None.

6.5 Human Rights Act

None.

6.6 Data Protection

None.

6.7 Risk Management

None.

6.8 Equality & Diversity

None.

6.9 Best Value

None.

7 Appendices to the Report

Appendix 1 Political Balance Calculation as at 1 September, 2016

Appendix 2 Schedule of Memberships of Cabinet, Shadow Cabinet, Committee and Other Bodies, 2016-17 as amended

Previous Consideration

Allocation of Seats to Political Groups to Committees and Other Bodies	Annual Council Meeting	25 May, 2016
Amendments to the Memberships of Committees and Other Bodies	Council	6 July, 2016
Amendments to the Memberships of Committees and Other Bodies	Council	24 August, 2016

Background Papers

None

POLITICAL BALANCE / ALLOCATION OF SEATS ON COMMITTEES ETC. - FOR COUNCIL MEETING ON 5 OCTOBER, 2016
 (AS AT 01/09/16 FOLLOWING A UKIP COUNCILLOR BECOMING INDEPENDENT)

Appendix 1

COMMITTEE	SEATS	LABOUR				CONSERVATIVE				UKIP				UNGROUPED MEMBERS: GREEN (1); LIB DEM (1) & INDEPENDENT (2)				VACANT				TOTAL	
		21	13	3	4	0	Pro Rata	Pre-Change (Actual or Equiv)	Proposed	Diff	Pro Rata	Pre-Change (Actual or Equiv)	Proposed	Diff	Pro Rata	Pre-Change (Actual or Equiv)	Proposed	Diff	Pro Rata	Pre-Change (Actual or Equiv)	Proposed		Diff
Council	41	21	(05/16)			13	(05/16)			3	(05/16)			4	(05/16)			0	(05/16)			41	
All Committees	117	59.93	60	60	0	37.10	37	37	0	8.56	11	9	-2	11.41	9	11	2	0.00	0	0	0	0	117
* Planning Control	15	7.68	8	8	0	4.76	5	5	0	1.10	1	1	0	1.46	1	1	0	0.00	0	0	0	0	15
* Licensing & Public Protection	10	5.12	5	5	0	3.17	3	3	0	0.73	1	1	0	0.98	1	1	0	0.00	0	0	0	0	10
Audit & Governance	7	3.59	3	3	0	2.22	2	2	0	0.51	1	1	0	0.68	1	1	0	0.00	0	0	0	0	7
Standards	7	3.59	3	3	0	2.22	3	3	0	0.51	1	0	-1	0.68	0	1	1	0.00	0	0	0	0	7
* Health Scrutiny	13	6.66	7	7	0	4.12	4	4	0	0.95	1	1	0	1.27	1	1	0	0.00	0	0	0	0	13
* Better Jobs & Skills Scrutiny	13	6.66	6	6	0	4.12	4	4	0	0.95	2	1	-1	1.27	1	2	1	0.00	0	0	0	0	13
* Environment Scrutiny	13	6.66	7	7	0	4.12	4	4	0	0.95	1	1	0	1.27	1	1	0	0.00	0	0	0	0	13
* Housing Scrutiny	13	6.66	7	7	0	4.12	4	4	0	0.95	1	1	0	1.27	1	1	0	0.00	0	0	0	0	13
* Customers & Corporate Scrutiny	13	6.66	7	7	0	4.12	4	4	0	0.95	1	1	0	1.27	1	1	0	0.00	0	0	0	0	13
* Community Safety Scrutiny	13	6.66	7	7	0	4.12	4	4	0	0.95	1	1	0	1.27	1	1	0	0.00	0	0	0	0	13
ACTUAL SEAT ALLOCATION		59.93		60	0	37.10		37	0	8.56		9	-2	11.41		11	2	0.00		0	0	0	117
** Trade Union Consultative Forum	7	3.59	4	4	0	2.22	2	2	0	0.51	1	1	0	0.68	0	0	0	0.00	0	0	0	0	7
** Delivering Change Panel	7	3.59	4	4	0	2.22	2	2	0	0.51	0	0	0	0.68	1	1	0	0.00	0	0	0	0	7
** Appeals & Complaints Panel	5	2.56	3	3	0	1.59	2	2	0	0.37	0	0	0	0.49	0	0	0	0.00	0	0	0	0	5
** Appointments Panel	9	4.61	5	5	0	2.85	3	3	0	0.66	1	1	0	0.88	0	0	0	0.00	0	0	0	0	9
** Constitution Working Group	6	3.07	3	3	0	1.90	2	2	0	0.44	1	0	-1	0.59	0	1	1	0.00	0	0	0	0	6
** Shared Services Wrkg Grp	11	5.63	6	6	0	3.49	3	3	0	0.80	1	1	0	1.07	1	1	0	0.00	0	0	0	0	11
	45	23.05		25	0	14.27	14	14	0	3.29	4	3	-1	4.39	2	3	1	0.00	0	0	0	0	45

Check
Pro Rata Total

117 OK

15 OK

10 OK

7 OK

7 OK

13 OK

13 OK

13 OK

13 OK

13 OK

13 OK

117 OK

7 OK

7 OK

5 OK

9 OK

6 OK

11 OK

45 OK

KEY:

* These Committees shall have named substitutes of one Councillor from each political group

** Although not a Council Committee, political balance calculation applies

**SCHEDULE OF MEMBERSHIPS OF CABINET, SHADOW CABINET, COMMITTEES
AND OTHER BODIES, 2016-17**

**(Political Balance: Lab 21; Con 13; UKIP 3; Independent 2; Green 1; and Lib Dem 1;
as at 01/09/2016)**

CABINET (EXECUTIVE)(Leader + 8*)
(*Min 2 – Max 9)

Adamson, G.	Leader of the Council
Alcott, G.	Deputy Leader of the Council and Economic Development and Planning Portfolio Leader
Kraujalis, J.T.	Corporate Improvement Portfolio Leader
Bennett, C.	Crime and Partnerships Portfolio Leader
Mitchell, Mrs. C.	Culture and Sport Portfolio Leader
Preece, J.P.T.L.	Environment Portfolio Leader
Davis, Mrs. M.A.	Health and Wellbeing Portfolio Leader
Allen, F.W.C.	Housing Portfolio Leader
Todd, Mrs. D.M.	Town Centre Regeneration Portfolio Leader

SHADOW CABINET (8*)
(*Leader of Opposition + Min 1 – Max 9)

Snape, P.A.	Leader of the Opposition and Town Centre Regeneration Shadow Portfolio Leader
Sutherland, M.	Deputy Leader of the Opposition and Economic Development and Planning Shadow Portfolio Leader
Smith, C.D.	Corporate Improvement Shadow Portfolio Leader
Lea, C.I.	Crime and Partnerships Shadow Portfolio Leader
Johnson, J.P.	Culture and Sport Shadow Portfolio Leader
Hoare, M.W.A.	Environment Shadow Portfolio Leader
Sutton, Mrs. H.M.	Health and Wellbeing Shadow Portfolio Leader
Burnett, G.	Housing Shadow Portfolio Leader

SCHEDULE OF MEMBERSHIPS OF CABINET, SHADOW CABINET, COMMITTEES**AND OTHER BODIES, 2016-17**

**(Political Balance: Lab 21; Con 13; UKIP 3; Independent 2; Green 1; and Lib Dem 1;
as at 01/09/2016)**

BETTER JOBS AND SKILLS SCRUTINY COMMITTEE (13 Members)

Martin, Mrs. C.E. (L) (Chairman) Sutherland, M. (C) (Vice-Chairman)	
Burnett, G. (C) Buttery, M.S. (UKIP) Cartwright, Mrs. S.M. (L) Cooper, Miss J. (L) Freeman, Miss M.A. (L) Grice, Mrs. D. (L)	Hardman, W.M.A. (Ind.) Johnson, T.B. (L) Molineux, G.N. (LD) Peake, Mrs. C.L. (C) Snape, P.A. (C)

Labour Sub= Pearson, A.R.	Conservative Sub= Hoare, M.W.A.	UKIP Sub= Whitehouse, Miss S.
------------------------------	------------------------------------	----------------------------------

Observers:

- Alcott, G. (Economic Development and Planning Portfolio Leader)
- Todd, Mrs. D.M. (Town Centre Regeneration Portfolio Leader)

COMMUNITY SAFETY SCRUTINY COMMITTEE (13 Members)

Johnson, T.B. (L) (Chairman) Lea, C.I. (C) (Vice-Chairman)	
Dean, A. (UKIP) Dudson, Miss M.J. (L) Freeman, Miss M.A. (L) Grice, Mrs. D. (L) Martin, Mrs. C.E. (L) Molineux, G.N. (LD)	Smith, C.D. (C) Snape, P.A. (C) Stretton, Mrs P.Z. (L) Sutherland, M. (C) Witton, P.T. (L)

Labour Sub= Cooper, Miss J.	Conservative Sub= Sutton, Mrs. H.M.	UKIP Sub= Whitehouse, Miss S.
--------------------------------	--	----------------------------------

Observers:

- Bennett, C. (Crime & Partnerships Portfolio Leader)

SCHEDULE OF MEMBERSHIPS OF CABINET, SHADOW CABINET, COMMITTEES**AND OTHER BODIES, 2016-17**

**(Political Balance: Lab 21; Con 13; UKIP 3; Independent 2; Green 1; and Lib Dem 1;
as at 01/09/2016)**

CUSTOMERS & CORPORATE SCRUTINY COMMITTEE (13 Members)

Dudson, Miss M.J. (<i>L</i>) (Chairman) Snape, D.J. (<i>C</i>) (Vice-Chairman)	
Burnett, G. (<i>C</i>) Buttery, M.S. (<i>UKIP</i>) Freeman, Miss M.A. (<i>L</i>) Foley, D. (<i>L</i>) Grice, Mrs. D. (<i>L</i>) Grocott, M.R. (<i>Ind.</i>)	Johnson, T.B. (<i>L</i>) Martin, Mrs. C.E. (<i>L</i>) Pearson, A.R. (<i>L</i>) Smith, C.D. (<i>C</i>) Sutherland, M. (<i>C</i>)

Labour Sub= Cartwright, Mrs. S.M.	Conservative Sub= Snape, P.A.	UKIP Sub= Dean, A.
--------------------------------------	----------------------------------	-----------------------

Observers:

- Adamson, G. (Leader)
- Kraujalis, J.T. (Corporate Improvement Portfolio Leader)
- Davis, Mrs. M.A. (Health and Wellbeing Portfolio Leader – for matters relating to Benefits administration)

ENVIRONMENT SCRUTINY COMMITTEE (13 Members)

Cooper, Miss J. (<i>L</i>) (Chairman) Pearson, A.R. (<i>L</i>) (Vice-Chairman)	
Allt, Mrs. A. (<i>C</i>) Bowater, J. (<i>C</i>) Cartwright, Mrs. S.M. (<i>L</i>) Dean, A. (<i>UKIP</i>) Dudson, A. (<i>L</i>) Foley, D. (<i>L</i>)	Grice, Mrs. D. (<i>L</i>) Hoare, M.W.A. (<i>C</i>) Sutton, Mrs. H.M. (<i>C</i>) Witton, P.T. (<i>L</i>) Woodhead, P.E. (<i>G</i>)

Labour Sub= Freeman, Miss M.A.	Conservative Sub= Sutherland, M.	UKIP Sub= Buttery, M.S.
-----------------------------------	-------------------------------------	----------------------------

Observers:

- Preece, J.P.T.L. (Environment Portfolio Leader)

SCHEDULE OF MEMBERSHIPS OF CABINET, SHADOW CABINET, COMMITTEES**AND OTHER BODIES, 2016-17**

**(Political Balance: Lab 21; Con 13; UKIP 3; Independent 2; Green 1; and Lib Dem 1;
as at 01/09/2016)**

HEALTH SCRUTINY COMMITTEE (13 Members)

Freeman, Miss M.A. (L) (Chairman) Sutton, Mrs. H.M. (C) (Vice-Chairman)	
Allt, Mrs. A. (C) Cartwright, Mrs. S.M. (L) Cooper, Miss J. (L) Dudson, Miss M.J. (L) Johnson, J.P. (C) Johnson, T.B. (L)	Martin, Mrs. C.E. (L) Pearson, A.R. (L) Smith, C.D. (C) Whitehouse, Miss S. (UKIP) Woodhead, P.E. (G)

Labour Sub= Stretton, Mrs. P.Z.	Conservative Sub= Lea, C.I.	UKIP Sub= Dean, A.
------------------------------------	--------------------------------	-----------------------

Observers:

- Davis, Mrs. M.A. (Health and Wellbeing Portfolio Leader)
- Mitchell, Mrs. C. (Culture and Sport Portfolio Leader)

Staffordshire County Council Co-opted Member (with full voting rights): TBC

Independent Co-opted Member (with full voting rights): Healthwatch Staffordshire

HOUSING SCRUTINY COMMITTEE (13 Members)

Foley, D. (L) (Chairman) Burnett, G. (C) (Vice-Chairman)	
Cartwright, Mrs. S.M. (L) Cooper, Miss J. (L) Dudson, A. (L) Grice, Mrs. D. (L) Hardman, W.M.A. (Ind.) Hoare, M.W.A. (C)	Peake, Mrs. C.L. (C) Snape, D.J. (C) Stretton, Mrs. P.Z. (L) Whitehouse, Miss S. (UKIP) Witton, P.T. (L)

Labour Sub= Johnson, T.B.	Conservative Sub= Snape, P.A.	UKIP Sub= Dean, A.
------------------------------	----------------------------------	-----------------------

Observers:

- Allen, F.W.C. (Housing Portfolio Leader)
- Davis, Mrs. M.A. (Health and Wellbeing Portfolio Leader – for matters related to Social Alarms)

SCHEDULE OF MEMBERSHIPS OF CABINET, SHADOW CABINET, COMMITTEES**AND OTHER BODIES, 2016-17**

**(Political Balance: Lab 21; Con 13; UKIP 3; Independent 2; Green 1; and Lib Dem 1;
as at 01/09/2016)**

AUDIT AND GOVERNANCE COMMITTEE (7 Members)

Witton, P.T. (L) (Chairman) Cartwright, Mrs. S.M. (L) (Vice-Chairman)	
Bowater, J. (C) Buttery, M.S. (UKIP) Grice, Mrs. D. (L)	Johnson, J.P. (C) Woodhead, P.E. (G)

PLANNING CONTROL COMMITTEE (15 Members)

Cartwright, Mrs. S.M. (L) (Chairman) Pearson, A.R. (L) (Vice-Chairman)	
Burnett, G. (C) Cooper, Miss J. (L) Dean, A. (UKIP) Dudson, Miss M.J. (L) Freeman, Miss M.A. (L) Grice, Mrs. D. (L) Grocott, M. (Ind.)	Hoare, M.W.A. (C) Lea, C.I. (C) Preece, J.P.T.L. (L) Snape, P.A. (C) Sutherland, M. (C) Witton, P.T. (L)

Labour Sub= Kraujalis, J.T.	Conservative Sub= Snape, D.J.	UKIP Sub= Buttery, M.S.
--------------------------------	----------------------------------	----------------------------

LICENSING AND PUBLIC PROTECTION COMMITTEE (10 Members)

Grice, Mrs. D. (L) (Chairman) Dudson, A. (L) (Vice-Chairman)	
Allen, F.W.C. (L) Dean, A. (UKIP) Grocott, M. (Ind.) Lea, C.I. (C)	Snape, D.J. (C) Sutherland, M. (C) Todd, Mrs. D.M. (L) Witton, P. (L)

Labour Sub= Freeman, Miss M.A.	Conservative Sub= Hoare, M.W.A.	UKIP Sub= Whitehouse, Miss S.
-----------------------------------	------------------------------------	----------------------------------

LICENSING SUB-COMMITTEE (3 Members)

The Sub-Committee will comprise 3 Members
of the Licensing and Public Protection Committee

SCHEDULE OF MEMBERSHIPS OF CABINET, SHADOW CABINET, COMMITTEES**AND OTHER BODIES, 2016-17**

**(Political Balance: Lab 21; Con 13; UKIP 3; Independent 2; Green 1; and Lib Dem 1;
as at 01/09/2016)**

STANDARDS COMMITTEE (7: Members + Parish / Town Representatives)

Freeman, Miss M.A. (L) (Chairman) Foley, D. (L) (Vice-Chairman)		
Christian, Miss J. (C) Hardman, W.M.A. (Ind.) Johnson, J.P. (C)	Peake, Mrs. C.L. (C) Preece, J.P.T.L. (L)	
Parish/Town Councils (1 Representative from each):	Brereton & Ravenhill PC	Heath Hayes & Wimblebury PC
	Bridgtown PC	Hednesford TC
	Brindley Heath PC	Norton Canes PC
	Cannock Wood PC	Rugeley TC

TRADE UNION CONSULTATIVE FORUM (7 Members + Trade Unions Representatives)

Adamson, G. (L) (Chairman) TBC (Employee Rep) (Vice-Chairman)*	
Bennett, C. (L) Dean, A. (UKIP) Dudson, A. (L)	Kraujalis, J.T. (L) Snape, P.A. (C) Sutton, Mrs. H.M. (C)

*The Trade Union Consultative Forum shall appoint a Vice-Chairman from the employee's side at the first meeting in the new Municipal year

APPOINTMENTS PANEL (9 Members)

Adamson, G. (L) Allen, F.W.C. (L) Bennett, C. (L) Buttery, M.S. (UKIP) Dudson, Miss M.J. (L)	Snape, P.A. (C) Stretton, Mrs. P.Z. (L) Sutherland, M. (C) Sutton, Mrs. H.M. (C)
--	---

The Chairman will be appointed at the first meeting of the Panel from those Members present at the meeting

SCHEDULE OF MEMBERSHIPS OF CABINET, SHADOW CABINET, COMMITTEES**AND OTHER BODIES, 2016-17**

**(Political Balance: Lab 21; Con 13; UKIP 3; Independent 2; Green 1; and Lib Dem 1;
as at 01/09/2016)**

APPEALS AND COMPLAINTS PANEL (5 Members)

Labour (3)	Conservative (2)
-------------------	-------------------------

The Appeals and Complaints Panel will comprise not more than 5 eligible Members of the Council appointed in compliance with Section 15 of Schedule 1 of the Local Government and Housing Act 1989, concerning political balance.

Members who have been involved in any decision resulting in an appeal or complaint will not be entitled to hear a case.

CONSTITUTION WORKING GROUP (6 Members)

Alcott, G. (<i>L</i>)	Molineux, G.N. (<i>LD</i>)
Allen, F.W.C. (<i>L</i>)	Pearson, A.R. (<i>L</i>)
Burnett, G. (<i>C</i>)	Snape, D.J. (<i>C</i>)

The Chairman will be appointed at the first meeting of the working group from those Members present at the meeting