

CANNOCK CHASE COUNCIL
MINUTES OF THE MEETING OF THE
CABINET

HELD ON WEDNESDAY, 22 FEBRUARY, 2012 AT 5.45 P.M.

IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK

PART 1

PRESENT: Councillors

Adamson, G.	Leader of the Council
Toth, J.	Deputy Leader of the Council and Environment Portfolio Leader
Dixon, D.I	Corporate Improvement Portfolio Leader
Davis, Mrs. M.A.	Health and Wellbeing Portfolio Leader
Allen, F.W.C.	Housing Portfolio Leader

156. Apologies

Apologies were submitted on behalf of Councillors G. Alcott (who was attending a Staffordshire and Stoke-on-Trent LEP meeting no behalf of the Leader); Mrs. C. Mitchell (whose daughter had given birth that morning. Members wished to record their congratulations to Cllr. Mitchell); and Mrs. D. Todd.

157. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

No declarations were made in addition to those already confirmed by Members in the Register of Members' Interests.

158. Minutes of Cabinet Meeting of 2 February, 2012

The Leader agreed to receive the Minutes of the meeting of Cabinet held on 2 February, 2012, which had been subject to the call-in period at the time that the Agenda for the Cabinet meeting of 22 February, 2012 had been circulated.

RESOLVED:

That the Minutes of the meeting held on 2 February, 2012 be approved as a correct record and signed.

159. Updates from Portfolio Leaders

Health and Wellbeing

Cannock Mortuary

The Health and Wellbeing Portfolio Leader advised that she had undertaken a visit with the

Corporate Director to the above facility, and had been impressed by the professionalism of the Mortuary Technician, who was required to deal with, amongst others, Pathologists, Coroner's staff, and relatives of the bereaved, some 240 of whom passed through the Mortuary each year.

160. General Fund Revenue Budget 2011-12 to 2014-15

Prior to consideration of the revised Budget proposals, the Leader advised that Cabinet had taken into consideration the comments and proposals of the Conservative and Liberal Democrat Groups, as contained within the Alternative Budget proposals presented at Council on 15 February, 2012. Consequently, the revised Budget proposals to be recommended to Council on 29 February, 2012, contained a number of amendments, summarised as below (detailed in Annexes 1 – 8 to these Minutes):

Proposals for Service Developments

(Attached as Annex 1 to these Minutes)

Amended Options

- (i) The Pest Control free service be extended to Wasps nests at an additional cost of £12,000 per annum. (The service to be reviewed at the end of the initial two year contract period and the potential impact upon contractor / Council to be mitigated by a cap on the number of call outs per day)
- (ii) The grant to Chase Advice Centre be reduced to £7,500 per annum, reflecting current service provision, but to be subject to annual review in regard of economic climate and the impact of the Welfare Reform Bill.

Additional Options

An additional option be created for Energy Reduction Consultation – Invest to Save

Deleted Option

In light of the lack of support for Town Centre Toilet Pilot scheme in Cannock (and extension to Rugeley and Hednesford in 2013-14) the option was deleted.

161. General Fund Revenue Budget 2011-12 to 2014-15

Consideration was given to the previous General Fund Revenue Budget 2011-12 to 2014-15 proposals and the Alternative Budgets referred back from Council at its meeting of 15 February, 2012.

RESOLVED:

That the Alternative Budgets referred back from Council at its meeting of 15 February, 2012, be noted and Council be recommended to:

- (A) Set a 2012-13 Council Tax for District Council purposes of £197.01, (Band D property), representing a Council Tax Freeze.

- (B) Support the amended proposals for service developments. (As set out at Annex 1, attached to these Minutes.)
- (C) Approve indicative Council Tax increases of 2.5% in 2013-14 and 2.5% in 2014-15.
- (D) As a result of the above, approve the outturn budget for 2011-12 and the three year budget for 2012-13 to 2014-15. (As set out at Annex 3, attached to these Minutes.)
- (E) Support the original recommendations of Cabinet in terms of the recommendation on Reserves and Balances at paragraph 2.1 and 2.3, Enclosure 14.1 of the report to Cabinet (2 February 2012) and the Use of Section 106 monies for Economic Development purposes. (As set out at Annex 2, attached to these Minutes.)

Reason(s) for the Decision

See the original reasons, per Minute 143 of Cabinet of 2 February, 2012, and Minute 160, above.

162. Section 106 Capital Programme 2011-12 to 2014-15

Consideration was given to the previous Section 106 Capital Programme 2011-12 to 2014-15 proposals and the Alternative Budgets referred back from Council at its meeting of 15 February, 2012.

RESOLVED:

That the Alternative Budgets referred back by Council at its meeting of 15 February, 2012, be noted and, in accordance with the clarification provided in the Leader's Speech of 15 February, 2012, Council now be recommended to:

- (A) Transfer the provision for Rugeley Town Centre Water Feature to the General Fund Capital Programme earmarked for Rugeley Town Centre Improvements.
- (B) Approve the Section 106 programme for 2012-13 to 2014-15, as shown in Annexes 2 and 4 of the above report to Cabinet of 2 February, 2012. (As set out at Annex 4 and Annex 5, attached to these Minutes.)

Reason(s) for the Decision

See the original reasons, per Minute 144 of Cabinet of 2 February, 2012, and Minute 160, above.

163. General Fund Capital Programme 2011-12 and Resources 2011-12 to 2014-15

Consideration was given to the previous General Fund Capital Programme 2011-12 and Resources 2011-12 to 2014-15 proposals and the Alternative Budgets referred back from Council at its meeting of 15 February, 2012.

RESOLVED:

That the Alternative Budgets referred back from Council at its meeting of 15 February, 2012, be

noted and Council be recommended to:

- (A) Support the provision of the Capital Service Developments. (As set out at Annex 6 to these Minutes.)
- (B) Support the original recommendations of Cabinet in terms of:
 - (i) The inclusion of the Bevan Lee Play Area in the 2011-12 Capital Programme.
 - (ii) Increasing the Disabled Facilities Grant provision for 2011-12 by £42,800
- (C) Approve the General Fund Capital Budget 2012-13 to 2014-15. (As set out at Annex 7, to these Minutes.)

Reason(s) for the Decision

See the original reasons, per Minute 145 of Cabinet of 2 February, 2012, and Minute 160, above.

164. Treasury Management Strategy Statement

Consideration was given to the previous Treasury Management Strategy Statement proposals and the Alternative Budgets referred back from Council at its meeting of 15 February, 2012.

RESOLVED:

That the Alternative Budgets referred back from Council at its meeting of 15 February, 2012, be noted and Council be recommended to:

- (A) Approve the control framework set out at paragraph 2.1 of the report.
- (B) Adopt the Treasury Management Strategy; Minimum Revenue Provision Policy and Annual investment Strategy Statements for 2012-13.
- (C) Approve the Treasury and Prudential Indicators arising from the Budget Recommendations above. (As set out at Annex 8, attached to these Minutes.)

Reason(s) for the Decision

See the original reasons, per Minute 146 of Cabinet of 2 February, 2012, and Minute 160, above.

The meeting closed at 6.05 pm.

LEADER

Annex 1

Financial Plan 2012-13 to 2014-15

Growth Options Allowed in the Budget

Option	2012-13	2013-14	2014-15
	Estimate	Estimate	Estimate
	£	£	£
a Local Enterprise Partnership - Support Officer	35,000	35,000 *	
b Pest Control	36,000	36,000 *	36,000
c Street Nameplates	7,000	7,000	7,000
d Chase Advice Centre	7,500 *	7,500	7,500
e Customer Insight	5,000	5,000	5,000
f Maintenance of Cemeteries Fees and Charges	5,590	12,420	12,420
g Xmas Car Parking Charges	13,500	13,500	13,500
h Energy Reduction - Consultation - Invest To Save	5,000	5,000	5,000
Inflation		2,270	3,640
Total	114,590	123,690	90,060

* Subject to Review Reports to Cabinet

Use Of Section 106 Funds for Economic Development

Note

	Budget 2011-12 £	Est Outturn 2011-12 £	Budget 2012-13 £	Budget 2013-14 £	Total £
1 Cannock Town Centre	80,000	80,000	5,000	0	165,000
2 Tourism Initiatives	20,000	20,000	11,180	0	51,180
3 Economic Regeneration Strategy	20,980	20,980	20,980	21,300	84,240
4 Sub Regional Activities	8,820	8,820	8,820	0	26,460
Total Expenditure	129,800	129,800	45,980	21,300	326,880
Section 106 Monies Used	129,800	129,800	45,980	21,300	326,880
Total Funding	129,800	129,800	45,980	21,300	326,880

1 Specialist advice re EU Procurement procedures as agreed by Cabinet June 2009.

2 & 3 Initiatives arising from implementation of the Cannock Chase Economic Regeneration and Tourism Strategies. For example, work to encourage linkages between schools and businesses and initiatives to support the education and skills agenda.

4 Provision for the Council's annual subscription to the Southern Staffordshire Partnership and Think Local.

General Fund Revenue Budget 2011-12 to 2015-16
Recommendation To Council

Annex 3

	Forecast Outturn 2011-12 £m	Standstill Budget 2012-13 £m	Standstill Budget 2013-14 £m	Standstill Budget 2014-15 £m	Standstill Budget 2015-16 £m
Original Budget 2011-12	13.412				
Standstill Budget 2011-12 to 2014-15		12.157	12.414	12.414	12.414
Supplementary Estimates since Original Budget Approval					
Rollovers	0.405				
LDF Core Strategy	0.010				
Approved Budget					
Committed Changes					
Car Park Charges - XMAS	0.013				
West Chadsmoor Family Centre	0.011				
District Elections				0.106	0.106
Chase Advice Centre	0.010				
Likely Additional Commitments					
Members Allowances	-0.025	-0.020	-0.020	-0.020	-0.020
Audit Fees		-0.011	-0.011	-0.011	-0.011
Leisure Outsourcing		-0.193	-0.239	-0.082	-0.168
Chase Leisure Centre - Pool	-0.232			-0.036	-0.050
Interest Rates		-0.043	-0.046	0.029	0.029
2010 Actuarial Valuation - Gross				0.063	0.126
HRA Recharges				-0.012	-0.024
Staffing reviews	0.051	-0.035	-0.032	-0.054	-0.161
Inflation					
Energy Costs		0.080	0.080	0.080	0.080
NDR		0.018	0.018	0.018	0.018
Pay Cap 1%			-0.186	-0.280	-0.280
Pay Award/Inflation adj				0.343	0.714
Total Base Budget	13.655	11.954	11.979	12.559	12.774

General Fund Revenue Budget 2011-12 to 2015-16

Recommendation To Council

	Forecast Outturn 2011-12 £m	Standstill Budget 2012-13 £m	Standstill Budget 2013-14 £m	Standstill Budget 2014-15 £m	Standstill Budget 2015-16 £m
Potential Changes and Adjustments					
Base Budget Review					
Expenditure					
Income					
New Homes Bonus	0.047	-0.384	-0.584	-0.784	-0.784
Rebate Subsidy			0.070	0.070	0.070
Income - Development related fees					
Planning - Fees Net	0.100	0.100			
Building control - Fees	0.025	0.025			
Car Park Income	0.060	0.060	0.060	0.060	0.060
Excess	-0.025	-0.025	-0.025	-0.025	-0.025
Land Charges	0.025	0.025	0.025	0.025	0.025
Leisure Centres Income					
licensing	-0.021	-0.005			
Cemeteries	0.010	0.010	0.010	0.010	0.010
Industrial Estates	0.005	0.005	0.005	-0.026	-0.026
Rates	0.024				
Recycling Credits Parks	-0.020	-0.020	-0.020	-0.020	-0.020
Golf Course	0.016				
Markets	0.031	0.031	0.031	0.000	0.000
Other Properties	-0.010	-0.007	-0.009	-0.008	-0.008
Managers Variations	-0.014	0.048	-0.066	-0.024	-0.024
Efficiency Savings					
Shared Services				-0.012	-0.012
Policy Options					
Service Reviews					
Senior Management Restructure					
Growth		0.115	0.124	0.090	0.092
Savings	-0.092	0.090	0.091	0.091	0.091
Estimated Net Spending	13.816	12.021	11.690	12.006	12.222

General Fund Revenue Budget 2011-12 to 2015-16

Recommendation To Council

	Forecast Outturn 2011-12 £m	Standstill Budget 2012-13 £m	Standstill Budget 2013-14 £m	Standstill Budget 2014-15 £m	Standstill Budget 2015-16 £m
Financing					
Anticipated Grant Income, Use of Balances & Reserves					
Balances	0.137	-0.360	-0.157	0.097	0.247
Regeneration & Invest to Save Reserve	0.638				
Actuarial Valuation	0.095	0.053			
Stabilisation	0.031	0.061	0.116	0.116	
Interim use	0.013	0.034	-0.512		
Reserves	0.065				
Collection Fund Surplus	0.002	0.065	0.065		
RSG/NNDR	6.692	5.843			
Business Rates	0.000		5.790	5.185	5.288
Council Tax	5.994	6.027	6.239	6.459	6.687
Council Tax Compensation Grant	0.149	0.299	0.149	0.149	
Total Grant Income, Use of Balances & Reserves	13.816	12.021	11.690	12.006	12.222
Amount to be found from Council Tax	5.994	6.027	6.239	6.459	6.687
	30,423	30,590	30,896	31,205	31,517
Estimated Council Tax Level	197.01	197.01	201.94	206.98	212.16
Estimated Council Tax Increase	0.00%	0.00%	2.50%	2.50%	2.50%
Balances					
Opening Balances at 1 April	1.501	1.364	1.724	1.881	1.784
Use of Balances to Support Budget	0.137	-0.360	-0.157	0.097	0.247
Closing Balances at 31 March	1.364	1.724	1.881	1.784	1.537
Saving Requirement	0.832	0.741	1.095	0.752	0.672
Required Balances	0.832	0.741	1.095	0.752	0.672

Annex 4Section 106 Capital Programme Approved Budget2012-13 to 2014-15

	2012-13 Budget £	2013-14 Budget £	2014-15 Budget £
Culture and Sport			
Relocate Arthur Street Play Area	2,670		
Artificial Pitch	250,620		
Multi Use Games Area Laburnum Avenue	48,520	72,770	
Hednesford Park Footpaths			48,630
Pitch Drainage Newlands Lane	45,970		
Arthur Street Pathways	520		
Refurb Paddling Pool Ravenhill Park	66,760		
Refurb Playground Hednesford Park			20,290
Culture and Sport	415,060	72,770	68,920
Town Centre Regeneration			
Rugeley Town Centre Conservation	100,000		
Town Centre Regeneration	100,000	0	0
Environment			
Sherbourne Avenue Access Improvements	800		
Environment	800	0	0
Total Section 106 Capital Budget	515,860	72,770	68,920

Cannock Chase Council

Section 106 Capital Programme

2012-13 to 2014-15

Schemes Subject to Approval

	£
Capital	
Wolsley Road Public Open Space Improvements	20,000
North End Park Improvements	30,000
Refurbishment Heath Hayes Park / Pitch	114,890
Hednesford Park Improvements	42,030
Revenue	
Swallow Close Play Area	17,000
Newlands Lane Flooding Alleviation / Tree Planting	11,330
Arthur Street Pathway further works	10,020
Town Centre Management	10,630
Town Centre Activities Cannock	10,040
Revenue Maintenance	
Wolsley Road Public Open Space 2012-13 for 20 years	15,480
Wolsley Road Play Area 2012-13 for 20 years	11,460
High Green Public Open Space 2012-13 for 5 years	23,300
Heritage Trail Maintenance 2012-13	5,000
Heritage Trail Maintenance 2013-14 for 30 years	28,590
Park Farm Public Open Space 2012-13 for 10 years	2,510
Conduit Colliery Public Open Space 2012-13 for 30 years	45,040
Conduit Colliery Play Area 2012-13 for 30 years	30,030
New Hayes Road Public Open Space Fencing 2012-13	4,000
New Hayes Road Public Open Space 2013-14 for 10 years	3,050
Park Farm Ecological 2012-13 for 30 years	26,740
John Street Public Open Space Maintenance 2012-15	9,080
Enhance area alongside A460 2012-15 Eastern Way, Churchbridge	15,080
Sandy Lane Play Area Maintenance 30 years	20,220
	<u>505,520</u>

Annex 6

Financial Plan 2012-13 to 2014-15

Capital Growth Options Recommended to Council

	2012-13	2013-14	2014-15
Option	Estimate	Estimate	Estimate
	£	£	£
Disabled Facility Grants	200,000		
Stile Cop Cemetery Phase 1	45,000		
Town Centres Improvements	300,000		
Total	<u>545,000</u>	<u>0</u>	<u>0</u>

ANNEX 7**General Fund Capital Approved Budget****2012-13 to 2014-15**

	2012-13 Budget	2013-14 Budget	2014-15 Budget
	£	£	£
Culture and Sport			
Bevan Lee Play Area	2,020		
Chase Leisure Centre Enhancement	2,127,210		
Stile Cop Cemetery Phase 1	45,000		
Additional cemetery provision	1,500,000		
Children and Young People	3,674,230	0	0
Community Safety			
Home Security Grants	41,030	36,000	36,000
Community Safety	41,030	36,000	36,000
Private Sector Housing			
Disabled Facility Grants	700,790	375,000	375,000
Private Sector Decent Homes	183,790		
Affordable Housing	693,120	467,220	688,890
Private Sector Housing	1,577,700	842,220	1,063,890
Town Centre Regeneration			
Town Centre Improvements	300,000		
	300,000	0	0
Total General Fund Capital	5,592,960	878,220	1,099,890

ANNEX 8

Prudential Indicators

	2010-11 Actual	2011-12 Projected	2012-13 Estimated	2013-14 Estimated	2014-15 Estimated
Affordability					
Ratio Financing Costs to Net Revenue Stream					
General Fund	1.48%	0.81%	4.65%	4.27%	5.41%
HRA	9.64%	9.14%	20.12%	19.62%	21.36%
Incremental impact of capital investment decisions on Council Tax					
Incremental impact of capital investment decisions on average weekly housing rents			-0.45%	1.17%	-1.55%
Capital Expenditure	£m	£m	£m	£m	£m
Total Capital Expenditure (including external funding)					
General Fund	4.467	7.354	6.160	0.986	1.291
HRA	5.080	5.999	7.053	9.369	9.742
Capital Financing Requirement as at 31 March					
General Fund	8.764	12.414	15.547	15.072	14.306
HRA	19.762	82.029	82.029	82.029	84.879
Net Borrowing Requirement					
Brought Forward at 1 April	18.755	15.372	80.641	84.269	84.269
Net Existing Borrowing (ie less Investments) as at 31 March	15.372	80.641	84.269	84.269	87.269
New Borrowing		66.147	3.628		3.000
In Year Borrowing Requirement	5.320	-0.878	0.000	0.000	0.000
Prudence					
Net Borrowing and the Capital Finance Requirement	Net Borrowing is not expected to exceed the total of the Capital Financing Requirement (except in the short term)				
<u>Treasury Indicators</u>					
External Debt					
Authorised Limit	28.445	94.443	97.576	97.101	99.185
Operational Boundary	22.332	87.600	91.228	91.228	94.228
External Debt as at 31 March if no new borrowing undertaken	21.486	21.301	21.097	21.093	21.090
Prudence					
Net Borrowing and the Capital Finance Requirement	Net Borrowing is not expected to exceed the total of the Capital Financing Requirement (except in the short term)				
<u>Interest Rate Exposure</u>					
Upper Limit Fixed					
Borrowing	100%	100%	100%	100%	100%
Investment	50%	50%	50%	50%	50%
Upper Limit Variable					
Borrowing	10%	10%	10%	10%	10%
Investment	100%	100%	100%	100%	100%
<u>Maturity Structure Of Borrowing</u>					
Under 12 months	14%	0%	0%	3%	3%
12 months to 24 months	2%	0%	0%	1%	1%
24 months to 5 years	4%	5%	7%	3%	3%
5 years to 10 years	12%	3%	0%	0%	2%
10 years and above	68%	92%	93%	93%	91%