

<b>Report of:</b>	<b>Chief Executive</b>
<b>Contact Officer:</b>	<b>Steve Partridge</b>
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<b>Portfolio Leader:</b>	<b>Leader of the Council</b>
<b>Key Decision:</b>	<b>No</b>
<b>Report Track:</b>	<b>Council: 01/10/14</b>

**COUNCIL**  
**1 OCTOBER, 2014**  
**REPRESENTATIVES ON OUTSIDE BODIES 2014-15**

**1 Purpose of Report**

- 1.1 To consider the appointment of representatives to outside bodies for 2014-15 not previously determined at the Annual Council Meeting.

**2 Recommendations**

- 2.1 That Council determine the appointment of representatives to outside bodies for 2014-15, as detailed in Appendix 1 to this report.

**3 Key Issues and Reasons for Recommendation**

- 3.1 Each year the Council is required to appoint representatives to a number of outside bodies. A schedule of those bodies to which the Council appoints representatives together with nominations is usually circulated at the Annual Council Meeting.
- 3.2 Since the Annual Council Meeting it has been established that the Council is entitled to appoint three representatives to the following outside bodies:
- Charity for the Provision of Allotments for the Labouring Poor of the Ancient Parish of Rugeley.
  - Charity for the Provision of a Recreation Ground for Inhabitants of the Ancient Parish of Rugeley
- 3.3 Under normal circumstances, the Chief Executive has delegated authority to make additional appointments to any outside bodies throughout the municipal year, when the nominations are agreed by all the Political Group Leaders. In the

event that nominations are not agreed, or as in this case multiple nominations have been received, Council will need to determine both matters.

#### **4 Relationship to Corporate Priorities**

- 4.1 The Council, through its democratic process, contributes to the Council's Corporate Priorities and promotes community engagement through the appointment of representatives to outside bodies.

#### **5 Report Detail**

- 5.1 Each year the Council is required to appoint representatives to a number of outside bodies. A schedule of those bodies to which the Council appoints representatives together with nominations is usually circulated at the Annual Council Meeting and the nominations are voted on.
- 5.2 Since the Annual Council Meeting it has been established that the Council is entitled to appoint three representatives to the following outside bodies, whereas previous advice had indicated the number was two each, and this was the number appointed at the Annual Council Meeting:
- Charity for the Provision of Allotments for the Labouring Poor of the Ancient Parish of Rugeley.
  - Charity for the Provision of a Recreation Ground for Inhabitants of the Ancient Parish of Rugeley
- 5.3 In respect of the Allotments charity the Council is required to appoint two representatives from a Rugeley based ward (*Brereton and Ravenhill; Etching Hill and The Heath; Hagley; Western Springs*) and one from a Cannock based ward (*Cannock East, North, South West; Hawks Green; Hednesford Green Heath, North, South; Heath Hayes East and Wimblebury; Norton Canes; Rawsley*). As Councillors Bennett and Bottomer are already appointed, the third representative must be from a Cannock based ward.
- 5.4 In respect of the Recreation Ground charity, the Council has received a request from the 'Friends of Etching Hill' that a local resident be appointed to the charity as the Council's third representative.
- 5.5 Furthermore, it has also been established that the terms of appointments for each representative is in fact 4 years for the Allotments charity and 3 years for the Recreation ground charity. Therefore, the terms of appointment for each of the current representatives will need to be extended beyond the 2 years for which they were appointed at the Annual Council Meeting.
- 5.6 Under normal circumstances, the Chief Executive has delegated authority to make additional appointments to any outside bodies throughout the municipal

year, when the nominations are agreed by all the Political Group Leaders. In the event that nominations are not agreed, or as in this case multiple nominations have been received, Council will need to determine both matters.

## **6 Implications**

### **6.1 Financial**

There are no direct financial implications arising from this report. Any costs which arise from appointments determined as an approved duty, and thereby subject to travel and subsistence claims, will have to be met from existing Members' budgets.

### **6.2 Legal**

Unless otherwise specified by statute, Section 101 of the Local Government Act 1972 empowers the Council to arrange for the discharge of any of its functions by an officer of the Council.

The Local Government Act 1972, Section 101(1) provides that:

subject to any express provision contained in this act or any act passed after this Act, a local authority may arrange for the discharge of any of their functions –

(a) by a committee, a sub-committee or an officer of the authority..."

Council can therefore delegate the appointment of representatives on outside bodies to the Chief Executive.

Should the appointment relate to executive functions, then the power to delegate the making of such appointments to the Chief Executive rests with Cabinet in accordance with Section 14 of the Local Government Act, 2000.

### **6.3 Human Resources**

None.

### **6.4 Section 17 (Crime Prevention)**

None.

### **6.5 Human Rights Act**

None.

### **6.6 Data Protection**

None.

### **6.7 Risk Management**

None.

**6.8 Equality & Diversity**

None.

**7 Appendices to the Report**

Appendix 1 Schedule of outside bodies 2014-15 (Council appointments)

**Previous Consideration**

Representatives on Outside Bodies Annual Council Meeting 11 June, 2014

**Background Papers**

None

**CANNOCK CHASE COUNCIL****REPRESENTATIVES ON OUTSIDE BODIES 2014-15****APPOINTMENTS BY COUNCIL**

<b>Name of Body</b>	<b>No. of Vacant Seats</b>	<b>Previous Appointee</b>	<b>Proposed Appointee</b>	<b>Date of Retirement</b>	<b>Term of Appointment</b>	<b>Notes</b>
Charity for the Provision of Allotments for the Labouring Poor of the Ancient Parish of Rugeley	1	N/A  *see note re: Councillors Bennett and Bottomer	Grice, Mrs. D. (L)	2018 Annual Meeting	4 Years	3 seats on charity in total – 2 from Rugeley based wards and 1 from Cannock based wards.  <i>*C. Bennett and B. Bottomer appointed at Annual Council on 11 June 2014 – need to be appointed for an additional 2 years to meet the requirements of the charity's governing documents.</i>
Charity for the Provision of a Recreation Ground for Inhabitants of the Ancient Parish of Rugeley	1	N/A  *see note re: Councillors Dudson and Lovell	Grice, Mrs. D. (L) Jones, R. (LD) Mr P. Brockhurst (Friends of Etching Hill)	2017 Annual Meeting	3 Years	3 seats on charity in total.  <i>*A. Dudson and A. Lovell appointed at Annual Council on 11 June 2014 – need to be appointed for an additional year to meet the requirements of the charity's governing documents.</i>