

**CANNOCK CHASE COUNCIL**

**COUNCIL**

**19 MAY 2010**

**REPORT OF THE CHIEF EXECUTIVE**

**REPRESENTATIVES ON OUTSIDE BODIES 2010/11**

**1. Purpose of Report**

- 1.1 To consider the appointment of representatives to outside bodies for 2010/11 as set out in the schedule to be circulated at the Annual Council Meeting.
- 1.2 To confirm the Chief Executive's authority to make appointments to any other outside bodies throughout the municipal year, in accordance with the arrangements as set out in paragraph 3 of this report.

**2. Recommendation(s)**

- 2.1 That Council determine the appointment of representatives to outside bodies for 2010/11.
- 2.2 That the Chief Executive, in consultation with the Political Group Leaders, makes additional appointments to any outside bodies, as necessary, throughout the municipal year.
- 2.3 That, in the event of the Political Group Leaders failing to agree on a nomination(s) to an outside body (as referred to in paragraph 2.2 above) the appointment will be a matter for determination by the Council.
- 2.4 That, subject to paragraph 2.2 above, the Chief Executive when appointing representatives to outside bodies, be authorised to determine which of the appointments should be classed as an 'approved duty' for the purposes of claiming travelling and subsistence expenses.

**3. Key Issues**

- 3.1 Each year the Council appoints representatives to a number of outside bodies. A schedule of those bodies to which the Council appoints representatives together with nominations is usually circulated at the Annual Council Meeting.
- 3.2 In September 2008, the Council amended as part of the Constitution the procedure for the receipt of nominations for outside bodies by the Political Group Leaders. In doing so, Group Leaders are required to submit their nominations to the Chief Executive at least 48 hours prior to the commencement of the Annual Council Meeting. Following

receipt of the nominations, no amendments shall be permitted. Therefore, a copy of the schedule, detailing the nominations received, will be circulated at the Annual Council Meeting.

- 3.3 Council is also requested to consider delegating authority to the Chief Executive to make appointments to any additional outside bodies, as necessary, throughout the municipal year, on receiving nominations from the Political Group Leaders.
- 3.4 In the event that the Political Group Leaders fail to agree on a nomination, the appointment of representative(s) to that body will be a matter for the full Council to determine.
- 3.5 Should Council agree to delegating authority to the Chief Executive to appoint representatives to outside bodies, then further delegated authority is sought for the Chief Executive to determine those appointments that are to be classed as an 'approved duty' for the purposes of the nominated representative claiming travelling and subsistence expenses.

**4. Conclusions and Reason(s) for Recommendation(s)**

- 4.1 Council is requested to consider the appointment of representatives to outside bodies for 2010-11 as set out in the schedule to be circulated at the Annual Council Meeting.

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| <b>Report Author Details:</b>   |                              |

(Mr. S. Partridge, Democratic Services Manager (ext 4588))

**Section 1**

**Background**

Each year the Council appoints representatives to a number of outside bodies. A schedule of those bodies to which the Council appoints representatives together with nominations is usually circulated at the Annual Council Meeting.

**Section 2**

**Details of Matters to be Considered**

Council is requested to consider the appointment of representatives to outside bodies for 2010-11 usually circulated at the Annual Council Meeting.

**Section 3**

**Contribution to CHASE**

The Council, through its democratic process, contributes to each of the Council's strategic objectives, represented by the acronym CHASE.

**Section 4**

**Financial Implications**

There are no direct financial implications arising from this report. Any costs which arise from the appointments being determined an approved duty and thereby subject to travel and subsistence claims will have to be met from existing Members' budgets.

**Section 5**

**Human Resource Implications**

There are no identifiable Human Resource implications arising from this report.

**Section 6**

**Legal Implications**

Unless otherwise specified by statute, Section 101 of the Local Government Act 1972 empowers the Council to arrange for the discharge of any of its functions by an officer of the Council

The Local Government Act 1972, Section 101(1) provides that:

subject to any express provision contained in this act or any act passed after this Act, a local authority may arrange for the discharge of any of their functions –

(a) by a committee, a sub-committee or an officer of the authority..."

Council can therefore delegate the appointment of representatives on outside bodies to the Chief Executive.

Should the appointment relate to executive functions, then the power to delegate the making of such appointments to the Chief Executive rests with Cabinet in accordance with Section 14 of the Local Government Act 2000.

**Section 7**

**Section 17 Implications**

There are no identifiable implications in respect of Section 17 (Crime Prevention) arising from this report.

**Section 8**

**Human Rights Act Implications**

There are no identifiable implications in respect of Human Rights Act arising from this report.

**Section 9**

**Data Protection Act Implications**

There are no identifiable implications in respect of Data Protection Act arising from this report.

**Section 10**

**Risk Management Implications**

There are no identifiable implications in respect of Risk Management arising from this report.

**Section 11**

**Equality and Diversity Implications**

**Section 12**

**Other Options Considered**

**Section 13**

**List of Background Papers**

Schedule of outside bodies.

**CANNOCK CHASE COUNCIL**

**REPRESENTATIVES ON OUTSIDE BODIES 2010-11**

**APPOINTMENTS BY COUNCIL**

| <b>Name of Body</b>   | <b>No. of Seats</b> | <b>Current Representative(s)</b>   | <b>Date of Retirement</b> | <b>Term of Appointment</b> | <b>Notes</b> |
|---|---------------------|--|---------------------------|----------------------------|--------------|
| <b>Cannock Chase Area of Outstanding Natural Beauty Advisory Partnership<br/>(Must be Councillor within the AONB area)</b>  | 1                   | Environmental Sustainability Leader  | 2010 Annual Meeting       | 1 Year                     |              |
| Barbara Bird Memorial Fund<br>(Must be Councillor for Hednesford area)  | 1                   | Ball, G.D.   | 2011 Annual Meeting       | 4 Years                    |              |
| <b>Beaudesert Sports Field and Recreation Ground Charity Management Committee<br/>(Under terms of Charity Commission's appointment, representative must reside in Gentleshaw and Cannock Wood area)</b> | 1                   | * <i>Mrs. S. Holliday<br/>14 Bradwell Lane<br/>Cannock Wood<br/>WS15 4RW</i>   | 2010 Annual Meeting       | 1 Year                     |              |
| <b>Cannock Bowling Green Trust</b>  | 4                   | Freeman, M.P.<br>Sutton, Mrs. H.M.<br>Green, M.<br>Kraujalis, J.T.<br>* <i>Wells, R.<br/>31 Clarion Way, Cannock</i>   | 2010 Annual Meeting       | 1 Year                     |              |
| <b>Cannock Chase Arts Council</b>   | 3                   | Ansell, Mrs. P.A.<br>Mitchell, C.<br>Adamson, G.<br>Bullock, L.W.<br>* <i>Bennett, K.L.<br/>1 Truro Place, Cannock</i> | 2010 Annual Meeting       | 1 Year                     |              |
| <b>Chase Council for Voluntary Service<br/>(Must be Councillors)</b>  | 2                   | Davis, Mrs. M.A.<br>Yates, Ms. W.  | 2010 Annual Meeting       | 1 Year                     |              |
| <b>Chase Sports Council</b>   | 6                   | Bennett, Mrs. D.J.<br>Grocott, M.R.<br>Yates, Ms. W.<br>Green, M<br>Ball, G.   | 2010 Annual Meeting       | 1 Year                     |              |

| Name of Body   | No. of Seats | Current Representative(s)   | Date of Retirement  | Term of Appointment              | Notes                                       |
|--|--------------|---|---|----------------------------------|---|
|  |              | *<br>Cartwright, Mrs. S.<br>Mawle, D.L.<br><i>31 Ebenezer Street, Hednesford</i>                            |   |                                  |   |
| Cannock Conduit Trust<br>(Longest serving Members for Cannock East, Cannock West, Cannock North, Cannock South and the longest serving Members from second longest serving Member from the Ward that has the largest number of voters, currently Cannock West) | 5            | Alcott, G.<br>Morgan, C.W.J.<br>Thomas, D.<br>Bennett, Mrs. D.J.<br>Freeman, M.P.                           | Upon retirement from the Council                                      | Upon retirement from the Council |   |
| <b>Cannock Police Authority Community Consultation Committee</b>   | 1            | Jillings, J.<br>Bullock, L.W.   | 2010 Annual Meeting   | 1 Year                           |   |
| <b>Cannock TUC Advice Centre</b>   | 3            | Grice, Mrs. D.<br>Kraujalis, J.T.<br>Ball, G. D.  | 2010 Annual Meeting   | 1 Year                           |   |
| <b>Cannock Wood and Gentleshaw Village Hall Management Committee</b>   | 1            | *<br>Ansell, Mrs. P.A<br>Gamble, B.<br><i>547 Littleworth Rd, Rawnsley</i>                                  | 2010 Annual Meeting   | 1 Year                           |   |
| <b>Cannock Youth Centre Management Committee</b>   | 2            | Bennett, Mrs. D.J.<br>Mitchell, C.<br>*<br>Cartwright, Mrs. S.<br>Lees, M.<br><i>13 Tame Grove, Cannock</i> | 2010 Annual Meeting   | 1 Year                           |   |
| Charity for the Provision of a Recreation Ground for Inhabitants of the Ancient Parish of Rugeley  | 3            | *<br>Jones, R.<br>Porter, S.<br>71 Bower Lane, Rugeley<br><br>Williams, A.                                  | 2012 Annual Meeting<br>2012 Annual Meeting<br><br>2012 Annual Meeting | 4 Years                          |   |
| Charity for the Provision of Allotments for the Labouring  | 3            | Jones, R.   | 2011 Annual Meeting   | 3 Years                          | <b>Letter received states only one body</b> |

| Name of Body  | No. of Seats | Current Representative(s)  | Date of Retirement   | Term of Appointment | Notes  |
|---|--------------|--|--|---------------------|--|
| Poor of the Ancient Parish of Rugeley                 |              | Davies, D.N.<br>Kraujalis, J.T.<br>* Mr. T. Anderson<br>54 Hagley Road, Rugeley<br>* Porter, S.<br>71 Bower Lane, Rugeley                                      | 2010 Annual Meeting<br><br>2011 Annual Meeting   | 4 Years             | which is 'Charity for the Provision of a Recreation Ground and Allotments for the Ancient Parish of Rugeley'                   |
| Chetwynd Charity                                      | 4            | * Martin, G.<br>38 West Butts Road, Rugeley<br>* Bennett, C.<br>17A East Butts Road, Rugeley<br>Grocott, M.R.<br>* Anderson, Mr. T.<br>54 Hagley Road, Rugeley | 2012 Annual Meeting<br><br>2010 Annual Meeting<br><br>2012 Annual Meeting<br>2010 Annual Meeting |                     |  |
| Citizens Advice Bureau Management Committee (Cannock) | 3            | Bullock, L.W.<br>* Hindley, G.<br>36 Rowan Road, Cannock WS11 1JJ<br>* Mills, P.<br>6 Anglia Road, Cannock   | 2010 Annual Meeting  | 1 Year              | The organisation merged in 2009 and is now a company limited by guarantee. There are now no representatives appointed to this. |
| Community Council of Staffordshire                    | 1            | Mrs. P. A. Ansell  | 2010 Annual Meeting  | 1 Year              |  |
| Community Learning Partnership – Chase Valley         | 1            | Yates, Ms. W.<br>Davis, Mrs. M.A.  | 2010 Annual Meeting  | 1 Year              |  |
| Community Learning Partnership - Rugeley              | 1            | Jones, R.  | 2010 Annual Meeting  | 1 Year              |  |
| Community Learning Partnership – Norton Canes         | 1            | Beddows, J.<br>Bullock, L.W.   | 2010 Annual Meeting  | 1 Year              |  |
| Community Learning Partnership - Kingsmead            | 1            | Ansell, Mrs. P.A.<br>Cartwright, Mrs. S.   | 2010 Annual Meeting  | 1 Year              |  |
| Etching Hill Village Hall Committee                   | 1            | Jones, R.  | 2010 Annual Meeting  | 1 Year              |  |
| Family Focus  | 1            | Freeman, M.P.  | 2010 Annual Meeting  | 1 Year              |  |
| Foundation of Clara and Caroline Walhouse             | 1            | Kraujalis, J.T.  | 2011 Annual Meeting  | 4 Years             |  |
| Hazel Slade Youth Centre Management Committee         | 2            | Ansell, Mrs. P. A.<br>Jillings, J<br>* Mawle, D.<br>31 Ebenezer Street, Hednesford<br>* Gamble, B.   | 2010 Annual Meeting  | 1 Year              |  |



| Name of Body   | No. of Seats | Current Representative(s)  | Date of Retirement  | Term of Appointment | Notes |
|--|--------------|--|---------------------|---------------------|-------|
|  |              | <i>547 Littleworth Rd, Rawnsley</i>  |                     |                     |       |
| Health Net   | 1            | Davis, Mrs. M.A.   | 2010 Annual Meeting | 1 Year              |       |
| Hopkins & Sneyd Almshouse Charity<br>(Combined with Hopkins & Sneyd) | 1            | Grocott M. R.  | 2010 Annual Meeting | 1 Year              |       |
| <i>Landor Society</i>  | 2            | * Mr. G. Grant<br>Bullock, L.W.  | 2010 Annual Meeting | 1 Year              |       |
| <i>Longdon (Cotton) Almshouses</i>                                   | 2            | * Davey, M.J.<br>61 The Beeches, Rugeley   | 2010 Annual Meeting | 4 Years             |       |
|  |              | * Holliday, Mrs. S.<br>14 Bradwell Lane, Cannock Wood<br>WS15 4RW  | 2011 Annual Meeting |                     |       |
| Midland Joint Advisory Council for Environmental Protection          | 3            | Head of Environmental Health (or his nominee)<br>Alcott, G.<br>Easton, Mrs. D.M.<br>Ball, G.D.   | 2010 Annual Meeting | 1 Year              |       |
| National Association of Councillors                                  | 2            | Ansell Mrs. P. A.<br>Bernard, J. D.<br>Ball, G.D.  | 2010 Annual Meeting | 1 Year              |       |
| Norton Canes Community Centre  | 1            | Beddows, J.<br>Bullock, L.W.   | 2010 Annual Meeting | 1 Year              |       |
| 35A Old Penkridge Road Liaison Committee                             | 1            | Freeman, M.P.  | 2010 Annual Meeting | 1 Year              |       |
| Poplars Landfill Site Liaison Committee                              | 8            | Environmental Sustainability Leader<br>3 Norton Canes Ward Members<br>3 Cannock South Ward Members<br>(or nominees)<br>Stanley, N.K.<br>Rowley, J. | 2010 Annual Meeting | 1 Year              |       |
| RELATE   | 1            | Ball, G.D.   | 2010 Annual Meeting | 1 Year              |       |
| Rugeley Physically Handicapped Association                           | 1            | Bernard, Mrs. A.F.   | 2010 Annual Meeting | 1 Year              |       |
| Rugeley and District Senior Citizens' Committee                      | 2            | Williams, Mrs. P.  | 2010 Annual Meeting | 1 Year              |       |
| Rugeley Police Authority Community Consultation Committee            | 1            | Davies, D.N.   | 2010 Annual Meeting | 1 Year              |       |
| Shoal Hill Common Joint Committee                                    | 2            | Burnett, J.  | 2010 Annual Meeting | 1 Year              |       |

| Name of Body   | No. of Seats | Current Representative(s)   | Date of Retirement  | Term of Appointment               | Notes |
|--|--------------|---|---------------------|-----------------------------------|-------|
| (Must be Councillors)  |              | Freeman, M.P.<br>Sutton, Mrs. H.M.<br>Kraujalis, J.T.                             |                     |                                   |       |
| Slitting Mill Village Hall Committee   | 1            | Jones, R.   | 2010 Annual Meeting | 1 Year                            |       |
| South Staffordshire Waterworks Company Consumer Consultative Committee<br>(Must be Councillor) | 1            | Davies, D.N.  | 2011 Annual Meeting | 3 Years                           |       |
| South Staffs. PCT – Cannock Health Centre Steering Group                                       | 1            | Sutton Mrs. H. M.   | 2010 Annual Meeting | From 4 March 2009 Council Meeting |       |
| St. Giles Hospice (Whittington) – ‘Local Government Friends Group’                             | 1            | Bernard, Mrs. A.F.  | 2011 Annual Meeting | 3 Years                           |       |
| Staffordshire Playing Fields Association   | 2            | Culture, Sport and Services for Children & Young People Leader<br>Mitchell Ms. C. | 2010 Annual Meeting | 1 Year                            |       |
| University of Birmingham   | 1            | * Roberts, G.E., 18 Church Street, Rugeley, WS15 2AB                              | 2010 Annual Meeting | 5 Years                           |       |
| Wedges Mills Welfare and Playing Fields Association  | 1            | * Lees, M.<br>13 Tame Grove, Cannock  | 2010 Annual Meeting | 1 Year                            |       |
| West Midlands Local Government Association Member Development Steering Group                   | 1            | Stanley, N.K.   | 2010 Annual Meeting | 1 Year                            |       |
| West Midlands Reserve Forces and Cadets Association  | 1            | * Daly, K   | 2011 Annual Meeting | 3 Years                           |       |

**KEY:**

\* Indicates that appointment is not a Member of the Council.