

**CANNOCK CHASE COUNCIL**  
**MINUTES OF THE MEETING OF THE**  
**JOINT PARKING COMMITTEE**  
**MONDAY 27 APRIL, 2009 AT 4.00 P.M.**  
**IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK**  
**PART 1**

PRESENT: Councillors Easton, R. (In the Chair)

Alcott, G.

Staffordshire County  
Council Members:

Dixon, D.I.

Toth, J.

Councillor R. Easton was appointed Chairman for the meeting.

(An apology for absence was received from Councillor A. Williams (Chairman)).

**5. Minutes**

RESOLVED:

That the Minutes of the meeting held on 15 January, 2009 be approved as a correct record.

**6. Presentation**

The Chairman welcomed Mr. Clive Bradley and Mrs. Harjinder Sidhu, from APCOA to the meeting.

Mr. Bradley reported that 4 new Civil Enforcement Officers (CEO) had been appointed, following the completion of a City and Guilds and 1889 Conflict Management training programme.

He detailed the enforcement hours to Members and also stated that the CEO's were deployed from Burntwood to the Cannock Chase District.

The Cannock Chase area was split into 3 beats with 1 Officer for each beat on that day. The patrols would cover all streets with restrictions and special requests and bay suspensions could be made if there was a funeral or a wedding. Mr. Bradley advised that those requests would need to be made through the Council.

Members stated that problems with parking existed outside schools and it was possible that a conflicting situation could arise if CEO's were operating in the area. Members were

keen to know how a situation of this nature would be dealt with. Mr. Bradley stated that CEO's would visit areas of concern to assess the potential problems, and it was also a requirement of the CEO to explain to a motorist the obstruction that had been caused. The motorist would then be asked to move on, if they were reluctant the CEO would start the 5 minute observation from the time the details of the vehicle were being recorded, following this, a penalty notice would then be issued.

Members were keen to know what the consequences were for someone that was not the owner of a disabled badge, but using one. Mr. Bradley stated that it would be recorded and a report made to the Council with a fixed penalty notice given.

Members asked if there were any incentives offered to CEO's to issue more tickets. Mr. Bradley advised that there were no incentives or rewards offered to CEO's and it was illegal for Council's to set targets.

Mr. Bradley reported that photos were taken by the CEO where there was a contravention and information was legally stored for 7 years on every offence. He also stated that if a vehicle did not possess a tax disc it would be recorded on the penalty notice, but it was hoped in the future to have a similar scheme to other Local Authorities which would mean securing a contract with DVLA to report the information directly to them.

Members sought clarification regarding the procedure for motorists to make complaints or appeal against the issue of a ticket. Mr. Miller stated that the representation would need to be made in writing regarding the issuing of tickets via Stoke, if the appeal was rejected the opportunity would still be given to pay the ticket at the reduced rate. At this stage a driver could seek to have the case reviewed by the Traffic Penalty Tribunal. However, if the complaint was about the organisation then the Local Parking Committee via the CNO/DNC would investigate it.

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CHAIRMAN