



RESOLVED:

That the Minutes of the meeting held on 27 April 2011 be approved as a correct record.

Arising from consideration of the Minutes Councillor Green was asked whether he and Councillor Corfield had approached the Ascot Tavern's Landlord and the Head Teacher at Longford School regarding the parking situation around the school. Councillor Green confirmed that no contact had yet been made; however, he would speak to Councillor Corfield and report back to a future meeting.

The Chairman asked whether David Wright, Community Highway Liaison Manager, had established who owned the grass verge behind Heath Hayes Library. David Wright advised that he was still awaiting a response regarding land ownership.

David Wright confirmed that the surface dressing works being undertaken in the District were being progressed and were on schedule.

The Chairman then expressed his thanks to Councillors G. Alcott and A. Williams who served on the Committee last year.

**5. CPE Progress Report for the period April– June 2011**

Consideration was given to the Report of the Head of Environmental Services (Enclosure 5.1 – 5.8 of the Official Minutes of the Council).

Joss Presland, Waste and Engineering Services Manager presented the report and provided Members with an update on the progress of Civic Parking Enforcement in the first quarter from 1 April to 30 June 2011. He advised that the results of the Civil Parking Enforcement (CPE) Penalty Charge Notices (PCN's) issued and cancelled were summarised in the Annexes to the report. He explained that this quarter saw the reduced deployment of Civil Enforcement Officers from 5 to 4 to assist budgetary requirements and confirmed that there appeared to be slightly more compliance, or less opportunity to offend, within the District.

The Committee discussed the issue of unloading and loading outside business premises. A Member considered that shop keepers should be issued with tickets when drivers were exceeding the time restrictions. Joss Presland explained that the driver committed the offence should he exceed the time restriction. The Chairman suggested that Members should advise Officers of any specific problems areas and the premises owner could then be contacted.

RESOLVED:

That the contents of the report be noted.

**6. Issue from previous meeting – information detailing whether blue badge holders had re-offended**

Joss Presland, Waste and Engineering Services Manager advised the following:

- Staffordshire County Council's policy allows a Penalty Charge Notice (PCN) to be cancelled on the first offence if the badge holder has failed to display the badge correctly (i.e. upside down) or has forgotten to display the time clock
- The policy allows the PCN to be cancelled only once
- If a second offence occurs details of the vehicle are recorded and the PCN is processed fully
- They system only recognises the vehicle not necessarily the badge holder (as the badge can be used by the badge holder in any vehicle)
- However, from November 2010 the Notice Processing Centre (SoTCC) have recorded Blue Badge PCN's against both the badge holder and the vehicle
- This move has enabled the Notice Processing Office to monitor the ongoing compliance of blue badge holders
- If blue badge holders continue to disregard parking regulations they could be asked to surrender their badge by the issuing authority
- It has been reported by SoTCC since November 2010 that there has only been 1 re-offending blue badge holder within Cannock Chase District

Nick Miller, Traffic Manager, explained that drivers had to set their clocks from the time of their arrival. They then had 3 hours if they were parked on double yellow lines. The design of the clock on the badge was being reviewed to make it easier to set and from 1 January 2012 anyone renewing their badge would be issued with new badge/clock.

## **7. Parking Concessions for Cancer Patients**

Consideration was given to the Briefing Note of the Head of Environmental Services (Enclosure 6.1 – 6.4 of the Official Minutes of the Council).

Nick Miller, Traffic Manager, advised that the County Council had been asked to consider extending the scheme on the public highway. However, this would be difficult due to the current blue badge scheme that was in operation.

Joss Presland explained that he would liaise with the NHS Trust with regard to the use of permits on Cannock Chase and Stafford Hospital car parks.

RESOLVED:

- (A) That the trial period be extended for a further 3 months to give more time for the evaluation to be undertaken as not all of the permits were issued in March and therefore some are still running the course of the 3 month trial. This would mirror the trial period in operation at Stafford Borough Council.
- (B) That the request from the Mid Staffordshire NHS Foundation Trust to allow permits issued in Stafford Borough to be used in the Cannock Chase area be approved and officers consult with Stafford Borough Council to see if permits issued in Cannock Chase could be used on car parks in Stafford Borough.

## **8. Civil Parking Enforcement (CPE) Residents Permit Parking (Victoria Street, Cannock)**

Consideration was given to the Report of Staffordshire County Council's Director of Place

(Enclosure 7.1 – 7.3 of the Official Minutes of the Council).

RESOLVED:

- (A) That the contents of the report be noted.
- (B) That the detailed development of a Residents Permit Parking Scheme in Victoria Street, Cannock be approved.
- (C) That all requests for Residents Parking Zones received after 31 May 2011 be recorded and submitted for consideration to a future meeting of the Committee.
- (D) That, unless requests for other schemes are received, Queen Street, Cannock be the next area for initial consultation to be carried out once the Victoria Street scheme is nearing completion.

## **9. Prioritisation of parking related Traffic Regulation Orders**

Consideration was given to the Report of the County Council's Corporate Director for Development Services (Enclosure 8.1 – 8.3 of the Official Minutes of the Council).

Mark Keeling, Community Highway Liaison Officer, explained that the report detailed the new requests for parking related Traffic Regulation Orders that had been received since the previous meeting in relation to Arch Street, Rugeley, Huntington Terrace Road, Cannock, Dartmouth Road, Cannock, Cemetery Road, Cannock and Stafford Road, Cannock. In addition, a further request in relation to Church Street, Rugeley had been received and this was not detailed in the report.

With regard to Arch Street, Rugeley it was agreed that this request be included as part of the current forward programme for parking restrictions. In relation to Huntington Terrace Road junction with Belt Road Members noted that Blake High School was to convert to academy status in September and this may impact upon the whole junction with a possible new entrance being created. It was therefore considered that the request should be deferred until the effect of the academy status at Blake High School became clearer.

In respect of Dartmouth Road Members considered that the request had highlighted a problem with parked vehicles that had existed for a number of years. It was suggested that Officers give consideration to any engineering measures that could be taken to improve the situation and report back at a future meeting.

Members considered that no further action should be taken in respect of Cemetery Road and Stafford Road. Members suggested that the proprietor of the convenience store along Stafford Road should approach the owner of the Fern and Fallow public house to request use of a car parking space at the pub.

Mark Keeling advised that the additional request related to Church Street Rugeley, in between Western Springs Road and Wolseley Road. The owner of a property along Church Street had requested an extension of the parking restriction to prevent parking outside her property. It was agreed that no further action be taken in respect of this request.

RESOVLED:

- (A) That the request for Arch Street, Rugeley be included as part of the current forward programme for parking restrictions.
- (B) That the request for Huntington Terrace Road, Cannock be deferred until the effect of the academy status at Blake High School became clearer.
- (C) That no action be taken in respect of the request for Dartmouth Road, Cannock but Officers give consideration to any engineering measures that could be taken to improve the situation and report back at a future meeting.
- (D) That no further action be taken in respect of the requests for Cemetery Road, Cannock, Stafford Road, Cannock and Church Street, Rugeley.

**10. Anglesey Street and Eskrett Street, Hednesford**

Consideration was given to the Report of the County Council's Corporate Director for Development Services (Enclosure 9.1 – 9.2 of the Official Minutes of the Council).

The report outlined the current progress made in investigating the possibility of altering the existing Traffic Regulation Orders on Anglesey Street and Eskrett Street.

RESOLVED:

That the report be deferred to allow for further investigations to take place and it be referred back to the Committee at a future meeting.

**11. 2010/11 Annual Report Progress**

Nick Miller, Traffic Manager advised that the Annual Report Progress had been submitted to the Committee for information only. The most up to date version of the Annual Report would be made available at the Staffordshire Parking Board on 26 July 2011. Therefore it was suggested that the report be deferred to the next meeting.

RESOLVED:

That the Annual Report Progress be deferred to the next meeting of the Committee.

**12. Policy Review of Observation Times**

Consideration was given to the Report of Staffordshire County Council's Director for Place and Deputy Chief Executive (Enclosure 11.1 – 11.63 of the Official Minutes of the Council).

RESOLVED:

That the contents of the report and the recommendations of the Working Group be noted.

**13. Department for Transport Powers for Enforcement of Pavement Parking and Moving Traffic Offences**

Consideration was given to the Report of Staffordshire County Council's Director for Place and Deputy Chief Executive (Enclosure 12.1 – 12.7 of the Official Minutes of the Council).

RESOLVED:

- (A) That the content of the report be noted and Local Parking Committees be asked to consider the pavement parking powers when addressing problems in their areas.
- (B) That disappointment be expressed that Moving Traffic Enforcement powers are not to be brought forward at this time and it be agreed that representations to the Secretary of State be made seeking early introduction of powers in Staffordshire.

**14. 2010-11 Financial Outturn and 2011-12 Budgets**

Consideration was given to the Joint Report of Staffordshire County Council's Director for Place and Deputy Chief Executive and the Director of Resources (Enclosure 13.1 – 13.6 of the Official Minutes of the Council).

Nick Miller, Traffic Manager, referred Members to paragraph 20 of the report regarding Newcastle District Council. He explained that in Newcastle there had been a slight improvement on the budget due to the increasing levels of income from "on street" parking. He advised that the deficit was reducing and would continue to reduce with the imminent introduction of additional "on street" parking. There would be an opportunity to allocate resources to highway improvement projects once the reserve deficit had been cleared. In light of this, the County Council was encouraging Local Parking Committees to utilise the additional resources to address parking related issues, rather than requiring an earlier pay back of the set up costs. He suggested that every District could follow Newcastle's lead. The Chairman stated that he and the Vice-Chairman would liaise with Officers and report back at a future meeting on the implications for Cannock Chase District.

The actual position for Cannock Chase Council was detailed on Table 9 and Members noted the high deficit of £89,200. Nick Miller explained that colleagues were exploring why this deficit was so high. It was noted that Cannock Chase issued less tickets and compliance was good. Although good compliance was a positive thing it had the potential to push the service into further debt as less tickets were issued. Joss Presland commented that the reduced deployment of Civil Enforcement Officers should assist in reducing the deficit.

RESOLVED:

- (A) That the 2011-12 budgets be approved for Cannock Chase District, Lichfield District, South Staffordshire District and Tamworth Borough.
- (B) That the revenue outturn position of each district authority in 2010-11 and the on-going financial position be noted.

(C) That the encouragement of the County Council for Local Parking Committees to utilise any additional resources generated from “on-street” charging to address parking related issues, rather than requiring an earlier pay back of set-up costs be noted and Officers report back to a future meeting on the implications for Cannock Chase District.

**15. Future Meetings and items for agenda**

Members noted that meetings of the Joint Parking Committee had been scheduled for 11 October, 2011, 17 January 2012 and 24 April 2012.

**16. Debt Right Off**

The Chairman reported that the Not for Publication Debt Right Off Report had been withdrawn by the County Council.

The meeting closed at 5.15pm.

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CHAIRMAN