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2 October, 2007

Dear Councillor,

**CHAIRMAN OF THE COUNCIL'S CIVIC COMMITTEE
4.00 P.M., TUESDAY, 16 OCTOBER, 2007
ESPERANCE ROOM, CIVIC CENTRE, CANNOCK**

You are invited to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,

**S.G. Brown
Chief Executive**

To: Councillors

Easton, R. (Chairman)
Ansell, Mrs. P.A. (Vice-Chairman)

Alcott, G. Stretton, Mrs. P.Z.
Bernard, Mrs. A.F. Todd, Mrs. D.M.
Butler, R.D.

AGENDA

PART 1

- 1. Apologies**
- 2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any personal or prejudicial interests in accordance with the Code of Conduct and any possible contravention under Section 106 of the Local Government Finance Act 1992.

- 3. Minutes**

To approve the Minutes of the meeting held on 28 June, 2007 (enclosed).

- 4. Update on Chairman's Charity Ball**

Mike Worsnop, Leisure Operations Manager, will provide an update.

- 5. Civic Gifts**

To consider an update on Civic Gifts – Badges – Cannock Chase Coat of Arms.

CANNOCK CHASE COUNCIL
MINUTES OF THE MEETING OF THE
CHAIRMAN OF THE COUNCIL'S CIVIC COMMITTEE
THURSDAY, 28 JUNE 2007 AT 4.00 P.M.
IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK
PART 1

PRESENT: Councillors

Easton, R. (Chairman)
Ansell, Mrs. P.A. (Vice-Chairman)

Alcott, G. Stretton, Mrs. P.Z.
Bernard, Mrs. A.F. Todd, Mrs. D.M.
Butler, R.D.

1. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

<u>Member</u>	<u>Nature of Interest</u>	<u>Type</u>
Todd, Mrs. D.M.	Member of Cannock & Datteln Miners Club	Personal

2. Minutes

RESOLVED:

That the Minutes of the meeting held on 27 April 2007 be approved as a correct record.

With regard to Minute 7, Members reported that the recent Civic reception was well received by the visitors from Datteln and Members thanked the Chairman for his speech.

Members discussed the possibility of holding similar receptions for the Cannock Datteln Miners Club who will visit the District once every 2 years and requested that Officers explore the possibility of including the relevant amount within the Chairman's Hospitality Budget for 2008/09.

With regard to Minute 8, the Chairman's Secretary asked Members of the Committee if they had any suggestions for the date and theme for the next Chairman's Charity Ball to be held in 2008.

She explained that an England rugby shirt and ball signed by an England Rugby player had already been promised as an auction item for the Chairman's Charity Ball and that he would be willing to attend the Charity Ball and auction the items.

Members suggested that comedians could be used for entertainment purposes and a band could be sought to provide the music.

3. Distribution of Chairman's Charity Fund 2006/07

Consideration was given to the Report of the Chief Executive (Enclosure 4.1 – 4.2 of the Official Minutes of the Council).

The Chairman's Secretary reported on the distribution of the Chairman's Charity Fund for the municipal year 2006-07 and the organisations that would benefit from the Chairman's Charity Fund.

Members discussed the charities that would benefit from the donations and reported that in previous years donations had also been given to smaller local charities by past Chairmen.

The Chairman agreed that he would take the information into consideration when distributing his Charity Fund at the end of his term in office.

RESOLVED:

That the distribution of the Chairman's Charity Fund to those organisations outlined in paragraph 4.2 of the report, be approved.

4. Civic Gifts

The Chairman's Secretary asked Members to consider a number of new items which could be purchased as Civic gifts. The current stock level of existing Civic gifts was diminishing and it was felt that the items remaining required updating.

A collection of new items were circulated to Members which included a pen, broach, puzzle and stags head drinking cup. Members were also asked to consider items such as A4 leather document wallets and glassware.

The Chairman's Secretary reported that the estimated costs associated with the items circulated to Members were: -

Broaches	£5.50 each
Puzzles	£17.50 each
Stags Head Drinking Cup	£20.00 each

Members asked that other options be explored including the possibility of having the Council's coat of arms embroidered onto scarves and other garments. It was requested that a report be brought back to a future meeting of the Committee regarding the additional options.

Members agreed that they would like a supply of new gifts to include the gifts as shown.

RESOLVED:

- (A) That the purchase of the new Civic gifts be endorsed.
- (B) That a report be submitted to the next meeting of the Committee following investigations into having the Council's coat of arms embroidered onto scarves and other garments.

5. Civic Sunday

The Chairman reported that the date for the Civic Sunday Service had not yet been arranged, although a meeting had been scheduled with the Vicar of St Michaels Church, Brereton on 10 July 2007 to arrange a date for early September. It was hoped that a Civic reception to include a hot meal at the Civic Centre would follow the Church Service.

Discussion amongst Members took place and the Chairman agreed that he would try to schedule the Civic Sunday Service before 13 September or after 23 September 2007.

The Members of the Committee then discussed the possibility of having some form of entertainment following the meal on Civic Sunday.

RESOLVED:

That subject to the outcome of discussions with St. Michael's Church, reasonable endeavours be used to arrange the Civic Sunday Service before 13 September or after 23 September 2007.

CHAIRMAN