

**Please ask for:** Matt Berry

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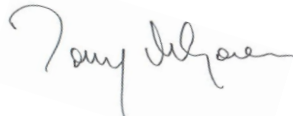
25 November, 2019

Dear Councillor,

**AUDIT & GOVERNANCE COMMITTEE  
4:00PM, TUESDAY 3 DECEMBER 2019  
DATTELN ROOM, CIVIC CENTRE, CANNOCK**

You are invited to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,



**T. McGovern  
Managing Director**

To: Councillors

Witton, P.T. (Chairman)  
Cartwright, Mrs. S.M. (Vice-Chairman)  
Crabtree, S.K.     Johnson, J.P.  
Fisher, P.A.     Stretton, Mrs. P.Z.  
Jones, Mrs. V.

# **A G E N D A**

## **PART 1**

**1. Apologies**

**2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any personal, pecuniary or disclosable pecuniary interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

**3. Minutes**

To approve the Minutes of the meeting held on 29 July, 2019 (enclosed).

**4. Internal Audit – Quarter 1 and 2 Report 2019/20**

Report of the Chief Internal Auditor and Risk Manager (Item 4.1 – 4.13).

**5. Strategic Risk Register**

Report of the Head of Governance and Corporate Services (Item 5.1 – 5.19).

**6. Annual Governance Statement – Progress Report**

Report of the Head of Governance and Corporate Services (Item 6.1 – 6.9).

**7. Treasury Management – Mid-Year Report 2019/20**

Report of the Head of Finance (Item 7.1 – 7.17).

**8. Cannock Chase District Council Annual Audit Letter 2018/19**

Report of the External Auditors (Item 8.1 – 8.14).

**9. Audit Progress Report and Sector Update**

Report of the External Auditors (Item 9.1 – 9.14).