



Cannock Chase Council

Council Meeting

Wednesday 21 April 2021 at 6:00pm

Meeting to be held via Remote Access

Part 1

Notice is hereby given of the above-mentioned meeting of the Council, which you are summoned to attend for the purpose of transacting the business set out below:

- 1. Apologies**
- 2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any interests in accordance with the Code of Conduct.
Members should refer to the guidance included as part of this agenda.
- 3. Minutes**

To confirm the Minutes of the Council Meeting held on 24 February, Minute Nos. 75 – 87; Page Nos. 75 – 80, and the Extraordinary Council Meeting held on 11 March, Minute Nos. 88 – 92; Page Nos. 81 – 84.
- 4. Questions Received from the Public under Council Procedure Rule 4B(c)**
 - (i) To receive the following question submitted in accordance with Council Procedure Rule 4B(c) by Sarah Findlay:**

“The government pledged to phase out peat usage by local authorities by 2015 and private gardeners by 2020 can we have assurance that council parks and gardens are no longer using any products containing peat?”

5. The Chairman's Announcements and Correspondence

To receive any Announcements and Correspondence from the Chairman of the Council.

6. The Leader's Announcements and Correspondence

To receive any Announcements and Correspondence from the Leader of the Council.

7. Questions Received under Council Procedure Rule 8

(i) The following question has been submitted in accordance with Council Procedure Rule 8 by Councillor B. Jones, Community Safety & Partnerships Shadow Portfolio Leader:

"The Chairman of the Community Scrutiny Committee receives a yearly Special Responsibility Allowance of £1,918.81.

The current Chairman of the Community Scrutiny Committee, Councillor Carl Bennett, has not attended any Community Scrutiny Committee meetings this financial year, and therefore has been unable to Chair any of them.

As the Vice-Chairman of the Community Scrutiny Committee, I have had the privilege of Chairing all three committee meetings held this financial year, a role which I have thoroughly enjoyed. I wish to make clear that in the absence of the Chair I see this as my absolute responsibility and my question is not about me undertaking this function.

However, as this is Cannock Chase Taxpayers money, could Councillor Carl Bennett please confirm whether he has received the Special Responsibility Allowance for this financial year and if so does he intend to repay it?"

8. Recommendations Referred from Cabinet, Committees etc.

Council is requested to consider recommendations referred from the Cabinet meetings held on 4 March and 1 April 2021, in respect of the following matters:

(i) Local Development Scheme 2021-24 (Minute No. 92, 04/03/21)

"That Council be recommended to approve the revised Local Development Scheme 2021-24, as set out at Appendix 1 of the 4 March 2021 Cabinet report, in order that it can be brought into effect on 21 April 2021."

A copy of the accompanying Cabinet report for the above recommendation can be viewed on the Council's website via the following link:

[Cabinet - 4th March 2021 | Cannock Chase District Council \(cannockchasedc.gov.uk\)](https://www.cannockchasedc.gov.uk/cannockchasedc/cabinet-reports/cabinet-4th-march-2021)

(ii) 3 Year Delivery Plans 2021-24 (Draft Minute No. 104, 01/04/21)

"That Council be recommended to approve the 3 Year Delivery Plans for 2021-24 as set out in Appendices 1 to 3 of the 1 April 2021 Cabinet report."

A copy of the accompanying Cabinet report for the above recommendation can be viewed on the Council's website via the following link:

[Cabinet - 1st April 2021 | Cannock Chase District Council \(cannockchasedc.gov.uk\)](https://www.cannockchasedc.gov.uk/cannockchasedc/cabinet-reports/cabinet-1st-april-2021)

(iii) Proposed Changes to Scrutiny Committees to Align with the Corporate Plan 2021-24 (Draft Minute No. 105, 01/04/21).

“That Council be recommended to dissolve the existing four Scrutiny Committees, and with effect from the start of the 2021-22 municipal year, establish three new Scrutiny Committees for:

- Economic Recovery
- Health & Wellbeing, and
- Financially Resilient Council”

A copy of the accompanying Cabinet report for the above recommendation can be viewed on the Council’s website via the following link:

[Cabinet - 1st April 2021 | Cannock Chase District Council \(cannockchasedc.gov.uk\)](http://cannockchasedc.gov.uk)

9. Feedback from the Stage 3 Complaints Review Working Group

Councillor A.M. Muckley, Chair of the Working Group, to provide feedback on the Group’s review of the Council’s stage 3 complaints process.

10. Motions Received under Council Procedure Rule 6

None received.

11. Comments and Questions on Part 1 Minutes of Cabinet, Committees, Sub-Committees and Panels under Rule 9

To receive any comments or questions submitted under Rule 9 on Part 1 Minutes of meetings of Cabinet, Committees, Sub-Committees or Panels as included in the Minutes Record circulated alongside this agenda.

12. Review of Hackney Carriage / Private Hire Driver, Vehicle & Operator Licensing Policy and National Register of Taxi Licence Revocations and Refusals (NR3)

Report of the Head of Economic Prosperity (Item 12.1 – 12.90).

13. Constitution Amendments

Report of the Monitoring Officer (Item 13.1 – 13.16).

14. Calendar of Meetings 2021-22

Report of the Interim Managing Director (Item 14.1 – 14.11).

15. Exclusion of the Public

The Chairman to move the following motion:

"That the public be excluded for the remainder of the meeting because of the likely disclosure of exempt information as defined in Paragraphs 1, 2 and 3 of Part 1, Schedule 12A, Local Government Act, 1972."

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Part 2

16. Comments and Questions on Part 2 Minutes of Cabinet, Committees, Sub-Committees and Panels under Rule 9

To receive any comments or questions submitted under Rule 9 on Part 2 Minutes of meetings of Cabinet, Committees, Sub-Committees or Panels as included in the Minutes Record circulated alongside this agenda.



B. Kean
Interim Managing Director

13 April 2021

Guidance on Declaring Personal, Pecuniary, and Disclosable Pecuniary Interests at Meetings

Definition of what is a Personal, Pecuniary and Disclosable Pecuniary Interest

A Personal Interest is one where your well-being or financial position, or those of a member of your family or any person with whom you have a close association would be affected to a greater extent than the majority of Council Tax payers, ratepayers, or inhabitants of the electoral ward(s) affected by the decision. You automatically have a personal interest if you have given notice in the Register of Members' Interests, e.g. if you are appointed to an outside body by the Council.

A Pecuniary Interest is a personal interest where the matter

- a) affects your financial position or that of a member of your family or any person with whom you have a close association or a body in which you have registered in the Register of Members Interests or
- b) relates to the determining of any consent, licence, permission or registration in relation to you or any person with whom you have a close association or a body in which you have registered in the Register of Members Interests

and, in either case, where a member of the public knowing the facts would reasonably regard the interest as so significant it is likely to affect your judgement of the public interest

A Disclosable Pecuniary Interest is an interest of yourself or your partner (which means spouse or civil partner, a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners) in respect of employment, office, trade, profession or vocation carried out for profit or gain; sponsorship; contracts; land; licences; corporate tenancies; or securities, as defined with the Localism Act, 2011.

Please make it clear whether it is a Personal, Pecuniary or Disclosable Pecuniary Interest

It would be helpful if, prior to the commencement of the meeting, Members informed the Monitoring Officer of any declarations of interest, of which you are aware. This will help in the recording of the declarations in the Minutes of the meeting.

Declaring Interests at Full Council

The Code of Conduct requires that personal interests where you have a personal interest in any business of the Council, and where you are aware or ought reasonably to be aware of the existence of the personal interest, and you attend a meeting of the Council at which the business is considered, you must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

Some items will be mentioned in the papers for full Council but are not actually being considered by Full Council. In such circumstances the Monitoring Officer's advice to Members is that there is no need to declare an interest unless the particular matter is mentioned or discussed. As a general rule, Members only need to declare an interest at full Council in the following circumstances:

- Where a matter is before the Council for a decision and/or
- Where the matter in which the Member has an interest is specifically mentioned or discussed at the Council meeting.