

Cannock Chase Council

Minutes of the Meeting of the

Cabinet

Held on Thursday 10 June 2021 at 4:00 p.m.

In the Council Chamber, Civic Centre, Cannock

Part 1

PRESENT: Councillors:

Lyons, Miss O.	Leader of the Council
Jones, B.	Deputy Leader of the Council and Neighbourhood Safety & Partnerships Portfolio Leader
Jones, Mrs. V.	Community Engagement, Health & Wellbeing Portfolio Leader
Sutherland, M	District Development Portfolio Leader
Johnson, J.P.	Environment & Climate Change Portfolio Leader
Fitzgerald, Mrs. A.A.	Housing, Heritage & Leisure Portfolio Leader
Hewitt, P.M.	Innovation and High Streets Portfolio Leader

1. Apologies

None received.

2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

No other Declarations of Interest were made in addition to those already confirmed by Members in the Register of Members' Interests.

3. Updates from Portfolio Leaders

(i) Leader of the Council

The Leader updated in respect of the following:

- **Officers**

Tim Clegg was welcomed to his first Cabinet meeting as the Interim Joint Chief Executive for Stafford Borough and Cannock Chase District Councils, and Officers were thanked for helping Cabinet to settle into their roles, take stock, and improve their understanding of the work of the Council.

- **Covid-19**

In respect of Covid-19, it was a difficult and ever evolving situation. There had been an increase in cases overall, particularly the 'delta' variant in several areas. Locally, uptake of vaccines had been a great success, but Members were asked to support further calls to encourage vaccine take up.

- **Cabinet Priorities**

The new Cabinet intended to continue taking stock, move forward with priorities and focus on forward planning over the coming months.

(ii) **Environment & Climate Change**

The Portfolio Leader update in respect of the following:

- **Dry Recycling**

Such recycling collected by the Council was co-mingled at present, which was not a cost-effective position to be in. The aim was to remove paper and cardboard from dry recycling, and it be collected in separate bags. It would be necessary to pay capital costs for the purchase of bags etc. and educate residents on any changes. Staffordshire County Council had been asked to provide funding toward this, and a formal response was awaited. A report regarding the future dry recycling contract would be considered at the July Cabinet meeting.

4. Forward Plan

The Forward Plan of Decisions for the period June to August 2021 (Item 4.1 – 4.2 of the Official Minutes of the Council) was considered:

Resolved

That the Forward Plan of Decisions for the period June to August 2021 be noted.

5. End of Year Performance Report 2020/21:

Priority Delivery Plans and Recovery Action Plans

Consideration was given to the Report of the Head of Governance and Corporate Services (Item 5.1 – 5.72).

Resolved:

That:

- (A) The year-end performance information relating to Priority Delivery Plans, as detailed in report Appendices 1a-1d, be noted.
- (B) The year-end position relating to the Recovery Plans, as detailed in report Appendices 2a-2d, be noted.
- (C) The actions that had been flagged with a yellow circle or an amber triangle at year end, which would roll forward into the Priority Delivery Plans for 2021-22, be noted.

Reasons for Decisions

The performance information allowed Cabinet to monitor progress in delivery of:

- the Council's Corporate Priorities and the delivery of the Recovery Strategy; and
- the Recovery Actions essential for maintaining the delivery of critical services, restoring services and supporting the District with recovery from the impacts of lockdown and the pandemic.

6. Strategic Risk Register

Consideration was given to the Report of the Head of Governance and Corporate Services (Item 6.1 – 6.26).

Resolved:

That the Strategic Risk Register be approved, and the progress made in the identification and management of the strategic risks be noted.

Reason for Decision

Cabinet was required to approve the Strategic Risk Register.

7. Representatives on Outside Bodies 2021-22

Consideration was given to the Report of the Interim Managing Director (Item 7.1 – 7.5).

Resolved:

That:

- (A) The appointment of representatives to outside bodies for 2021-22 be approved. (A copy of the agreed appointments is included as an Annex to these Minutes.)
- (B) The Managing Director, in consultation with the Leader of the Council, be authorised to make appointments to additional outside bodies and amendments to any existing outside bodies, as necessary, throughout the municipal year, that would otherwise be determined by Cabinet.

Reasons for Decisions

To reflect the wishes of the Cabinet in regard to which Members it wished to appoint to those outside bodies as listed in Appendix 1 of the report.

For practical purposes, Cabinet was also requested to delegate authority to the Managing Director, in consultation with the Leader of the Council, to make appointments to any additional outside bodies, and amend existing appointments.

8. Commonwealth Games 2022 – Update

Consideration was given to the Report of the Interim Head of Environment & Healthy Lifestyles (Item 8.1 – 8.9).

Resolved:

That:

- (A) The update on the Commonwealth Games 2022 and the Council's preparations as a host authority be noted.
- (B) The legacy objectives for the Council as set out in report paragraph 5.35 be agreed.
- (C) The allocation of funding totalling £50k, in relation to opportunities related to hosting the Games, as identified in report paragraph 5.36 be agreed.
- (D) Authority be delegated to the Head of Environment & Healthy Lifestyles and Head of Economic Prosperity, in consultation with the Portfolio Leaders for Housing, Heritage & Leisure and District Development, to determine the actual

expenditure levels in line with the opportunities and projects identified in paragraph 5.36, up to the total £50k as agreed in decision (C), above.

- (E) Further update reports, and requests for additional funding for consideration be received, as more information became available on future opportunities and projects such as the Queens Baton Relay (QBR), Cultural Programme, and Live Sites etc.

Reasons for Decisions

To seek confirmation of the legacy objectives and approval of the proposed allocation of funding identified to progress the opportunities set out in report paragraph 5.36.

9. Cannock Chase Wayfinding Demonstration Project

Consideration was given to the Report of the Interim Head of Environment & Healthy Lifestyles (Item 9.1 – 9.5).

Resolved:

That:

- (A) The successful partnership funding bid to Sport England be noted, and agreement to the Council's future involvement in this project be confirmed.
- (B) Authority be delegated to the Head of Environment & Healthy Lifestyles, in consultation with the Housing, Heritage & Leisure Portfolio Leader, to enter the Council into any agreements required to release the secured funding and to manage the Council's input into the delivery of the project.

Reasons for Decisions

To enable to the Council to continue its involvement in the partnership project, led by Together Active, and to build on the Council's legacy objectives linked to hosting the Commonwealth Games mountain-biking event.

To enhance and improve the infrastructure in the District by providing new and improved accessible trails that would increase participation in walking and other activities.

To improve the health and wellbeing of our residents and engage and encourage community involvement and connectivity with our beautiful natural environment and open space.

10. Car Parking Payback – Pilot Initiative

Consideration was given to the Report of the Head of Economic Prosperity (Item 10.1 – 10.5).

Resolved:

That:

- (A) The proposal to launch a pilot initiative for 3 months to incentivise shoppers to visit Cannock and Rugeley Town Centres be supported, and the current Additional Restrictions Grant (ARG) policy be revised to allocate an element of the ARG funding to fund the costs associated with the project.

- (B) Authority be delegated to the Head of Economic Prosperity, in consultation with the Innovation and High Streets Portfolio Leader to implement all actions required to deliver the pilot initiative.
- (C) The Head of Economic Prosperity present a report to Cabinet at the end of the Pilot scheme to report outcomes and potential options going forward.

Reason for Decisions

To detail how a proportion of Additional Restrictions Grant monies could be spent on the Council's priorities around recovery of town centres.

11. Exclusion of the Public

Resolved:

That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information as defined in Paragraph 3, Part 1, Schedule 12A of the Local Government Act 1972 (as amended).

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Part 2

12. First Homes – Early Delivery Programme 2021-23

Consideration was given to the Not for Publication Report of the Head of Housing and Partnerships (Item 12.1 – 12.6).

Resolved:

That:

- (A) The proposals and implications of the Government's First Homes home ownership product be noted.
- (B) The Council's participation in the First Homes Early Delivery Programme 2021-23 be approved.
- (C) It be noted that the Council was required to give an "in principle" agreement immediately to the MHCLG (Ministry of Housing, Communities and Local Government), and that Group Leaders had confirmed that a decision in respect of recommendation (B), above would not be subject to call-in due to the adverse impact that a delay would have on the Council's interests.
- (D) Authority to enter into any legal agreements between Cannock Chase Council (CCDC) and other parties (including the developer and Homes England) that were required to facilitate the delivery of the proposed scheme be delegated to the Head of Housing and Partnerships in consultation with the Portfolio Leader.
- (E) The Head of Housing and Partnerships, following consultation with the Housing, Heritage & Leisure Portfolio Leader, be authorised to take forward all actions and make amendments to the scheme as necessary to implement any agreed decisions.
- (F) A further report on the outcome of the pilot be received, and a local scheme be approved, where necessary.

Reasons for Decisions

Cannock Chase Council had been given an earlier opportunity to deliver First Homes by participating in a Pilot Scheme – Phase 1. Homes England had identified a suitable site to deliver 10 First Home properties. Following consultation with the Leader of the Council, Officers confirmed an "in principle" agreement to Homes England and were asking Cabinet to note and endorse that decision.

The scheme criteria would follow National Guidelines as set out in report paragraph 5.6. Discretion would not be used to amend the discount or income caps criteria in order to test the national scheme. It was also recommended that local connection

criteria were not amended and remained as the National Scheme, but that Cabinet agreed to receive a further report on the outcome of the pilot and to approve a future local scheme where necessary.

The meeting closed at 5:03 p.m.

LEADER

Cannock Chase Council

Cabinet Appointed Representatives to Outside Bodies for 2021-22

Notes:

- All of the below listed positions are appointed on an annual basis at the first Cabinet meeting after Annual Council.
- All bodies have one seat available unless otherwise stated.

Name of Body	Appointed Representative(s)
Cannock Chase AONB Joint Management Committee	Environment & Climate Change Leader Substitute – Housing, Heritage & Leisure Leader
Cannock Park Golf Club Committee	Housing, Heritage & Leisure Leader
Greater Birmingham & Solihull LEP Board	Deputy Leader of the Council
Greater Birmingham & Solihull LEP Supervisory Board	Deputy Leader of the Council Substitute – Leader of the Council
Greater Birmingham & Solihull LEP – ESIF Committee	District Development Leader
Local Government Association General Assembly	Deputy Leader of the Council
Local Strategic Partnership (Chase Community Partnership)	<ul style="list-style-type: none"> • Leader of the Council • Deputy Leader of the Council • Community Engagement, Health & Wellbeing Leader • Housing, Heritage & Leisure Leader • Leader of the Opposition
Norton Canes Community Partnership	Housing, Heritage & Leisure Leader
PATROL (Parking and Traffic Regulations Outside London) Joint Committee	Environment & Climate Change Leader Substitute – Innovation and High Streets Leader
Poplars Landfill Site Liaison Committee	Environment & Climate Change Leader
Staffordshire Destination Management Partnership	District Development Portfolio Leader (or Head of Economic Prosperity)
Staffordshire Police, Fire and Crime Panel	Neighbourhood Safety & Partnerships Leader Substitute – Cllr. P.G.C. Jones
Staffordshire and Stoke-on-Trent Joint Waste Management Board	Environment & Climate Change Leader Substitute – Housing, Heritage & Leisure Leader
Staffordshire Playing Fields Association	Housing, Heritage & Leisure Portfolio Leader
Stoke-On-Trent & Staffordshire LEP – ESIF Committee	District Development Leader
West Midlands Employers	Deputy Leader of the Council