

<b>Report of:</b>	<b>Managing Director</b>
<b>Contact Officer:</b>	<b>Steve Partridge</b>
<b>Telephone No:</b>	<b>01543 464 588</b>
<b>Portfolio Leader:</b>	<b>Leader of the Council</b>
<b>Key Decision:</b>	<b>No</b>
<b>Report Track:</b>	<b>Cabinet: 18/06/20</b>

**CABINET**  
**18 JUNE 2020**  
**REPRESENTATIVES ON OUTSIDE BODIES 2020-21**

**1 Purpose of Report**

- 1.1 To consider the appointment of representatives to outside bodies for 2020-21 as set out in the schedule attached at Appendix 1.
- 1.2 To confirm the Managing Director's authority, in consultation with the Leader of the Council, to make appointments to any additional outside bodies throughout the Municipal year.

**2 Recommendation(s)**

- 2.1 That Cabinet determine the appointment of representatives to outside bodies for 2020-21.
- 2.2 That the Managing Director, in consultation with the Leader of the Council, be authorised to make appointments to any additional outside bodies, as necessary, throughout the Municipal year that would otherwise be determined by Cabinet.

**3 Key Issues and Reasons for Recommendations**

Reasons for Recommendations

- 3.1 Each year Cabinet is required to appoint representatives to a number of outside bodies as detailed in the schedule at Appendix 1. This is normally done at the first Cabinet meeting following the Annual Council meeting.
- 3.2 For practical purposes, i.e. to avoid the need to report the matter to Cabinet on every occasion, Cabinet is also requested to confirm the Managing Director's authority, in consultation with the Leader of the Council, to make appointments to any additional outside bodies, as necessary, throughout the Municipal year.

**4 Relationship to Corporate Priorities**

- 4.1 Cabinet, through its democratic process, contributes to the Council's Corporate Priorities and promotes community engagement through the appointment of representatives to outside bodies.

**5 Report Detail**

- 5.1 Determination of appointments to representatives on certain outside bodies as detailed in Appendix 1 to this report is a matter for Cabinet in the first instance. This is normally done at the first Cabinet meeting following the Annual Council meeting. The Managing Director will consult with the Leader to make any appointments to any additional outside bodies as may be required, subject to 2.2 being agreed.
- 5.2 Named substitute members also need to be appointed for the following bodies:
- Cannock Chase AONB Joint Management Committee (current substitute is Councillor J.T. Kraujalis);
  - Staffordshire Police, Fire and Crime Panel (current substitute is Councillor Mrs. S.M. Cartwright);
  - Staffordshire and Stoke-on-Trent Joint Waste Management Board (current substitute is Councillor J.T. Kraujalis);
  - Staffordshire and Stoke-on-Trent Planning Forum (current substitutes are Councillors Mrs. A. Layton and P.E. Woodhead).

**6 Implications****6.1 Financial**

There are no direct financial implications arising from this report. Any costs which arise from appointments determined as an approved duty, and thereby subject to travel and subsistence claims, will have to be met from existing Members' budgets.

**6.2 Legal**

Unless otherwise specified by statute, Section 101 of the Local Government Act 1972 empowers the Council to arrange for the discharge of any of its functions by an officer of the Council.

The Local Government Act 1972, Section 101(1) provides that:

subject to any express provision contained in this act or any act passed after this Act, a local authority may arrange for the discharge of any of their functions –

- (a) by a committee, a sub-committee or an officer of the authority..."

Council can therefore delegate the appointment of representatives on outside bodies to the Managing Director.

Should the appointment relate to executive functions, then the power to delegate the making of such appointments to the Managing Director rests with Cabinet in accordance with Section 14 of the Local Government Act, 2000.

**6.3 Human Resources**

None.

**6.4 Section 17 (Crime Prevention)**

None.

**6.5 Human Rights Act**

None.

**6.6 Data Protection**

None.

**6.7 Risk Management**

None.

**6.8 Equality & Diversity**

None.

**6.9 Best Value**

None.

**7 Appendices to the Report**

Appendix 1: Schedule of outside bodies appointments to be determined by Cabinet

**Previous Consideration**

None.

**Background Papers**

None.

**ITEM NO. 5.**

**Appendix 1**

**CANNOCK CHASE COUNCIL**  
**REPRESENTATIVES ON OUTSIDE BODIES 2020-21**  
**APPOINTMENTS BY CABINET**

Name of Body	No. of Seats	Current Representative(s)	Date of Retirement	Proposed Representative(s)	Term of Appointment
Cannock Chase AONB Joint Management Committee	1	<i>Environment Leader</i> <b>(Substitute – Councillor J. Kraujalis)</b>	Post Annual Council Cabinet Meeting each year	Environment Leader <b>(Appoint Substitute)</b>	1 Year
Cannock Park Golf Club Committee	1	<i>Culture &amp; Sport Leader</i> <i>(or nominee)</i>	Post Annual Council Cabinet Meeting each year	Culture & Sport Leader <i>(or nominee)</i>	1 Year
Greater Birmingham & Solihull LEP Board	1	Leader of the Council <i>(or nominee)</i>	Post Annual Council Cabinet Meeting each year	Leader of the Council <i>(or nominee)</i>	1 Year
Greater Birmingham & Solihull LEP Supervisory Board	1	Leader of the Council (Leader is also the Council appointed representative) <i>(or nominee)</i>	Post Annual Council Cabinet Meeting each year	Leader of the Council <i>(or nominee)</i>	1 Year
Greater Birmingham & Solihull LEP – ESIF Committee	1	<i>Economic Development and Planning Leader</i>	Post Annual Council Cabinet Meeting each year	Economic Development and Planning Leader	1 Year
Historic England – Heritage Champion	1	<i>Economic Development and Planning Leader</i> <i>(or nominee)</i>	Post Annual Council Cabinet Meeting each year	Economic Development and Planning Leader <i>(or nominee)</i>	1 Year
Local Government Association General Assembly	1	<i>Leader of the Council</i> <i>(or nominee)</i>	Post Annual Council Cabinet Meeting each year	Leader of the Council <i>(or nominee)</i>	1 Year

Name of Body	No. of Seats	Current Representative(s)	Date of Retirement	Proposed Representative(s)	Term of Appointment
Local Strategic Partnership (Chase Community Partnership)	5	<i>Leader of the Council Deputy Leader Culture and Sport Portfolio Leader Health and Wellbeing Portfolio Leader Leader of the Opposition (or nominees)</i>	Post Annual Council Cabinet Meeting each year	Leader of the Council Economic Development and Planning Portfolio Leader Culture and Sport Portfolio Leader Health and Wellbeing Portfolio Leader Leader of the Opposition (or nominees)	1 Year
Norton Canes Community Partnership	1	<i>Economic Development and Planning Leader (or nominee)</i>	Post Annual Council Cabinet Meeting each year	Economic Development and Planning Leader	1 Year
PATROL (Parking and Traffic Regulations Outside London) Joint Committee	1	<i>Environment Leader (or nominee)</i>	Post Annual Council Cabinet Meeting each year	Environment Leader (or nominee)	1 Year
Poplars Landfill Site Liaison Committee	1	<i>Environment Leader (or nominee)</i>	Post Annual Council Cabinet Meeting each year	Environment Leader (or nominee)	1 Year
Staffordshire County Council Pensions Services Joint Scheme (Must be Councillor)	1	<i>Leader of the Council (or nominee)</i>	Post Annual Council Cabinet Meeting each year	Leader of the Council (or nominee)	1 Year
Staffordshire Destination Management Partnership	1	<i>Economic Development and Planning Leader (or Head of Economic Prosperity as nominee)</i>	Post Annual Council Cabinet Meeting each year	Economic Development and Planning Leader (or Head of Economic Prosperity as nominee)	1 Year
Staffordshire Police, Fire and Crime Panel	1	<i>Crime &amp; Partnerships Portfolio Leader <b>(Substitute – Cllr. Mrs. S. Cartwright)</b></i>	Post Annual Council Cabinet Meeting each year	Crime & Partnerships Portfolio Leader <b>(Appoint Substitute)</b>	1 Year

Name of Body	No. of Seats	Current Representative(s)	Date of Retirement	Proposed Representative(s)	Term of Appointment
Staffordshire and Stoke-on-Trent Joint Waste Management Board	1	<i>Environment Leader</i> <b>(Substitute – Cllr. J. Kraujalis)</b>	Post Annual Council Cabinet Meeting each year	Environment Leader (or nominee) <b>(Appoint Substitute)</b>	1 Year
Staffordshire and Stoke-on-Trent Planning Forum	2	<i>Economic Development and Planning Leader</i> <b>(Substitute – Cllr. A. Layton)</b> <b>(Second appointee – Cllr. P. Woodhead)</b>	Post Annual Council Cabinet Meeting each year	Economic Development and Planning Leader <b>(Appoint Substitute)</b> <b>(Appoint Second appointee)</b>	1 Year
Staffordshire Playing Fields Association	1	<i>Culture and Sport Leader</i> <i>(or nominee)</i>	Post Annual Council Cabinet Meeting each year	Culture and Sport Leader <i>(or nominee)</i>	1 Year
Staffordshire Strategic Partnership	2	<i>Leader of the Council and Managing Director</i> (or nominees)	Post Annual Council Cabinet Meeting each year Managing Director in own right	Leader of the Council and Managing Director <i>(or nominees)</i>	1 Year
Stoke-On-Trent & Staffordshire LEP – ESIF Committee	1	<i>Economic Development and Planning Leader</i>	Post Annual Council Cabinet Meeting each year	Economic Development and Planning Leader	1 Year
West Midlands Employers	1	<i>Leader of the Council</i> <i>(or nominee)</i>	Post Annual Council Cabinet Meeting each year	Leader of the Council <i>(or named sub)</i>	1 Year